

DRAFT MINUTES: of the Parish Council Meeting held in the Village Hall, Naunton, on Monday 14 January 2019 at 8.00pm.

PRESENT: Parish Councillors: Beverley Chance, Keith Russell, Peter Bell and David Pickup.

IN ATTENDANCE: Maxi Freeman, Clerk

- 1) **Call to order.** The Chairman called the meeting to order at 8.00 p.m.
- 2) **Apologies for absence.** Apologies received in advance from Charlie Hanks
- 3) **Receive Declarations of Interest on items on the Agenda. (Localism Act 2011).** None.
- 4) **Approval of minutes of the meeting held on 19 November 2018.** The draft minutes were approved and signed by the Chairman as a true record. **Action: Clerk to post to website.**
- 5) **To hear representations from the public regarding items on the Agenda.** None.
- 6) **Matters Arising/Clerk's Report.** The Clerk's report was noted. **Action: Clerk to post to website.**
- 7) **Moreton-in-Marsh X-Ray Department.** Councillor noted that a temporary but major reduction in the hours of the Moreton-in-Marsh X-Ray department was being implemented and agreed to support the campaign to keep the service in full operation. **Action: Councillors to circulate, sign and send template letter to Councillor Keeling.**
- 8) **Planning applications**
  - 18/02377/FUL Naunton Golf Club.** Construction of Function Barn. Permitted.
  - 18/03304/FUL Summerhill Farm.** Conversion of equestrian building to residential use. Permitted.
  - 18/03810/FUL 1 Ash Tree Cottage, Grange Hill.** Proposed change of use of ancillary building to independent domestic dwelling, and land to residential. Permitted.
  - 18/04228/LBC and 18/04071/FUL** Replace entrance link and landscaping at Chantry Barn, Naunton Downs Farm, Naunton. Permitted.
  - 18/04311/FUL** Proposed open oak frame porch to provide protection to front entrance door screen, Upper Harford House, Upper Harford. Refused as it was thought to be 'an incongruous addition which fails to preserve the traditional rural character of the converted barn'.
  - 18/04453/TCONR** Reduce 3 trees at Straddlestones. Permitted.
  - 18/04482/TCONR and 18/04388/TCONR.** Pollard goat willow and remove broken bough at Ferndale. Permitted.
  - 18/0078/CWMAJM** Southern extension of Naunton Quarry. The Parish Council had no objections for the following reasons:
    1. Naunton PC receives very few complaints about quarrying in the parish
    2. Naunton PC has dealt with those few complaints e.g. wheel washing
    3. The Chairperson of NPC has spoken to the residents nearest the Grange Hill quarry and none of them have any major concerns.
 However, Councillors agreed that they would like to see quarries properly regulated by GCC with any regulations properly enforced, including timely restoration of exhausted areas. In addition, NPC requested that all local bodies and residents should be properly informed, both by GCC and by the quarries themselves, of all applications and changes. Naunton PC would not be averse to belonging to any panel formed to consider local quarrying activities. **Action: Clerk to post to CDC planning portal.**

**9) Parking.** Councillors noted the email from Stow Police station which clarified the responsibilities of the police force and the Traffic Enforcement Officers employed by CDC. Police can issue parking tickets if a vehicle is causing an obstruction e.g. blocking the pavement. Traffic Enforcement Officers can issue tickets for parking on double yellow lines etc. The police will do their best to attend the village and recommended asking CDC to schedule regular visits from a Traffic Enforcement Officer. **Action: Clerk to ask police to visit at weekends. Councillors will also encourage residents to photograph incidents of parking which cause an obstruction.**

**10) Planning issue re: increasing use of small equestrian paddocks at Lavender Hill.** Councillors agreed unanimously that the small, wooden-fenced paddocks were an eyesore and were contrary to specifications set out in the Cotswold AONB guidelines. **Action: Clerk to write to planning enforcement officers setting out objections, with a copy to the complainant M J Arnold of Brockhill.**

**11) Assets**

Recreation field - Cllr Bell reported that the Village Social Club Committee (VSSC) requested that the muddy entrance to the field be repaired with 'Bodpave' paving grid which would be reseeded rather than filling holes and reseeding in spring. Good grass was essential there as it forms part of the boundary of the cricket pitch. Cllrs agreed unanimously to use 'Bodpave' (which would cost more than the original plan – appx. £1000 v £500. The PC's contribution will be decided once the project had been finalised. **Action: Cllr Bell to report back from Village Social Club Committee.**

Cllr Chance reminded members that:

- Anyone hiring the village hall and using the field for parking should pay a fee in addition to that of hiring the hall. Parking has already been booked for 23 January, 14 July and 27 July.
- A condition of the use of The Pound for the boules court was that it would not interfere with parking for people using the hall.

Flood Monitoring – Councillors noted the report from Cllr Russell which stated that the river was flowing well.

Highways – Cllr Russell reported that following an online request, Highways had removed a gully blockage the next day.

Defibrillator – Cllr Bell had bought new bulbs for the phone box housing the defibrillator and presented a receipt for £9.70 which was reimbursed with cheque 733.

**12) Finances**

The bank reconciliation was accepted. The budget v actual calculations were noted. The following payments were approved and cheques signed:

| Chq no | Payee     | Purpose                      | Authority         | Chq value |
|--------|-----------|------------------------------|-------------------|-----------|
| 731    | PATA      | Payroll srvcs Oct - Dec 2018 | LG(FPA) 1963 s.5  | 22.50     |
| 732    | M Freeman | Clerk's wages December 2018  | LG 1972 s.112 (2) | 194.81    |
| 733    | P. Bell   | Bulbs for phone box          | LA1983 s.5        | 9.70      |
| 734    | M Freeman | 2 <sup>nd</sup> class stamps | LA1983 s.5        | 6.96      |

**13) Budget & Precept for 2019/20**

Cllrs discussed a number of projects which might merit support from the Council in 2019/20:

\* Cllr Chance proposed a memorial bench on the recreation field in memory of Cllr Hallsworth. Councillors agreed unanimously. The bench will be funded from the 2018/19 budget. **Action: Cllr Chance will present options for a bench, which will be wooden, at the next meeting.**

\* Facilities at the Dovecote. Cllrs agreed unanimously to support this project when further details were available.

\* Converting the scrubland at the village hall into a parking area. Cllrs agreed unanimously that this project was too large for the Council.

The budget for 2019/20 was decided as follows:

|                                   | Income            | Exp/ure           |
|-----------------------------------|-------------------|-------------------|
| Precept inc VH loan*              | £12,414.10        |                   |
| Council tax supp grant            | £0.00             |                   |
| Bank interest                     | £0.24             |                   |
| Other**                           | £282.50           |                   |
| <b>TOTAL</b>                      | <b>£12,696.84</b> |                   |
| VH loan repayments                |                   | £6,455.84         |
| Administration costs              |                   | £400.00           |
| Staff costs                       |                   | £2,500.00         |
| Insurance                         |                   | £220.00           |
| Audit costs                       |                   | £100.00           |
| Flood relief                      |                   | £0.00             |
| Playground equipment              |                   | £500.00           |
| Infrastructure                    |                   | £650.00           |
| Subscriptions                     |                   | £145.00           |
| Grants                            |                   | £1,600.00         |
| Rent                              |                   | £1.00             |
| Other (inc training)              |                   | £100.00           |
| Section 137                       |                   | £25.00            |
| Website (3 years paid in 2017/18) |                   | £0.00             |
| <b>TOTAL</b>                      |                   | <b>£12,696.84</b> |

\* This is the total precept including additional amount for VH loan. The two are not differentiated in the payment from CDC.

\*\* VAT incurred 2018/19

A precept of £12,414.10 was agreed (bringing income to £12,696.84), to include repayment of loans taken out to contribute £100,000 to the village hall refurbishment project. **Action: Clerk to send requirement to Cotswold District Council.**

#### 14) Any other business

Councillors noted that the budget proposed by Cotswold District Council was now available for comment. **Action: Cllrs to review the budget and send comments to the Clerk for compilation and submission.**

There being no further business, the Chairman concluded the meeting at 22.05 p.m. and thanked everyone for their attendance. The next Parish Council meeting will be held on 18 March 2019.

Further meetings are scheduled to take place on 20 May, when the annual meetings will be held. Please note that elections will also be held this year on 2 May.

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Chairman

18 March 2019