

RNC**Employment Service**

905-727-3777

222 Wellington Street East, Main Floor



Job Title	Project Manager (Manufacturing)	Job # 2012012
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NOC / NAICS	0911 / 332319	Date	December 15, 2020
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Location	NEWMARKET: Hwy 404 / Davis Drive	Wages	Based on experience
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Experience (Yrs.)	<input type="checkbox"/> 0-1 <input type="checkbox"/> 1-3 <input checked="" type="checkbox"/> 3-5 <input type="checkbox"/> 5+	Hours/Week	40
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Employment Type	<input checked="" type="checkbox"/> Perm <input type="checkbox"/> Temp <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> FT <input type="checkbox"/> PT	Schedule Availability	5 days weekly
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Benefits Available After Probation Period	<input type="checkbox"/> No <input type="checkbox"/> Yes:
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Workplace / Physical Requirements	Prolonged standing, lifting manually and with equipment
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Company

Custom metal fabrication and installation, with a strong and credible reputation with services ranging from structural, architectural, ornamental and custom metal and sign fabrication. Also offering design and engineering solutions. This company is growing and has lots of opportunities!

Job Duties

Now hiring a Project Manager to ensure projects are completed on time and meeting specifications while working with a team of Architects and Engineers from design to fabrication

- Ensure projects are completed in full compliance with guideline and building codes, and meet all health and safety regulations
- Provide accurate and relevant data on project progress to the senior management team
- Collaborate with the senior management team and external stakeholders to prepare project planning, budgeting and identification of resources required
- Plan all project timelines, phases and milestones, critical path, turn over and occupancy dates, deliverables and project close out, using the appropriate software tools and project management methods
- Manage project startup, building permits, construction process, project commissioning, turnover and occupancy
- Establish a project charter for each approved project, defining the project goals, objectives, risks, assumptions, staffing levels, roles and responsibilities, milestones, and deliverables
- Conduct project reviews and debriefs in order to identify areas for improvement; makes recommendations based on findings
- Authorize / approve all project purchase requisitions, change requests, etc. as permitted
- Review and comment on shop drawings, RFIs, COs and other construction related documents in collaboration with consultants, and ensures all contractual issues are resolved and dealt with in a timely manner

Requirements / Candidate Profile

- **Post-secondary education in Engineering or Business Administration or other related program**
- **Minimum of three years of experience performing a similar role**
- Project Management certificate is an asset
- Working knowledge of building codes
- Strong leadership experience in a project-driven environment
- Strong time management and budget management
- Experience quality controlling the work of others
- Advanced ability to communicate effectively through oral and written communication
- Valid driver's license required
- Strong work ethic

How to apply

To apply please submit resume to HRQR@rnccs.ca for pre-screening and consideration.

Include a note indicating why you are a good fit for this position.

Disclaimer

RNC Employment Services reserves the right to submit applicant resumes in their sole judgement directly to employers only following registration. Registration in itself does not determine applicant job posting eligibility. Further RNC is not responsible for employer hiring decisions which may pre-empt registration.