

HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT
JULY 19, 2018
AGENDA PACKAGE

Heritage Oak Park Community Development District
Inframark, Infrastructure Management Services
210 N. University Drive, #702, Coral Springs, FL 33071
Tel: 954-603-0033 Fax: 954-345-1292

July 12, 2018

Board of Supervisors
Heritage Oak Park Community
Development District

Dear Board Members:

A meeting of the Board of Supervisors of the Heritage Oak Park CDD will be held on Thursday, July 19, 2018 at 10:00 a.m. in the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. Following is the advanced agenda for the meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Approval of Consent Agenda
 - A. Approval of Minutes of June 7, 2018 Continued Meeting
 - B. Approval of Minutes of June 21, 2018 Meeting
 - C. Financial Statements and Check Register
5. Old Business
 - A. Further Discussion on the Financial Advisor
 - B. Update on Irrigation Mainline Engineering
6. New Business
 - A. Discussion on Back Doors at the Activity Center
7. Staff Reports
 - A. Attorney
 - i. Discussion on ADA Website Compliance
 - B. Engineer
 - C. Manager
 - i. Discussion of the Modified, Tentative Budget for Fiscal Year 2019
 - ii. Proposed Meeting Schedule for Fiscal Year 2019
 - iii. Consideration of Resolution 2018-03A Approving Adoption and Execution of the Statewide Mutual Aid Agreement
 - D. Field Manager's Report
8. On-Site Administration Report – Project Updates
9. Supervisor Requests
10. Audience Comments
11. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar
District Manager

Fourth Order of Business

4A.

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of the Heritage Oak Park Community Development District held on Thursday, May 17, 2018 at 10:00 a.m. was reconvened on Thursday, June 7, 2018 at 10:07 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood (via telephone)	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Donald Oppenheim	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Brandon Romine	Field Services
Residents	

The following is a summary of the minutes and actions taken at the June 7, 2018 continued meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Falduto called the meeting to order. He requested before Mr. Koncar calls the roll, to make a motion to allow Mr. Bitgood to participate by telephone.

On MOTION by Mr. Carey seconded by Mr. Oppenheim with all in favor allowing Chairman Mr. Bitgood to participate in this meeting by telephone.

Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience comments, the next item followed.

FOURTH ORDER OF BUSINESS

Discussion and Review of Fiscal Year 2019 Budget

- Mr. Koncar reviewed the Fiscal Year 2019 budget using a screen presentation.
- The Board sees a breakdown from the 2018 budget to the 2019 budget. The goal of this meeting is for the Board to establish the highest level of assessments.
- The Board can reduce or change the budget at your public hearing in August, but you cannot increase assessments for whatever level you set at today's meeting.
- He reviewed each item in the proposed budget.
- After the meeting today, Mr. Koncar will send the Board a summary of changes to the budget.

On MOTION by Mr. Bitgood seconded by Mr. Oppenheim with all in favor the proposed budget as presented was approved.

FIFTH ORDER OF BUSINESS

Discussion on Financial Advisor and the Cost to Hire One

- Mr. Koncar asked the Board whether they wanted to discuss the loan and the impact of the loan depending on what option the Board chooses.
- Mr. Falduto felt it should be discussed because it will have an input on setting the maximum levy for 2018-2019.
- On the screen, total assessment increases for the O&M budget was shown. The increase per unit would be \$112 per year.
- It shows options for borrowing \$2 million, which includes the payoff of your existing loan; with the principal balance around \$400,000 and the rollup of the O&M itself; the budget increases. On a five-year loan, there is an increase of about 31% for single family and multifamily homes.
- Mr. Bitgood noted if we decide to go ahead with the loan, he suggested only taking out as much as we need at that particular point, do a draw down on the total amount, rather than take it all at the same time.
- Mr. Koncar noted it will take the District a while to get the final plans and the permitting.
- He noted you may not be able to start construction well into the next fiscal year.

- That happened in another district where they budgeted the debt service payment in that fiscal year and ended up with surplus money because they only had to make one payment on their debt service instead of two.
- The way the debt services are structured for local governments and districts, on November 1st you make an interest only payment on your debt and on May 1st you make a principal and an interest payment.
- Mr. Bitgood noted on the agenda is “Discussion on the Financial Advisor”. Before making a decision on that, he would like to have the Financial Advisor come and give us directions as to the best approach for this.
- Mr. Bitgood does not want to be limited and have to return to the bank again and again. He prefers to borrow a higher amount and make it more like a construction loan.
- Mr. Falduto noted suggested taking a loan of \$2,500,000.
- Mr. Bell suggested taking out \$5,000,000 for a construction loan for a minimum of ten years.
- Mr. Koncar noted the Board should decide on a maximum amount to borrow. He would then come back with what that would mean to the assessments. When you actually get into the calculations, he does not want to set a maximum limit and then find out that is not achievable in a loan. If we can decide on the maximum borrowing, that will be a better approach and you can adjust that at the public hearing.
- Mr. Falduto noted we have to set the maximum levy today.

Mr. Bell MOVED to borrow up to \$5 million on a 15-year term and Mr. Bitgood seconded the motion.

- The motion was further discussed.

On VOICE VOTE with all in favor the prior motion passed.
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SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-03 Approving the Proposed Budget and Setting the Public Hearing

On MOTION by Mr. Bell seconded by Mr. Oppenheim with all in favor Resolution 2018-03, a resolution approving the budget for Fiscal Year 2019 and setting a public hearing for August 16, 2018 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida, was adopted.

- Mr. Koncar explained the process noting now that the Board has given direction on the budget and the borrowing, he will return to the Board with a chart looking at 15 years and how that will impact assessments. What will happen now is each resident will receive a letter in the mail informing them on the proposed budget and how much their assessments will go up. They will have an opportunity to come to the public hearing in August and voice concerns.

SEVENTH ORDER OF BUSINESS**Audience Comments**

- An audience member asked if you cannot get a loan for as long as 15 years?
- Mr. Falduto responded then the assessments will go up.

FIFTH ORDER OF BUSINESS (continued)**Discussion on Financial Advisor and the Cost to Hire One (continued)**

- Mr. Koncar noted we have used a Financial Advisor in the past from a well-recognized firm. He has already reached out to him and asked what his fee would be. Normally, there fees are based on the size of the loan.
- Now that the Board has given us direction on the size of the loan, he will get back to the Board and in the Meeting Notes we will have a number for you on what we think the Financial Advisor will cost us.
- Mr. Bell asked why are we looking for a Financial Advisor over and above what Inframark and the predecessor company has done for us for the past 18 years?
- Mr. Koncar noted the reason why we recommend Financial Advisors is because you are paying off an existing debt. That is usually handled by professionals who are certified in that specific field. Though we have a financial staff, none of them are certified in that. It is well worth the money in our minds to make sure everything is done appropriately to cover the cost of paying that loan off. There will be some additional costs as well. With a \$5 million loan, you will have some cost of issuance and legal fees. You will need a Bond Counselor.
- He will ask Mr. Wendell Gaertner, Financial Advisor, to make a presentation at the July Board meeting.

EIGHTH ORDER OF BUSINESS

Adjournment

- There being no further business, the meeting was adjourned.

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the meeting was adjourned.
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Robert Koncar
Secretary

Paul Falduto, Jr.
Vice Chairman

4B

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, June 21, 2018 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Donald Oppenheim	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Wendell Gaertner	Public Resources Advisory Group (PRAG)
Residents	

The following is a summary of the minutes and actions taken at the June 21, 2018 meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- Mr. Bob Tingley commented on the Fiscal Year 2019 proposed budget.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the May 17, 2018 Meeting**
- B. Financial Statements and Check Register**
- C. Presentation by Wendell Gaertner, Financial Advisor**

- Mr. Falduto wanted Item 5C, Access Bid for Electronic Door Locking, added under Old Business.
- Mr. Bitgood wanted Item 8Ci, Presentation by Wendell Gaertner, Financial Advisor, be moved from 8Ci under the Manager's Report to 4C, under Approval of the Consent Agenda.

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the Consent Agenda was approved as amended above.

- Mr. Wendell Gaertner, Senior Managing Director of Public Resources Advisory Group (PRAG) introduced himself, described what PRAG does, what it can provide to the District and what role they can play. He described the difference between a bond and a loan.
- Mr. Bitgood noted the Board will not be voting on anything today. This item will be on the agenda for the July Board meeting. We have material that we can review now.
- Mr. Bitgood noted we are looking more at an equity line of credit rather than a loan.

Let the record reflect, Mr. Gaertner left the meeting.

FIFTH ORDER OF BUSINESS

Old Business

A. Kitchen Operational Procedures Kitchen Checklist

- Mr. Koncar noted at the last meeting, Kitchen Operational Procedures and revising the checklist was discussed.
- Mr. Bitgood noted Kitchen Operational Protocols was changed to Kitchen Operational Procedures. The checklist includes having the checklist posted on the refrigerator; wipe down and sanitize all counter tops; sweep and mop floors; wash and sanitize all utensils; remove all leftover food; put all trash in the dumpster; empty all coolers (if used); turn lights off and shut kitchen door.

Mr. Falduto MOVED to approve the Kitchen Operational Procedures and Mr. Carey seconded the motion.

- Mr. Falduto added lines to differentiate CDD functions from non-CDD functions.
- The Board discussed various procedures to be enforced in the kitchen. Once they are approved, Ms. Egan will post them on the website.

- Ms. Egan asked whether the Board wanted to add an additional line on the checklist stating “Office Staff”, so people would have to sign off on it? That checklist could be kept whether it was a CDD event or a non-CDD event.

On VOICE vote with all in favor the prior motion to accept the kitchen operational procedures with modifications as noted was approved.

- Mr. Bitgood asked Ms. Egan to post the kitchen operational procedures with the changes and the refrigerator checklist on the website.

B. Update on Irrigation Mainline Engineering

- Mr. Carey updated the Board on the irrigation mainline engineering.
- Mr. Egan heard from the engineering company. This morning, they sent her drawings to be posted on the website later today.

C. Access Bid for Electronic Door Locking

- Mr. Falduto noted they their lockup person retired in October 2017. Since then, the Board takes turns locking up the building at night. We placed requests for applicants for the job and received four applicants; one from the Park and three from outside the Park. None worked out.
- Mr. Falduto took on the job until someone could be found.
- The goal was to set up this building to be electronically locked each night.
- We posted the job again. There were more applicants.

Mr. Falduto MOVED to approve moving forward with acquisition of electronic door locking and Mr. Oppenheim seconded the motion.

- Discussion continued on the electronic door locking and on the cards.

On VOICE vote with all in favor the prior motion was approved.

SIXTH ORDER OF BUSINESS

New Business

- There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

In-House Staff Reports

- There being no report, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- There being no report, the next item followed.

B. Engineer

- There being no report, the next item followed.

C. Manager

i. 2019 Budget Assessment Summary – Loan Impact

- Mr. Koncar noted the tentative budget was approved at the last Board meeting.
- In your agenda package was a 2019 budget assessment summary – loan impact.
- It shows the increase of what your assessments will be based on a 10-year loan and a 15-year loan if you borrowed the full \$5 million.
- It depends on the exact amount of the loan and on what the interest rate will be. There are a lot of variables we do not have answers to today until we know what the Board wants to do.
- Mr. Koncar noted keep in mind when we approve the tentative budget, we will be sending letters out to the residents announcing the public hearing, letting them know how much the assessments would increase if the Board approves the budget based on a 10-year loan. If you go with a 15-year, then the assessments come down.
- Mr. Bitgood asked do we have to vote on modifying the contract to approve that?
- Mr. Koncar noted no, because the way the contracts are written the amount of our contract is determined by the Board at each budget meeting annually.
- Mr. Bitgood noted over the last year, \$27,000 was paid on mainline repairs. That is why it is so important that we get this done correctly.

ii. Discussion on the Proposed Budget for Fiscal Year 2019

- Mr. Bitgood commented on the \$68,000 Clubhouse R&M. He noted they received bids to paint the buildings. The bids were for \$71,000 to paint. It is part of Capital Improvements.

- Because of the Florida sun, paint fades fast. We may have to change the colors so we do not have to paint as often; all the buildings, the mailboxes, some interiors of this building.
- Mr. Koncar reviewed what is being done for the adoption of the Fiscal Year 2019 budget in August, 2018.

iii. Acceptance of Audit for Fiscal Year 2017

- Mr. Koncar noted the District received a good, clean audit again for Fiscal Year 2017.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor the Audit for Fiscal Year 2017 was accepted.

D. Field Manager's Report

- Mr. Koncar noted the Field Management Report, prepared by Brandon Romine, was included in the agenda package.

NINTH ORDER OF BUSINESS

On-Site Administration Report – Project Updates

- Ms. Egan updated the Board on the following:
 - Roads – completed, however, there are issues that will be corrected.
 - Tennis courts – work was delayed due to the weather. It is now scheduled for June 25, 2018, weather permitting.
 - An update was given for the Irrigation System.
- Mr. Bitgood noted the Fitness Room will be painted this year, rather than next.
- Once the windows will be done, the trimmers on the windows will all be painted at that time.

TENTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Bell commented he does not think the Park looks good. The concrete stops in parking lot, the speed bumps coming into the Park, the headlights on Heritage Oak Boulevard were all mentioned.
- Mr. Bitgood noted they are trying to get a company to do striping and when that is done and the roads are completed, the reflectors will go in at the same time. We will ask for a separate bid to re-do numbers on housing for safety reasons.
- Mr. Falduto wanted to place on the next agenda, back doors at the Activity Center.

- Mr. Falduto reminded everyone that on July 4th there will be a pool party from 1 PM to 4 PM with snacks, music, drinks. He invited everyone to attend.
- Mr. Oppenheim noted with the back doors being locked, it does not mean you cannot get out. You can always get out. He just wanted to clarify that.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- Residents commented on the assessments and a possible loan.
- A resident commented on the trees.
- Mr. Bob Tingley also commented on the loan and the cost for a new sprinkler system.
- Mr. John Sanders commented on expenses.
- A resident commented on the locked doors at the Activity Center.
- A resident commented on reclaimed water.
- A resident voiced concerns on borrowing for the loan, the cost for the Irrigation Mainline Engineering, the timing of this is done in the summer months when many residents are not on the premises, he had questions on the Financial Advisor, should we have another company bring in a different Financial Advisor to make a presentation for the Board?

TWELFTH ORDER OF BUSINESS

Adjournment

- There being no further business, the meeting was adjourned.

Robert Koncar
Secretary

Brian Bitgood
Chairman

4C.

HERITAGE OAK PARK
Community Development District

Financial Report

June 30, 2018

Prepared by



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HERITAGE OAK PARK
Community Development District

Financial Statements

(Unaudited)

June 30, 2018

Balance Sheet
June 30, 2018

ACCOUNT DESCRIPTION	GENERAL FUND	IRRIGATION FUND	SERIES 2008 DEBT SERVICE FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 265,194	\$ -	\$ -	\$ 265,194
Cash On Hand/Petty Cash	200	-	-	200
Accounts Receivable	7,700	-	-	7,700
Allowance - Doubtful Accounts	(916)	(102)	(310)	(1,328)
Assessments Receivable	916	102	310	1,328
Due From Other Funds	7,604	-	47,498	55,102
Investments:				
Money Market Account	471,830	-	-	471,830
Prepaid Items	2,525	-	-	2,525
Deposits	8,175	-	-	8,175
TOTAL ASSETS	\$ 763,228	\$ -	\$ 47,498	\$ 810,726
LIABILITIES				
Accounts Payable	\$ 6,878	\$ -	\$ -	\$ 6,878
Deposits	8,930	-	-	8,930
Deferred Revenue	2,625	-	-	2,625
Due To Other Funds	-	55,102	-	55,102
TOTAL LIABILITIES	18,433	55,102	-	73,535
FUND BALANCES				
Nonspendable:				
Prepaid Items	2,525	-	-	2,525
Deposits	8,175	-	-	8,175
Restricted for:				
Debt Service	-	-	47,498	47,498
Assigned to:				
Operating Reserves	127,293	-	-	127,293
Reserves-Recreation Facilities	9,191	-	-	9,191
Reserves -Roads & Streetlights	333,055	-	-	333,055
Reserves - Roof	75,000	-	-	75,000
Reserves - Swimming Pools	21,475	-	-	21,475
Unassigned:	168,081	(55,102)	-	112,979
TOTAL FUND BALANCES	\$ 744,795	\$ (55,102)	\$ 47,498	\$ 737,191
TOTAL LIABILITIES & FUND BALANCES	\$ 763,228	\$ -	\$ 47,498	\$ 810,726

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-18 BUDGET	JUN-18 ACTUAL
REVENUES							
Interest - Investments	\$ 5,000	\$ 3,750	\$ 3,795	\$ 45	75.90%	\$ 417	\$ 458
Interlocal Agreement	3,000	2,250	2,250	-	75.00%	750	-
Room Rentals	500	375	407	32	81.40%	42	-
Recreational Activity Fees	41,500	31,125	38,231	7,106	92.12%	3,458	1,160
Special Assmnts- Tax Collector	723,875	720,875	719,286	(1,589)	99.37%	3,000	-
Special Assmnts- Discounts	(28,955)	(28,955)	(26,258)	2,697	90.69%	-	-
Other Miscellaneous Revenues	600	450	2,150	1,700	358.33%	50	-
Gate Bar Code/Remotes	1,000	750	646	(104)	64.60%	83	-
TOTAL REVENUES	746,520	730,620	740,507	9,887	99.19%	7,800	1,618
EXPENDITURES							
Administration							
P/R-Board of Supervisors	12,000	9,000	8,600	400	71.67%	1,000	-
FICA Taxes	918	689	658	31	71.68%	77	-
ProfServ-Engineering	1,000	750	-	750	0.00%	83	-
ProfServ-Legal Services	3,000	2,250	2,940	(690)	98.00%	250	368
ProfServ-Mgmt Consulting Serv	60,738	45,554	45,554	-	75.00%	5,062	5,062
ProfServ-Special Assessment	10,169	10,169	10,169	-	100.00%	-	-
Auditing Services	5,750	5,750	5,500	250	95.65%	-	-
Communication/Freight - Gen'l	900	675	608	67	67.56%	75	49
Insurance - General Liability	9,625	9,625	10,910	(1,285)	113.35%	-	-
Legal Advertising	1,100	1,100	581	519	52.82%	645	63
Miscellaneous Services	1,200	900	268	632	22.33%	100	33
Misc-Bank Charges	2,400	1,800	1,423	377	59.29%	200	163
Misc-Assessmnt Collection Cost	14,478	14,330	13,861	469	95.74%	148	-
Office Supplies	360	270	-	270	0.00%	30	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
Total Administration	123,813	103,037	101,247	1,790	81.77%	7,670	5,738
Other Public Safety							
Contracts-Mgmt Services	7,725	5,794	5,794	-	75.00%	644	644
R&M-Gate	3,000	2,250	2,854	(604)	95.13%	250	151
R&M-Gatehouse	1,200	900	290	610	24.17%	100	-
R&M-Security Cameras	2,000	1,500	1,400	100	70.00%	167	1,300
Total Other Public Safety	13,925	10,444	10,338	106	74.24%	1,161	2,095
Field							
Contracts-Mgmt Services	110,739	83,054	83,054	-	75.00%	9,228	9,228
Contracts-Lake and Wetland	6,120	4,590	4,590	-	75.00%	510	510
Contracts-Landscape	82,016	61,512	62,997	(1,485)	76.81%	6,835	7,000
Utility - General	37,200	27,900	26,749	1,151	71.91%	3,100	2,581
Utility - Water & Sewer	12,000	9,000	5,935	3,065	49.46%	1,000	870
Insurance - General Liability	32,011	32,011	26,941	5,070	84.16%	-	-
R&M-Drainage	10,000	10,000	14,667	(4,667)	146.67%	-	-
R&M-Entry Feature	7,000	120	120	-	1.71%	-	-
R&M-Lake	2,100	1,575	1,661	(86)	79.10%	175	50
R&M-Plant Replacement	3,500	1,951	1,951	-	55.74%	-	-
R&M-Trees and Trimming	6,000	1,750	1,750	-	29.17%	-	-
Misc-Special Projects	10,930	8,430	8,430	-	77.13%	-	-
Misc-Hurricane Expense	-	-	47,162	(47,162)	0.00%	-	-
Misc-Contingency	5,000	3,750	3,653	97	73.06%	417	72
Total Field	324,616	245,643	289,660	(44,017)	89.23%	21,265	20,311

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-18 BUDGET	JUN-18 ACTUAL
Road and Street Facilities							
R&M-Parking Lots	250	90	90	-	36.00%	-	-
R&M-Roads & Alleyways	7,000	3,133	3,133	-	44.76%	-	-
R&M-Sidewalks	3,960	-	-	-	0.00%	-	-
R&M-Streetlights	9,500	5,497	5,497	-	57.86%	925	925
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	9,845	9,845	-	98.45%	-	-
Cap Outlay - Streetlight Impr	15,200	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	5,369	5,369	58,430	(53,061)	1088.28%	5,369	58,430
Total Road and Street Facilities	54,279	23,934	76,995	(53,061)	141.85%	6,294	59,355
Parks and Recreation - General							
Contracts-Mgmt Services	59,307	44,480	44,480	-	75.00%	4,942	4,942
Contracts-Janitorial Services	16,560	12,420	13,383	(963)	80.82%	1,380	1,580
Contracts-Pools	10,800	8,100	8,100	-	75.00%	900	900
Contracts-Pest Control	1,100	1,100	1,048	52	95.27%	-	-
Communication - Telephone	7,320	5,490	5,517	(27)	75.37%	610	619
R&M-Clubhouse	18,000	13,500	18,126	(4,626)	100.70%	1,500	-
R&M-Parks	6,600	4,950	11,259	(6,309)	170.59%	550	1,701
R&M-Pools	6,000	4,500	6,941	(2,441)	115.68%	500	607
R&M - Tennis Courts	20,000	15,000	11,286	3,714	56.43%	1,667	-
Miscellaneous Services	2,400	1,800	2,276	(476)	94.83%	200	163
Misc-Holiday Decor	500	500	469	31	93.80%	-	-
Misc-Cable TV Expenses	940	705	737	(32)	78.40%	78	82
Office Supplies	2,160	1,620	2,889	(1,269)	133.75%	180	160
Op Supplies - General	2,700	2,025	1,739	286	64.41%	225	452
Cap Outlay - Equipment	5,000	5,000	28,942	(23,942)	578.84%	-	-
Cap Outlay-Clubhouse	21,500	21,500	39,914	(18,414)	185.65%	-	-
Reserve - Roof	5,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	2,500	-	-	-	0.00%	-	-
Total Parks and Recreation - General	188,387	142,690	197,106	(54,416)	104.63%	12,732	11,206
Special Recreation Facilities							
Miscellaneous Services	4,500	3,375	2,182	1,193	48.49%	375	139
Misc-Event Expense	12,000	9,000	22,054	(13,054)	183.78%	1,000	75
Misc-Social Committee	24,000	18,000	16,025	1,975	66.77%	2,000	2,246
Misc-Trips and Tours	500	375	-	375	0.00%	42	-
Office Supplies	500	375	727	(352)	145.40%	42	55
Total Special Recreation Facilities	41,500	31,125	40,988	(9,863)	98.77%	3,459	2,515
TOTAL EXPENDITURES	746,520	556,873	716,334	(159,461)	95.96%	52,581	101,220
Excess (deficiency) of revenues Over (under) expenditures	-	173,747	24,173	(149,574)	0.00%	(44,781)	(99,602)
Net change in fund balance	\$ -	\$ 173,747	\$ 24,173	\$ (149,574)	0.00%	\$ (44,781)	\$ (99,602)
FUND BALANCE, BEGINNING (OCT 1, 2017)	720,622	720,622	720,622				
FUND BALANCE, ENDING	\$ 720,622	\$ 894,369	\$ 744,795				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-18 BUDGET	JUN-18 ACTUAL
REVENUES							
Interest - Investments	\$ 24	\$ 18	\$ 18	\$ -	75.00%	\$ 2	\$ 2
Special Assmnts- Tax Collector	84,719	84,719	84,182	(537)	99.37%	859	-
Special Assmnts- Discounts	(3,389)	(3,389)	(3,073)	316	90.68%	(37)	-
Other Miscellaneous Revenues	3,500	2,625	-	(2,625)	0.00%	292	-
TOTAL REVENUES	84,854	83,973	81,127	(2,846)	95.61%	1,116	2
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	1,694	1,694	1,622	72	95.75%	19	-
Total Administration	1,694	1,694	1,622	72	95.75%	19	-
Field							
Contracts-Irrigation	45,000	33,750	35,271	(1,521)	78.38%	3,750	3,919
R&M-Irrigation	36,000	27,000	65,634	(38,634)	182.32%	3,000	5,944
R&M-Pumps	2,160	1,620	11,528	(9,908)	533.70%	-	-
Total Field	83,160	62,370	112,433	(50,063)	135.20%	6,750	9,863
TOTAL EXPENDITURES	84,854	64,064	114,055	(49,991)	134.41%	6,769	9,863
Excess (deficiency) of revenues							
Over (under) expenditures	-	19,909	(32,928)	(52,837)	0.00%	(5,653)	(9,861)
Net change in fund balance	\$ -	\$ 19,909	\$ (32,928)	\$ (52,837)	0.00%	\$ (5,653)	\$ (9,861)
FUND BALANCE, BEGINNING (OCT 1, 2017)	(22,174)	(22,174)	(22,174)				
FUND BALANCE, ENDING	\$ (22,174)	\$ (2,265)	\$ (55,102)				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-18 BUDGET	JUN-18 ACTUAL
REVENUES							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Special Assmnts- Tax Collector	214,897	214,897	213,534	(1,363)	99.37%	3,149	-
Special Assmnts- Discounts	(8,596)	(8,596)	(7,799)	797	90.73%	(86)	-
TOTAL REVENUES	206,301	206,301	205,735	(566)	99.73%	3,063	-
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	4,298	4,298	4,105	193	95.51%	115	-
Total Administration	4,298	4,298	4,105	193	95.51%	115	-
Debt Service							
Principal Debt Retirement	179,804	179,804	179,804	-	100.00%	-	-
Interest Expense	24,913	24,913	26,699	(1,786)	107.17%	-	-
Total Debt Service	204,717	204,717	206,503	(1,786)	100.87%	-	-
TOTAL EXPENDITURES	209,015	209,015	210,608	(1,593)	100.76%	115	-
Excess (deficiency) of revenues Over (under) expenditures	(2,714)	(2,714)	(4,873)	(2,159)	179.55%	2,948	-
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	(2,714)	-	-	-	0.00%	-	-
TOTAL FINANCING SOURCES (USES)	(2,714)	-	-	-	0.00%	-	-
Net change in fund balance	\$ (2,714)	\$ (2,714)	\$ (4,873)	\$ (2,159)	179.55%	\$ 2,948	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2017)	52,371	52,370	52,371				
FUND BALANCE, ENDING	\$ 49,657	\$ 49,656	\$ 47,498				

Notes to the Financial Statements
June 2018

Financial Overview / Highlights

- ▶ Total General Fund revenues are at approximately 99.2% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 96.0% of the Annual Budget.

Balance Sheet

Account Name	Annual Budget	YTD Actual	Explanation
Assets			
Accounts Receivable		7,700	Sale of Garage for \$12,000 less 25 payments by HOPCA of \$375/qtr = (\$2,625) plus (\$500) owed to the district from HOPCA for an invoice paid by the CDD, (\$4,575) owed to the district from Grau
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013
Assessments Receivable		1,328	Assessments uncollected from FY 2013
Due From Other Funds		55,102	Assessments collected in General Fund - Due from General Fund to Debt Service fund
Prepaid Items		2,525	Entertainment deposits for later this year
Deposits		8,175	Deposits with FPL for sprinkler pumps and street lights.
Liabilities			
Accounts Payable		6,878	Invoices for current month but not paid in current month
Deposits		8,930	Refundable Fitness Room key deposits
Deferred Revenue		2,625	Balance due on Garage
Due to Other Funds		55,102	Due to the General fund from the Irrigation fund and due to Debt Service fund from the General fund

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Revenues				
Room Rentals	500	407	81.40%	Rental of Sports Bar and Lounge less Sales Tax paid.
Special Assessments-Tax Collector	723,875	719,286	99.37%	Collections were at 99.56% at this time last year
Expenditures				
<u>Administrative</u>				
ProfServ-Legal Services	3,000	2,940	98.00%	Legal services for agreements and food service issues
ProfServ-Special Assessment	10,169	10,169	100.00%	Assessment roll preparation fees
Auditing Services	5,750	5,500	95.65%	Audit is final
Insurance-General Liability	9,625	10,910	113.35%	Insurance paid in full for year
<u>Public Safety</u>				
R&M-Gate	3,000	2,854	95.13%	Gate remotes, entry arm LED lights, new 17' LED gate arm installed, Doorking IM server subscription, back entrance gate arm bracket, rear exit barrier arm, secure exit gate
<u>Field</u>				
Contracts-Landscape	82,016	62,997	76.81%	Landscape charges increased slightly more than budgeted
Insurance-General Liability	32,011	26,941	84.16%	Insurance paid in full for year
R&M-Drainage	10,000	14,667	146.67%	Cast iron grinder pump, stones for washout, concrete, remove/replace grates with steel grates
R&M-Lake	2,100	1,661	79.10%	Replace aerator in main cab, lake signage, rip rap for lake
Misc-Special Projects	10,930	8,430	77.13%	Prepare area for bench pads, access control installation, retrofit 14 canlights to LED
Misc-Hurricane Expense	-	47,162	0.00%	New floors from Hurricane Irma damage, lodge ceiling repairs, misc hurricane supplies plus amount being reimbursed from insurance claim (\$11,263)

Notes to the Financial Statements
June 2018

Variance Analysis (continued)

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Expenditures (con't)				
<u>Field (con't)</u>				
Misc-Contingency	5,000	3,653	73.06%	Misc repairs, replace electrical items, keyless entry for maintenance garage, temp help for maintenance, replaced springs on maintenance barn, blower for gas grill, weather station
<u>Road & Street</u>				
Cap Outlay - Sidewalk Impr	10,000	9,845	98.45%	Lake sidewalk trip repairs; cut, remove and replace damaged walkway
Reserves-Roads & Streetlights	5,369	58,430	1088.28%	Install asphalt compacted
<u>Parks & Recreation</u>				
Contracts-Janitorial Services	16,560	13,383	80.82%	Monthly service increased in April
Contracts-Pest Control	1,100	1,048	95.27%	Pest control paid for year
R&M-Clubhouse	18,000	18,126	100.70%	Paint kitchen, install fan, replace electrical items, special kitchen cleaning, frame for lodge, bike rack, access control installation, kitchen keyless entry, 5yr sprinkler inspection, annual sprinkler inspection, backflow certification, install can lights in office, temp help to clean offices, retrofit can lights to LED, replace uplights on trees, lightbulbs, remove/replace tankless water heater, retrofit 18 lights to LED, signs in Lodge, retrofit 12 canlights, Sunsetter awning repair
R&M-Parks	6,600	11,259	170.59%	Motion detector for fitness center, bocce court rake/squeeze, pool gate latch, new handle for gate, 4 new benches, Sunsetter awning repair, access control installation, bocce court sand and labor to help spread, ac repair, sports bar thermostat, bocce balls/court supplies/plaque, replace 2 lights on pergola with LED, fish pond pump, wall tiles, new cabinet, retrofit 12 canlights, stones, bark, nuggets, table umbrellas, ac coil for Sportsbar ac
R&M-Pools	6,000	6,941	115.68%	Chemicals, repipe shower, new grounding bar, new pool light, crank valve installed, DE grid installation, pool railing wrap, pool permit
Miscellaneous Services	2,400	2,276	94.83%	Misc supplies for office cleaning and move, signs for bulletin board, internet bridge, employee gift cards, bathroom décor, subscriptions for newspaper and Amazon Prime
Misc-Holiday Decor	500	469	93.80%	Holiday decorations for Lodge
Misc-Cable TV Expenses	940	737	78.40%	Cable service increased in November more than budgeted
Office Supplies	2,160	2,889	133.75%	Office supplies, antivirus protection, Office 365 for Board, copier maint agreement
Cap Outlay - Equipment	5,000	28,942	578.84%	New windows for Lodge and Sports Bar, new rocking chairs, new treadmill and recumbent bike
Cap Outlay - Clubhouse	21,500	39,914	185.65%	New kitchen counters, office renovations draw #1, new office furniture, replace 8 toilets in Clubhouse/Pool
<u>Special Recreation Facilities</u>				
Misc-Event Expense	12,000	22,054	183.78%	Various event expenses
Office Supplies	500	727	145.40%	Misc office supplies, printer ink, business cards, keyboard tray
Irrigation Fund 002				
Revenues				
Special Assessments-Tax Collector	84,719	84,182	99.37%	Collections were at 99.56% at this time last year
Expenditures				
<u>Field</u>				
R&M-Irrigation	36,000	65,634	182.32%	Monthly irrigation service, repairs to mainline breaks, replace controller boxes
R&M-Pumps	2,160	11,528	533.70%	Bi-monthly pump maintenance, replace 5hp submersible pump/motor #9, replace 3hp submersible pump

Notes to the Financial Statements
June 2018

Variance Analysis (continued)

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Debt Service Fund 202				
Revenues				
Special Assessments-Tax Collector	214,897	213,534	99.37%	Collections were at 99.56% at this time last year
Expenditures				
Principal Debt Payment	179,804	179,804	100.00%	Next Principal payment to be made next year
Interest Payment	24,913	26,699	107.17%	Next Principal payment to be made next year

HERITAGE OAK PARK

Community Development District

Supporting Schedules

June 30, 2018

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector
Monthly Collection Distributions
For the Fiscal Year Ending September 30, 2018**

					ALLOCATION		
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund Assessments	Irrigation Fund Assessments	Debt Service Fund Assessments
Assessments Levied				\$1,023,490	\$723,873	\$84,719	\$214,897
Allocation %				100%	71%	8%	21%
11/09/17	\$ 28,899	\$ 1,204	\$ 590	\$ 30,693	\$ 21,708	\$ 2,541	\$ 6,444
11/14/17	4,168	174	85	4,427	3,131	366	929
11/21/17	30,360	1,265	620	32,244	22,805	2,669	6,770
11/28/17	123,488	5,145	2,520	131,154	92,760	10,856	27,538
12/07/17	108,206	4,509	2,208	114,922	81,280	9,513	24,130
12/14/17	102,983	4,291	2,102	109,375	77,357	9,054	22,965
12/21/17	138,814	5,784	2,833	147,431	104,272	12,204	30,955
01/11/18	308,787	12,866	6,302	327,955	231,949	27,146	68,859
02/08/18	31,087	961	634	32,683	23,115	2,705	6,862
03/08/18	17,252	352	352	17,956	12,700	1,486	3,770
04/12/18	24,648	249	503	25,400	17,964	2,102	5,333
04/27/18	31,704	320	647	32,671	23,107	2,704	6,860
05/10/18	9,890	-	202	10,092	7,138	835	2,118
TOTAL	\$ 960,284	\$ 37,120	\$ 19,598	\$ 1,017,002	\$ 719,286	\$ 84,182	\$ 213,534
% COLLECTED				99.37%	99.37%	99.37%	99.37%
TOTAL OUTSTANDING				\$ 6,487	\$ 4,588	\$ 537	\$ 1,363

Cash Flow Projections - Summary by Month
Operations & Maintenance
Fiscal Year 2017 - 2018

<u>Month</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Variance</u>	<u>Balance</u>
Cash Balance as of June 30, 2018				265,194
Investment - Money Market Account				471,830
Irrigation Fund owes General Fund				55,102
General Fund owes Debt Service fund				(47,498)
Adjusted Balance				<u>744,628</u>
July	9,223	51,307	(42,084)	702,544
August	3,271	52,865	(49,594)	652,951
September	3,687	104,311	(100,623)	552,328

HERITAGE OAK PARK**General Fund**

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances**Trend Report****For the Period Ending June 30, 2018**

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Projected FY 2018	Actual Budget
Revenues														
Interest - Investments	\$ 342	\$ 258	\$ 302	\$ 341	\$ 330	\$ 838	\$ 453	\$ 471	\$ 458	\$ 385	\$ 385	\$ 385	\$ 4,948	\$ 5,000
Interlocal Agreement	-	-	750	-	-	750	750	-	-	750	-	-	3,000	3,000
Room Rentals	309	-	-	-	-	98	-	-	-	75	-	-	482	500
Recreational Activity Fees	1,381	4,069	3,125	6,494	6,896	2,514	2,786	9,805	1,160	2,500	2,500	3,000	46,231	41,500
Special Assmnts- Tax Collector	-	140,403	262,909	231,949	23,115	12,700	41,071	7,138	-	4,590	-	-	723,875	723,875
Special Assmnts- Discounts	-	(5,272)	(10,211)	(9,271)	(709)	(312)	(483)	-	-	-	-	-	(26,258)	(28,955)
Other Miscellaneous Revenues	-	-	-	-	-	750	1,400	-	-	50	50	50	2,300	600
Gate Bar Code/Remotes	-	-	-	-	365	140	140	-	-	83	83	-	812	1,000
Total Revenues	2,032	139,458	256,875	229,513	29,997	17,478	46,117	17,414	1,618	8,433	3,019	3,435	755,390	746,520
Expenditures														
Administrative														
P/R-Board of Supervisors	1,000	1,000	1,000	800	800	1,000	1,000	2,000	-	1,000	1,000	1,000	11,600	12,000
FICA Taxes	77	77	77	61	61	77	77	153	-	77	77	77	887	918
ProfServ-Engineering	-	-	-	-	-	-	-	-	-	-	-	440	440	1,000
ProfServ-Legal Services	656	-	-	-	-	866	499	551	368	-	-	59	3,000	3,000
ProfServ-Mgmt Consulting Serv	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	60,738	60,738
ProfServ-Special Assessment	-	-	10,169	-	-	-	-	-	-	-	-	-	10,169	10,169
Auditing Services	-	-	-	-	-	-	5,500	-	-	-	-	-	5,500	5,750
Communication/Freight - Gen'l	82	39	52	70	38	114	73	90	49	75	75	75	832	900
Insurance - General Liability	10,910	-	-	-	-	-	-	-	-	-	-	-	10,910	9,625
Legal Advertising	97	267	-	90	-	(90)	83	70	63	-	600	-	1,181	1,100
Miscellaneous Services	25	1	39	24	39	27	32	49	33	100	100	100	567	1,200
Misc-Bank Charges	143	179	110	178	145	164	171	169	163	175	175	175	1,947	2,400
Misc-Assessmnt Collection Cost	-	2,703	5,054	4,454	448	248	812	143	-	92	-	-	13,954	14,478
Office Supplies	-	-	-	-	-	-	-	-	-	30	30	30	90	360
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	175
Total Administrative	18,226	9,327	21,562	10,738	6,592	7,467	13,308	8,287	5,738	6,610	7,118	7,017	121,990	123,813
Other Public Safety														
Contracts-Mgmt Services	644	644	644	644	644	644	644	644	644	644	644	644	7,725	7,725
R&M-Gate	-	110	125	864	467	426	-	710	151	200	200	200	3,454	3,000
R&M-Gatehouse	-	-	-	-	-	102	100	88	-	100	100	100	590	1,200
R&M-Security Cameras	-	-	-	100	-	-	-	-	1,300	100	100	100	1,700	2,000
Total Other Public Safety	644	754	769	1,608	1,111	1,172	744	1,442	2,095	1,044	1,044	1,044	13,469	13,925

HERITAGE OAK PARK**General Fund**

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances**Trend Report****For the Period Ending June 30, 2018**

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Actual	Jun Actual	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2018	Actual Budget
<u>Field</u>														
Contracts-Mgmt Services	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	110,739	110,739
Contracts-Lake and Wetland	510	510	510	510	510	510	510	510	510	510	510	510	6,120	6,120
Contracts-Landscape	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	83,996	82,016
Utility - General	3,064	2,981	3,151	3,375	3,064	2,764	2,871	2,897	2,581	3,100	3,100	3,100	36,049	37,200
Utility - Water & Sewer	513	947	178	523	500	450	689	1,265	870	550	2,150	550	9,185	12,000
Insurance - General Liability	26,941	-	-	-	-	-	-	-	-	-	-	-	26,941	32,011
R&M-Drainage	-	310	459	-	-	9,258	4,640	-	-	-	-	-	14,667	10,000
R&M-Entry Feature	-	-	111	9	-	-	-	-	-	-	-	3,500	3,620	7,000
R&M-Lake	105	685	-	-	127	-	-	695	50	175	175	175	2,186	2,100
R&M-Plant Replacement	-	-	-	-	-	-	1,951	-	-	-	-	1,549	3,500	3,500
R&M-Trees and Trimming	-	-	-	-	-	1,750	-	-	-	-	-	4,250	6,000	6,000
Misc-Special Projects	-	2,130	3,990	-	-	2,310	-	-	-	-	-	2,500	10,930	10,930
Hurricane Contingency	27,959	16,506	-	-	13,959	-	-	(11,263)	-	-	-	-	47,162	-
Misc-Contingency	5	825	1,991	17	531	4	77	131	72	-	-	1,347	5,000	5,000
Total Field	75,325	41,123	26,618	20,662	34,919	33,274	26,966	10,463	20,311	20,563	22,163	33,710	366,095	324,616
<u>Road and Street Facilities</u>														
R&M-Parking Lots	-	-	-	-	-	-	90	-	-	-	-	160	250	250
R&M-Roads & Alleyways	-	-	-	544	602	580	1,407	-	-	-	-	3,867	7,000	7,000
R&M-Sidewalks	-	-	-	-	-	-	-	-	-	-	-	3,960	3,960	3,960
R&M-Streetlights	-	117	1,580	-	260	1,970	-	645	925	-	-	4,003	9,500	9,500
Misc-Contingency	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Cap Outlay - Sidewalk Impr	-	3,847	-	-	-	-	5,998	-	-	-	-	155	10,000	10,000
Cap Outlay - Streetlight Impr	-	-	-	-	-	-	-	-	-	-	-	15,200	15,200	15,200
Reserve - Roads & Streetlights	-	-	-	-	-	-	-	-	58,430	-	-	-	58,430	5,369
Total Road and Street Facilities	-	3,964	1,580	544	862	2,550	7,495	645	59,355	-	-	30,345	107,340	54,279
<u>Parks and Recreation - General</u>														
Contracts-Mgmt Services	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	59,307	59,307
Contracts-Janitorial Services	1,380	1,380	1,380	1,380	1,380	1,380	1,943	1,580	1,580	1,580	1,580	1,580	18,123	16,560
Contracts-Pools	900	900	900	900	900	900	900	900	900	900	900	900	10,800	10,800
Contracts-Pest Control	798	250	-	-	-	-	-	-	-	-	-	-	1,048	1,100
Communication - Telephone	597	597	597	600	597	620	625	665	619	620	620	620	7,376	7,320
R&M-Clubhouse	624	1,816	5,454	3,424	1,474	2,694	1,082	1,558	-	1,500	1,500	1,500	22,626	18,000
R&M-Parks	-	2,123	2,539	720	2,068	175	1,174	758	1,701	550	550	550	12,909	6,600
R&M-Pools	215	194	-	280	93	253	93	5,206	607	500	500	500	8,441	6,000
R&M-Tennis Courts	-	-	-	-	-	5,643	-	5,643	-	-	-	8,714	20,000	20,000

HERITAGE OAK PARK
Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending June 30, 2018

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Actual	Jun Actual	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2018	Actual Budget
Miscellaneous Services	-	209	643	564	176	53	225	242	163	200	200	200	2,875	2,400
Misc-Holiday Decor	-	-	390	78	-	-	-	-	-	-	-	-	469	500
Misc-Cable TV Expenses	76	85	85	82	82	82	82	82	82	82	82	82	983	940
Office Supplies	120	550	145	278	272	432	346	586	160	180	180	180	3,430	2,160
Op Supplies - General	-	380	51	12	218	214	144	269	452	225	225	225	2,415	2,700
Cap Outlay - Equipment	-	-	11,357	-	866	-	11,199	5,520	-	-	-	-	28,942	5,000
Cap Outlay-Clubhouse	7,525	13,918	-	19,409	-	(938)	-	-	-	-	-	-	39,914	21,500
Reserve - Roof	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Reserve - Swimming Pools	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500
Total Parks and Recreation - General	17,178	27,345	28,484	32,669	13,068	16,450	22,755	27,951	11,206	11,279	11,279	19,994	239,657	188,387
<u>Special Recreation Facilities</u>														
Miscellaneous Services	96	443	227	209	249	296	59	465	139	300	300	300	3,082	4,500
Misc-Event Expense	34	1,179	861	3,934	3,979	9,706	1,474	812	75	2,000	2,000	2,000	28,054	12,000
Misc-Social Committee	-	2,266	288	61	3,745	1,355	4,288	1,775	2,246	2,000	2,000	2,000	22,025	24,000
Misc-Trips and Tours	-	-	-	-	-	-	-	-	-	-	-	400	400	500
Office Supplies	-	20	-	273	302	-	66	9	55	42	42	42	851	500
Total Special Recreation Facilities	130	3,908	1,376	4,477	8,275	11,357	5,887	3,061	2,515	4,342	4,342	4,742	54,412	41,500
Total Expenditures	111,502	86,421	80,388	70,698	64,827	72,270	77,155	51,849	101,219	43,837	45,946	96,852	902,965	746,520
Excess (deficiency) of revenues Over (under) expenditures	(109,470)	53,037	176,487	158,815	(34,830)	(54,792)	(31,038)	(34,435)	(99,601)	(35,404)	(42,927)	(93,416)	(147,575)	-
<u>Other Financing Sources (Uses)</u>														
Operating Transfers-Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net change in fund balance	\$ (109,470)	\$ 53,037	\$ 176,487	\$ 158,815	\$ (34,830)	\$ (54,792)	\$ (31,038)	\$ (34,435)	\$ (99,601)	\$ (35,404)	\$ (42,927)	\$ (93,416)	\$ (147,575)	\$ -

HERITAGE OAK PARK

Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances**Trend Report****For the Period Ending June 30, 2018**

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Projected FY 2018	Adopted Budget
Revenues														
Interest - Investments	\$ 2	\$ 1	\$ 2	\$ 1	\$ 1	\$ 4	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 23	\$ 24
Special Assmnts- Tax Collector	-	16,432	30,770	27,146	2,705	1,486	4,807	835	-	538	-	-	84,719	84,719
Special Assmnts- Discounts	-	(616)	(1,195)	(1,085)	(84)	(36)	(57)	-	-	-	-	-	(3,073)	(3,389)
Other Miscellaneous Revenues	-	-	-	-	-	-	-	-	-	250	250	250	750	3,500
Total Revenues	2	15,817	29,577	26,062	2,622	1,454	4,752	837	2	790	252	252	82,419	84,854
Expenditures														
Administrative														
Misc-Assessmnt Collection Cost	-	316	592	521	52	29	95	17	-	11	-	-	1,633	1,694
Total Administrative	-	316	592	521	52	29	95	17	-	11	-	-	1,633	1,694
Field														
Contracts-Irrigation	3,750	3,750	3,750	4,426	3,919	3,919	3,919	3,919	3,919	3,919	3,919	3,919	47,028	45,000
R&M-Irrigation	1,000	9,150	13,489	6,465	4,141	6,414	12,074	6,957	5,944	3,000	3,000	3,000	74,634	36,000
R&M-Pumps	-	-	-	540	5,990	-	-	4,998	-	540	-	540	12,608	2,160
Total Field	4,750	12,900	17,239	11,431	14,050	10,333	15,993	15,874	9,863	7,459	6,919	7,459	134,270	83,160
Total Expenditures	4,750	13,216	17,831	11,952	14,102	10,362	16,088	15,891	9,863	7,470	6,919	7,459	135,903	84,854
Excess (deficiency) of revenues														
Over (under) expenditures	(4,748)	2,601	11,746	14,110	(11,480)	(8,908)	(11,336)	(15,054)	(9,861)	(6,680)	(6,667)	(7,207)	(53,484)	-
Over (under) expenditures	\$ (4,748)	\$ 2,601	\$ 11,746	\$ 14,110	\$ (11,480)	\$ (8,908)	\$ (11,336)	\$ (15,054)	\$ (9,861)	\$ (6,680)	\$ (6,667)	\$ (7,207)	\$ (53,484)	\$ -

HERITAGE OAK PARK

Community Development District

Activities Fund Deposits

Deposit																						
													Kickin									
			Trivia	Pool	Pancake	Morning	Joey's			Musical	Winter		New	off the			Sweet	Cirque	End of		Memorial	
Date	Amount		Night	side	Bfast	Coffee	Rockin	Hallo	HOP	Mind	Wonder	Veterans	Years	New	Year	Tea	Canada	Heart	de	Season	Blues	Day
				Lunch		Social	Plano	ween	Series	Reader	Land	Day	Eve	Year		Night	Dance	HOP	Party	Night	Celeb	
10/12/17	Deposit	\$1,022			\$60	\$25	\$45	\$108	\$280	\$504												
10/23/17	Deposit	\$359		\$399					(\$40)													
11/02/17	Deposit	\$1,738	\$35	\$697	\$68			\$224		\$714												
11/22/17	Deposit	\$2,332		\$316						\$36	\$1,880	\$100										
12/05/17	Deposit	\$1,256		\$488	\$128				\$120		\$440		\$80									
12/22/17	Deposit	\$251	\$18		\$18						\$80		\$135									
12/22/17	Deposit	\$1,618	\$1	\$743	\$80		\$207		\$80		\$260		\$205		\$42							
01/11/18	Deposit	\$3,166		\$1,313			\$621		\$40				\$175	\$461	\$246		\$310					
01/11/18	Deposit	\$55											\$55									
01/24/18	Deposit	\$3,274	\$31	\$1,044			\$18		\$120					\$215	\$36	\$780	\$1,030					
02/08/18	Deposit	\$1,526	\$6		\$8													\$1,512				
02/08/18	Deposit	\$5,370		\$1,209	\$48				\$610					\$45		\$42	\$80	\$3,336				
03/23/18	Deposit	\$2,514		\$949	\$68				\$480									\$891	\$126			
04/18/18	Deposit	\$119																	\$56	\$63		
04/18/18	Deposit	\$2,667		\$1,141															\$785	\$741		
05/01/18	Deposit	\$2,229	\$18	\$1,620															\$114	\$270	\$207	
05/23/18	Deposit	\$1,120							\$1,120													
05/23/18	Deposit	\$5,170							\$5,170													
05/23/18	Deposit	\$1,286	\$56	\$682																	\$548	
06/28/18	Deposit	\$1,160	\$18	\$1,034																	\$108	
Total		\$38,231	\$183	\$11,634	\$478	\$25	\$891	\$332	\$7,980	\$1,254	\$2,660	\$100	\$650	\$721	\$324	\$822	\$1,420	\$5,739	\$1,081	\$1,074	\$863	
Expenses		(\$38,079)	\$0	(\$10,261)	(\$468)	(\$780)	(\$816)	(\$291)	(\$6,938)	(\$1,120)	(\$3,442)	(\$639)	(\$935)	(\$114)	(\$283)	(\$796)	(\$1,371)	(\$7,084)	(\$787)	(\$949)	(\$1,006)	
Profit / (Loss)		\$152	\$183	\$1,373	\$10	(\$755)	\$75	\$41	\$1,042	\$134	(\$782)	(\$539)	(\$285)	\$607	\$41	\$26	\$49	(\$1,345)	\$294	\$125	(\$143)	
Other Expenses		(\$2,909)																				
Total Profit / (Loss)		(\$2,757)																				

	FY 2015	FY 2016	FY 2017	FY 2018
Reserve Balance-Beginning	7,194	9,191	9,191	9191
Revenue	34,756	32,930	39,654	38,231
Expenses	32,759	32,939	35,643	40,988
Profit(Loss)	1,996	(10)	4,011	(2,757)

Notes: Revenue and Expenses are per financial statements
Expenses also include office supplies for activities department not tied to a specific activity

Cash and Investment Report
June 30, 2018

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Operating Checking Account	Regions Bank	N/A	0.00%	\$190,156
Operating Checking Account - MuniNow	SunTrust	N/A	0.10%	\$75,038
			Subtotal	\$265,194
Petty Cash - Property Manager	N/A	N/A	N/A	\$200
Money Market Account	BankUnited	N/A	1.00%	\$368,142 (1)
Money Market Account	Centennial	N/A	0.40%	\$103,688 (2)
			Subtotal	\$471,830
			Total	\$737,224

NOTE 1 - Invested Funds into a Money Market Account with BankUnited at variable rates.

NOTE 2 - Invested Funds into a Money Market Account with Centennial Bank at variable rates.

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No. 8711 Regions Bank - GF
Statement No. 06-18
Statement Date 6/30/2018

G/L Balance (LCY)	190,155.55	Statement Balance	219,386.60
G/L Balance	190,155.55	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	219,386.60
Subtotal	190,155.55	Outstanding Checks	29,231.05
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	190,155.55	Ending Balance	190,155.55
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/10/2018	Payment	12004	EDWARD A. CAREY	184.70	0.00	184.70
2/20/2018	Payment	12074	EDWARD A. CAREY	184.70	0.00	184.70
3/20/2018	Payment	12117	EDWARD A. CAREY	184.70	0.00	184.70
5/2/2018	Payment	12192	HELEN MCLEOD	25.00	0.00	25.00
5/22/2018	Payment	12227	EDWARD A. CAREY	184.70	0.00	184.70
5/22/2018	Payment	12228	DONALD A. OPPENHEIM	184.70	0.00	184.70
6/25/2018	Payment	12261	STAPLES CREDIT PLAN	55.45	0.00	55.45
6/26/2018	Payment	12262	INFRAMARK, LLC	19,931.71	0.00	19,931.71
6/26/2018	Payment	12263	THE SUN	62.92	0.00	62.92
6/29/2018	Payment	12264	ARTISTREE LANDSCAPE	6,999.63	0.00	6,999.63
6/29/2018	Payment	12265	CENTURYLINK	619.34	0.00	619.34
6/29/2018	Payment	12266	CHAD LAMBERT	200.00	0.00	200.00
6/29/2018	Payment	12267	PETER ARCURI	200.00	0.00	200.00
6/29/2018	Payment	12268	TODD PROA	213.50	0.00	213.50
Total Outstanding Checks.....				29,231.05		29,231.05

Heritage Oak Park CDD

Bank Reconciliation

Page Number 39

Bank Account No. 6400 SunTrust Bank N.A.
Statement No. 06-18
Statement Date 6/30/2018

G/L Balance (LCY)	75,038.44	Statement Balance	75,038.44
G/L Balance	75,038.44	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	75,038.44
Subtotal	75,038.44	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	75,038.44	Ending Balance	75,038.44
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 06/01/18 to 06/30/18
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	12229	06/01/18	ARTISTREE LANDSCAPE	133864	5/18 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	End of season dance	549051-57501	\$80.99
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Blues Night Decorations	549022-57501	\$88.63
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Poolside lunch	549051-57501	\$15.52
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Memorial Day Celebration	549022-57501	\$73.57
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Blues Night	549022-57501	\$3.99
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Women's Bathroom	549001-57201	\$16.03
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Blue's Night	549022-57501	\$5.70
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Poolside lunch	549051-57501	\$13.87
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Blue's Night	549022-57501	\$21.91
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Memorial Day Celebration	549022-57501	\$13.84
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Coffee Social	549051-57501	\$14.91
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Coffee Social	549051-57501	\$13.90
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Memorial Day Celebration	549022-57501	\$11.99
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Memorial Day Celebration	549051-57501	\$34.99
001	12230	06/01/18	REGIONS BANK-9343	051318	PURCHASES 4/14/18-5/13/18	Memorial Day Celebration	549022-57501	\$19.26
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Amazon Prime Renewal	549001-57201	\$100.84
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	guard shack supplies	546035-57201	\$47.86
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	rip rap for lake	546042-53901	\$695.00
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Act phone	549001-57501	\$12.99
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Act phone	549001-57501	\$8.65
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$269.44
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Kitchen Supplies	549001-57501	\$40.67
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Act folding chairs	549001-57501	\$216.12
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$53.96
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Lodge Supplies	546015-57201	\$8.42
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Poolside Lunch	549022-57501	\$58.84
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Pool Shower mats	546074-57201	\$78.10
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$40.15
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Maintenance Supplies	549900-53901	\$7.75
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	Door Stops	546015-57201	\$16.99
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	wasp spray	546015-57201	\$25.10
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	computer monitor stands	551002-57201	\$39.98
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	misc supplies	549001-57201	\$49.00
001	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	activities supplies	549001-57501	\$67.43
001	12232	06/05/18	BUFFALO GRAFFIX	500590	JUN18 ACTIVITIES CALENDAR	Miscellaneous Services	549001-57501	\$93.54
001	12233	06/05/18	CENTURYLINK	78717-051918	5/19/18-6/18/18 #311078717	Communication - Telephone	541003-57201	\$646.22
001	12234	06/05/18	CLIFF'S AIR CONDITIONING &	18-897	AC IN SPORTS BAR SERVICE CALL	R&M-Parks	546066-57201	\$346.37
001	12235	06/05/18	COPIERS PLUS	2018-0674	6/18 MONTHLY BILLING/COPIES	Office Supplies	551002-57201	\$48.78
001	12236	06/05/18	DANIEL W. COLMERY	6440	RPR BACK EXIT GATE ARM LED	LED strip for rear gate	546034-52901	\$250.00
001	12237	06/05/18	ELECTRICAL SOLUTIONS OF SW	5392	REPLACE 2 STREETLIGHTS W/LED	HOB ST LTS	546095-54101	\$350.00

HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 06/01/18 to 06/30/18
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12238	06/05/18	FEDEX	6-196-13247	SERVICE FOR 5/21/18	Communication/Freight - Gen'l	541001-51301	\$15.07
001	12239	06/05/18	FIREPRO	10-9436	FIRE EXTINGUISHER/CABINET	R&M-Clubhouse	546015-57201	\$150.00
001	12240	06/05/18	GREATAMERICA FINANCIAL SVCS	22678515	COPIER LEASE FOR 6/18	Office Supplies	551002-57201	\$104.86
001	12241	06/05/18	HD SUPPLY FACILITIES MAINT.	9163223652	ORANGE MARKING FLAGS	Misc-Contingency	549900-53901	\$39.97
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,061.50
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-52901	\$643.75
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	Miscellaneous Services	549001-51301	\$48.50
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$16.92
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$9,228.25
001	12242	06/05/18	INFRAMARK, LLC	30707	5/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$4,942.25
001	12244	06/05/18	ROBERT BRIARTON	KPARK-051518	REMOVE EXISTING ROTTEN CEDAR	DECORATIVE	546066-57201	\$250.00
001	12245	06/08/18	GRAINGER	9770576867	HAND SOAP	Op Supplies - General	552001-57201	\$142.12
001	12246	06/08/18	KAY RUSSO	053118	REIMB FOR FRUIT MEMORIAL DAY	Misc-Social Committee	549051-57501	\$57.42
001	12247	06/08/18	SUNLAND PAVING CO., INC.	25352	INSTALL ASPHALT COMPACTED	Reserve - Roads & Streetlights	568136-54101	\$58,430.00
001	12249	06/11/18	COMCAST	061818-5503	6/11-7/10/18 #8535100600755503	Misc-Cable TV Expenses	549039-57201	\$81.78
001	12250	06/14/18	COVERALL OF FT. MYERS	1160242439	CLEANING SERVICE 6/1-6/30/18	Contracts-Janitorial Services	534026-57201	\$1,580.00
001	12251	06/14/18	LAKE & WETLAND MANAGEMENT	5293	6/18 LAKE MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Poolside Lunch	549051-57501	\$265.72
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Coffee Social	549051-57501	\$8.72
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Poolside Lunch	549051-57501	\$31.64
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Trash Bags	552001-57201	\$59.14
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Poolside Lunch	549051-57501	\$391.13
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Poolside Lunch	549051-57501	\$107.34
001	12253	06/14/18	SAM'S CLUB DIRECT	002789	PURCHASES 04/20-05/19/18	Poolside Lunch	549051-57501	\$252.99
001	12254	06/14/18	TODD PROA	0006442	6/18 MONTHLY POOL CHEM	R&M-Pools	546074-57201	\$93.04
001	12254	06/14/18	TODD PROA	0006442	6/18 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$900.00
001	12256	06/18/18	MARSHALL CREEK	RKDD-061318	REIMB FOR FEDEX 05/29/18	Communication/Freight - Gen'l	541001-51301	\$13.36
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	WALMART DRESSING-POOLSIDE LUNCH	549051-57501	\$10.44
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	PUBLIX DRESSING POOLSIDE LUNCH	549051-57501	\$11.97
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	WALMART DESSERT-BLUES NIGHT	549051-57501	\$28.53
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	WALMART ICE CREAM/DONUTS-COFFEE & POOLSIDE LUNCH	549051-57501	\$11.54
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	WINN DIXIE DRESSING-POOLSIDE LUNCH	549051-57501	\$7.98
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	DOLLAR TREE CENTERPIECES-MEMORIAL DAY CELEBRATION	549022-57501	\$10.70
001	12257	06/18/18	PETTY CASH	060118	REIMB FOR 3/18 THRU 5/26/18	WALMART MEMORIAL DAY CELEBRATION-CHIC BROTH	549051-57501	\$2.76
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Wasp spray	549900-53901	\$25.10
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Maint- phone case	549900-53901	\$23.41
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Payable stamp	551002-57201	\$21.48
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$19.14
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$7.76
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$19.05
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Gate Remotes	546034-52901	\$145.50
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Pool Permit	546074-57201	\$300.00
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$121.26

HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 06/01/18 to 06/30/18
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Memorial Day Celebration	549051-57501	\$286.23
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	OP Supplies	552001-57201	\$53.96
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Poolside lunch	549051-57501	\$62.43
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Poolside lunch	549051-57501	\$122.26
001	12258	06/18/18	SUNTRUST BANK-8114	8114-060218	06/02/18 STATEMENT PURCHASES	Misc Supplies	549001-57201	\$147.81
001	12259	06/25/18	FEDEX	6-210-68811	SERVICE FOR 6/4/18	Communication/Freight - Gen'l	541001-51301	\$12.95
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	tools	549900-53901	\$7.99
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	poolside lunch	549022-57501	\$4.47
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	table umbrellas	546066-57201	\$451.23
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	lake signs	546042-53901	\$49.67
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	gate repairs	546034-52901	\$5.74
001	12260	06/25/18	HOME DEPOT CREDIT SERVICES	16325-060518	PURCHASES 05/04/18-06/04/18	poolside lunch	549022-57501	\$59.91
001	12261	06/25/18	STAPLES CREDIT PLAN	77190-052818	PURCHASES 5/1/18-5/28/18	ACT office supplies	551002-57501	\$55.45
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,061.50
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-52901	\$643.75
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	Miscellaneous Services	549001-51301	\$33.40
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$22.56
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$9,228.25
001	12262	06/26/18	INFRAMARK, LLC	31550	6/18 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$4,942.25
001	12263	06/26/18	THE SUN	22267-061218	NOTICE OF MEETING CHG 6/21/18	Legal Advertising	548002-51301	\$62.92
001	12264	06/29/18	ARTISTREE LANDSCAPE	134382	6/18 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	12265	06/29/18	CENTURYLINK	061918-8717	6/19/18-7/18/18 #311078717	Communication - Telephone	541003-57201	\$619.34
001	12266	06/29/18	CHAD LAMBERT	061818	DEPOSIT FOR PARTY 12/1/18	Deposit for 12/1/18	155000	\$200.00
001	12267	06/29/18	PETER ARCURI	061818	DEPOSIT FOR PARTY 12/1/18	Deposit for 12/1/18	155000	\$200.00
001	12268	06/29/18	TODD PROA	0006523	NEW RAILING WRAP	R&M-Pools	546074-57201	\$213.50
001	DD00024	06/07/18	FPL	052318-ACH	SERVICE FOR 04/23/18-05/23/18	Utility - General	543001-53901	\$2,897.35
Fund Total								\$127,637.57

IRRIGATION FUND - 002

002	12231	06/01/18	SUNTRUST BANK-8114	050218	05/02/18 STATEMENT PURCHASES	adapter for irr	546041-53901	\$29.98
002	12243	06/05/18	MAINSCAPE	1216731	RPR STUCK VALVE 5/7/18	ER Call	546041-53901	\$175.00
002	12248	06/08/18	WOTITZKY, WOTITZKY, ROSS	3-2018	LEGAL SERVICE FOR 4/18	IRRIGATION ENG	546041-53901	\$367.50
002	12252	06/14/18	MAINSCAPE	1217115	MAINLINE BEHIND 1292 GREEN OAK	1292 G.O.T Mainline Repair	546041-53901	\$2,285.55
002	12252	06/14/18	MAINSCAPE	1217222	IRRIGATION MAINT 6/18	Contracts-Irrigation	534073-53901	\$3,919.00
002	12255	06/18/18	MAINSCAPE	1217848	IRRIGATION SERVICE 05/18	R&M-Irrigation	546041-53901	\$4,658.78
Fund Total								\$11,435.81

Total Checks Paid	\$139,073.38
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Seventh Order of Business

7Ci.

HERITAGE OAK PARK

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2019

Version 4 - Modified Tentative Budget
(Printed on 07/09/18 1:00pm)

Prepared by:



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HERITAGE OAK PARK
Community Development District

Operating Budgets
Fiscal Year 2019

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
REVENUES						
Interest - Investments	\$ 5,780	\$ 5,000	\$ 3,795	\$ 1,153	\$ 4,948	\$ 5,000
Interlocal Agreement	3,000	3,000	2,250	750	3,000	3,000
Room Rentals	1,549	500	407	75	482	500
Recreational Activity Fees	39,654	41,500	38,231	8,000	46,231	41,500
Special Assmnts- Tax Collector	681,462	723,875	719,286	4,587	723,873	787,093
Special Assmnts- Discounts	(24,871)	(28,955)	(26,258)	-	(26,258)	(31,484)
Other Miscellaneous Revenues	1,305	600	2,150	150	2,300	600
Gate Bar Code/Remotes	646	1,000	646	168	814	1,000
TOTAL REVENUES	708,525	746,520	740,507	14,883	755,390	807,209
EXPENDITURES						
<i>Administrative</i>						
P/R-Board of Supervisors	14,000	12,000	8,600	3,000	11,600	12,000
FICA Taxes	1,071	918	658	229	887	918
ProfServ-Engineering	160	1,000	-	440	440	5,000
ProfServ-Legal Services	4,568	3,000	2,940	60	3,000	3,000
ProfServ-Mgmt Consulting Serv	58,969	60,738	45,554	15,184	60,738	62,560
ProfServ-Special Assessment	9,873	10,169	10,169	-	10,169	10,474
Auditing Services	5,500	5,750	5,500	-	5,500	5,750
Communication/Freight - Gen'l	763	900	608	225	833	900
Insurance - General Liability	8,750	9,625	10,910	-	10,910	12,001
Legal Advertising	1,804	1,100	581	600	1,181	1,100
Miscellaneous Services	510	1,200	268	299	567	1,200
Misc-Bank Charges	2,116	2,400	1,423	524	1,947	2,400
Misc-Assessmnt Collection Cost	4,692	14,478	13,861	93	13,954	15,742
Office Supplies	577	360	-	90	90	360
Annual District Filing Fee	175	175	175	-	175	175
Total Administrative	113,528	123,813	101,247	20,743	121,990	133,580
<i>Other Public Safety</i>						
Contracts-Mgmt Services	7,500	7,725	5,794	1,931	7,725	7,957
R&M-Gate	4,384	3,000	2,854	600	3,454	3,000
R&M-Gatehouse	-	1,200	290	300	590	1,200
R&M-Security Cameras	535	2,000	1,400	300	1,700	2,000
Total Other Public Safety	12,419	13,925	10,338	3,131	13,469	14,157

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
Field						
Contracts-Mgmt Services	107,514	110,739	83,054	27,685	110,739	114,061
Contracts-Lake and Wetland	6,120	6,120	4,590	1,530	6,120	6,120
Contracts-Landscape	79,628	82,016	62,997	20,999	83,996	86,515
Utility - General	34,598	37,200	26,749	9,300	36,049	37,200
Utility - Water & Sewer	11,995	12,000	5,935	3,250	9,185	12,000
Insurance - General Liability	29,101	32,011	26,941	-	26,941	29,635
R&M-Drainage	13,100	10,000	14,667	-	14,667	10,000
R&M-Entry Feature / Wall	2,768	7,000	120	3,500	3,620	5,000
R&M-Lake	1,114	2,100	1,661	525	2,186	2,100
R&M-Plant Replacement	2,034	3,500	1,951	1,549	3,500	3,500
R&M-Trees and Trimming	7,921	6,000	1,750	4,250	6,000	6,000
R&M - Wall	850	-	-	-	-	-
Misc-Special Projects	9,669	10,930	8,430	2,500	10,930	10,930
Misc-Hurricane Expense	32,476	-	47,162	-	47,162	5,000
Misc-Contingency	2,152	5,000	3,653	1,347	5,000	5,000
Total Field	341,040	324,616	289,660	76,435	366,095	333,061
Road and Street Facilities						
R&M-Parking Lots	-	250	90	160	250	500
R&M-Roads & Alleyways	10,854	7,000	3,133	3,867	7,000	5,000
R&M-Sidewalks	1,743	3,960	-	3,960	3,960	4,000
R&M-Streetlights	19,025	9,500	5,497	4,003	9,500	7,000
Misc-Contingency	-	3,000	-	3,000	3,000	3,000
Capital Outlay - Sidewalk Impr	-	10,000	9,845	155	10,000	10,000
Capital Outlay - Streetlight Impr	-	15,200	-	15,200	15,200	15,200
Reserve - Roads & Streetlights	26,709	5,369	58,430	-	58,430	5,369
Total Road and Street Facilities	58,331	54,279	76,995	30,345	107,340	50,069

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
<i>Parks and Recreation - General</i>						
Contracts-Mgmt Services	34,252	59,307	44,480	14,827	59,307	70,686
Contracts-Janitorial Services	14,695	16,560	13,383	4,740	18,123	16,560
Contracts-Pools	10,800	10,800	8,100	2,700	10,800	10,800
Contracts-Pest Control	1,048	1,100	1,048	-	1,048	1,100
Communication - Telephone	6,960	7,320	5,517	1,860	7,377	7,320
R&M-Clubhouse	60,633	18,000	18,126	4,500	22,626	68,000
R&M-Parks	10,997	6,600	11,259	1,650	12,909	6,600
R&M-Pools	4,270	6,000	6,941	1,500	8,441	6,000
R&M - Tennis Courts	-	20,000	11,286	8,714	20,000	5,000
Miscellaneous Services	2,238	2,400	2,276	600	2,876	2,400
Misc-Holiday Décor	812	500	469	-	469	500
Misc-Cable TV Expenses	881	940	737	245	982	1,016
Office Supplies	2,776	2,160	2,889	540	3,429	2,160
OpSupplies - General	2,525	2,700	1,739	675	2,414	2,700
Cap Outlay - Equipment	6,408	5,000	28,942	-	28,942	5,000
Cap Outlay-Clubhouse	-	21,500	39,914	-	39,914	21,500
Reserve - Roof	-	5,000	-	-	-	5,000
Reserve - Swimming Pools	-	2,500	-	-	-	2,500
Total Parks and Recreation - General	159,295	188,387	197,106	42,551	239,657	234,842
<i>Special Recreation Facilities</i>						
Miscellaneous Services	5,229	4,500	2,182	900	3,082	4,500
Misc-Event Expense	9,877	12,000	22,054	6,000	28,054	12,000
Misc-Social Committee	20,304	24,000	16,025	6,000	22,025	24,000
Misc-Trips and Tours	-	500	-	400	400	500
Office Supplies	618	500	727	125	852	500
Total Special Recreation Facilities	36,028	41,500	40,988	13,425	54,413	41,500
TOTAL EXPENDITURES	720,641	746,520	716,334	186,630	902,965	807,209
Excess (deficiency) of revenues						
Over (under) expenditures	(12,116)	-	24,173	(171,747)	(147,575)	-
OTHER FINANCING SOURCES (USES)						
Operating Transfers-Out	(50,000)	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	(50,000)	-	-	-	-	-
Net change in fund balance	(62,116)	-	24,173	(171,747)	(147,575)	-
FUND BALANCE, BEGINNING	782,738	720,622	720,622	-	720,622	573,047
FUND BALANCE, ENDING	\$ 720,622	\$ 720,622	\$ 744,795	\$ (171,747)	\$ 573,047	\$ 573,047

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2019	\$ 573,047
Net Change in Fund Balance - Fiscal Year 2019	-
Reserves - Fiscal Year 2019 Additions	12,869
Total Funds Available (Estimated) - 9/30/2019	585,916

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

Deposits - FPL Utilities	8,175
Subtotal	<u>8,175</u>

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	169,212	(1)
Reserve - Recreation Facilities - Prior Years	9,191	(2)
Reserve - Roads & Streetlights - Prior Years	333,055	(2)
Reserve - Roads & Streetlights - FY 2018	5,369	(3)
Reserve - Roads & Streetlights - Actual Expensed	(58,430)	(4)
Reserve - Roads & Streetlights - Current Budget Year	5,369	285,363 (4)
Reserve - Arbor - FY 2018	2,500	(3)
Reserve - Roof - Prior Years	75,000	(2)
Reserve - Roof - FY 2018	5,000	(3)
Reserve - Roof - Current Budget Year	5,000	85,000 (4)
Reserve - Swimming Pools - Prior Years	21,475	(2)
Reserve - Swimming Pools - FY 2018	2,500	(3)
Reserve - Swimming Pools - Current Budget Year	2,500	26,475 (4)
Subtotal	<u>577,741</u>	

Total Allocation of Available Funds	585,916
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Total Unassigned (undesignated) Cash	<u><u>\$ -</u></u>
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Notes

- (1) Should represent approximately 3 months of operating expenditures, but is reduced by (\$29,373) to keep total Unassigned(undesignated) Cash from being negative
- (2) Represents Reserves from Prior Years thru FY 2017
- (3) Represents Reserves for FY 2018
- (4) Represents Reserves for Current Budget Year FY 2019

Budget Narrative
Fiscal Year 2019

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Interlocal Agreement

The District has an Interlocal agreement with Heritage Oak Park Community Association for the use of District office and supplies.

Room Rentals

The District earns income when the clubhouse is rented for an event.

Recreational Activity Fees

This is the revenue from the events that the activities department holds throughout the year.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

The District earns miscellaneous income for providing services for the District, i.e. copies of pool keys, mailbox locks and keys, faxes, etc.

Gate Bar Code/Remotes

The District receives amounts for gate remotes that operate the gates of the District.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all of the meetings.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Budget Narrative
Fiscal Year 2019

EXPENDITURES

Administrative (continued)

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Special Assessment

This is the Administrative fees to prepare the District's special assessment roll.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Communication/Freight - General

This includes telephone, fax transmissions, printing, copies, mailing of agenda packages, checks for vendors, postage and any other required correspondence.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This is for any miscellaneous charges that the District may incur during the fiscal year.

Miscellaneous-Bank Charges

This includes monthly bank charges for the maintenance of the operating accounts.

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

Budget Narrative
Fiscal Year 2019

EXPENDITURES

Other Public Safety

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Public Safety personnel.

R&M - Gate

This represents the repairs and maintenance of the gates. This also includes the purchase of new gate transmitters.

R&M - Gatehouse

This represents normal repairs and maintenance of the gatehouse.

R&M - Security Cameras

This is for miscellaneous repairs and maintenance on the new security cameras that were installed at the clubhouse and at the front and at the rear gates.

Field

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Field personnel.

Contracts – Lakes and Wetland

The District has a contract for the aquatic maintenance of the lakes in the District.

Contracts - Landscape

This line item includes mowing, edging, pruning, fertilization, semi-annual leaf pickup, irrigation repairs and maintenance, and pest and weed control of the common areas.

Utility - General

This is for the electricity for the District.

Utility – Water & Sewer

This is for the water & sewer usage for the District, plus annual fire protection fee of \$1,600.

Insurance – General Liability

The general liability insurance is with Preferred Governmental Insurance Trust who specializes in providing insurance coverage for governmental agencies.

R&M – Drainage

This is for the upkeep and maintenance of the drainage areas around the District.

R&M – Entry Feature

This is for the upkeep and maintenance of the walls and fences of the District.

R&M - Lake

This includes any maintenance to the lakes of the District.

Budget Narrative
Fiscal Year 2019

EXPENDITURES

Field (continued)

R&M – Plant Replacement

This includes landscape enhancements throughout the District.

R&M – Trees & Trimming

This includes any tree maintenance for the trees in the District.

Miscellaneous – Special Projects

This is for any special projects that may arise in the Field for the District.

Miscellaneous – Hurricane Expense

This is for any hurricane expenses that may occur during or after a hurricane or major weather event.

Miscellaneous - Contingency

This is for any contingencies that may arise in the Field for the District.

Road and Street Facilities

R&M – Parking Lots

This represents repairs and maintenance of the parking lots around the District.

R&M – Roads & Alleyways

This represents miscellaneous repairs of the roads and alleyways of the District.

R&M – Sidewalks

This represents the cost of maintaining the sidewalks within the District

R&M – Streetlights

This includes any repairs and maintenance to the streetlights in the District.

Miscellaneous - Contingency

This is a contingency in case an unexpected cost may arise in for the roads and streets.

Capital Outlay – Sidewalk Improvement

This is for the sidewalks along the lake.

Capital Outlay – Streetlight Improvement

This is for the eight new poles and streetlights for the District.

Reserve – Roads & Streetlights

This is for the reserve that will be for installing new streetlights around the District.

Budget Narrative
Fiscal Year 2019

EXPENDITURES

Parks and Recreation – General

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Parks and Rec personnel.

Contracts – Janitorial Services

This includes any cleaning that may be incurred by the District for cleaning of the recreational center.

Contracts – Pools

This is for the monthly pool maintenance service contract.

Contracts – Pest Control

The District has a contract for pest control for the recreational center, guard house and other buildings owned by the District.

Communication – Telephone

This includes the telephone usage for the Clubhouse Manager.

R&M - Clubhouse

This represents repairs and maintenance of the recreational center that may be required during the year.

R&M - Parks

This includes bocce ball court maintenance and other park maintenance that may be required in the District.

R&M - Pools

This includes any pool maintenance that may be incurred by the District's recreational center pool.

R&M – Tennis Courts

This includes tennis court maintenance including repairing cracks and resurfacing the courts.

Miscellaneous Services

This includes any miscellaneous services that are needed to run the recreational center.

Miscellaneous – Holiday Decorations

This is for the decorations that will be displayed around the District during the Holidays.

Miscellaneous - Cable TV Expenses

This includes the cable TV expenses in the recreational center.

Office Supplies

This includes any office supplies that are needed to run the recreational center.

Operating Supplies - General

This includes any general maintenance supplies that are needed for the recreational center and the parks.

Budget Narrative
Fiscal Year 2019

EXPENDITURES

Parks and Recreation – General (continued)

Capital Outlay – Equipment

This is for purchasing treadmills and exercise equipment that needs to be replaced.

Capital Outlay – Clubhouse

This is for the capital items for the clubhouse that needed to be replaced which include the kitchen (\$7,500), sports bar window replacement (\$5,000), toilets (\$4,000) and proximity cards (\$5,000).

Reserve – Roof

This is for the reserve for the roof of the clubhouse that will need to be replaced.

Reserve – Swimming Pool

This is for the reserve for the swimming pool and pool equipment that may need upgrading.

Special Recreation Facilities

Miscellaneous Services

This includes bank charges and miscellaneous expenditures for the Activities Dept plus any expense for gifts and donations.

Miscellaneous – Event Expense

These are the expenditures from event planning to the decorations for the event.

Miscellaneous – Social Committee

These are the food and drink expenditures for the events requiring food which include the poolside lunch and the coffee social.

Miscellaneous – Trips and Tours

These are the expenditures for the transportation used for the trips and tours.

Office Supplies

These are the expenditures for the office supplies necessary for the Activities Director.

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
REVENUES						
Interest - Investments	\$ 22	\$ 24	\$ 18	\$ 6	\$ 24	\$ 24
Special Assmnts- Tax Collector	92,973	84,719	84,182	537	84,719	99,081
Special Assmnts- Discounts	(3,395)	(3,389)	(3,073)	-	(3,073)	(3,963)
Other Miscellaneous Revenues	-	3,500	-	750	750	3,500
TOTAL REVENUES	89,600	84,854	81,127	1,293	82,420	98,642
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	640	1,694	1,622	11	1,633	1,982
Total Administrative	640	1,694	1,622	11	1,633	1,982
<i>Field</i>						
Contracts-Irrigation	45,000	45,000	35,271	11,757	47,028	49,500
R&M-Irrigation	67,782	36,000	65,634	9,000	74,634	45,000
R&M-Pumps	19,481	2,160	11,528	1,080	12,608	2,160
Capital Outlay	31,893	-	-	-	-	-
Total Field	164,156	83,160	112,433	21,837	134,270	96,660
TOTAL EXPENDITURES	164,796	84,854	114,055	21,848	135,903	98,642
Excess (deficiency) of revenues						
Over (under) expenditures	(75,196)	-	(32,928)	(20,554)	(53,482)	-
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In	50,000	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	50,000	-	-	-	-	-
Net change in fund balance	(25,196)	-	(32,928)	(20,554)	(53,482)	-
FUND BALANCE, BEGINNING	3,022	(22,174)	(22,174)	-	(22,174)	(75,657)
FUND BALANCE, ENDING	\$ (22,174)	\$ (22,174)	\$ (55,102)	\$ (20,554)	\$ (75,657)	\$ (75,657)

Exhibit "B"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2019	\$ (75,657)
Net Change in Fund Balance - Fiscal Year 2019	-
Reserves - Fiscal Year 2019 Additions	-
Total Funds Available (Estimated) - 9/30/2019	(75,657)

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital - (1)

Subtotal -

Total Allocation of Available Funds -

Total Unassigned (undesignated) Cash \$ (75,657)

Notes

- (1) Should represent approximately 3 months of operating expenditures less reserves
\$24,661, but was eliminated to keep total Unassigned(undesignated) Cash from being negative

Budget Narrative
Fiscal Year 2019

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

This is for the revenue collected for irrigation reimbursement.

EXPENDITURES

Administrative

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Field

Contracts - Irrigation

This includes monthly monitoring of the irrigation systems throughout the District.

R&M - Irrigation

This includes any repairs and maintenance to the irrigation system.

R&M - Pumps

This is for quarterly pump maintenance contract.

Capital Outlay

This is for the new 30HP 230 volt 3 phase submersible pump.

HERITAGE OAK PARK

Community Development District

Supporting Budget Schedules

Fiscal Year 2019

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
REVENUES						
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	214,897	214,897	213,534	1,363	214,897	655,803
Special Assmnts- Discounts	(7,836)	(8,596)	(7,799)	-	(7,799)	(26,232)
TOTAL REVENUES	207,061	206,301	205,735	1,363	207,098	629,571
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	1,480	4,298	4,105	27	4,132	13,116
Total Administrative	1,480	4,298	4,105	27	4,132	13,116
<i>Debt Service</i>						
Principal Debt Retirement	172,192	179,804	179,804	-	179,804	416,455
Interest Expense	32,505	24,913	26,699	-	26,699	200,000
Total Debt Service	204,697	204,717	206,503	-	206,503	616,455
TOTAL EXPENDITURES	206,177	209,015	210,608	27	210,635	629,571
Excess (deficiency) of revenues Over (under) expenditures	884	(2,714)	(4,873)	1,336	(3,537)	-
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	(2,714)	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	(2,714)	-	-	-	-
Net change in fund balance	884	(2,714)	(4,873)	1,336	(3,537)	-
FUND BALANCE, BEGINNING	51,487	52,371	52,371	-	52,371	48,834
FUND BALANCE, ENDING	\$ 52,371	\$ 49,657	\$ 47,498	\$ 1,336	\$ 48,834	\$ 48,834

** \$5,000,000 Loan at 10 years

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2019 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	ACTUAL THRU JUN-2018	PROJECTED JUL - SEP-2018	TOTAL PROJECTED FY 2018	ANNUAL BUDGET FY 2019
REVENUES						
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	214,897	214,897	213,534	1,363	214,897	478,410
Special Assmnts- Discounts	(7,836)	(8,596)	(7,799)	-	(7,799)	(19,136)
TOTAL REVENUES	207,061	206,301	205,735	1,363	207,098	459,274
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	1,480	4,298	4,105	27	4,132	9,568
Total Administrative	1,480	4,298	4,105	27	4,132	9,568
<i>Debt Service</i>						
Principal Debt Retirement	172,192	179,804	179,804	-	179,804	249,706
Interest Expense	32,505	24,913	26,699	-	26,699	200,000
Total Debt Service	204,697	204,717	206,503	-	206,503	449,706
TOTAL EXPENDITURES	206,177	209,015	210,608	27	210,635	459,274
Excess (deficiency) of revenues Over (under) expenditures	884	(2,714)	(4,873)	1,336	(3,537)	-
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	(2,714)	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	(2,714)	-	-	-	-
Net change in fund balance	884	(2,714)	(4,873)	1,336	(3,537)	-
FUND BALANCE, BEGINNING	51,487	52,371	52,371	-	52,371	48,834
FUND BALANCE, ENDING	\$ 52,371	\$ 49,657	\$ 47,498	\$ 1,336	\$ 48,834	\$ 48,834

** \$5,000,000 Loan at 15 years

Comparison of Assessment Rates
Fiscal Year 2019 vs. Fiscal Year 2018

Product	General Fund			Irrigation Fund			Debt Service 2008			10 yr Loan Debt Service 2019			Total Assessments per Unit			Units
	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	
SF	\$1,135.78	\$1,044.55	8.7%	\$142.97	\$122.25	17.0%	\$0.00	\$355.65	n/a	\$984.18	\$0.00	n/a	\$2,262.93	\$1,522.45	48.6%	39
MF	\$1,135.78	\$1,044.55	8.7%	\$142.97	\$122.25	17.0%	\$0.00	\$309.96	n/a	\$911.26	\$0.00	n/a	\$2,190.01	\$1,476.76	48.3%	654
																693

Product	General Fund			Irrigation Fund			Debt Service 2008			15 yr Loan Debt Service 2019			Total Assessments per Unit			Units
	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	FY 2019	FY 2018	Percent Change	
SF	\$1,135.78	\$1,044.55	8.7%	\$142.97	\$122.25	17.0%	\$0.00	\$355.65	n/a	\$717.96	\$0.00	n/a	\$1,996.71	\$1,522.45	31.2%	39
MF	\$1,135.78	\$1,044.55	8.7%	\$142.97	\$122.25	17.0%	\$0.00	\$309.96	n/a	\$664.77	\$0.00	n/a	\$1,943.52	\$1,476.76	31.6%	654
																693

7Cii.

P R O P O S E D

Notice of Meetings Heritage Oak Park Community Development District

The Board of Supervisors of the Heritage Oak Park Community Development District will hold their meetings for Fiscal Year 2019 on the third Thursday at 10:00 a.m. of each month at 19520 Heritage Oak Boulevard, Port Charlotte, Florida as follows:

October 18, 2018
November 15, 2018
December 20, 2018
January 17, 2019
February 21, 2019
March 21, 2019
April 18, 2019
May 16, 2019
June 20, 2019
July 18, 2019
August 15, 2019
September 19, 2019

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when one or more Supervisors may participate by telephone. At the above location there may be present a speaker telephone so that any interested person can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (954) 603-0033 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Robert Koncar
District Manager

7Ciii.

RESOLUTION 2018-03A

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING ADOPTION AND EXECUTION OF THE STATEWIDE MUTUAL AID AGREEMENT.

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State; and

NOW, THEREFORE, be it resolved by Heritage Oak Park Community Development District that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Statewide Mutual Aid Agreement which is attached hereto and incorporated by reference as **Exhibit "A"**.

PASSED AND ADOPTED by the Board of Supervisors of Heritage Oak Park Community Development District this 19th day of July, 2018.

ATTEST:

Secretary/Asst. Secretary

**HERITAGE OAK PARK COMMUNITY
DEVELOPMENT DISTRICT**

Chairman

Date: _____

Exhibit A: Statewide Mutual Aid Agreement



STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

WESLEY MAUL
Director

STATEWIDE MUTUAL AID AGREEMENT

This Agreement is between the FLORIDA DIVISION OF EMERGENCY MANAGEMENT ("Division") and the local government signing this Agreement (the "Participating Parties"). This agreement is based on the existence of the following conditions:

A. The State of Florida is vulnerable to a wide range of disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.

B. Such disasters are likely to exceed the capability of any one local government to cope with the emergency with existing resources.

C. Such disasters may also give rise to unusual technical needs that the local government may be unable to meet with existing resources, but that other local governments may be able to offer.

D. The Emergency Management Act, Chapter 252, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid and assistance in case of emergencies too extensive to be dealt with unassisted, and through such agreements to ensure the timely reimbursement of costs incurred by the local governments which render such assistance.

E. Pursuant to Chapter 252, the Division has the authority to coordinate assistance between local governments during emergencies and to concentrate available resources where needed.

Based on the existence of the foregoing conditions, the parties agree to the following:

ARTICLE I.

Definitions. As used in this Agreement, the following expressions shall have the following meanings:

A. The “Agreement” is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement (“SMAA”).

B. The “Division” is the Division of Emergency Management

C. The “Participating Parties” to this Agreement are the Division and any and all special districts, educational districts, and other local and regional governments signing this Agreement.

D. The “Requesting Parties” to this Agreement are Participating Parties who request assistance during an emergency.

E. The “Assisting Parties” to this Agreement are Participating Parties who render assistance in an emergency to a Requesting Party.

F. The “State Emergency Operations Center” is the facility designated by the State Coordinating Officer to manage and coordinate assistance to local governments during an emergency.

G. The “Comprehensive Emergency Management Plan” is the biennial Plan issued by the Division in accordance with § 252.35(2)(a), Florida Statutes.

H. The “State Coordinating Officer” is the official whom the Governor designates, by Executive Order, to act for the Governor in responding to a disaster, and to exercise the powers of the Governor in accordance with the Executive Order, Chapter 252, Florida Statutes, and the State Comprehensive Emergency Management Plan.

I. The “Period of Assistance” is the time during which any Assisting Party renders assistance to any Requesting Party in an emergency, and shall include both the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return them to their place of origin or to the headquarters of the Assisting Party.

J. A “special district” is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), Florida Statutes, regardless of whether established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.

K. An “educational district” is any school district within the meaning of section 1001.30, Florida Statutes and any community school and state university within the meaning of section 1000.21, Florida Statutes.

L. An “interlocal agreement” is any agreement between local governments within the meaning of section 163.01(3)(a), Florida Statutes.

M. A “local government” is any educational district or any entity that is a “local governmental entity” within the meaning of section 11.45(1)(e), Florida Statutes.

N. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act.

ARTICLE II.

Applicability of the Agreement. A Participating Party may request assistance under this Agreement for a “major” or “catastrophic disaster” as defined in section 252.34, Florida Statutes. If the Participating Party has no other mutual aid agreement that covers a “minor” disaster or other emergencies too extensive to be dealt with unassisted, it may also invoke assistance under this Agreement for a “minor disaster” or other such emergencies.

ARTICLE III.

Invocation of the Agreement. In the event of an emergency or threatened emergency, a Participating Party may invoke assistance under this Agreement by requesting it from any other Participating Party, or from the Division if, in the judgment of the Requesting Party, its own resources are inadequate to meet the emergency.

A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the County Emergency Management Agency of the Requesting Party, unless the State Emergency Operations Center has been activated in response to the emergency for which assistance is requested.

B. All requests for assistance under this Agreement shall be transmitted by County Emergency Management Agency of the Requesting Party to either the Division, or to another Participating Party. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.

C. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate, and shall coordinate the activities of the Assisting Parties so as to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

D. Nothing in this Agreement shall be construed to allocate liability for the costs of personnel, equipment, supplies, services and other resources that are staged by the Division, or by other agencies of the State of Florida, for use in responding to an emergency pending the assignment of such personnel, equipment, supplies, services and other resources to an emergency support function/mission. The documentation, payment, repayment, and reimbursement of all such costs shall be rendered in accordance with the Comprehensive Emergency Management Plan, and general accounting best practices procedures and protocols.

ARTICLE IV.

Responsibilities of Requesting Parties. To the extent practicable, all Requesting Parties seeking assistance under this Agreement shall provide the following information to the Division and the other Participating Parties. In providing such information, the Requesting Party may use Form B attached to this Agreement, and the completion of Form B by the Requesting Party shall be deemed sufficient to meet the requirements of this Article:

- A. A description of the damage sustained or threatened;
- B. An identification of the specific Emergency Support Function or Functions for which such assistance is needed;

C. A description of the specific type of assistance needed within each Emergency Support Function;

D. A description of the types of personnel, equipment, services, and supplies needed for each specific type of assistance, with an estimate of the time each will be needed;

E. A description of any public infrastructure for which assistance will be needed;

F. A description of any sites or structures outside the territorial jurisdiction of the Requesting Party needed as centers to stage incoming personnel, equipment, supplies, services, or other resources;

G. The place, date and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and

H. A technical description of any communications or telecommunications equipment needed to ensure timely communications between the Requesting Party and any Assisting Parties.

ARTICLE V.

Responsibilities of Assisting Parties. Each Participating Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources and capabilities can render assistance. If a Participating Party which has received a request for assistance under this Agreement determines that it has the capacity to render some or all of such assistance, it shall provide the following information to the Requesting Party and shall transmit it without delay to the Requesting Party and the Division. In providing such information, the Assisting Party may use Form B attached to this Agreement, and the completion of Form B by the Assisting Party shall be deemed sufficient to meet the requirements of this Article:

A. A description of the personnel, equipment, supplies and services it has available, together with a description of the qualifications of any skilled personnel;

B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;

C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services at the date, time and place specified by the Requesting Party;

D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties; and

E. The names of all personnel whom the Assisting Party designates as Supervisors.

F. The estimated costs of the provision of assistance (use FEMA's Schedule of Equipment Rates spreadsheet attached to Form B.)

ARTICLE VI.

Rendition of Assistance. After the Assisting Party has delivered its personnel, equipment, supplies, services, or other resources to the place specified by the Requesting Party, the Requesting Party shall give specific assignments to the Supervisor(s) of the Assisting Party, who shall be responsible for directing the performance of these assignments. The Assisting Party shall have authority to direct the manner in which the assignments are performed. In the event of an emergency that affects the Assisting Party, all personnel, equipment, supplies, services and other resources of the Assisting Party shall be subject to recall by the Assisting Party upon not less than five (5) calendar days' notice or, if such notice is impracticable, as much notice as is practicable under the circumstances.

A. For operations at the scene of *catastrophic* and *major* disasters, the Assisting Party shall to the fullest extent practicable give its personnel and other resources sufficient equipment and supplies to make them self-sufficient for food, shelter, and operations unless the Requesting Party has specified the contrary. For *minor* disasters and other emergencies, the Requesting Party shall be responsible to provide food and shelter for the personnel of the Assisting Party unless the Requesting Party has specified the contrary. In its request for assistance the Requesting Party may specify that Assisting Parties send only self-sufficient personnel or self-sufficient resources.

B. Unless the Requesting Party has specified the contrary, it shall to the fullest extent practicable,

coordinate all communications between its personnel and those of any Assisting Parties, and shall determine all frequencies and other technical specifications for all communications and telecommunications equipment to be used.

C. Personnel of the Assisting Party who render assistance under this Agreement shall receive their usual wages, salaries and other compensation, and shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. If personnel of the Assisting Party hold local licenses or certifications limited to the county or municipality of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the support.

ARTICLE VII.

Procedures for Reimbursement. Unless the Division or the Assisting Party, as the case may be, state the contrary in writing, the ultimate responsibility for the reimbursement of costs incurred under this Agreement shall rest with the Requesting Party, subject to the following conditions and exceptions:

A. In accordance with this Agreement, the Division shall pay the costs incurred by an Assisting Party in responding to a request that the Division initiates on its own, and not for another Requesting Party.

B. An Assisting Party shall bill the Division or other Requesting Party as soon as practicable, but not later than thirty (30) calendar days after the Period of Assistance has closed. Upon the request of any of the concerned Participating Parties, the State Coordinating Officer may extend this deadline for cause.

C. If the Division or the Requesting Party protests any bill or item on a bill from an Assisting Party, it shall do so in writing as soon as practicable, but in no event later than thirty (30) calendar days after the bill is received. Failure to protest any bill or billed item in writing within thirty (30) calendar days shall constitute agreement to the bill and the items on the bill and waive the right to contest the bill.

D. If the Division protests any bill or item on a bill from an Assisting Party, the Assisting Party shall have thirty (30) calendar days from the date of protest to present the bill or item to the original

Requesting Party for payment, subject to any protest by the Requesting Party.

E. If the Assisting Party cannot reach a mutual agreement with the Division or the Requesting Party to the settlement of any protested bill or billed item, the Division, the Assisting Party, or the Requesting Party may elect binding arbitration to determine its liability for the protested bill or billed item in accordance with Section F of this Article.

F. If the Division or a Participating Party elects binding arbitration, it may select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

G. The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Department, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties, and shall be final.

H. If the Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance. All requests to the Federal Emergency Management Agency (FEMA) for the reimbursement of costs incurred by any Participating Party shall be made by and through the Division.

I. If FEMA denies any request for reimbursement of costs which the Division has already advanced to an Assisting Party, the Assisting Party shall repay such costs to the Division, but the Division may waive such repayment for cause.

ARTICLE VIII.

Costs Eligible for Reimbursement. The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.

B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA's Schedule of Equipment Rates (attached to Form B), or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.

C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida Office of Management and Budget. Upon reasonable notice, the Assisting Party shall make its records available to the Division and the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

ARTICLE IX.

Insurance. Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall file with the Division a certificate issued by the insurer attesting to such coverage.

B. Any Participating Party that elects additional insurance affording liability coverage for any

activities that may be performed under the authority of this Agreement shall file with the Division a certificate issued by the insurer attesting to such coverage.

C. Any Participating Party that is self-insured with respect to any line or lines of insurance shall file with the Division copies of all resolutions in current effect reflecting its determination to act as a self-insurer.

D. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.

E. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties, and shall not be deemed to be the agent of any other Participating Party.

F. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.

G. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.

ARTICLE X.

General Requirements. Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

A. To the extent that assistance under this Agreement is funded by State funds, the obligation of any statewide instrumentality of the State of Florida to reimburse any Assisting Party under this Agreement is contingent upon an annual appropriation by the Legislature.

B. All bills for reimbursement under this Agreement from State funds shall be submitted in detail sufficient for auditing purposes. To the extent that such bills represent costs incurred for travel, such bills shall be submitted in accordance with section 112.061, Florida Statutes, and any applicable

requirements for the reimbursement of state employees for travel costs.

C. All Participating Parties shall allow public access to all documents, papers, letters or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.

D. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.

E. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.

F. Any communication to the Division under this Agreement shall be sent to the Director, Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100. Any communication to any other Participating Party shall be sent to the official or officials specified by that Participating Party on Form C attached to this Agreement. For the purpose of this Section, any such communication may be sent by the U.S. Mail, e-mail, or by facsimile.

ARTICLE XI.

Effect of Agreement. Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, and responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the

Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.

D. Unless superseded by the execution of this Agreement in accordance with Section A of this Article, the Statewide Mutual Aid Agreement of 1994 shall terminate and cease to have legal existence after June 30, 2001.

E. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before that date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.

F. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division, and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with Section E of this Article.

ARTICLE XII.

Interpretation and Application of Agreement. The interpretation and application of this Agreement shall be governed by the following conditions:

A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.

B. Time shall be of the essence of this Agreement, and of the performance of all conditions,

obligations, duties, responsibilities, and promises under it.

C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.

D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Party may be required to execute the Agreement with the adopted changes. Your continued or subsequent use of this Agreement following the posting of minor changes to this Agreement will mean you accept those changes.

E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

NOTE: On February 26, 2018, this Agreement was modified by the Division of Emergency Management. This document replaces the August 20, 2007 edition of the Statewide Mutual Aid Agreement; however, any and all Agreements previously executed shall remain in full force and effect. Any local government, special district, or educational institution which has yet to execute this Agreement should use the February 26, 2018 edition for the purposes of becoming a signatory.

IN WITNESS WHEREOF, the Participating Parties have duly executed this Agreement on the date specified below:

FOR ADOPTION BY A COUNTY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:
CLERK OF THE CIRCUIT COURT

BOARD OF COUNTY COMMISSIONERS
OF _____ COUNTY,
STATE OF FLORIDA

By: _____
Deputy Clerk

By: _____
Chairman

Date: _____

Approved as to Form:

By: _____
County Attorney

FOR ADOPTION BY A CITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____ Date: _____
Director

ATTEST:
CITY CLERK

CITY OF _____
STATE OF FLORIDA

By: _____ By: _____

Title: _____ Title: _____

Date: _____

Approved as to Form:

By: _____
City Attorney

FOR ADOPTION BY AN EDUCATIONAL DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

STATE OF FLORIDA

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

FOR ADOPTION BY A COMMUNITY COLLEGE OR STATE UNIVERSITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

BOARD OF TRUSTEES
OF _____
COMMUNITY COLLEGE, STATE OF FLORIDA

BOARD OF TRUSTEES
OF _____
UNIVERSITY, STATE OF FLORIDA

By: _____
Clerk

By: _____
Chairman

Date: _____

Approved as to Form:

By: _____
Attorney for Board

FOR ADOPTION BY A SPECIAL DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____ Date: _____
Director

SPECIAL DISTRICT,
STATE OF FLORIDA

By: _____ By: _____

Title: _____ Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

FOR ADOPTION BY AN AUTHORITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

BOARD OF TRUSTEES OF

AUTHORITY, STATE OF FLORIDA

By: _____

Clerk

By: _____

Chairman

Date: _____

Approved as to Form:

By: _____

Attorney for Board

FOR ADOPTION BY A NATIVE AMERICAN TRIBE

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____
Director

Date: _____

ATTEST:

TRIBAL COUNCIL OF THE

TRIBE OF FLORIDA

By: _____

Council Clerk

By: _____

Chairman

Date: _____

Approved as to Form:

By: _____

Attorney for Council

FOR ADOPTION BY A COMMUNITY DEVELOPMENT DISTRICT

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____ Date: _____
Director

COMMUNITY DEVELOPMENT DISTRICT,
STATE OF FLORIDA

By: _____ By: _____

Title: _____ Title: _____

Date: _____

Approved as to Form:

By: _____
Attorney for District

Date: _____

FORM C

CONTACT INFORMATION FOR AUTHORIZED REPRESENTATIVES

Name of Government: _____

Mailing Address: _____

Authorized Representative Contact Information

Primary Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

1st Alternate Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

2nd Alternate Authorized Representative

Name: _____

Title: _____

Address: _____

Day Phone: _____ Night Phone: _____

Facsimile: _____ Email: _____

*****PLEASE UPDATE AS ELECTIONS OR APPOINTMENTS OCCUR*****

**SAMPLE AUTHORIZING RESOLUTION
FOR ADOPTION OF
STATEWIDE MUTUAL AID AGREEMENT**

RESOLUTION NO. _____

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State; and

NOW, THEREFORE, be it resolved by _____
_____ that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Statewide Mutual Aid Agreement which is attached hereto and incorporated by reference.

ADOPTED BY: _____

DATE: _____

I certify that the foregoing is an accurate copy of the Resolution adopted by _____ on _____.

BY: _____

TITLE: _____

DATE: _____

STATEWIDE MUTUAL AID AGREEMENT
Type or print all information except signatures
Form B

PART I**TO BE COMPLETED BY THE REQUESTING PARTY**

Date:		Time:		HRS		Mission No:	
		(local)					
Point of Contact:		Telephone No:			E-mail address:		
Requesting Party:				Assisting Party:			
Incident Requiring Assistance:							
Type of Assistance/Resources Needed (use Part IV for additional space)							
Date & Time Resources Needed:					Location (address):		
Approximated Date/Time Resources Released:							
Authorized Official's Name:				Signature:			
Title:			Agency:				

PART II**TO BE COMPLETED BY THE ASSISTING PARTY**

Contact Person:		Telephone No:		E-mail address:	
Type of Assistance Available:					
Date & Time Resources Available				To:	
Location (address):					
Approximate Total cost for mission:	\$				
Travel: \$	Personnel: \$	Equipment & Materials: \$	Contract Rental: \$		
Logistics Required from Requesting Party	Yes <input type="checkbox"/>	(Provide information on attached Part IV)			No <input type="checkbox"/>
Authorized Official's Name:				Title:	
Date:		Signature:			Local Mission No:

PART III**TO BE COMPLETED BY THE REQUESTING PARTY**

Authorized Official's Name:			Title:	
Signature:			Agency:	

PART IV

STATEWIDE MUTUAL AID AGREEMENT
Type or print all information except signatures
Form B (continued)

MISCELLANEOUS ITEMS / OTHER MISSION INFORMATION

FEMA's SCHEDULE OF EQUIPMENT RATES

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCYRECOVERY DIRECTORATE
PUBLIC ASSISTANCE DIVISION
WASHINGTON, DC 20472

The rates on this Schedule of Equipment Rates are for applicant owned equipment in good mechanical condition, complete with all required attachments. Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation of equipment, including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment and other costs incidental to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement to be eligible. LABOR COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately from equipment costs.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228 Allowable Costs. Rates for equipment not listed will be furnished by FEMA upon request. Any appeals shall be in accordance with 44 CFR § 206.206 Appeals.

THESE RATES ARE APPLICABLE TO MAJOR DISASTERS AND EMERGENCIES
DECLARED BY THE PRESIDENT ON OR AFTER SEPTEMBER 1, 2017.

FEMA Code ID		Equipment Description					
Cost Code	Equipment	Specifications	Capacity or Size	HP	Notes	Unit	2017 Rate
8010	Air Compressor	Air Delivery	41 CFM	to 10	Hoses included.	hour	\$1.51
8011	Air Compressor	Air Delivery	103 CFM	to 30	Hoses included.	hour	\$8.84
8012	Air Compressor	Air Delivery	130 CFM	to 50	Hoses included.	hour	\$11.14
8013	Air Compressor	Air Delivery	175 CFM	to 90	Hoses included.	hour	\$18.39
8014	Air Compressor	Air Delivery	400 CFM	to 145	Hoses included.	hour	\$30.47
8015	Air Compressor	Air Delivery	575 CFM	to 230	Hoses included.	hour	\$48.71
8016	Air Compressor	Air Delivery	1100 CFM	to 355	Hoses included.	hour	\$92.88
8017	Air Compressor	Air Delivery	1600 CFM	to 500	Hoses included.	hour	\$96.96
8040	Ambulance			to 150		hour	\$28.00
8041	Ambulance			to 210		hour	\$40.50
8050	Board, Arrow			to 8	Trailer Mounted.	hour	\$4.43
8051	Board, Message			to 5	Trailer Mounted.	hour	\$11.61
8060	Auger, Portable	Hole Diameter	16 In	to 6		hour	\$2.14
8061	Auger, Portable	Hole Diameter	18 In	to 13		hour	\$4.30
8062	Auger, Tractor Mntd	Max. Auger Diameter	36 In	to 13	Includes digger, boom and mounting hardware.	hour	\$3.16
8063	Auger, Truck Mntd	Max. Auger Size	24 In	to 100	mounting hardware. Add this rate to tractor rate for total	hour	\$34.28
8064	Hydraulic Post Driver					hour	\$35.10
8065	Auger	Horizontal Directional Boring Machine	250 X 100	300	DD-140B YR-2003	hour	\$169.40
8066	Auger	Horizontal Directional Boring Machine	50 X 100			hour	\$31.95
8067	Auger, Directional Boring Machine	Auger, Directional Boring Machine				hour	\$36.97
8070	Automobile			to 130	Transporting people.	mile	\$0.535
8071	Automobile			to 130	Transporting cargo.	hour	\$12.32
8072	Automobile, Police			to 250	Patrolling.	mile	\$0.535
8073	Automobile, Police			to 250	Stationary with engine running.	hour	\$15.69
8075	Motorcycle, Police					mile	\$0.505
8076	Automobile - Chevy Trailblazer	6 or 8 cl		285 to 300		hour	\$22.00
8077	Automobile - Ford Expedition	Fire Command Center				hour	\$19.00
8080	All Terrain Vehicle (ATV)	Engine 110cc, 4-Wheel; 20" tyre		6.5-7.5		hour	\$8.20
8081	All Terrain Vehicle (ATV)	Engine 125cc, 4-Wheel; 21" tyre		7.6-8.6		hour	\$8.50
8082	All Terrain Vehicle (ATV)	Engine 150cc, 4-Wheel; 22" tyre		9.0-10.0		hour	\$8.51
8083	All Terrain Vehicle (ATV)	Engine 200cc, 4-Wheel; 24" tyre		12-14.0		hour	\$9.00
8084	All Terrain Vehicle (ATV)	Engine 250cc, 4-Wheel; 24" tyre		15-17		hour	\$9.40

8085	All Terrain Vehicle (ATV)	Engine 300cc, 4-Wheel; 24" tyre		18-20		hour	\$10.20
8086	All Terrain Vehicle (ATV)	Engine 400cc, 4-Wheel; 25" tyre		26-28		hour	\$11.64
8087	All Terrain Vehicle (ATV)	Engine 450cc, 4-Wheel; 25" tyre		26-28		hour	\$12.40
8088	All Terrain Vehicle (ATV)	Engine 650cc, 4-Wheel; 25" tyre		38-40		hour	\$13.20
8089	All Terrain Vehicle (ATV)	Engine 750cc, 4-Wheel; 25" tyre		44-46		hour	\$14.00
8110	Barge, Deck	Size	50'x35'x7.25'			hour	\$49.10
8111	Barge, Deck	Size	50'x35'x9'			hour	\$58.70
8112	Barge, Deck	Size	120'x45'x10'			hour	\$109.50
8113	Barge, Deck	Size	160'x45'x11"			hour	\$133.75
8120	Boat, Tow	Size	55'x20'x5'	to 870	Steel.	hour	\$317.54
8121	Boat, Tow	Size	60'x21'x5'	to 1050	Steel.	hour	\$358.65
8122	Boat, Tow	Size	70'x30'x7.5'	to 1350	Steel.	hour	\$569.00
8123	Boat, Tow	Size	120'x34'x8'	to 2000	Steel.	hour	\$1,094.24
8124	Airboat	815AGIS Airboat w/spray unit	15'x8'	400		hour	\$31.00
8125	Airboat	815AGIS Airboat w/spray unit	15'x8'	425		hour	\$31.95
8126	Swamp Buggy	Conquest		360		hour	\$39.25
8129	Compactor -2-Ton Pavement Roller	2 ton				hour	\$28.25
8130	Boat, Row				Heavy duty.	hour	\$1.44
8131	Boat, Runabout	Size	13'x5'	to 50	Outboard.	hour	\$12.00
8132	Boat, Tender	Size	14'x7'	to 100	Inboard with 360 degree drive.	hour	\$16.50
8133	Boat, Push	Size	45'x21'x6'	to 435	Flat hull.	hour	\$217.20
8134	Boat, Push	Size	54'x21'x6'	to 525	Flat hull.	hour	\$267.35
8135	Boat, Push	Size	58'x24'x7.5'	to 705	Flat hull.	hour	\$325.35
8136	Boat, Push	Size	64'x25'x8'	to 870	Flat hull.	hour	\$358.50
8140	Boat, Tug	Length	16 Ft	to 100		hour	\$42.60
8141	Boat, Tug	Length	18 Ft	to 175		hour	\$62.55
8142	Boat, Tug	Length	26 Ft	to 250		hour	\$78.95
8143	Boat, Tug	Length	40 Ft	to 380		hour	\$196.50
8144	Boat, Tug	Length	51 Ft	to 700		hour	\$271.85
8147	Boat, Inflatable Rescue Raft	Zodiac				hour	\$1.10
8148	Boat, Runabout	1544 lbs	11 passenger capacity	190-250		hour	\$62.55
8149	Boat, removable engine	2000 Johnson Outboard Motor w 15" shaft		15		hour	\$1.50
8150	Broom, Pavement	Broom Length	72 In	to 35		hour	\$24.50
8151	Broom, Pavement	Broom Length	96 In	to 100		hour	\$27.60
8153	Broom, Pavement, Mntd	Broom Length	72 In	to 18	Add Prime Mover cost for total rate	hour	\$6.20
8154	Broom, Pavement, Pull	Broom Length	84 In	to 20	Add Prime Mover cost for total rate	hour	\$20.77
8157	Sweeper, Pavement			to 110		hour	\$76.70
8158	Sweeper, Pavement			to 230		hour	\$96.80
8180	Bus			to 150		hour	\$20.95
8181	Bus			to 210		hour	\$25.45
8182	Bus			to 300		hour	\$38.35
8183	Blower	Gasoline powered Toro Pro Force		27		hour	\$15.37
8184	Back-Pack Blower			to 4.4		hour	\$1.50
8185	Walk-Behind Blower			13		hour	\$6.50
8187	Chainsaw	20" Bar, 3.0 cu in				hour	\$1.40
8188	Chainsaw	20" Bar 5.0 cu in				hour	\$2.45
8189	Chainsaw	20" Bar 6.0 cu in				hour	\$2.65
8190	Chain Saw	Bar Length	16 In			hour	\$1.70
8191	Chain Saw	Bar Length	25 In			hour	\$3.45
8192	Chain Saw, Pole	Bar Size	18 In			hour	\$1.25
8193	Skidder	model 748 E		to 173		hour	\$52.70
8194	Skidder	model 648 G11		to 177		hour	\$104.30
8195	Cutter, Brush	Cutter Size	8 ft	to 150		hour	\$115.35
8196	Cutter, Brush	Cutter Size	8 ft	to 190		hour	\$129.35
8197	Cutter, Brush	Cutter Size	10 ft	to 245		hour	\$136.30

8198	Bruncher Cutter	Cutter, Brush - 247 hp, 1997 Model 511 Feller		to 247		hour	\$187.75
8199	Log Trailer	40 ft				hour	\$9.90
8200	Chipper, Brush	Chipping Capacity	6 In	to 35	Trailer Mounted.	hour	\$8.60
8201	Chipper, Brush	Chipping Capacity	9 In	to 65	Trailer Mounted.	hour	\$16.86
8202	Chipper, Brush	Chipping Capacity	12 In	to 100	Trailer Mounted.	hour	\$24.31
8203	Chipper, Brush	Chipping Capacity	15 In	to 125	Trailer Mounted.	hour	\$35.00
8204	Chipper, Brush	Chipping Capacity	18 In	to 200	Trailer Mounted.	hour	\$50.10
8208	Loader - Tractor - Knuckleboom	model Barko 595 ML		to 173		hour	\$161.89
8209	Loader - Wheel	model 210 w/ Buck Saw 50 inch Bar		to 240		hour	\$97.00
8210	Clamshell & Dragline, Crawler		149,999 lbs	to 235	Bucket not included in rate.	hour	\$127.40
8211	Clamshell & Dragline, Crawler		250,000 lbs	to 520	Bucket not included in rate.	hour	\$166.20
8212	Clamshell & Dragline, Truck			to 240	Bucket not included in rate.	hour	\$145.00
8220	Compactor			to 10		hour	\$15.10
8221	Compactor, towed, Vibratory Drum			to 45		hour	\$31.70
8222	Compactor, Vibratory, Drum			to 75		hour	\$22.30
8223	Compactor, pneumatic, wheel			to 100		hour	\$26.00
8225	Compactor, Sanitation			to 300		hour	\$92.75
8226	Compactor, Sanitation			to 400		hour	\$152.30
8227	Compactor, Sanitation			535		hour	\$249.75
8228	Compactor, towed, Pneumatic, Wheel		10000 lbs		Include prime mover rate	hour	\$17.00
8229	Compactor, towed, Drum Static		20000 lbs		Include prime mover rate	hour	\$15.80
8240	Feeder, Grizzly			to 35		hour	\$22.20
8241	Feeder, Grizzly			to 55		hour	\$32.45
8242	Feeder, Grizzly			to 75		hour	\$64.25
8250	Dozer, Crawler			to 75		hour	\$51.30
8251	Dozer, Crawler			to 105		hour	\$38.30
8252	Dozer, Crawler			to 160		hour	\$93.74
8253	Dozer, Crawler			to 250		hour	\$149.75
8254	Dozer, Crawler			to 360		hour	\$201.10
8255	Dozer, Crawler			to 565		hour	\$311.80
8256	Dozer, Crawler			to 850		hour	\$294.10
8260	Dozer, Wheel			to 300		hour	\$61.00
8261	Dozer, Wheel			to 400		hour	\$94.10
8262	Dozer, Wheel			to 500		hour	\$178.65
8263	Dozer, Wheel			to 625		hour	\$239.60
8269	Box Scraper	3 hitch attach for tractor; 2007 Befco				hour	\$3.50
8270	Bucket, Clamshell	Capacity	1.0 CY		Includes teeth. Does not include Clamshell & Dragline	hour	\$4.62
8271	Bucket, Clamshell	Capacity	2.5 CY		Includes teeth. Does not include Clamshell & Dragline	hour	\$8.73
8272	Bucket, Clamshell	Capacity	5.0 CY		Includes teeth. Does not include Clamshell & Dragline	hour	\$13.10
8273	Bucket, Clamshell	Capacity	7.5 CY		Includes teeth. Does not include Clamshell & Dragline	hour	\$22.40
8275	Bucket, Dragline	Capacity	2.0 CY		Does not include Clamshell & Dragline	hour	\$3.96
8276	Bucket, Dragline	Capacity	5.0 CY		Does not include Clamshell & Dragline	hour	\$9.90
8277	Bucket, Dragline	Capacity	10 CY		Does not include Clamshell & Dragline	hour	\$14.10
8278	Bucket, Dragline	Capacity	14 CY		Does not include Clamshell & Dragline	hour	\$18.65
8280	Excavator, Hydraulic	Bucket Capacity	0.5 CY	to 45	Crawler, Truck & Wheel. Includes bucket.	hour	\$18.00
8281	Excavator, Hydraulic	Bucket Capacity	1.0 CY	to 90	Crawler, Truck & Wheel. Includes bucket.	hour	\$34.20
8282	Excavator, Hydraulic	Bucket Capacity	1.5 CY	to 160	Crawler, Truck & Wheel. Includes bucket.	hour	\$52.70
8283	Excavator, Hydraulic	Bucket Capacity	2.5 CY	to 265	Crawler, Truck & Wheel. Includes bucket.	hour	\$153.00

8284	Excavator, Hydraulic	Bucket Capacity	4.5 CY	to 420	Crawler, Truck & Wheel. Includes bucket.	hour	\$264.50
8285	Excavator, Hydraulic	Bucket Capacity	7.5 CY	to 650	Crawler, Truck & Wheel. Includes bucket.	hour	\$223.70
8286	Excavator, Hydraulic	Bucket Capacity	12 CY	to 1000	Crawler, Truck & Wheel. Includes bucket.	hour	\$455.00
8287	Excavator	2007 model Gradall XL3100 III		184		hour	\$105.46
8288	Excavator	2003 model Gradall XL4100 III		238		hour	\$113.20
8289	Excavator	2006 model Gradall XL5100		230		hour	\$88.80
8290	Trowel, Concrete	Diameter	48 In	to 12		hour	\$4.80
8300	Fork Lift	Capacity	6000 Lbs	to 60		hour	\$13.00
8301	Fork Lift	Capacity	12000 Lbs	to 90		hour	\$18.50
8302	Fork Lift	Capacity	18000 Lbs	to 140		hour	\$24.00
8303	Fork Lift	Capacity	50000 Lbs	to 215		hour	\$51.40
8306	Fork Lift Material handler	Diesel, CAT TH360B	6600-11500 gvw lbs	99.9		hour	\$27.90
8307	Fork Lift Material handler	Diesel, CAT TH460B		99.9		hour	\$30.15
8308	Fork Lift Material handler	Diesel, CAT TH560B		99.9		hour	\$35.80
8309	Fork Lift Accessory	2003 ACS Paddle Fork				hour	\$3.46
8310	Generator	Prime Output	5.5 KW	to 10		hour	\$3.35
8311	Generator	Prime Output	16 KW	to 25		hour	\$7.45
8312	Generator	Prime Output	43 KW	to 65		hour	\$15.00
8313	Generator	Prime Output	100 KW	to 125		hour	\$34.95
8314	Generator	Prime Output	150 KW	to 240		hour	\$50.00
8315	Generator	Prime Output	210 KW	to 300		hour	\$62.45
8316	Generator	Prime Output	280 KW	to 400		hour	\$80.40
8317	Generator	Prime Output	350 KW	to 500		hour	\$90.50
8318	Generator	Prime Output	530 KW	to 750		hour	\$153.30
8319	Generator	Prime Output	710 KW	to 1000		hour	\$222.00
8320	Generator	Prime Output	1100 KW	to 1500	Open	hour	\$349.00
8321	Generator	Prime Output	2500 KW	to 3000		hour	\$533.75
8322	Generator	Prime Output	1,000 KW	to 1645	Enclosed	hour	\$403.30
8323	Generator	Prime Output	1,500 KW	to 2500	Enclosed	hour	\$511.22
8324	Generator	Prime Output	1100KW	2500	Enclosed	hour	\$495.80
8325	Generator	Prime Output	40KW	60		hour	\$14.80
8326	Generator	Prime Output	20KW	40		hour	\$13.32
8330	Graders	Moldboard Size	10 Ft	to 110	Includes Rigid and Articulate equipment.	hour	\$43.30
8331	Graders	Moldboard Size	12 Ft	to 150	Includes Rigid and Articulate equipment.	hour	\$46.50
8332	Graders	Moldboard Size	14 Ft	to 225	Includes Rigid and Articulate equipment.	hour	\$67.50
8350	Hose, Discharge	Diameter	3 In		Per 25 foot length. Includes couplings.	hour	\$0.15
8351	Hose, Discharge	Diameter	4 In		Per 25 foot length. Includes couplings.	hour	\$0.24
8352	Hose, Discharge	Diameter	6 In		Per 25 foot length. Includes couplings.	hour	\$0.60
8353	Hose, Discharge	Diameter	8 In		Per 25 foot length. Includes couplings.	hour	\$0.60
8354	Hose, Discharge	Diameter	12 In		Per 25 foot length. Includes couplings.	hour	\$0.90
8355	Hose, Discharge	Diameter	16 In		Per 25 foot length. Includes couplings.	hour	\$1.70
8356	Hose, Suction	Diameter	3 In		Per 25 foot length. Includes couplings.	hour	\$0.30
8357	Hose, Suction	Diameter	4 In		Per 25 foot length. Includes couplings.	hour	\$0.35
8358	Hose, Suction	Diameter	6 In		Per 25 foot length. Includes couplings.	hour	\$1.15
8359	Hose, Suction	Diameter	8 In		Per 25 foot length. Includes couplings.	hour	\$1.10
8360	Hose, Suction	Diameter	12 In		Per 25 foot length. Includes couplings.	hour	\$1.70
8361	Hose, Suction	Diameter	16 In		Per 25 foot length. Includes couplings.	hour	\$3.15
8380	Loader, Crawler	Bucket Capacity	0.5 CY	to 32	Includes bucket.	hour	\$14.66

8381	Loader, Crawler	Bucket Capacity	1 CY	to 60	Includes bucket.	hour	\$34.30
8382	Loader, Crawler	Bucket Capacity	2 CY	to 118	Includes bucket.	hour	\$68.10
8383	Loader, Crawler	Bucket Capacity	3 CY	to 178	Includes bucket.	hour	\$101.30
8384	Loader, Crawler	Bucket Capacity	4 CY	to 238	Includes bucket.	hour	\$120.00
8390	Loader, Wheel	Bucket Capacity	0.5 CY	to 38		hour	\$20.10
8391	Loader, Wheel	Bucket Capacity	1 CY	to 60		hour	\$36.90
8392	Loader, Wheel	Bucket Capacity	2 CY	to 105	CAT-926	hour	\$35.50
8393	Loader, Wheel	Bucket Capacity	3 CY	to 152		hour	\$43.85
8394	Loader, Wheel	Bucket Capacity	4 CY	to 200		hour	\$59.30
8395	Loader, Wheel	Bucket Capacity	5 CY	to 250		hour	\$64.00
8396	Loader, Wheel	Bucket Capacity	6 CY	to 305		hour	\$104.00
8397	Loader, Wheel	Bucket Capacity	7 CY	to 360		hour	\$124.50
8398	Loader, Wheel	Bucket Capacity	8 CY	to 530		hour	\$171.40
8401	Loader, Tractor, Wheel	Bucket Capacity	0.87 CY	to 80	Case 580 Super L	hour	\$33.73
8410	Mixer, Concrete Portable	Batching Capacity	10 Cft			hour	\$3.05
8411	Mixer, Concrete Portable	Batching Capacity	12 Cft	11		hour	\$4.00
8412	Mixer, Concrete, Trailer Mntd	Batching Capacity	11 Cft	to 10		hour	\$12.70
8413	Mixer, Concrete, Trailer Mntd	Batching Capacity	16 Cft	to 25		hour	\$19.60
8419	Breaker, Pavement Hand-Held	Weight	25-90 Lbs			hour	\$1.10
8420	Breaker, Pavement			to 70		hour	\$57.45
8423	Spreader, Chip	Spread Hopper Width	12.5 Ft	to 152		hour	\$85.85
8424	Spreader, Chip	Spread Hopper Width	16.5 Ft	to 215		hour	\$116.60
8425	Spreader, Chip, Mntd	Hopper Size	8 Ft	to 8	Trailer & truck mounted.	hour	\$4.60
8430	Paver, Asphalt, Towed				Does not include Prime Mover.	hour	\$12.40
8431	Paver, Asphalt			to 50	Includes wheel and crawler equipment.	hour	\$73.76
8432	Paver, Asphalt			to 125	Includes wheel and crawler equipment.	hour	\$95.10
8433	Paver, Asphalt			to 175	Includes wheel and crawler equipment.	hour	\$126.80
8434	Paver, Asphalt		35,000Lbs & Over	to 250	Includes wheel and crawler equipment.	hour	\$209.65
8436	Pick-up, Asphalt			to 110		hour	\$96.85
8437	Pick-up, Asphalt			to 150		hour	\$135.00
8438	Pick-up, Asphalt			to 200		hour	\$93.50
8439	Pick-up, Asphalt			to 275		hour	\$204.00
8440	Striper	Paint Capacity	40 Gal	to 22		hour	\$16.20
8441	Striper	Paint Capacity	90 Gal	to 60		hour	\$22.90
8442	Striper	Paint Capacity	120 Gal	to 122		hour	\$42.60
8445	Striper, Truck Mntd	Paint Capacity	120 Gal	to 460		hour	\$78.60
8446	Striper, Walk-behind	Paint Capacity	12 Gal			hour	\$4.00
8447	Paver accessory -Belt Extension	2002 Leeboy Conveyor Belt Extension			crawler	hour	\$32.50
8450	Plow, Snow, Grader Mntd	Width	to 10 Ft		Include Grader for total cost	hour	\$28.00
8451	Plow, Snow, Grader Mntd	Width	to 14 Ft		Include Grader for total cost	hour	\$32.90
8452	Plow, Truck Mntd	Width	to 15 Ft		Include truck for total cost	hour	\$24.35
8453	Plow, Truck Mntd	Width	to 15 Ft		With leveling wing. Include truck for total cost	hour	\$40.80
8455	Spreader, Sand	Mounting	Tailgate, Chassis			hour	\$7.35
8456	Spreader, Sand	Mounting	Dump Body			hour	\$10.45
8457	Spreader, Sand	Mounting	Truck (10yd)			hour	\$13.15
8458	Spreader, Chemical	Capacity	5 CY	to 4	Trailer & truck mounted.	hour	\$6.00
8469	Pump - Trash Pump	10 MTC	2" Pump	to 7	10,000 gph	hour	\$7.25
8470	Pump	Centrifugal, 8M pump	2" - 10,000 gal/hr.	to 4.5	Hoses not included.	hour	\$6.10
8471	Pump	Diaphragm pump	2" - 3,000 gal/hr.	to 6	Hoses not included.	hour	\$6.75
8472	Pump	Centrifugal, 18M pump	3" - 18,000 gal/hr. pump	to 10	Hoses not included.	hour	\$7.99
8473	Pump			to 15	Hoses not included.	hour	\$10.30
8474	Pump			to 25	Hoses not included.	hour	\$13.60
8475	Pump			to 40	Hoses not included.	hour	\$16.65
8476	Pump	4" - 40,000 gal/hr.	4" - 40,000 gal/hr.	to 60	Hoses not included.	hour	\$27.10

8477	Pump			to 95	Hoses not included.	hour	\$32.00
8478	Pump			to 140	Hoses not included.	hour	\$41.50
8479	Pump			to 200	Hoses not included.	hour	\$49.90
8480	Pump			to 275	Does not include Hoses.	hour	\$66.85
8481	Pump			to 350	Does not include Hoses.	hour	\$82.00
8482	Pump			to 425	Does not include Hoses.	hour	\$96.60
8483	Pump			to 500	Does not include Hoses.	hour	\$114.00
8484	Pump			to 575	Does not include Hoses.	hour	\$133.30
8485	Pump			to 650	Does not include Hoses.	hour	\$154.70
8486	Aerial Lift, Truck Mntd	Max. Platform Height	40 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$11.38
8487	Aerial Lift, Truck Mntd	Max. Platform Height	61 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$20.54
8488	Aerial Lift, Truck Mntd	Max. Platform Height	80 Ft		Add this rate to truck rate for total lift and truck rate	hour	\$39.00
8489	Aerial Lift, Truck Mntd	Max. Platform Load - 600Lbs	81 Ft -100 Ft. Ht.		Add this rate to truck rate for total lift and truck rate	hour	\$39.50
8490	Aerial Lift, Self-Propelled	Max. Platform Height	37 Ft. Ht.	to 15	Articulated, Telescoping, Scissor.	hour	\$8.95
8491	Aerial Lift, Self-Propelled	Max. Platform Height	60 Ft. Ht.	to 30	Articulated, Telescoping, Scissor.	hour	\$16.10
8492	Aerial Lift, Self-Propelled	Max. Platform Height	70 Ft. Ht.	to 50	Articulated, Telescoping, Scissor.	hour	\$29.26
8493	Aerial Lift, Self-Propelled	Max. Platform Height	125 Ft. Ht.	to 85	Articulated and Telescoping.	hour	\$55.65
8494	Aerial Lift, Self-Propelled	Max. Platform Height	150 Ft. Ht.	to 130	Articulated and Telescoping.	hour	\$70.15
8495	I.C. Aerial Lift, Self-Propelled	Max. Platform Load - 500 Lbs	75"x155", 40Ft Ht.	to 80	2000 Lbs Capacity	hour	\$28.95
8496	Crane, Truck Mntd	Max. Lift Capacity	24000 Lbs		Include truck rate for total cost	hour	\$14.90
8497	Crane, Truck Mntd	Max. Lift Capacity	36000 Lbs		Include truck rate for total cost	hour	\$22.40
8498	Crane, Truck Mntd	Max. Lift Capacity	60000 Lbs		Include truck rate for total cost	hour	\$36.50
8499	Pump - Trash-Pump	CPB Rating - 10MTC	10000 gal/Hr	7	Self- Priming Trash Pump	hour	\$7.55
8500	Crane	Max. Lift Capacity	8 MT	to 80		hour	\$38.70
8501	Crane	Max. Lift Capacity	15 MT	to 150		hour	\$66.90
8502	Crane	Max. Lift Capacity	50 MT	to 200		hour	\$90.00
8503	Crane	Max. Lift Capacity	70 MT	to 300		hour	\$178.60
8504	Crane	Max. Lift Capacity	110 MT	to 350		hour	\$243.20
8510	Saw, Concrete	Blade Diameter	14 In	to 14		hour	\$7.20
8511	Saw, Concrete	Blade Diameter	26 In	to 35		hour	\$12.00
8512	Saw, Concrete	Blade Diameter	48 In	to 65		hour	\$25.10
8513	Saw, Rock			to 100		hour	\$33.50
8514	Saw, Rock			to 200		hour	\$63.00
8517	Jackhammer (Dry)	Weight Class	25-45 Lbs			hour	\$1.66
8518	Jackhammer (Wet)	Weight Class	30-55 Lbs			hour	\$1.84
8521	Scraper	Scraper Capacity	16 CY	to 250		hour	\$107.15
8522	Scraper	Scraper Capacity	23 CY	to 365		hour	\$155.50
8523	Scraper	Scraper Capacity	34 CY	to 475		hour	\$270.00
8524	Scraper	Scraper Capacity	44 CY	to 600		hour	\$265.70
8540	Loader, Skid-Steer	Operating Capacity	1000 Lbs	to 35		hour	\$14.15
8541	Loader, Skid-Steer	Operating Capacity	2000 Lbs	to 65		hour	\$37.00
8542	Loader, Skid-Steer	Operating Capacity	3000 Lbs	to 85		hour	\$36.05
8550	Snow Blower, Truck Mntd	Capacity	600 Tph	to 75	Does not include truck	hour	\$34.60
8551	Snow Blower, Truck Mntd	Capacity	1400 Tph	to 200	Does not include truck	hour	\$94.00
8552	Snow Blower, Truck Mntd	Capacity	2000 Tph	to 340	Does not include truck	hour	\$142.50
8553	Snow Blower, Truck Mntd	Capacity	2500 Tph	to 400	Does not include truck	hour	\$154.80
8558	Snow Thrower, Walk Behind	Cutting Width	25 in	to 5		hour	\$2.80
8559	Snow Thrower, Walk Behind	Cutting Width	60 in	to 15		hour	\$14.10
8560	Snow Blower	Capacity	2,000 Tph	to 400		hour	\$234.00
8561	Snow Blower	Capacity	2,500 Tph	to 500		hour	\$255.00
8562	Snow Blower	Capacity	3,500 Tph	to 600		hour	\$284.00

8569	Dust Control De-Ice Unit	1300-2000 gal	173"Lx98"Wx51"H	5.5	Hydro Pump w/100' 1/2" hose	hour	\$3.45
8570	Loader-Backhoe, Wheel	Loader Bucket Capacity	0.5 CY	to 40	Loader and Backhoe Buckets included.	hour	\$22.15
8571	Loader-Backhoe, Wheel	Loader Bucket Capacity	1 CY	to 70	Loader and Backhoe Buckets included.	hour	\$29.50
8572	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.5 CY	to 95	Loader and Backhoe Buckets included.	hour	\$38.60
8573	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.75 CY	to 115	Loader and Backhoe Buckets included.	hour	\$47.77
8580	Distributor, Asphalt	Tank Capacity	500 Gal		burners, insulated tank, and circulating spray bar.	hour	\$14.76
8581	Distributor, Asphalt	Tank Capacity	1000 Gal		burners, insulated tank, and circulating spray bar. Include	hour	\$21.30
8582	Distributor, Asphalt	Tank Capacity	4000 Gal		burners, insulated tank, and circulating spray bar. Include	hour	\$30.15
8583	Distributor	ETNYRE Oil Distributor Model - PB348		300		hour	\$41.60
8584	Distributor	ETNYRE Quad Chip Spreader		280		hour	\$83.20
8590	Trailer, Dump	Capacity	20 CY		Does not include Prime Mover.	hour	\$11.36
8591	Trailer, Dump	Capacity	30 CY		Does not include Prime Mover.	hour	\$13.10
8600	Trailer, Equipment	Capacity	30 Tons			hour	\$14.15
8601	Trailer, Equipment	Capacity	40 Tons			hour	\$15.50
8602	Trailer, Equipment	Capacity	60 Tons			hour	\$18.85
8603	Trailer, Equipment	Capacity	120 Tons			hour	\$28.35
8610	Trailer, Water	Tank Capacity	4000 Gal		with sump and a rear spraybar.	hour	\$13.50
8611	Trailer, Water	Tank Capacity	6000 Gal		with sump and a rear spraybar.	hour	\$16.55
8612	Trailer, Water	Tank Capacity	10000 Gal		with sump and a rear spraybar.	hour	\$19.20
8613	Trailer, Water	Tank Capacity	14000 Gal		with sump and a rear spraybar.	hour	\$23.77
8614	Truck- Water Tanker	1000 gal. tank		175		hour	\$33.35
8620	Tub Grinder			to 440		hour	\$95.35
8621	Tub Grinder			to 630		hour	\$143.65
8622	Tub Grinder			to 760		hour	\$183.60
8623	Tub Grinder			to 1000		hour	\$322.00
8627	Horizontal Grinder	Model HG6000		630		hour	\$57.36
8628	Stump Grinder	1988 Vermeer SC-112		102		hour	\$47.00
8629	Stump Grinder	24" grinding wheel		110		hour	\$45.00
8630	Sprayer, Seed	Working Capacity	750 Gal	to 30	Does not include Prime Mover.	hour	\$14.00
8631	Sprayer, Seed	Working Capacity	1250 Gal	to 50	Trailer & truck mounted. Does not include Prime	hour	\$19.80
8632	Sprayer, Seed	Working Capacity	3500 Gal	to 115	Does not include Prime Mover.	hour	\$29.25
8633	Mulcher, Trailer Mntd	Working Capacity	7 TPH	to 35		hour	\$14.10
8634	Mulcher, Trailer Mntd	Working Capacity	10 TPH	to 55		hour	\$20.80
8635	Mulcher, Trailer Mntd	Working Capacity	20 TPH	to 120		hour	\$29.45
8636	Scraper	Soil Recycler WR 2400	w 317 gal fuel tank	563		hour	\$239.85
8637	Trailer CAT	Double Belly Bottom-dump Trailer	26 CY of soil in one dump	330	13 CY of soil each berry	hour	\$92.33
8638	Rake	Barber Beach Sand Rake 600HDr, towed				hour	\$15.40
8639	Chipper	Wildcat 626 Cougar Trommel Screen chipper w belt		125		hour	\$34.30
8640	Trailer, Office	Trailer Size	8' x 24'		Cargo Size 16ft	hour	\$1.95
8641	Trailer, Office	Trailer Size	8' x 32'		Cargo Size 24ft	hour	\$2.30
8642	Trailer, Office	Trailer Size	10' x 32'		Cargo Size 20ft	hour	\$2.65
8643	Trailer	Haz-Mat Equipment trailer	8'x18'			hour	\$37.75
8644	Trailer, Covered Utility Trailer	(7' X 16')				hour	\$5.65
8645	Trailer, Dodge Ram	8' x 24' shower trailer- 12 showers		101		hour	\$29.45
8646	Trailer, Dodge	32' flatbed water				hour	\$27.90
8650	Trencher			to 40	Wheel Mounted. Chain and Wheel.	hour	\$16.30

8651	Trencher			to 85	Wheel Mounted. Chain and Wheel.	hour	\$24.70
8654	Trencher accessories	2008 Griswold Trenchbox				hour	\$1.90
8660	Plow, Cable	Plow Depth	24 in	to 30		hour	\$12.00
8661	Plow, Cable	Plow Depth	36 in	to 65		hour	\$37.45
8662	Plow, Cable	Plow Depth	48 in	to 110		hour	\$41.25
8670	Derrick, Hydraulic Digger	Max. Boom Length	60 Ft		alignment attachment. Include truck rate	hour	\$34.15
8671	Derrick, Hydraulic Digger	Max. Boom Length	90 Ft		alignment attachment. Include truck rate	hour	\$54.66
8680	Truck, Concrete Mixer	Mixer Capacity	13 CY	to 300		hour	\$82.35
8684	Truck, Fire	100 Ft Ladder				hour	\$100.00
8690	Truck, Fire	Pump Capacity	1000 GPM			hour	\$68.00
8691	Truck, Fire	Pump Capacity	1250 GPM			hour	\$72.25
8692	Truck, Fire	Pump Capacity	1500 GPM			hour	\$78.90
8693	Truck, Fire	Pump Capacity	2000 GPM			hour	\$81.40
8694	Truck, Fire Ladder	Ladder length	75 FT			hour	\$117.10
8695	Truck, Fire Ladder	Ladder length	150 FT			hour	\$142.75
8696	Truck, Fire	No Ladder		330	Rescure Equipment	hour	\$93.47
8700	Truck, Flatbed	Maximum Gvw	15000 Lbs	to 200		hour	\$20.60
8701	Truck, Flatbed	Maximum Gvw	25000 Lbs	to 275		hour	\$35.00
8702	Truck, Flatbed	Maximum Gvw	30000 Lbs	to 300		hour	\$27.10
8703	Truck, Flatbed	Maximum Gvw	45000 Lbs	to 380		hour	\$44.70
8708	Trailer, semi	48ft to 53ft, flat-bed, freight, two axle	50,000+ gvw			hour	\$8.45
8709	Trailer, semi	enclosed 48 ft to 53 ft, two axles	50,000+ gvw			hour	\$9.50
8710	Trailer, semi	28ft, single axle, freight	25,000 gvw			hour	\$9.70
8711	Flat bed utility trailer	6 ton				hour	\$3.10
8712	Cleaner, Sewer/Catch Basin	Hopper Capacity	5 CY		Truck Mounted.	hour	\$24.80
8713	Cleaner, Sewer/Catch Basin	Hopper Capacity	14 CY		Truck Mounted.	hour	\$31.30
8714	Vactor	800 Gal Spoils/400 Gal Water	500/800 gal	49		hour	\$82.75
8715	Truck, Hydro Vac	model LP555DT				hour	\$18.00
8716	Leaf Vac	Tow by Truck 22,000 cfm capacity		85	Leaf Vac + Truck Code 8811	hour	\$51.25
8717	Truck, Vacuum	60,000 GVW		400		hour	\$74.20
8719	Litter Picker	model 2007 Barber			towed by tractor	hour	\$9.60
8720	Truck, Dump	Struck Capacity	8 CY	to 220		hour	\$48.90
8721	Truck, Dump	Struck Capacity	10 CY	to 320		hour	\$60.77
8722	Truck, Dump	Struck Capacity	12 CY	to 400		hour	\$67.70
8723	Truck, Dump	Struck Capacity	18 CY	to 400		hour	\$75.50
8724	Truck, Dump, Off Highway	Struck Capacity	28 CY	to 450		hour	\$121.20
8725	Truck, Dump	Struck Capacity	14 CY	to 400		hour	\$77.80
8730	Truck, Garbage	Capacity	25 CY	to 255		hour	\$48.50
8731	Truck, Garbage	Capacity	32 CY	to 325		hour	\$55.90
8733	E-BAM Services	Environmental Beta Attenuation Air Monitor			Powered by Solar System	hour	\$3.00
8734	Attenuator, safety	that can stop a vehicle at 60 mph				hour	\$5.50
8735	Truck, Attenuator	2004 Truck Mounted for 60 mph				hour	\$3.85
8736	Truck, tow	1987 Chevy Kodiak 70		175		hour	\$27.70
8744	Van, Custom	Special Service Canteen Truck		350		hour	\$18.00
8745	Van, step	model MT10FD		300		hour	\$21.25
8746	Van-up to 15 passenger	light duty, class 1		225-300		hour	\$20.00
8747	Van-up to 15 passenger	light duty, class 2		225-300		hour	\$20.15
8748	Van-cargo	light duty, class 1		225 - 300		hour	\$22.25
8749	Van-cargo	light duty, class 2		225-300		hour	\$22.25
8750	Vehicle, Small			to 30		hour	\$6.40
8753	Vehicle, Recreational			to 10		hour	\$2.80
8755	Golf Cart	Capacity	2 person			hour	\$3.75
8761	Vibrator, Concrete			to 4		hour	\$1.60
8770	Welder, Portable			to 16	Includes ground cable and lead cable.	hour	\$3.10

8771	Welder, Portable			to 34	Includes ground cable and lead cable.	hour	\$6.80
8772	Welder, Portable			to 50	Includes ground cable and lead cable.	hour	\$10.00
8773	Welder, Portable			to 80	Includes ground cable and lead cable.	hour	\$13.76
8780	Truck, Water	Tank Capacity	2500 Gal	to 175	Include pump and rear spray system.	hour	\$28.70
8781	Truck, Water	Tank Capacity	4000 Gal	to 250	Include pump and rear spray system.	hour	\$50.00
8788	Container & roll off truck	30 yds				hour	\$23.05
8789	Truck, Tractor	1997 Freightliner F120		430		hour	\$54.90
8790	Truck, Tractor	4 x 2	25000 lbs	to 210		hour	\$42.40
8791	Truck, Tractor	4 x 2	35000 lbs	to 330		hour	\$46.00
8792	Truck, Tractor	6 x 2	45000 lbs	to 360		hour	\$52.75
8794	Truck, freight	Enclosed w/lift gate. Medium duty class 5	gvwr 16000-19500 Lbs			hour	\$23.25
8795	Truck, backhoe carrier	Three axle, class 8, heavy duty	over 33000Lbs			hour	\$34.50
8796	Truck, freight	Enclosed w/lift gate. Heavy duty, class	7, 26,001 to 33,000 lbs gvwr			hour	\$31.00
8798	Truck	Tilt and roll-back, two axle, class 7 heavy duty,	to 33,000 gvwr			hour	\$32.00
8799	Truck,	Tilt and roll back, three axle. class 8 heavy duty	over 33,001+ gvwr			hour	\$40.60
8800	Truck, Pickup				When transporting people.	mile	\$0.54
8801	Truck, Pickup	1/2-ton Pickup Truck	4x2-Axle	160		hour	\$12.30
8802	Truck, Pickup	1-ton Pickup Truck	4x2-Axle	234		hour	\$17.65
8803	Truck, Pickup	1 1/4-ton Pickup Truck	4x2-Axle	260		hour	\$19.85
8804	Truck, Pickup	1 1/2-ton Pickup Truck	4x2-Axle	300		hour	\$22.25
8805	Truck, Pickup	1 3/4-ton Pickup Truck	4x2-Axle	300		hour	\$23.10
8806	Truck, Pickup	3/4-ton Pickup Truck	4x2-Axle	165		hour	\$13.40
8807	Truck, Pickup	3/4-ton Pickup Truck	4x4-Axle	285	Crew	hour	\$20.80
8808	Truck, Pickup	1-ton Pickup Truck	4x4-Axle	340	Crew	hour	\$22.85
8809	Truck, Pickup	1 1/4-ton Pickup Truck	4x4-Axle	360	Crew	hour	\$26.40
8810	Truck, Pickup	1 1/2-ton Pickup Truck	4x4-Axle	362	Crew	hour	\$26.75
8811	Truck, Pickup	1 3/4-ton Pickup Truck	4x4-Axle	362	Crew	hour	\$27.50
8820	Skidder accessory	2005 JCB Grapple Claw				hour	\$1.75
8821	Forklift, accessory	2005 ACS Grapple Bucket				hour	\$1.50
8822	Truck, Loader	Debris/Log (Knuckleboom Loader/Truck)		230		hour	\$52.26
8823	Chipper- Wood Recycler	Cat 16 engine		700		hour	\$115.00
8824	Skidder	model Cat 525B		up to 160		hour	\$62.90
8825	Skidder	40K lbs- model Cat 525C		161 and up		hour	\$118.77
8840	Truck, service	fuel and lube	up to 26,000 gvwr	215-225		hour	\$38.65
8841	Truck, fuel	2009 International 1,800 gal. storage tank		200		hour	\$30.50
8842	Mobile Command Trailer	(8' X 28') with 7.5 KW Generator				hour	\$14.66
8843	Mobile Response Trailer	(8' X 31') with 4.5 KW Generator?				hour	\$13.60
8844	Mobile Command Center	(unified) (RV) Ulitimaster MP-35	43 FT Long with Generator	400		hour	\$75.00
8845	Mobile Command Post Vehicle	(RV) (In- Motion)	22-Ft Long	340		hour	\$31.00
8846	Mobile Command Post Vehicle	(RV) (Stationary) w/9.6 KW Generator	22-Ft Long	340		hour	\$19.25
8847	Mobile Command Center (Trailer)	48'x8' Trailer, Fully Equiped Mobile Command Center	48-Ft Long			hour	\$29.45
8848	Mobile Command Center (Trailer)	48'x8' When being Moved w/Truck Tractor		310		hour	\$48.90
8849	Mobile Command Center	43'x8.5' x 13.5'H with self 30kw Generator				hour	\$52.00
8850	Mobile Command Center	2007-Freightliner MT-55, (RV)		260		hour	\$45.50
8851	Mobile Command Van	1990- Ford Econoline- Communication Van		230		hour	\$41.00
8852	Mobile Command Center	47.5' X 8.75 Fully Equip' (In motion) (RV)		410		hour	\$65.30
8853	Mobile Command Center	47.5' X 8.75 Fully Equip' (Stationary)		410		hour	\$45.00

8854	Mobile Command Vehicle	53' X 8.75 Fully Equip		480-550		hour	\$96.20
8870	Light Tower	Terex/Amida AL 4000. with (4) 500 watt lights	w/10kw power unit	13.5		hour	\$10.68
8871	Light Tower	2004 Allmand				hour	\$6.30
8872	SandBagger Machine	(Spider) automatic		4.5		hour	\$48.75
8900	Helicopter	OH-58 KIOWA (Military) is the same as "Bell-206B3		420		hour	\$474.00
8901	Helicopter	OH-58 KIOWA (Military) is the same as "Bell-206BR		420		hour	\$496.00
8902	Helicopter	Model Bell 206-L3 Jet Range Helicopter		650	Jet Range III-Helicopter	hour	\$582.00
8903	Helicopter	Model Bell 206L1 Long Ranger		650	Long Ranger	hour	\$596.00
8904	Helicopter	Model Bell 206LT Long Range Twinranger		450	Twinranger	hour	\$780.00
8905	Helicopter	Model Bell 407 EMS- Ambulance		250		hour	\$626.00
8906	Piper-Fixed wing	Model Navajo PA-31		310		hour	\$456.00
8907	Piper-Fixed wing	PA-31-350, Navajo Chieftn twin engine		350		hour	\$487.00
8908	Sikorsky Helicopter	Model UH-60 (Blackhawk) medium lift	Medium Lift	1890	Fire Fighter Same as S70C	hour	\$2,945.00
8909	Helicopter	Model UH-A (Blackhawk) Medium lift	Medium Lift	1890	Fire Fighter	hour	\$5,504.00
8910	Boeing Helicopter	Model CH-47 (Chinook) heavy lift	Heavy Lift	2850	Fire Fighter	hour	\$10,750.00
8911	Helicopter- light utility	Model Bell 407GX - 7 seater	7-Seaters	675	Passenger Aircraft	hour	\$621.00
8912	Helicopter- light utility	Model Bell 206L- 7 seater	7-Seaters	420	Passenger Aircraft	hour	\$596.00
8913	Helicopter	Model Bell-206L4		726		hour	\$576.00
8914	King Air 200 Turboprop Aircraft	Blackhawk King Air B200XP61		669		hour	\$1,316.00
8915	Turboprops Blackhawk Aircraft	Blackhawk Caravan XP42 A		850		hour	\$697.00
8916	Turboprops Blackhawk Aircraft	King Air C90 XP135 A		550		hour	\$1,075.00
8917	Aerostar Piston Aircraft	Aerostar 601P		290		hour	\$447.00
8943	Wire Puller Machine	Overhead Wire Pulling Machine		30	Overhead/Underground Wire Pulling Machine	hour	\$19.85
8944	Wire Tensioning Machine	3000 Lbs			Overhead Wire Tensioning Machine	hour	\$14.50
8945	Aerial Lift	model 2008 Genie Scissor Lift				hour	\$6.30

STATEWIDE MUTUAL AID AGREEMENT (SMAA)

INFORMATION SHEET

The Statewide Mutual Aid Agreement (SMAA) has been updated for 2018. To make sure that all of the counties are working under the most recent version of the agreement, the Florida Division of Emergency Management is requesting that all counties update their agreements to the 2018 version.

The 2018 update includes the following provisions:

Allowing the SMAA to be used for smaller events; no declaration of a state of emergency is needed for the agreement to be activated. This allows for a formal mutual aid process for the entities within Florida to use.

In using the SMAA for mutual aid, the requesting entity agrees to reimburse the assisting party per the terms of reimbursement in the SMAA. However, if the terms for reimbursement are to vary from the provisions of the SMAA, this needs to be specified via the Form B, and signed off by both parties prior to the assistance being rendered.

The SMAA automatically renews each year; only the contact information needs to be updated by using the Form C each year.

Signing the Agreement:

A copy of the SMAA with **original signature** should be submitted, or two if you need one signed by FDEM and returned for your records.

Counties should sign **PAGE 15** of the agreement.

Cities should sign **PAGE 16** of the agreement.

Educational Districts should sign **PAGE 17** of the agreement.

Community Colleges or State Universities should sign **PAGE 18** of the agreement.

Special Districts should sign **PAGE 19** of the agreement.

Authorities should sign **PAGE 20** of the agreement.

Native American Tribes should sign **PAGE 21** of the agreement.

Community Development Districts should sign **PAGE 22** of the agreement.

REQUIRED Documentation to Accompany the Agreement:

A cover letter stating an address to send the copy of the agreement back for your records.

A completed copy of Form C, **PAGE 23** of the agreement. Form C should be updated annually or as elections or appointments occur.

A Certificate of Liability Insurance or Resolution of Self Insurance.

Signed Agreements should be sent to:

Florida Division of Emergency Management

ATTN: Alonna Vinson

Bureau of Response, Logistics Section

2555 Shumard Oak Blvd

Tallahassee, FL 32399

FDEM Contact Information:

Alonna Vinson

Mutual Aid Branch Director & EMAC Coordinator

Bureau of Response | Logistics Section

Alonna.Vinson@em.myflorida.com

O: 850-815-4280

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