



**WEBCO HR, Inc.**

Let Experience be Your Guide

## **MANAGER FIELD OPERATIONS AREA – OAKLAND, CALIFORNIA**

**WEBCO HR, Inc.** is seeking a Manager of Field Operations Area for one of our clients located in Oakland, California.

### **SUMMARY:**

The Area Manager is a dynamic leadership role that is responsible for overseeing all activities of multiple branches. This is a highly collaborative role working with Regional Vice Presidents, Operations Managers/Supervisors, and other Operations personnel to ensure branches are running at their best.

### **RESPONSIBILITIES:**

- Manage and coordinate all operational activity for the branch(es). Monitor all service levels, deliveries, pickups, installations, and projects to ensure the best efficiencies.
- Recommend measures to improve operational practices and quality of customer care.
- Work directly with other departments to ensure excellent/positive communication within region.
- Work with various departments to resolve customer service & delivery issues.
- Work with Area Managers in other areas to coordinate asset transfers.
- Analyze and report on operational activities, i.e., service levels, routing efficiency, labor & overtime, fuel, etc.
- Work with the Regional Vice President to develop and implement standard practices, efficiency recommendations, etc.
- Responsible for oversight of fleet DOT administration including, logbooks & record maintenance, etc. to ensure compliance is being met.
- Review and approve time off request forms and schedule time off based on operational necessity.
- Review and approve Time Saver punches prior to submitting for payroll processing in the absence of a branch Operations Manager when needed.
- Responsible for the supervision of administration of the company's safety program at the branch(es) to ensure compliance.
- Work with Safety & HR departments to coordinate training, where necessary.
- Responsible for employee development & conducting periodic performance reviews. Create and maintain a positive, safe and effective work environment.
- Drive/operate variety of company vehicles as needed.
- Pull trailers with company vehicles as needed.
- Manage the budget and P&L of the branch(es).

### **REQUIREMENTS:**

- Customer Service Teamwork.
- Time Management Organization.
- Communications.
- Decision Making and Problem Solving.
- Have experience with multi-stop routing system and dispatch procedures.
- Computer knowledge (Navision, Microsoft Office and routing/logistics software).
- Excellent written and verbal communication skills.
- Knowledge of financial statements.
- Experience managing a budget.
- Knowledge of all company assets in inventory.
- Knowledge of proper cleaning, repair, service, and maintenance of those assets.
- Valid Driver License

#### **COMPENSATION:**

- Base Salary
- Bonus Eligible
- Full Benefits

#### **THE COMPANY:**

You may not notice the company, but they are always there - at construction sites, industrial facilities and live events all across America. They take pride in providing essential services like portable restrooms, portable sinks, temporary fence and more for customers across 25 states. Join a company that makes a difference in communities across the country while providing for yourself and your family.

**WEBCO HR, Inc.** is an Equal Opportunity Employer

**APPLY**