

BOARD MEETING MINUTES

(5 member Board)

Date: April 27, 2021

Location: Leisure Time RV Park

514 Sawyer St. (P.O. Box 1510)

Cascade, ID 83611

Call to Order: Time: 10:35am By: Ron Brown, President

Roll Call: Ron Brown, Stan Stinson (excused absence), Tracy Leinen (Zoom), Mary Wilkinson, Kenny Remior

Quorum: Present

Changes to the Agenda: Fireworks inquiry presented at New Business & 10 year Rule exception request

FIRST ORDER OF BUSINESS: Request for Approval of Board Meeting Minutes for April 12, 2021 as reviewed and/or edited.

Motion: Kenny 2nd: Tracy "Shall the Board approve the Board Meeting Minutes for April 12, 2021 as read."

Discussion: None Call for Vote: 3 Approved Decision: Unanimous

REPORTS

President: Ron Brown

- **Update on Security System**

There are four (4) computers operating within the security control system/wifi connection. The security system, in order to operate properly, requires a great deal of band width. There are limitations to owners usage. There is no longer the ability to stream movies or play Xbox. The Board is looking into the possibility of having a satellite system in the park.

Treasurer: Tracy Leinen

General Fund Checking Account:	\$ 12,876.27
General Fund Reserve Account:	141,609.44
Reserve Account:	30,547.97
Debit Card Account:	293.04
Activities Debit Card Account:	1,944.76

Tracy reports the financials were posted on the Web based on the accrual basis. That has been corrected to reflect the cash basis accounting method.

Aging Report Balance: \$ 1901.60 Tracy will be reaching out to the owners for dues & late fees.

Storage Lot Report: Tracy Leinen

- Available spaces: 8

- I have been asked to please remind you of some of the rules in the storage lot area at Leisure Time. Our Caretaker and Board Liaison to the caretakers have spent a great deal of time in the storage lot this past week trying to get it all cleaned up before everyone arrives in the park. It has been sprayed for weeds and they have gone in and picked up all the “extra stuff” that has been accumulating over time. The request to you lot owners is to please pick up after yourselves when you are finished using the spot for the year and also throughout the summer when you are there. You will be responsible for your own weed control on your space once you get there and put items on your storage space. This is just a friendly reminder that we all want our Park to look the best that it can and if we all pitch in and do our part it will be a lovely place!

OLD BUSINESS

- **Employee Policy & Procedure Committee Charter**

Motion: Kenny 2nd: Mary “Shall the Board approve the Employee Policy & Procedure Charter as submitted?” Discussion: None Call for Vote: 3 Approved Decision: Unanimous

- **Preliminary Audit Committee Charter & Records Release Log**

Motion: Kenny 2nd: Mary “Shall the Board approve the Preliminary Audit Committee Charter and Records Release Log Sheet as submitted? Discussion: None Call for Vote: 3 Approved Decision: Unanimous

- **Meet & Greet the Candidates**

Re-schedule July 3rd Meet & Greet to July 4th 10:00am due to parade date change conflict. Candidates will be provided 2 minutes each for a presentation. A question & answer period will follow. Combined question & answer must not exceed 3 minutes. There are thirteen (12) candidates. Time restraints are necessary. Please make your questions & answers brief.

- **Annual Election Committee:**

Motion: Tracy 2nd: Kenny “Shall the Board approve the establishment of an Annual Election Committee, for the Annual Meeting Board Elections 2021 and approve the charter as written with Chris Dolan to be committee chairperson and Tracy Leinen the Board Sponsor/liaison?” Discussion: none Call for Vote: 3 Approve Decision: Unanimous

NEW BUSINESS

No Fireworks Signage:

A lot owner has requested that the Board post signage regarding fireworks use over 4th of July weekend. The Board reminds all owners that fireworks are forbidden by city ordinance.

10 year Rule Exception Request:

A non-owner in has requested a response on her inquiry to our park 10-Year rule for RV’s allowed in the park. A potential remodel of a 1991 RV and a future home for it was approached. The Board will respond that the 10-year rule applies.

Adjournment: 11:44am By: Ron Brown, President

Respectfully Submitted By:

Mary Wilkinson

Board Secretary