

CITY-COUNTY BOARD OF HEALTH MINUTES
Monthly Board Meeting
July 24, 2012

PRESENT: Sharon Buhr, Chair
Dr. James Buhr, Secretary
Dr. Madeline Luke (new City Commission rep)

Tom Overn, Vice Chair
Cindy Schwehr

ABSENT: None.

ALSO PRESENT: Theresa Will, RN, Director
Angie Martin, CCHD Office Mgr.
David Luessen, Times-Record reporter

CALL TO ORDER: Meeting was called to order at 4:12 p.m. by Sharon Buhr, Chair, in the County Commission room in the Barnes County Courthouse.

AGENDA: Addition under New Business: 3) Cultural competency 4) Other. Agenda approved as amended.

MINUTES: Dr. Buhr moved to approve the minutes of the June 26, 2012 meeting as printed. Second by Schwehr. Unanimous vote, motion carried.

DIRECTOR'S REPORT: The Board reviewed the Director's Report. Will noted that she had talked with a local Thrifty White Drug rep regarding flu shots in our area. The pharmacy stated that it was not their intention to compete with local providers unless they were asked to provide vaccinations. There is no control of this policy at the local level. Will plans to meet with Matt Schroeder, Thrifty White Drug corporate representative, soon. A letter will be sent out to area businesses/schools/communities regarding flu immunization and worksite wellness clinics that can be provided on site by CCHD. Dr. Luke also questioned whether CCHD offers Zostavax (shingles) vaccine. Will stated that staff will participate in a webinar regarding a Medicare Part D billing option and will be offering Zostavax if that option seems viable. Will also told the Board that Vicki Rosenau, Tobacco Prevention coordinator, had sent a letter to Family Dollar store regarding tobacco licensing/sales. She encouraged corporate officials to not sell tobacco products as it is in direct conflict with Family Dollar's mission statement as a family-oriented store.

VOUCHERED EXPENSES: Overn moved, Luke seconded a motion to approve the voucherred expenses for July/August. Unanimous vote, motion carried.

FINANCIAL REPORT: The financial report was reviewed. Will stated that it will be close to a break-even budget this year due to loss of some grant revenue such as Chronic Disease Management. Electronic Medical Records implementation could force CCHD to go into its cash reserve funds (approximate cost \$50,000). Home Health is \$15,000 "in the red" currently (some is outstanding revenue, and about 2/3 of the new furniture expense was allocated to Home Health). Home Health will continue to be monitored closely. Will is working with NDDoH (Department of Health) on a Chronic Disease Management grant that will essentially use CCHD's CDM program as a pilot and expand the program to include 8 counties, including Barnes.

OLD BUSINESS: Achieve grant: Will continue to look at grant opportunities.

Chronic Disease Management (CDM) update: Blue Cross Blue Shield requested that Will meet with them regarding their MediQ Home concept (a tracking/reminder system) and how that might help our CDM program track clients better. Health Information Exchange discussed (will be utilized by the “big 6” medical systems in the state, including Sanford, first and filter down to the rest of the healthcare community eventually).

Electronic Medical Records update: Will and CCHD staff continue to research EMR options, having looked at Centricity and Champ. Champ is the option currently utilized by 12 health units (18 counties out of 52) in the state. The approximate start-up cost is \$50,000. Each unit must have their own system, but counties can purchase systems together for a discount. Will is also looking at possible grant opportunities and other avenues of funding for this system rather than using tax dollars.

Community Health Assessment: CCHD, Mercy Hospital and community stakeholders will meet initially Aug. 28 from 8 a.m. to noon in the Health Education Center at Mercy Hospital. Presently, 22 of 40 have responded to the invitation to participate. Will look at the data to see strengths and weaknesses regarding health and then ultimately address the gaps.

Overby scholarship: Seed money is available to establish this health scholarship at VCSU (\$10,500 needed for set up). Family is supportive. A letter was received from Larry Robinson, VCSU, explaining criteria. Dr. Buhr suggested that public health/school health should be the focus regarding student eligibility. Other suggestions discussed. Schwehr made a motion to proceed with the scholarship, to be overseen by VCSU, with criteria to be developed at a later date. Second by Dr. Buhr. Unanimous vote, motion carried. A target letter could be sent out to possible contributors.

CCHD Director evaluations: The Board was very satisfied with Will’s leadership and the direction that public health is taking at CCHD. Theresa will be participating in the master’s program at NDSU this fall, pursuing a Master of Public Health degree with a Health Promotion Specialization. The Board commended Theresa for her excellent leadership and managerial abilities. Dr. Buhr moved to accept the evaluation results as presented. Second by Dr. Luke. Unanimous vote, motion carried.

NEW BUSINESS: The Board welcomed Dr. Madeline Luke as the new representative of the City Commission. Luke noted that all committee meetings for the City Commission are now open meetings. Will stated that Health Board minutes can now be found online on the Barnes County website at www.co.barnes.nd.us.

Policies/Forms:

- Narcotics Management policy/form: Dr. Buhr moved, Dr. Luke seconded a motion to approve the policy and form as presented. Unanimous vote, motion carried.

Cultural competency: Will stated that CCHD has worked with Kostas Voutsas, professor with Dickinson State University at the Bismarck location, in the past regarding diversity training. CCHD and Social Services are seeing a greater influx of foreign-born individuals/families now and are experiencing some language/cultural difficulties. It was noted by several Board members that other healthcare and governmental agencies are

also experiencing issues and that this proposed training could benefit many, including education, law enforcement, etc. Will suggested that there may be an opportunity to apply for an AHEC grant to bring Kostas here. Schwehr moved that Will be the organizational agency for our area to bring in a speaker to deal with cultural diversity issues. Second by Luke. Following discussion, there was a unanimous vote and the motion carried.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 5:25 p.m. The next meeting will be **Tuesday, Aug. 28, 2012 at 4 p.m.** in the County Commission room.

Respectfully submitted,

Dr. James Buhr, Secretary