

Waterford Special Dependent District

13317 Waterford Run Drive, Riverview, Florida 33569

Meeting Minutes

Monday, October 10, 2022

General Meeting

- **7:34PM-Convene / Open Meeting / Establish Quorum**
- **Review / Revise / Approve Agenda/Introduce guests**
Dawn Wilson attending as a guest and prospective new Trustee.
- **Review/Approve Sep 2022 Meeting Minutes-** This agenda action was inadvertently skipped. Board will approve both Sep and Oct notes at the Nov meeting.
Motion by _____ 2nd _____
- **Review of Financial Reports-**
General expenses/account balances:
Ck \$ _36,581.60 _____ Sv \$ _180,154.29 _____
 - Both community insurance policies have been paid in full.
 - Treasurer contracted Hamilton and Associates to complete the annual audit.
- **General Agenda Items:**
- **Old Business**
 1. Bell Creek erosion and erosion mitigation update. Nothing scheduled as of this date. EPC sent findings that additional permitting paperwork is required. HOA President will contact EPC point of contact for additional guidance on what information is required.
 2. Address WSDD Trustee losses and gains.
 - a. Additional Waterford member interested in being a Trustee. Dawn Wilson expressed her interest in joining the WSDD board as a Trustee.
Motion: Dawn Wilson to join the WSDD as Trustee
Motion by _Vincent Grizio___ 2nd __Janet Hamm__
 - b. Update and submit new WSDD Contact sheet. All Trustees were advised to provide Adam Lombardo their contact information so the WSDD Contact Sheet can be updated and submitted to the county.
 - c. Update on WSDD financial audit. See Treasurer notes.

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3. Reimburse Mr. Grizio \$116.73 for bridge material repair. Mr. Grizio lost the Lowes receipt but will provide Treasurer screen shot of bank statement.

Motion: Reimburse Mr. Grizio \$116.73

Motion by ___Jennifer Miller___ 2nd ___Janet Hamm___

- **New Business**

1. Hurricane restoration activities. Approve HOA president working fund and replenish fund back to \$5k amount.

- a. Hurricane clean-up complete.

- i. Tree clean-up \$2,400

- ii. Pressure washing. \$500

Motion: Approve and reimburse HOA President \$2,975

Motion by Vince Grizio 2nd ___Shawn Brown

- b. New maintenance projects need approving.

- i. Motion to approve \$500 for Gate light maintenance Painting.

Motion by ___Jennifer Miller, 2nd ___Janet Hamm___

- ii. Motion to approve \$2,900 to fix fountain at front of community.

Motion by ___Vince Grizio, 2nd ___Janet Hamm

- iii. Board discussed the need for the fountain to have monthly maintenance to keep it in good condition. \$225 is the current estimate. Board tabled this topic until after the fountain is repaired.

2. Holiday Season prep. In preparation for the Holiday lights installation a new electrical outlet must be installed for \$500. The holiday light installation will cost \$1,650.

Motion to approve \$2,150 for Holiday light display at community entrance.

Motion by ___Jennifer Miller___, 2nd ___Shawn Miller___

3. WSDD must update the WSDD contact list and provide the Tampa Bay Times advertisement for the FY23 Monthly meeting schedule by 30 November. Mr. Grizio and Mr. Lombardo will work together to complete the requirements and submit to the county.

Move to adjourn ___Vincent Grizio___ Adjournment of Meeting @ _8:08___ PM