

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
October 2, 2017**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Ms. Joan Maxwell, present; Ms. Libby Stidam, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Pat Cochenour, 347 Westview, Russells Point
Ms. Sharon DeVault, 209 E. Elliott Rd., Russells Point
Ms. Ann Elleman, 530 Miami, Russells Point
Mr. Greg Iiams, 211 Clermont, Russells Point
Mr. Art Kearnes
Ms. Tracey Kearnes
Mr. Tim Herbst, Midwest Paving
Mr. Thomas Hendel
Ms. Jean Ann Richardson
Mr. Steve Terrill

Minutes: **September 18, 2017 Council Meeting**

Mr. John Huffman moved to approve the September 18, 2017 Council Meeting Minutes as submitted. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Reports: **Mayor's Report** –

The September 2017 statement for Mayor's Court showing Village revenue of \$1,651.00 was presented to Council for approval.

Mr. John Huffman moved to approve the September 2017 Mayor's Court Statement as submitted. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mental Health Gatekeeper Training –

Mr. Steve Terrill gave a presentation outlining seminars geared to train individuals to identify those at risk of suicide and mental illness. The next training will be held October 24, 2017 from 7:00-8:30 p.m. at no cost. Council was asked if the municipal building could be used for the training session.

Mr. John Huffman made a motion to allow the use of the municipal building for the Gatekeeper Training on October 24, 2017 from 7:00-8:30. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Midwest Paving Presentation –

Mr. Tim Herbst of Midwest Paving gave council a more in depth look at the services that his company provides to measure, evaluate, and rate the village's roadways. Included with the quoted price of \$3,750 for three years, Midwest Paving also helps the village to find qualified contractors, and preparation of specifications and bid packets.

Police Department Report –

The department has taken possession of the new 2018 cruiser. All equipment has been transferred as requested. The additional funds left over from the money appropriated for the new cruiser will be used to replace the light bar and install the camera from the 2008 cruiser to the 2005. The Ford Ranger is having the fuel pump replaced.

Chief Freyhof was able to obtain Narcan at no cost to the village and all officers have been trained and certified to administer the drug.

After the Homecoming Parade, Chief Freyhof received a complaint from a property owner on Main Street that kids on the floats were throwing candy too hard and candy being thrown into a coy pond on their property. The younger kids may be prohibited from throwing candy in the future parades.

The curfew for October will not be changed as in prior years, and will remain at 10:00 p.m.

JR Memorial Presentation –

Ms. Tracey Kearnes, President of the JR Memorial Cruise for a Cure presented a donation of \$1,500 to be used for the Safety Town Program and a donation of \$1,000 to be used for the purchase of police uniforms in appreciation of the departments support during their annual event held in Russells Point.

EMS Report –

Ms. Hendel provide copies of the meeting minutes of September 13, 2017. Mr. Thomas Hendel gave a presentation outlining the current financial condition of the EMS and the need for additional funding for operations and equipment over the next five years. The EMS will be placing a 3 mils, 5-year levy on the ballot in November.

Indian Joint Fire District Report –

Ms. Maxwell reported on the recent fire board meeting.

Parks Report –

New underground electric lines and service has been installed at the Fairview Park for just under \$700. The Logan County Building Authority has inspected and approved the installation. A new flag pole will be installed and Friends Serving Friends will help incur the cost of replacement.

Mr. Patrick Beam of Beam Designs is looking into having a wire removed that crosses a ravine in the area of the trail extension that will be constructed in the John & Mary Rudolph Nature Area. It was also discovered that there is a log jam in the ravine near the old railroad trestle that may force water back into the Nature Area. Due to the slope of the ravine it is not possible for the village to get equipment in to clear the area. Mayor Reames is looking for volunteers to help remove the logs by hand. Mr. Wallace noted that it looks like the State is working on cleaning up the area under the bridge on SR 708 just south of town but didn't know if they would be of any help or not.

BPA Report –

Notification was received that the RCDI grant that was applied for through Ohio RCAP was awarded to the village to complete GPS/GIS work for the water and storm water system over the next three years.

EXECUTIVE SESSION:

Mr. John Huffman made a motion to go into executive session at 8:21 p.m. pursuant to ORC 121.22 section (G) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or

compensation of a public employee or official, and allow the three members of the Board of Public Affairs to attend the session. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mr. John Huffman made a motion to come out of executive session at 8:38 p.m. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Mr. John Huffman made a motion to extend an offer of employment to Mr. Jacob Brunson to fill the vacancy of street & water laborer. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

ORDINANCES & RESOLUTIONS:

A. Ordinance 17-1154; Amend Chapter 123 regarding posting places (first reading)

AN ORDINANCE AMENDING CHAPTER 123 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Mr. John Huffman made a motion to accept Ordinance 17-1154 by title on the first reading. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

B. Ordinance 17-1155; Establishing position of Village Administrator

AN ORDINANCE ESTABLISHING THE POSITION OF VILLAGE ADMINISTRATOR IN THE VILLAGE OF RUSSELLS POINT, LOGAN COUNTY, OHIO

Before any motion was made, Mayor Reames explained that the village has had prior discussions of appointing an administrator to care for the operations of the village. Due to the growth of the village, the mayor would like to establish this position for the purpose of charging one person with overseeing the day-to-day operations of the village, employee accountability and HR issues, seek grant funding, etc. as outlined in the ordinance. She also noted that there have been ongoing issues with the street and water departments.

Ms. Maxwell stated that in some municipalities that committees are formed to seek grant funding. She also suggested that a job description be established to outline the complete duties and responsibilities of the administrator, and turned over to the finance committee to discuss the financial implications this would have.

Discussion ensued that a committee or another council meeting should be held to discuss the pros and cons of establishing the position and the duties of the administrator. Ms. Maxwell added that the Mayor had stated there were ongoing issues, however she has not been made aware of what they are. She questioned how council could make an informed decision to establish the position or determine the duties without knowing what the issues are that are causing a problem.

Mr. Dave Wallace made a motion to schedule a special meeting to discuss the establishment of a village administrator and employee issues. No second was made.

Further discussion ensued on whether this should be further discussed as a committee or a meeting of council.

Mr. Dave Wallace made a motion to table discussion. Ms. Joan Maxwell seconded the motion.

More discussion regarding whether this should be discussed further by committee or council.

Ms. Joan Maxwell withdrew her second, and Mr. Wallace withdrew is motion.

An ad hoc committee was formed with the following members: Mayor Reames, Mr. Dave Wallace, Ms. Joan Maxwell, Mr. John Huffman, Chief Freyhof, and Fiscal Officer Jeff Weidner. A meeting date and time will be determined and members will be notified.

Since there was no motion to approve of Ordinance 17-1155, the ordinance died. Any further legislation will be presented in a new ordinance.

CITIZEN COMMENTS:

A. Mr. Thomas Hendel

Mr. Hendel asked the mayor if the solicitor has addressed the two questions regarding the Board of Zoning Appeals. One of which had to do with an alternate person, and the other regarding the possible overturning of a previous BZA decision.

Mayor Reames was unaware of any unanswered questions proposed by the BZA. She will have the solicitor contact Mr. Hendel regarding his questions.

OLD BUSINESS:

A. Logan County Land Bank

Mayor Reames and Code Enforcement Officer Roger Brown met with LC Asst. Prosecutor Walsh. Mr. Walsh is working on approximately 50% of the properties that the village suggested being taken by the Logan County Land Reutilization Corporation.

B. Tree on Navaho Alley

As discussed in the last meeting, council was given the opportunity to inspect the tree and decide if they would like the tree to be trimmed or removed. Council agreed that the tree and stump be removed.

C. Office Renovations

Office renovation are complete other than the installation of the glass at the counter which will be installed on Wednesday. Council was asked if they would like to waive the contractor registration fees for the company performing the renovations.

Mr. Wallace made a motion to waive the contractor registration fees. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Ms. Joan Maxwell, yea; Ms. Libby Stidam, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

NEW BUSINESS:

A. Columbus Day Holiday

Village offices will be closed Monday, October 9th in observance of Columbus Day.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman.

The meeting was adjourned at 10:07 p.m.

Next Ordinance: 17-1156 Next Resolution: 17-893

Scheduled Meetings:

A. **Council Meeting: Monday, October 16, 2017 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Tuesday, October 10, 2017 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed