



Board of Director's Meeting
 Friday, April 24, 2020, 1:00 to 2:00 p.m.
 Conference Call
Meeting Minutes

Attendees: Carrie Baird, Janet Hamer, Sam Willett, Jeff White, Chet Bell, Buck James, Heather Haroldson, Jeanne Rademacher, Robin King, Tony Deobil, Susan Clark, Dona Bulter, Solinka McIntosh, Jim Cameron, Joni Hunt
VFCHH Staff: Carlyon Dodge, Carl Epley, Harry Cole, Victoria Searle
Public: Sharon Warriner

Agenda Items	Discussion	Decisions
Welcome	The meeting was called to order at 1:00 p.m.	N/A
Review and Approval of Prior Minutes	The Board reviewed the minutes of February 28, 2020, for approval.	The minutes of October 25, 2019, were approved (Janet Hamer motion/ Edward Davis seconded/ motion carried)
Discussion <ol style="list-style-type: none"> 1. COVID-19 Update <ul style="list-style-type: none"> • Isolation Housing for Unsheltered Flowchart • Unsheltered Cases 2. Emergency Shelter and Housing Screening Process 3. ESG Funding Focus and Priorities <ul style="list-style-type: none"> • Funding Sources 	<ul style="list-style-type: none"> • Flowchart: Jeff White provided a brief update of the current flowchart. Solinka McIntosh spoke about present issues/barriers and getting clients retested. • Cases: Discussed CDC recommendations, Donna Bulter will reach out to the Health Department about retesting individuals. Those who are getting two negative tests done first so the client can be placed into First Step Shelter. Staff to get tested, is there someone that can test? Only enough tests for those who are symptomatic. The health department is scheduled to see the client today. Fairgrounds will start testing (antibodies test) starting next week. • Screenings: HUM using CDC recommending screenings, no-touch thermometers, and social distancing practices. Cafeteria - meals 	

<ul style="list-style-type: none"> • Priorities Services and Populations <p>4. Elections</p>	<p>being served in to-go boxes. Lined flooring, washing hands protocol. No overnight check out unless for essential work. NHCWV is conducting intakes and adjusting the day to day operations accordingly per CDC Guideline. First Step Shelter has stopped doing intakes for the time being.</p> <ul style="list-style-type: none"> • Funding Sources: The County is supplementing the cost until additional funding is awarded to the CoC. The Executive Committee and Application Committee chair will determine where the local allocations of funding will go. • Priorities: A discussion ensued, and the Board determined the priorities are outreach and housing. • Elections: Recommend for elections for Executive Committee – delaying elections until after the pandemic. A discussion ensued. • Secretary: Carrie Baird called for volunteers to serve as secretary; Dona Butler volunteered to serve. 	<ul style="list-style-type: none"> • Elections: Board directors to rollover terms to next August was approved (Dona Bulter motion/ Sam Willett seconded/ motion carried) • Secretary: Dona Bulter as COHH secretary (Sam Willett motion/ Janet Hamer seconded/ motion carried)
<p>Standing Committee Reports</p> <ol style="list-style-type: none"> 1. Applications Committee Report 2. HMIS/Coordinated Entry Committee Report 	<ol style="list-style-type: none"> 1. Jeff White provided a brief update on the policies and procedures. LOIs have been submitted. HUD has extended deadlines. And we are waiting on HUD’s timeline. 2. Jeff White update adding in COVID screening update. 	<p>N/A</p>
<p>Other Items Not on the Agenda</p>	<p>None</p>	<p>N/A</p>
<p>Member and Public Comments</p>	<p>None</p>	<p>N/A</p>
<p>Adjournment</p>	<p>The next Board meeting will be on June 26, 2020.</p>	<p>Victoria Searle will send a calendar invite.</p>

Carrie Baird, COHH Board Chair