

**Charter Township of Ironwood
Regular Meeting
Monday, November 25, 2019**

Call to Order: 5:30 pm Pledge of Allegiance.

Roll Call: Jim Simmons-Supervisor, Mary Segalin-Clerk, Maria Graser-Treasurer

Trustees: Bernie Brunello, Kevin Lyons, Marlene Saari

Absent: Bev Michaels

Also Present: LeRoy Johnson- Zoning Administrator, Ron Johnson, Scott Carlson- Fire Chief, Sandy Lahtinen, Brenda Angus, Joe Rohde and Tom Novascone

Public Comment: (3 minute limits) None

Amendments to Agenda: None

Consent Agenda: A motion was made by Lyons supported by Saari to accept the minutes from the Regular Meeting, November 12, 2019 and Special Meeting from November 8, 2019, as presented. Motion carried.

Bills and Salaries: General Fund-#45445-45481- \$31,390.40, Water Fund- #9052-9056- \$51,004.89, Wastewater Fund- #1911 & 1912- \$8,076.53. A motion was made by Brunello supported by Lyons to accept the bills and salaries as presented. Motion carried on a roll call vote. All ayes.

Appearances: None

Old Business: There is nothing to report on The Scrolling LED signs right now.

An agreement was reached for the 2020 Union contract between our Board and the Union. A motion was made by Brunello supported by Lyons to approve the Union Contract for 2020-2021 as presented. Motion carried on a roll call vote.

Communications: MDOT traffic laws and a notification from Charter Communications regarding a new channel lineup was presented. A motion was made by Saari supported by Brunello to place them on file. Motion carried.

New Business: A motion was made by Brunello supported by Segalin to adopt Resolution 2019-009- 2020 General Appropriations resolution. Motion carried on a roll call vote.

A motion was made by Saari supported by Lyons to adopt Resolution 2019-010- 2019 Budget Amendment. Motion carried on a roll call vote.

A motion was made by Brunello supported by Segalin to adopt 2019-011- 2020 Water Fund Budget. Motion carried on a roll call vote.

A motion was made by Segalin supported by Graser to adopt Resolution 2019-012- 2020 Wastewater Fund Budget. Motion carried on a roll call vote.

A motion was made by Lyons supported by Segalin to adopt Resolution 2019-013- 2020 Special Grants Fund Budget. Motion carried on a roll call vote.

A motion was made by Brunello supported by Graser to adopt Resolution 2019-014- 2020 Township Improvement fund Budget. Motion carried on a roll call vote.

A motion was made by Segalin supported by Brunello to adopt Resolution 2019-015- 2020 Board Meeting schedule. Motion carried on a roll call vote.

Reports:

Supervisor: Simmons had an Audit briefing for 2017 with Gus Ahonen-Township Auditor. There are no significant deficiencies noted. Simmons also stated that all emails for Township business will only be conducted with official Township emails, no personal emails. He will be in contact with Al Estola about getting additional emails for trustees set up.

Treasurer: Graser stated the winter taxes are ready to be sent out- before Dec.1, 2019 deadline.

Clerk: The October 2019 financial statements were presented to the board. A motion was made by Graser supported by Saari to place them on file. Motion carried.

Trustees:

Michaels-Absent

Saari- Attended the Master Plan committee meeting

Brunello- Attended Gogebic Range Water Authority and Wastewater meetings

Lyons-Attended the PAUD meeting

Fire Dept.: Wondered when the gym will be finished. The Fire Department has set the date for Christmas for Kids, Dec. 21st, from 10 am to noon. If the gym is not ready yet, the event can be held in the Fire Hall garage.

Public Comment: None

Adjournment: A motion was made by Brunello supported by Graser to adjourn the meeting at 6:03 pm. Motion carried.

James Simmons, Supervisor

Mary Segalin, Clerk

CHARTER TOWNSHIP OF IRONWOOD
GENERAL APPROPRIATIONS RESOLUTION NO. 2019-009
FISCAL YEAR JANUARY 1-DECEMBER 31, 2020
Special Meeting November 25, 2019

WHEREAS: The Supervisor/Superintendent has prepared a budget for fiscal year 2020, and presented said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

WHEREAS: Said budget has been presented to the public for comment and all input has been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted in accordance with P.A. 621 of 1978 with the following stipulations:

1. Budget activity can be altered but the budget activity total must not be exceeded. If the activity total is to be amended, it shall be by resolution of the Board. All changes in the budget for all funds must always reflect a balanced budget.
2. The Clerk and Treasurer shall be responsible for the respective budgets. This includes documentation for all items purchased and shall not exceed the budgeted amount of their activity.
3. The Supervisor/Superintendent shall be responsible for all other activities and funds and maintaining them within his/her budget limits.
4. Limitations on purchases by the Supervisor without prior Board approval shall be limited to \$2,500.00. This limitation can only be waived by a majority of the Township Board if it is deemed that other means of purchasing are financially beneficial to the Township or in an emergency situation. This exception shall be confined to each single occurrence and not carry over to other purchases.
5. Quarterly reports for revenues and expenditures shall be prepared by the Supervisor/ Superintendent and presented to the Township Board. The Clerk and Treasurer shall provide the Supervisor/Superintendent such information as he/she requests to prepare such reports. The information requested shall be forwarded to the Supervisor/Superintendent by the 25th day of the month ending the quarter. The quarterly report shall be available for Board members at the 2nd regular meeting following each quarter.
6. Clerk shall stamp all claims for payment against the Township when received and date same, check for accuracy of the figures, proper discounts and initial this verification. These bills shall then be forwarded to the Supervisor for each account numbers and approval for payment. In the Clerk's or Treasurer's budget each shall

place the account numbers required and forwarded to the Supervisor for payment approval.

7. All claims against the Township must be in the Clerk's office five Township working days prior to a regular Township meeting to be paid at the meeting. This is necessary to allow sufficient time to process such payment.
8. Payments of claims shall be made at any regular or special meeting of the Township Board. The resolution to pay the bills shall be reference to inclusive voucher numbers.
9. Claims for mileage shall be (current IRS allowance) and will be paid only when on official Township business. All mileage claims shall be submitted on an approved Township form for approval by the Township board.
10. The claimant for mileage, meals and lodging shall not be the person approving the claim for payment.
11. Claims for lodging and meals shall be as follows:

Lodging-Going rate/Receipt needed

Upper Michigan rates:

Breakfast - \$11.00

Lunch - \$12.00

Dinner - \$23.00

Lower Michigan rates:

Breakfast- \$16.00

Lunch- \$17.00

Dinner- \$28.00

These limits include tips and tax (current IRA allowance). No receipts are required for meals. Taxi service will be reimbursed upon actual receipts. Any rates above limits will have prior Board approval.

12. Advances for anticipated expenses shall be limited to and based on rates for meals, lodging, and mileage (when own vehicle is used) including registration fees when applicable.

This Resolution and its stipulation shall become a part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the General Appropriations Act of the Charter Township of Ironwood.

The above Resolution was offered by Brunello supported by Segalin.

YEA: All.

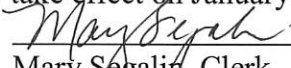
NEA: None.

ABSENT: Michaels.

The Chairman declared the MOTION carried and the RESOLUTION duly adopted on the November 25, 2019.

Mary Segalin, Clerk

I, Mary Segalin, the duly elected and acting Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on November 25, 2019 at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that the said resolution was ordered to take effect on January 1, 2020.



Mary Segalin, Clerk

Charter Township of Ironwood

RESOLUTION 2019-010

General Fund Budget Amendment 2019-010

2019 Budget Amendment –General Fund Balances of October 31, 2019

Whereas, the township board adopted a budget for the township in accordance

With the provisions of the Charter Township Act pertinent to concerning the calendar year 2019.

Now therefore, to balance the General Fund Budget in accordance with section 28 of the Charter Township Act, it is hereby resolved that the aforesaid budget be modified as follows:

Account #	Account Name	Jan –Oct 19 Balances	2019 Budget	Debit	Credit	Amended Budget as of Oct 31, 19
	Supervisor (171)					
171-703	Wages-Other	0	4800		2,400	1,200
	Cemetery (276)					
276-977	Equipment	0	1500		1,500	0
	Townhall (265)					
265-977	Equipment	0	4000		1,500	2,500
	Public Works (450)					
450-910	Roads & Bridges	95,100	90,000	5,100		5,100
450-930	Repairs & Maintenance	33,100	28,600	4,500		33,100
	Building Inspection (372)					
372-801	Contractual Costs	6,103	4,000	3,000		7,000
	Total Expense Adjustments			12,600	5,400	
	Net Adjustments in Budget					7,200

A motion was made by Saari supported by Lyons to adopt resolution 2019-010 General Fund Budget Amendment.

The motion carried on a roll call vote as follows:

AYES: ____ All ____.

NAYS: ____ None ____.

ABSENT: ____ Michaels ____.

Resolution 2019-010: CERTIFICATION: I hereby certify that this is a true and accurate copy of the Resolution 2019-010: passed by the Charter Township of Ironwood Trustees at a regular meeting of November 25, 2019. I further certify that the meeting was held in compliance with PA 266 of 1976, being the Open Meetings Act.

A handwritten signature in cursive script, appearing to read "Mary Segalin", written in dark ink.

Mary Segalin, Clerk

CHARTER TOWNSHIP OF IRONWOOD
2020 WATER FUND BUDGET
RESOLUTION # 2019-11

WHEREAS: The Supervisor has prepared a Water Fund Budget for fiscal year 2020, And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

WHEREAS: said budget has been presented to the public for comment and all input has been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Water Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Brunello supported by Segalin .

Yeas: All
Nays: None
Absent: Michaels

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 25th day of November, 2019.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin, the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on November 25, 2019 at which meeting a quorum was present, by a roll call vote of the said members hereinbefore set forth; that the said resolution was ordered to take immediate effect.

 Mary Segalin
Mary Segalin, Clerk

CHARTER TOWNSHIP OF IRONWOOD
2020 WASTEWATER(SEWER) FUND BUDGET
RESOLUTION # 2019-12

WHEREAS: The Supervisor has prepared a Wastewater (Sewer) Fund Budget
For fiscal year 2020,

And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between
expenditures and revenues, and

WHEREAS: said budget has been presented to the public for comment and all input has
been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted
in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes
of the Township Board. This Resolution will be the Wastewater Fund Budget of the
Charter Township of Ironwood.

The above Resolution was offered by Saari supported by Graser.

Yeas: All

Nays: None

Absent: Michaels

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on
the 25th day of November, 2019.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin the duly elected and action Clerk of the Charter Township of Ironwood,
hereby certify that the foregoing resolution was adopted by the Township Board of the
said Township at the Special Meeting of the said Board held on November 25, 2019, at
which meeting a quorum was present, by a roll call vote of the said members herein
before set forth; that the said resolution was ordered to take immediate effect.

Mary Segalin
Mary Segalin, Clerk

CHARTER TOWNSHIP OF IRONWOOD
2020 SPECIAL GRANT FUND BUDGET
RESOLUTION 2019-13

WHEREAS: The Supervisor has prepared a Special Grant Fund Budget for fiscal year 2020,

And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

WHEREAS: said budget has been presented to the public for comment and all input has been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Special Grant Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Lyons supported by Segalin.

Yeas: All

Nays: None

Absent: Michaels

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 25th day of November, 2019.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin, the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on this 25th day of November, 2019, at which meeting a quorum was present, by a roll call vote of the said member herein before set forth; that the said resolution was ordered to effect on January 1, 2020.

Mary Segalin
Mary Segalin, Clerk

CHARTER TOWNSHIP OF IRONWOOD
2020 Township Improvement FUND BUDGET
RESOLUTION 2019-14

WHEREAS: The Supervisor has prepared a Township Improvement Fund for fiscal year 2020,

And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

WHEREAS: said budget has been presented to the public for comment and all input has been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Township Improvement Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Brunello supported by Graser.

Yeas: All

Nays: None

Absent: Michaels

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 25th day of November, 2019.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on November 25, 2019 at which meeting a quorum was present, by a roll call vote of the said members hereinbefore set forth; that the said resolution was ordered to take effect as of January 1, 2020.

Mary Segalin
Mary Segalin, Clerk

Resolution #2019-15

Charter Township of Ironwood

2020 Board Meetings

(906) 932-5800

Meetings are at 5:30 p.m. CST
2nd and 4th Monday of every month
Charter Township of Ironwood Board Room
N10892 Lake Road

January 13
January 27

July 13
July 27

February 10
February 24

August 10
August 24

March 9
March 23

September 14
September 28

April 13
April 23 (Thursday)

October 12
October 26

May 11
May 26 (Tuesday)

November 9
November 23

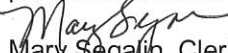
June 8
June 22

December 14
December 21

This notice is posted in compliance with Public Act 267 of 1976, as amended. The Open Meetings Act, MCL 41.72a (2)(3) and the American Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Township Clerk at (906) 932-5800, or N10892 Lake Rd. Ironwood, MI 49938 five days prior to the meeting.

There is a possibility that a quorum of the Charter Township of Ironwood Board may be present at meetings of various boards and commissions or units of government within Gogebic County. This is not to be construed as an official meeting of the Charter Township of Ironwood Board, under the Open Meetings Act, unless it has been advertised as a regular or special meeting of the Charter Township of Ironwood. However, if it is known in advance that a quorum will be present at a meeting efforts to post the meeting will be made.


Mary Segahn, Clerk
Charter Township of Ironwood

Yeas: All
Nays: None
Absent: Michaels