

Pocono Woodland Lakes, HOA

Monthly Meeting Minutes

October 15, 2017

I. Call to order

President Karen DeMaio called to order the regular meeting of the Board of Directors at 10 am on October 15, 2017 at Community Clubhouse.

II. Roll call

Secretary Raymond Liebold conducted a roll call. The following persons were present: Karen, Joanne, Jon, Ray, Dave, Lori, Bill, Rich. All present and accounted for.

III. Approval of minutes from last meeting

Secretary Raymond Liebold read the minutes from the last Monthly meeting September 17th, 2017. The minutes were approved as read. Unanimously.

IV. Open issues

- a) Presidents Report. We hired Barbara Young about 3 weeks ago. Currently looking for new Attorney for the community. Thank you to public safety for their hard work. We are currently looking at possibly Outsourcing Public Safety, ONLY public safety, we would be saving money. All Fees have been paid for the Dump project and we are currently waiting for the permits. I spoke to our Insurance company and JUST for budget reasons we will add 4% increase for our premium. On October 9th Cheryl had a class with a pesticide company and our Maintenance staff about the use of chemicals. We will be accepting applications for 1 empty Board seat.
- b) Treasure report Jon stated we are implementing latest changes to our report system within the tops system so we can provide you with the information we see. We will be switching from a Cash basis to an accrued system. The reports will show all income and expenses and delinquencies will show amounts only and not names. The Tops system will be very Transparent.
- c) Grievance had Zero cases.
- d) Nomination N/A
- e) Recreation has on 10/28 Halloween party from 2-4pm then Trunk a Treat in the Parking lot. The Christmas Party is scheduled for December 10th.

- f) Planning, Rich spoke about the gate project that the hardware is in and now the software is getting done now.
- g) Rules and Regulation has completed the new Rules and Regulations Manuel and requested the board to have review done within 2 weeks. And to incorporate them into the By-Laws.
- h) Welcome Wagon has visited 4 New homes and to date Lynn Boos stated we have been to 35 new homes.
- i) Alliance next meeting is 11/9/2017.
- j) HR will meet next week.
- k) Roads Dave stated we have done a study on Aspen drive and the average speed was 34 Mph. Dave will call the equipment company as he feels the calculations are off.
- l) Budget meets on 10/26
- m) Public Safety SEE ATTACHED REPORT
- n) Gate statement by Ray SEE ATTACHED COPY
- o) ****Motion by Dave and 2nd by Jon to Ratify the October 10th Business Meeting Motions...MOTION PASSED Unanimously. (To execute Judgment against a Resident and to Grant Chrissy a Pay increase.

V. New business/Old Business None.

VI. Adjournment

President Karen DeMaio adjourned the meeting at 11 am. Motion by Ray and 2nd by Karen. PASSED unanimously.

Minutes submitted by: Secretary Raymond Liebold

Minutes approved by: