



**Fairview Pointe Homeowners Association**

213 E. Butler Road, Suite E2,  
Mauldin, South Carolina 29662

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**ARCHITECTURAL REQUEST FORM**

Owner Name: \_\_\_\_\_ Lot No: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Est. Date of Project Completion: \_\_\_\_\_

**CATEGORY OF IMPROVEMENT/ALTERATION**

Check one or more categories:

- Landscaping       Play Equipment       Windows       URGENT
- Structure       Tree Removal       Doors      (leaking roof, damaged tree etc.)
- Fence       Roof/Shingles       RESUBMITTED
- Other (Please Specify) \_\_\_\_\_ (with requested changes)

**Information ACC requires to proceed with your request:**

PLEASE NOTE: Failure to provide all required information will result in the return of your request. Please refer to the Design Standards/Covenants regarding your request.

- Site Plan Available at <http://www.gcgis.org/apps/greenvillejs/> Enter your details in the parcel search & print the aerial view of your lot
- Indicate location of improvement/alteration on site plan – (Must be included for review)
- Grading/landscaping plan (if applicable)
- Include photo, brochure or sketch of improvement
- Material listing (including colors etc.)
- Contractor/Installer quote and any design/installation notes

**FENCE INSTALLATION:**

Check all that apply

PLEASE NOTE: Chain Link Fences are NOT permitted. .

- Fence Height:  6'      Fence Style:  Privacy       Picket       Shadow Box      (dog-eared)
- Fence Height:  4'      Materials:  Wood       White Vinyl

**DETACHED BUILDING INSTALLATION:**

- May not exceed 1 ½ story in height
- Shall be constructed of materials matching or complementing main dwelling on lot
- Shall be located in back yard

**FOR OFFICAL USE ONLY**

APPROVED: \_\_\_\_\_ ACC Member 1 2 3 / \_\_\_\_\_ Date / Date Sent to ACC: \_\_\_\_\_

DENIED: \_\_\_\_\_ ACC Member 1 2 3 / \_\_\_\_\_ Date / Date Sent to H/O: \_\_\_\_\_

Reason for denial/approval condition: \_\_\_\_\_

**ACC response to inquiry is required within 30 days. Applications may be mailed, faxed or emailed.**

All complete requests are sent to ACC on day of receipt of a complete application – Notice of approval is prepared upon receipt of ACC decision.

You are advised not to sign a contract or pay a deposit until your application has been approved.