

# **EMMONS COUNTY SHERIFF'S OFFICE**

## **2017 ANNUAL REPORT**



To Serve – To Protect

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## *Years of Service* *Emmons County Sheriff's Office*

<b>Employee</b>	<b>Position</b>	<b>Yrs. of Service</b>
Gary Sanders.....	Sheriff.....	24 yrs.
Mark Pearson.....	Deputy Sheriff.....	6 yrs.
Myron Rankins.....	Deputy Sheriff.....	3 yrs.
Christopher Vargas.....	Deputy Sheriff.....	2 yrs.
John Bartlette.....	Deputy Sheriff.....	1 yr.
Max Gross.....	Special Deputy Sheriff.....	23 yrs.
Tena Weber.....	Office Deputy.....	35 yrs.

*The Emmons County Sheriff's Office was established in 1883 and is responsible for patrolling and providing the various required law enforcement duties within Emmons County which consists of 1555 sq. miles and has a population of approx. 3400 people. The cities and communities include Linton, Strasburg, Hazelton, Hague, Braddock, Kintyre, Westfield, Hull and the various growing subdivisions along Lake Oahe. In 2013 the City of Linton discontinued operating their own police department and entered into a mutual agreement with the county to provide Law Enforcement services, making the sheriff's office the only local law enforcement agency in the county.*

*Sheriff Gary Sanders first took office on January 1st, 2007 and is currently serving his third term as Sheriff. The sheriff has the responsibility for developing, updating and implementing departmental and jail policies and procedures in accordance with state or federal laws. The sheriff is also responsible for all major administrative functions, including but not limited to budget preparation and monitoring, hiring, scheduling, evaluation of staff performances, counseling, purchasing of department items and equipment, directing the investigations of serious crimes and incidents along with many other operational and personnel issues.*

*The duties and responsibilities of the sheriff's office is very diverse and includes but not limited to: the enforcement of all local and state criminal and traffic laws, conducting investigations, responding to various emergencies or complaints, maintain the peace and safety of the citizens, provide courtroom security, transporting prisoners and serving civil papers. The sheriff's office also has a responsibility and commitment to foster positive relationships between the general public and area schools by conducting various public relation presentations that include topics about drug & alcohol abuse, fraud and other public safety issues or concerns.*

## *Employee Training*

OFFICER	Total Career Training Hours	2015	2016	2017
Sheriff Gary Sanders	1682	25	26	25
Deputy Mark Pearson	888	55	26	64
Deputy Myron Rankins	774	147	25	64
Deputy Chris Vargas	1316	N/A	106	44
Deputy John Bartlette	712	N/A	N/A	164
Special Deputy Max Gross (part-time)	995	8	17	36

***ND peace officers are licensed through the ND POST Board (Peace Officers Standards & Training) and are required to obtain a minimum of 60 hours of approved training every three years and annually qualify with their sidearm or other weapons to have their license renewed.***

***Prior to being licensed or hired as an officer, each candidate must:***

- 1. Pass a written or oral psychological test and deemed mentally fit for duty.***
- 2. Pass a medical physical examination and be deemed physically fit for duty.***
- 3. Pass an FBI and local Criminal background check which may also include their Driving, Financial and Social background history.***
- 4. Officers are also required to sign and adhere to a "Peace Officer's Code of Conduct" pertaining to their conduct and ethics both on and off duty. A violation of this code may result in the officer's peace officers license being suspended, revoked or other actions deemed appropriate by the ND POST Board who issues and regulates a police officer's license.***

## *Linton City Law Enforcement Contract*

*In 2013 Emmons County and the City of Linton jointly entered into a full-time Law Enforcement Services agreement when the city decided to no longer maintain and manage their own police department for various reasons to include the over-all cost, management, liabilities and equipment of operating a police department.*

*The City of Linton pays Emmons County for this service which is subject to an annual review by city and county officials. In July of 2017 the contract was jointly amended to reduce the overall agreement cost to the city in 2018 by \$12,000. The over-all weekly average hours of LE services provided by the county will remain at 40 hours per week.*

*In return, the Sheriff's Office agrees to provide 24/7 hour coverage with an over-all minimum weekly average of 40 hours of LE services and to enforce any state laws and city ordinances and to work closely with city officials concerning their LE needs and concerns. The county also assumes all costs and liability related to personnel hiring, management, conduct, training and any equipment issues or costs.*

	<b>2015</b>	<b>2016</b>	<b>2017</b>
Contract Amount	\$81,155.00	\$83,589.65	\$69,288.17
Avg. over-all weekly LE Services Provided	49.04 hrs.	45.80 hrs.	50.61 hrs.
<b>Total Hours</b>	<b>2419.75 hrs.</b>	<b>2391.25 hrs.</b>	<b>2637.50</b>
Cost per hour	\$33.54 per hr.	\$34.95 per hr.	\$26.27 per hr.

## *Civil and Criminal Process*

*The sheriff's office has the responsibility of serving and executing legal court-issued documents in addition to various civil papers in accordance with NDCC: 11-15-04 & 11-15-06. The sheriff's office by law (NDCC: 11-15-07) must charge a service fee and or mileage if applicable for service of certain documents. The various Civil Process service fees are set by state law with the mileage rate currently being .60 per/mile.*

*Among the various types of documents served are: Warrants, Subpoenas, Small Claims, Orders to Show Cause, Summons & Complaints, Evictions, Protection Orders, Civil Judgment Executions, and Wage Garnishments. Once service is complete, the officer must complete a "Sheriff's Return" which is an affidavit acknowledging and verifying who, when and where service was completed or indicating they were unable to locate the person.*

	2015	2016	2017
Civil & Criminal Process	280	325	242
Civil Judgment Executions	7	3	12
Criminal Warrants (Local and Non-Local)	40	34	41
<b>TOTAL</b>	<b>327</b>	<b>362</b>	<b>295</b>

## *Fees Collected*

*(All fees are deposited into the General Fund)*

	2015	2016	2017
Collections (Service fees for serving civil papers)	\$3,859.24	\$3,382.20	\$3,806.53
Misc. Receipts (Fingerprints, Vehicle Storage, Copies of Reports, Fireworks Permits, etc.)	\$899.00	\$1,123.80	\$620.00
Special Deputy (Security for special events)	\$4,579.02	\$5,437.32	\$3,687.12
<b>TOTAL</b>	<b>\$9,337.26</b>	<b>\$9,943.32</b>	<b>\$8,113.65</b>

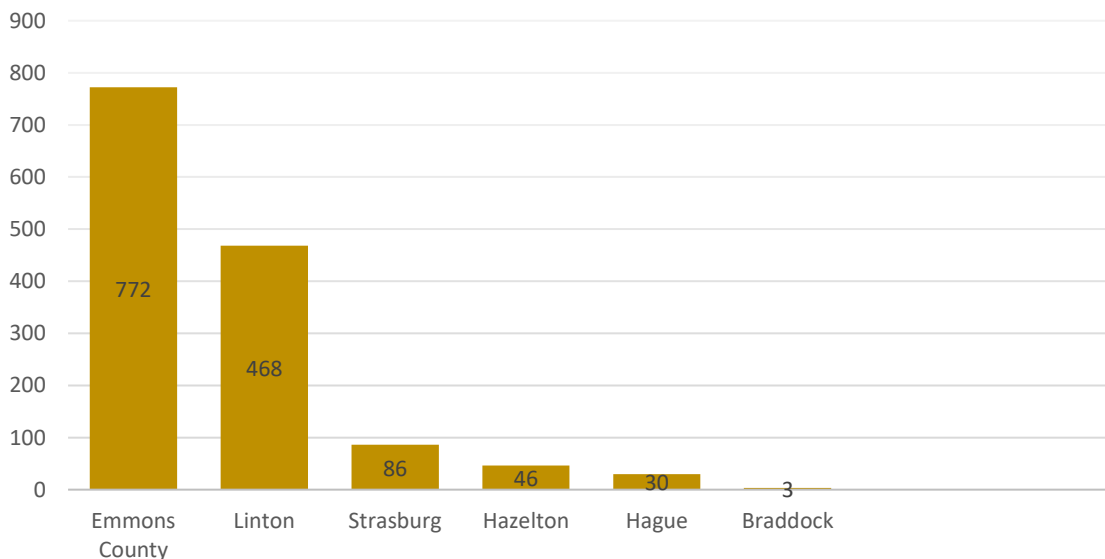
## Calls for Service (CFS)

***“Calls for Service” refers to assignments, calls or events that are assigned to an officer by either their office or dispatch center (ND State Radio) that require their presence to investigate, resolve, correct or assist in a particular situation or event. The calls are generally initiated by the public either in person or by calling into 911 or directly to the sheriff’s office or through the officers own observation.***

***Calls for Service are generally short reports for minor events or incidents (i.e. motorist assist, welfare checks, medical calls, information only, etc.) containing a short narrative and information about the event and actions taken by the officer. A Calls for Service is also required prior to beginning or completing a Case Report for major or serious events or incidents that requires additional investigation or possible criminal charges.***

	2015	2016	2017
EMMONS COUNTY	242	601	937
LINTON	136	255	468
<b>TOTAL</b>	<b>378</b>	<b>856</b>	<b>1405</b>

### 2017 CALLS FOR SERVICE BY AREA



## *Calls for Service (CFS)* (Continued)

***Below is a list of the 25 most frequent types of Calls for Service for 2017 of the total 1405 Calls for Service received by the sheriff's office that required an officer to respond to and take action.***

CFS Type for 2017	Number of Calls
Misc. Traffic Complaints & Enforcement Issues	392
Criminal Activity Investigations/Complaints	163
Animal/Livestock Complaints	74
Motor Vehicle Accidents	68
Information (LE Sensitive info involving suspect criminal activity)	65
Control Burn Notifications	65
911 Calls	61
Medical Assists	59
Misc. Various Activity & Complaints <i>(Not Listed)</i>	57
Motorist Assists	47
Fire Calls	44
Suspicious Person/Vehicle or Activity	39
Civil Disputes	35
Welfare Checks	34
Burglar & Fire Alarm Calls (Business & Residential)	31
Reckless Driving Complaints	28
Traffic Hazards	26
Prisoner Transports	24
Domestic Disputes	21
Assist Other Agency	19
Disorderly Conduct/Behavior	15
Lost/Found Property	13
Trespassing Complaints	12
Abandoned Vehicles	10
Unattended Deaths	3
<b>TOTAL</b>	<b>1405</b>



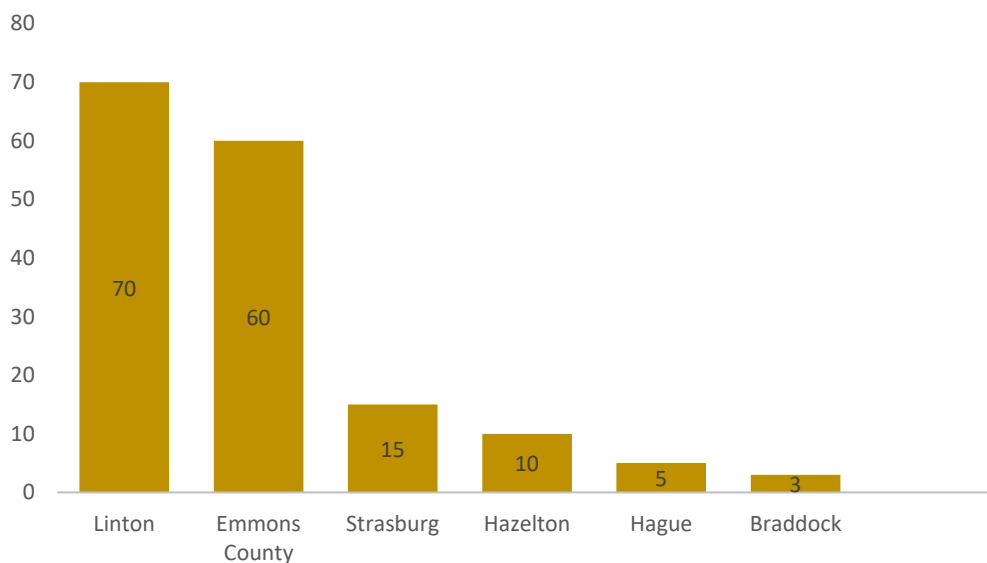
## Case Reports (CR)

***“Case Reports” refers to a full and complete police report containing detailed information related to any arrests, accidents, serious injury, death, criminal investigations or other major or serious incidents or crimes. All Case Reports begin with an officer first completing an initial Call for Service for the incident.***

***Case Reports contain several pages of detailed and charted information, which includes specifics on suspects, victims, witnesses and a description and value of any property involved and action taken by the officer. It also might include photos or recordings and written statements from the associated parties involved.***

	2015	2016	2017
EMMONS COUNTY	128	100	93
LINTON	57	68	70
<b>TOTAL</b>	<b>185</b>	<b>168</b>	<b>163</b>

### 2017 CASE REPORTS BY JURISDICTION



## *Case Report Arrest Summary*

Year	Person's Arrested	Criminal Charges
2016	53	73
2017	54	82

## *2017 Arrest and Offense Summary*

Aggravated Assault	1
Contact by Bodily Fluids or Excrement-Knowingly caused	1
Simple Assault	2
Menacing	1
All Other Larceny – Theft	2
Counterfeiting/Forgery	1
Unlawful Use of License Plates	1
Impersonation	1
Possession of Stolen Property	1
Drug/narcotic Violations	5
Ingesting a Controlled Substance	2
Drug Equipment Violations	5
Weapon Law Violations	2
Involuntary Commitment	1
Transport of Prisoner	1
Assist Other Agency	1
Leaving Scene of Accident	2
Driving With Suspended License	6
Drove w/out Liability Insurance	1
Local Warrant	4
Other – Criminal Warrants	4
Bad Checks	1
Disorderly Conduct	3
Driving Under the Influence	4
Failure to Pay Child Support (Arrest Only)	1
Liquor Law Violations	2
MIP/MIC	3
Refusal to Submit Chemical Test	1
24x7 Violation	2

## *2017 Arrest and Offense Summary (continued)*

Criminal Trespass	1
Hit and Run Accident (Arrest Only)	1
Violation of Domestic Violence Protection Order	1
Hindering LE – False Info to Officer	2
Failure to Register as Sex Offender	1
Nuisance Dog (Arrest Only)	1
Unlicensed Dog (Arrest Only)	1
Resisting Arrest	2
City Ordinance (Citation Only)	2
Probation Violation (Arrest/Summons/Citation)	1
Fail to Report Accident	1
Seat Belt Violation	1
Care Required	1
Hit and Run Accident	1
Failure to Transfer Title	2
<b>TOTAL</b>	<b>82</b>

## *Accident Reports*

	2015	2016	2017
<b>EMMONS COUNTY</b>	<b>40</b>	<b>47</b>	<b>41</b>
<b>LINTON</b>	<b>28</b>	<b>24</b>	<b>27</b>
<b>TOTAL</b>	<b>68</b>	<b>71</b>	<b>68</b>
Property Damage	43	44	45
Injury	11	13	6
Fatality	2	1	0
Hit & Run	10	3	1
Non-Reportable <i>(Less than \$1000.00 damage and no Injuries)</i>	2	10	16

## *Citations Issued*

	2015	2016	2017
<b>EMMONS COUNTY</b>	277	248	222
<b>LINTON</b>	37	75	58
<b>TOTAL</b>	<b>314</b>	<b>323</b>	<b>280</b>
<b>Traffic</b> <i>(Non-Criminal violations, i.e., Speeding, Care Req., Equipment violation, Expired Reg., etc.)</i>	279	278	246
<b>Criminal</b> <i>(DUI, DUS, Drug Violations, Hindering, Resisting Arrest, etc.)</i>	35	45	34

## *Jail Information*

***Emmons County currently has a CLASS 4 jail facility located in the Sheriff's Office in Linton which is regulated and annually inspected by the ND Dept. of Corrections & Rehabilitations (DOCR). Being a Class 4 facility, Emmons County may not house or detain an inmate under the age of 18, or an adult more than 8 hours or overnight, must provide meals if applicable, have a licensed peace officer on premises when we have an inmate housed and conduct a visual check on the inmate irregularly every 30 minutes and document the activity of the inmate observed or action taken which is reviewed annually during the inspection process.***

	2015	2016	2017
Number of Inmates	19	24	10
Days in Jail	294	240	114
Cost of Boarding	\$22,380.00	\$18,690.00	\$9,433.70
Other Jail, Inmate & Transportation Costs	\$51,899.86	\$51,774.93	\$45,394.08

***The Emmons County Sheriff's Office contracts with the below Detention Centers for Boarding of Prisoners for required overnight or long-term purposes. It is the responsibility of Emmons County to provide transportation to and from all court hearings or any needed medical appointments and medical costs while in custody if applicable. In June 2017 the new Burleigh/Morton County Detention Center opened a 550 bed joint facility in Bismarck which was much needed and greatly reduced the regional shortage of jail bed space.***

***The new Burleigh/Morton facility has a full-time nurse on staff for any minor inmate medical & medication needs and also Interactive Video for inmates to appear via video rather than being transported across town to the courtroom for their bond or initial court appearances. Both of these features requires less transport time for officers required to take the inmate to the clinic or minor court hearings.***

<b>DETENTION CENTER</b>	<b>COST PER DAY PER INMATE</b>
Burleigh/Morton County Detention Center	\$75.00
Stutsman County Sheriff's Office	\$75.00
McLean County Sheriff's Office	\$65.00
Mercer County Sheriff's Office	\$65.00
Walworth County Sheriff's Office, Selby, SD	\$80.00
ND Youth Correctional Center (Mandan)	\$284.98

## Sex Offender Registration

***The Sheriff's Office is responsible for registering all new Sex Offenders residing in Emmons County and forward it to the North Dakota Attorney General's Office. After their initial registration, any change of residence address, school enrollment, employment, vehicle information, must be reported to our office and a new registration is completed.***

***The ND Attorney General's Office will assign a RISK LEVEL (Low, Med, High) to an offender after they have been properly evaluated which may take several months. An offender may have a risk level listed as "Undetermined" while their evaluation is pending.***

2017	Emmons Co. had a total of <u>seven (7) Registered Sex Offenders</u> registered and living in Emmons County in 2017. Two of the offenders moved from the area and one offender's registration period expired, leaving a total of four <b><u>(4) Registered Sex Offenders</u></b> as of 12/31/17 registered and residing in Emmons County.
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**For additional information about the sex offenders registered in Emmons County, visit our website:**

**[www.emmonsnd.com/sex-offenders.html](http://www.emmonsnd.com/sex-offenders.html)**

## 24/7 Drug & Alcohol Sobriety Program

*Participation in the 24/7 Sobriety Program may be ordered through the courts as a condition of Bond, Pre-Trial Release, or as a Condition of Probation or Sentence after a conviction for any violation where drugs or alcohol may be involved or a factor in their behavior when arrested. This includes but not limited to, DUI's, Domestic Abuse, Child Abuse/Neglect or other offenses where alcohol or drugs are involved.*

*The participant is required to pay for their participation in the program. Any confirmed violations may result in the participant being arrested or detained and brought before a judge and risk having their bond or probation revoked by the court.*

	2015	2016	2017
Drug Patch	2	5	6
Alcohol SCRAM Bracelet	7	5	2
Alcohol Breath Test	2	1	0
<b>Total Participants</b>	<b>11</b>	<b>11</b>	<b>8</b>

*The 24/7 Sobriety Program is overseen and governed by the ND Attorney General's Office and funded entirely by the participants who are required to pay for their participation in the program as ordered by the court. The fees are as follows:*

- **Drug Patch:** \$50.00 per Drug Patch which is changed every 1-2 weeks and sent to an out of state lab to be analyzed. (Emmons County retains \$25.00 per patch)
- **SCRAM Bracelet:** \$50.00 initial setup fee retained by Emmons County and \$5.00 per/day which is retained by the monitoring company.
- **PBT Breath Test:** \$1.00 per breath test conducted twice daily at the sheriff's office at 9:00 am and 9:00 pm each day.
- **All 24/7 funds collected are required to be deposited into a separate fund which MUST be used to locally support the 24/7 program.**

24/7 Account Balance as of 12/31/17

\$2,955.04

## Public Relations & Services

### FINGERPRINTING

*The Emmons County Sheriff's Office provides fingerprint services to the general public for a fee of \$5.00 per fingerprint card who are required to have a state or federal background check completed for employment purposes (Daycare or Foster Parent Providers, all School Personnel or Federal Employment, Concealed Weapons Permits, Nursing Licensure, etc.) All fees collected are deposited into the county general fund.*

YEAR	NUMBER OF PEOPLE FINGERPRINTED	TOTAL FEES COLLECTED
2017	89	\$445.00

### SECURITY/ESCORTS FOR VARIOUS SPECIAL EVENTS

*The Emmons County Sheriff's Office requires certain events to be properly policed in accordance to NDCC: 53-02-08 that are open to the general public where alcohol and or music is present. The cost of providing the officer is paid by the person or organization hosting the event and paid directly to Emmons County at a current rate of \$30.00 per/hr.*

*The Sheriff's Office as a public service to the citizens, businesses and communities also provides police escorts for Funeral Services, Parades and temporary traffic control for various community events, ranchers moving cattle along or across public roadways or local contractors or service providers needing temporary traffic control at no cost.*

TYPE OF EVENT	# of EVENTS
<b>Events Requiring Security</b> (Outdoor Concerts/Street Dances, Wedding Dances etc.)	28
<b>Parade Escorts</b> (Various Community and School Events)	7
<b>Traffic Control</b>	6
<b>Funeral Escorts</b>	4
<b>TOTAL EVENTS</b>	<b>45</b>



**PUBLIC RELATIONS**  
**SPEAKING & EDUCATIONAL PRESENTATIONS**

*The Emmons County Sheriff's Office is regularly requested and participates in various speaking or educational presentations at our local schools, organizations and communities regarding a variety of public safety and educational subject matters.*

<b>DATE</b>	<b>LOCATION</b>	<b>SUBJECT MATTER</b>	<b>Estimated Attendance</b>
4/3/17	HMB School	Protecting Yourself from Sexual Assault	10
4/10/17	Linton School	Distracted Driving Project	75
4/25/17	Linton Sr. Center	Stepping On (Local Senior Citizens)	10
5/10/17	Linton School	Protecting Yourself from Sexual Assault/Mandatory Incident Reporting	30
9/25/17	Linton Sr. Center	Stepping On (Local Senior Citizens)	10
10/10/17	Linton Preschool	Read and Interaction (Morning Session)	12
10/10/17	Linton Preschool	Read and Interaction (Afternoon Session)	12
10/12/17	Linton Country Club	Responsible Beverage Server Training (Local Area Bar Employee's)	31
10/24/17	Linton Hospital	Proper Protocol for Blood Draw for DUI (Hospital Staff)	8
10/26/17	Linton Hospital	Proper Protocol for Blood Draw for DUI (Hospital Staff)	12
10/27/17	HMB School	Moments of Impact – Drinking and Driving	60
10/29/17	Linton on Broadway St.	Trunk or Treat (Local Area Children)	80
10/31/17	Linton School	KLHS Radio – Halloween Safety (Broadcast Interview)	
12/8/17	Linton School	KLHS Radio – Winter Awareness & Safety (Broadcast Interview)	
12/21/17	Linton Sr. Center	Protecting Yourself from Scams	23



**Presentations**

**Parades**

**Tours**



\*Below information received from Emmons County Auditor's Office 1/17/18

## *Budget Information*

<b>2015</b>	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office	\$396,491.57	\$354,844.42	\$41,647.15
Jail	\$104,000.00	\$74,279.86	\$29,720.14
Technology	\$16,300.00	\$4,449.37	\$11,850.63
<b>TOTALS</b>	<b>\$516,791.57</b>	<b>\$433,573.65</b>	<b>\$83,217.92</b>

<b>*2016</b>	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office <i>(*Technology &amp; Oasis costs included)</i>	*\$538,785.56	\$475,408.19	\$63,377.37
Jail	\$104,400.00	\$70,464.93	\$33,935.07
<b>TOTALS</b>	<b>\$643,185.56</b>	<b>\$545,873.12</b>	<b>\$97,312.44</b>

<b>2017</b>	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office <i>(Technology &amp; Oasis costs included)</i>	\$533,452.79	\$482,505.36	\$50,947.43
Jail	\$102,200.00	\$54,827.78	\$47,372.22
<b>TOTALS</b>	<b>\$635,652.79</b>	<b>\$537,333.14</b>	<b>\$98,319.65</b>

**\*NOTE:**

*The significant increase in the above 2016 budget from 2015 is in part because ND Law changed requiring that all office budgets going forward include their TECHNOLOGY & OASIS costs which was previously separated from the regular office budget and paid directly from a separate account in the auditor's office.*

**TECHNOLOGY:** *Includes but not limited to all Computer related hardware and software costs, along with Telephone, Radio and Teletype costs.*

**OASIS:** *Includes employee Retirement Benefits and Federal FICA & Medicare costs.*