

**CTHEA**  
**Minutes of Board Meeting**  
**August 31, 2022**  
**Via ZOOM Conference Call**

Meeting Commenced:

The meeting commenced at 6:10 p.m.

A regular meeting of CTHEA was held on August 31, 2022 via ZOOM. Board Members Dave Danen, Kathie Yeoman, Tina Chill and Tracy Hildman were present. CTHEA Counsel Frank Flaherty and CTHEA Representative Joyce Komura were also present. Prospective members Keith Ward, Blanca Munguia and Heather Venegas were also in attendance. A quorum of the Board being present, the meeting was called to order at 6:10 p.m.

Approval of Minutes

Approval of minutes from July 12, 2022: Kathy Yeoman moved to approve the minutes. There was a second and the motion carried.

Treasurer's Report

Clarified deposits from last meeting. Tina and Kathie discussed meeting at US Bank and possibly adding Tracy as a signer on the account. As of the end of July, there is \$220,693.40 in the checking account and \$134,785.84 in the Money Market account.

Membership Report

Membership Report: Tina Chill reported 271 members as of 8/20/22.

Unfinished Business

Kathie needs a new stamp for check deposits.

Uncontested election. Pursuant to the Bylaws, in her capacity as Secretary, Tracy Hildman cast a single vote for herself and Kathie Yeoman for a two-year term on the Board. Kathie moved to declare Jeanette's seat vacant and the motion carried. There are four vacant seats. Tina entertained a motion to appoint Keith to a vacant seat expiring in 2023 and to appoint Blanca and Heather to vacant seats expiring in 2024. The Board elected Tina as Vice President, Tracy as Secretary and Kathie as Treasurer.

New Business

The invoice for Union Liability Insurance will be paid.

New Board Members need to set up CTHEA emails.

There was discussion regarding PR employees Virginia, Joyce and Kaitlyn.

There was discussion regarding Virginia and meeting with employee issues.

Tina discussed Weingarten Rights cards, and Frank explained the rights further.

There was discussion of creating a new CTHEA logo.

There was discussion of Frank holding a class to train new members.

There was discussion of ordering and mailing annual gift cards.

Tina made a motion to give Kathie discretion to order gift cards. and the motion carried.

There was discussion of CTHEA Christmas party possibly being at Duke's Steakhouse.

There was discussion of sending list of Board Members and Officers to PR.

The Board adjourned to Executive Session, which commenced at 7:21 p.m.

The Board reconvened in open session at 7:45 p.m.

The next CTHEA Board meeting was set for January 24, 2023 at 6:00 via ZOOM.

The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Tracy Hildman

January 21, 2023