

James

Polk Fire-Rescue, Inc.

August 14, 2017 Meeting Minutes

The regular monthly meeting of Polk Fire-Rescue, Inc., held at Polk Fire-Rescue, Inc., was brought to order by president, James McCall at 7:00PM with 12 members present.

MINUTES of the July 10, 2017 meeting were distributed. Paul Adams II noted a correction is needed, it should state that 146 OF the raffle tickets were sold, not IF. Eric Malliard motioned to accept the minutes as presented. Brian Heffern seconded the motion. Motion carried.

TREASURERS REPORT Garrett Lowman distributed the July 2017 treasurer's report. Brian Heffern motioned to accept the report as presented. Evan McNeely seconded. Motion carried.

CHIEF'S REPORT Tom Sherman presented the call statistics for July. He stated Eric Malliard has been promoted to lieutenant to replace Garrett Lowman.

TRAINING REPORT Tom Sherman said all trainings are posted. Bob Jamison said there is an EMT class starting 9/7 at Venango Votech through Clarion University. He also said that the deadline for Venango/Crawford fire school is 8/27. Jamison said that S190 and S130 can be done online. Sherman said that the first Saturday in October will be practical in Volant, PA.

FIRE POLICE No report.

EQUIPMENT/APPARATUS Tom Sherman said the gear hasn't arrived yet and will be shipped mid-September.

Sherman and Lowman discussed that there hasn't been any contact about the federal grant request that was submitted, so it is unlikely that anything will be received.

The 2016-2017 state grant application will be available October. There was discussion about what will be requested, with debt reduction topping the list. Other items, hose bed cover, thermal imager. There was discussion about different thermal imagers on the market. Also discussed was a headset intercom.

WAYS AND MEANS Sheila Sherman said the committee will meet on 8/21. Also, sign-up is available to cover ticket sales at Stoneboro Fair. Andrea Buckley stated the inspection the kitchen license has been scheduled.

BUILDING COMMITTEE Sheila Sherman stated that additional items may need to be purchased for the kitchen/seating area to pass the PA Dept. of Agriculture licensing. Garrett Lowman motioned to spend up to \$1000 for items that may be required for the kitchen/serving area to pass inspection by the state department of agriculture. James McCall seconded. Motion carried.

Brian Heffern asked if the roof is still leaking. Tom Sherman said he will call Nick, the contractor. James McCall said Kris Miller call and electrical box is in the road of the new wall. The electrician wasn't keen on moving it due to its age. Kris Miller said Pioneer Electric will donate a box and then the

department can buy the breakers and labor for a cost of \$250 plus labor. Bob Jamison motioned to spend no more than \$750 to replace box and wall. Brian Heffern seconded. Motion carried.

APPLICATIONS – One application presented from Nick Lallemand. Fee was submitted, but it is pending the background check to be submitted.

OLD BUSINESS Evan McNeely and Jeff Larsen reported on meeting they attended at Franklin City Hall to consolidate fire services. They are to put together information on worker's compensation costs, history of loss, ask a representative from each municipality to attend the next meeting, discuss 5 areas of SOP, and members of each department having their own set of gear. Tom Sherman said he will work at gathering the information requested.

NEW BUSINESS Evan McNeely said the department needs to order new long-sleeve t-shirts and short-sleeve t-shirts due to sizes being limited. Evan motioned to spend up to \$300 to reorder shirts from Ithen Global. Eric Gustafson seconded. Motion carried.

Bob Jamison asked the department to consider becoming a Narcan and blood glucose monitoring site. James McCall said he spoke to Venango County Commissioner, Chip Abramovic and he believes the county can donate the Narcan materials. Tom Sherman said there would not be a cost at this time, but could be later. There was discussion about the county drug and alcohol department donating the Narcan. Bob Jamison said the glucose monitor would require a cost of \$150 every two years for a lab waiver and \$28 for a monitor. He said Narcan can be administered by EMT/EMR, glucose by EMT only. Garrett Lowman motioned to spend up to \$300 to have Narcan on hand and blood glucose monitoring abilities. Cathy Malliard seconded. Motion carried. Jamison said he will contact Marie Plummer and also will complete the lab waiver paperwork. He said the 2017 protocol update is due 9/1/17 and the Narcan and blood glucose information is all on the PA training site.

GOOD OF THE ORDER Sheila Sherman said basket raffle items are needed along with basket of cheer donations.

ADJOURNMENT Eric Gustafson motioned to adjourn the meeting at 7:55PM. Paul Adams II seconded. Motion carried.

Prepared by,

Andrea Buckley, Assistant Secretary

Polk Fire-Rescue, Inc. Relief Association

August 14, 2017 Relief Association Minutes

The Relief Association met at Polk Fire-Rescue, Inc. immediately after regular business meeting. The meeting was brought to order by President James McCall at 7:56 PM.

MINUTES of the July 10, 2017 meeting were distributed. Eric Gustafson motioned to approve the minutes as presented. Brian Heffern seconded the motion. Motion carried.

TREASURER'S REPORT Garrett Lowman distributed the treasurer's report for July. He noted that there was a large gear expense. Also there is an \$11,000 CD for the relief funds. Brian Heffern motioned to accept the report. Evan McNeely seconded. Motion carried.

OLD BUSINESS Tom Sherman said gear should arrive by mid-September.

NEW BUSINESS Tom Sherman motioned to purchase 6 pairs of Hex gloves at \$37.44 per pair and 6 pair Dragonfire gloves for \$210. Vendor for both is Kaza. Paul Adams II seconded. Motion carried.

Tom Sherman motioned to purchase 10 pairs of Dragonfly interior gloves at \$60 per set from Kaza. Evan McNeely seconded. Motion carried.

Bob Jamison said he will be looking into Nomex hoods this month. He said that Jeff Larsen will try to get an oxygen bag. Bob Jamison motioned to spend up to \$100 to purchase a jump bag from an Amazon vendor. Evan McNeely seconded. Motion carried.

Good of the Order None.

ADJOURNMENT Cathy Malliard motioned to adjourn the meeting at 8:05PM. Eric Malliard seconded. Motion carried.

Prepared by,

Andrea Buckley, Assistant secretary