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- Please provide a brief (25-50 words) biography for use by your session chair to introduce you.

- A typical presentation is 20 minutes, followed by about 10 minutes for questions and answers at the end of the session.

- Please remember to be prepared, understand your audience, and customize your presentation to their interests. Tell them what you will be speaking about, then speak about it, and then summarize.

- Pay attention to your audience and their reactions to see if they are following along or need to have something reiterated or clarified.

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