

MINUTES Trail Coalition Board of Directors

Town of Somerset Town Hall, Somerset, Wisconsin - May 11, 2016, 6:30 p.m.

CALL TO ORDER - David Mandel, Chairperson, called the meeting to order at 6:32 p.m.

STATEMENT OF PUBLIC NOTICE – The agenda was posted at the Town of Somerset Town Hall and on the Coalition web site.

ROLL CALL - Board members present were Mark Gherty, Susan Heuser, André Johnson, Andrew Lamers, David Mandel, and Mark Vanasse. Marian Webber and Tim Witzmann were absent. Richard Baillargeon had elected not to remain on the Board of Directors and was not present for this meeting.

ADOPTION OF AGENDA – A **motion** (Vanasse, Johnson) to adopt the agenda as presented. **Carried** with no opposition.

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. There were no public comments.

APPROVAL OF PRIOR MEETING MINUTES – April 13, 2016 – A **motion** (Johnson, Lamers) to approve the prior meeting minutes as presented. **Carried** with no opposition.

REPORTS - from subcommittees and/or individuals about information gathered for the Board of Directors

Financial Report – Vanasse reported there was no financial activity in April.

May 4th Bike to School Day – Johnson reported ~ 80 kids biked, rolled or walked to school at the Somerset Middle School for this event. Each participant received a reflector and 6 helmets were raffled off to students who needed a helmet. Heuser reported on some of the other schools across the county in this county wide event sponsored by Healthier Together.

Communications Committee – Johnson reviewed the Committee’s actions most of which were on the agenda.

Others that may be available – No others were available.

ITEMS for discussion and/or action

1. Election of Officers – Mandel (Chairperson), Vanasse (Treasurer), and Heuser (Secretary/ Information Director and Grant coordinator) each indicated they were interested in remaining in their positions. Vanasse reported that Tim Witzmann indicated he wished to remain as Vice-Chairperson. A **motion** (Gherty, Johnson) to confirm the prior slate of officers for the coming year. **Carried** with no opposition.
2. How to Proceed with Empty Seat on the Board of Directors – Options open to the Board and Coalition following a decision by Richard Baillargeon not to remain on the Board of Directors were discussed. A **motion** (Vanasse, Gherty) to seek additional candidates for the Board using the Coalition web site, Facebook page and email distribution lists requesting that interested people submit a letter of interest to the Coalition by **August 15th** and that Board members should invite interested people to submit a letter. **Carried** with no opposition.
3. Insurance Coverage – Two proposals for insurance policies were discussed. First, a General Liability policy where a question arose about a portion of the coverage. A **motion** (Vanasse, Gherty) to approve up to \$433 for general liability insurance and to ask what the \$183 for *Business Auto Coverage* covers. **Carried** with no opposition. Second, a liability policy for the Board of Directors members and officers. Consensus following discussion of this policy was that the members felt comfortable with the protection afforded the officers and directors in Wisconsin Statutes, specifically, WisStat §181.0855. Heuser will follow up with the insurance provider with questions and final details of general liability coverage.
4. Hwy 64 Corridor Committee – Lamers and Vanasse will coordinate communications with the City of New Richmond regarding participation on this Committee.

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5. Ad Hoc Committee for Summer Outreach - Recommendations from Communications Committee – The discussion about the recommendation from the Communications Committee about how best to proceed during the summer months with issues that currently cannot be decided led to a **motion** (Gherty, Vanasse) to create an Ad Hoc Committee consisting of the Executive Committee [Coalition Officers] to act in place of the Board during the summer months and to authorize the Treasurer to approve more than \$100.00 in printing costs if necessary. **Carried** with no opposition.
 - a) Meeting in a Box Outreach – The Coalition will wait for direction from St. Croix County regarding these outreach sessions. The Ad Hoc committee will handle specific arrangements that may be required over the summer months.
 - b) General Summer Outreach Details – Lead people will follow through with details for each event and the Ad Hoc committee will provide support as needed.
6. Addition to the Standard Policies to Include Notification of Intentions Regarding Remaining on the Board of Directors by Board Members Whose Terms Are Ending - Proposals regarding addition of some parameters to the Standard Policies document regarding Board members whose terms are ending were discussed. Other changes were also noted as the document was updated. A **motion** (Vanasse, Lamers) to approve the proposed changes to the Standard Procedures document. **Carried** with no opposition.
7. Raffle Recommendation from Communications Committee – Details of a recommendation from the Communications Committee were discussed. A **motion** (Vanasse, Gherty) not to do a bike raffle in 2016. **Carried** with no opposition.
 - a) Alternate Fund Raising Possibilities - Other forms of fund raisers discussed at the Communications Committee were reviewed. A **motion** (Vanasse, Johnson) to redo the Oliphant fund raiser on September 14th, similar to last year. **Carried** with no opposition. The Ad Hoc committee will handle specific arrangements for this event. Additional types of fund raisers were discussed and may be implemented at a later time.
8. Set next meeting date – June 8 or September 14, 2016? – The next meeting of the Board of Directors was set for **September 14, 2016**.

ITEMS FOR NEXT BOARD of DIRECTORS AGENDA – Board Member Election, Hwy 64 Corridor Committee, Ad Hoc Committee Outreach, Fund Raisers

ITEMS FOR NEXT COALITION AGENDA – None were suggested at this time.

ADJOURNMENT – A **motion** (Gherty, Vanasse) to adjourn. **Carried** at ~ 7:50 p.m. with no opposition.

Respectfully submitted,
Susan Heuiser, Secretary