
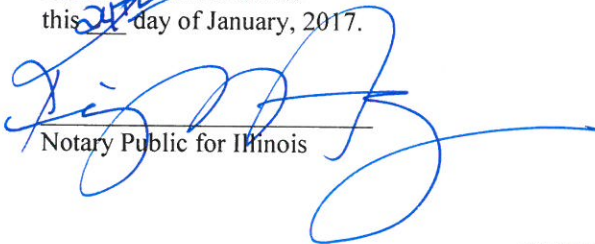


CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING FOR DECEMBER 20, 2016

I hereby certify that the attached minutes were reviewed and approved at the January 24, 2017 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 24 day of January, 2017.


Notary Public for Illinois



**MINUTES OF THE DECEMBER 20, 2016 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, December 20, 2016
Place: SSA Office in the Mill Creek Village Center,
39W250 Herrington Boulevard, Suite R-1
Blackberry Township, IL
Time: 7:00 p.m.
Attendance: Trustees: Mark Hammond, Ben D'Andrea and James
Dougherty
Others: Charles Radovich, James Hare, Jason Fowler,
Kim Hoadley

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, December 20, 2016 by Trustee Dougherty. Trustees present were Ben D'Andrea, Mark Hammond and James Dougherty.

3. ANNOUNCEMENTS AND PUBLIC COMMENT. No public was present. Attorney Radovich announced that an amended agenda was posted that stated that an emergency repair was needed in connection to well number 2.

5. LONG RANGE PLAN SUBCOMMITTEE REPORT. There was no report.

6. OLD BUSINESS

6a. *Approval of the minutes of the November 28, 2016 Board of Trustees' meeting.*

Motion by Trustee Hammond to approve the minutes of the November 28, 2016 Board of Trustees' meeting; seconded by Trustee Dougherty.

Vote: Ayes: 3 Nays: 0

Motion Approved

7. NEW BUSINESS

7.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.*

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, and past due account payment plans and outstanding invoices. No delinquent payment plans were presented. The Board discussed payments to repeat vendors to determine if they should be sent out for competitive bids. Hare will provide a compiled statement of how much repeat vendors were paid in the past twelve (12) months and provide that list to the Trustees, Attorney Radovich and Jason Fowler for review. Trustee D'Andrea asked that vendors be shopped. The Board also questioned the increase in the payments to AT&T. Hare advised that the account representative is currently on vacation and that he will negotiate the payment.

Motion by Trustee Dougherty, Second by Trustee Hammond to approve the Accounts Payable with the exception of payment to Imperial Surveillance being subject to the Boards approval of agenda item 6.d, Treasurer's Report and financial statements.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.b. *Operations Report from Sheaffer & Roland and discussion regarding the same.*

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler informed the Board of the status of the well inspection. Suez Water Well Solutions pulled the pump on the well and did an inspection. Fowler recommended replacement of the pump due to its age and the cost to repair. Fowler also recommended that the Board approve the maintenance suggested by Suez Water Well Solutions. Discussion followed. Fowler stated he would get an estimate from Lane Christianson for the work. Hare advised that there is \$31,176 remaining in the capital repair account. Radovich suggested that the Board consider transferring \$109,000 from the District's depreciation fund to the capital repair fund. The Board considered the recommendation.

Motion by Trustee Dougherty to authorize the \$109,000 of the District's depreciation fund be appropriated for capital repair and to waive the competitive bid process, under the District's purchasing Ordinance, in light of the emergency nature of the repair and to approve the proposal from Water Well Solution in the sum of \$139,808.70 dated December 19, 2016; Seconded by Trustee Hammond.

Attorney Radovich stated for the record that this is a capital improvement.

Vote: Ayes: 3 Nays: 0

Motion Approved

Fowler advised that he has reviewed First Baptist Church's request and that he agrees with same and will advise the County.

No motion was made to approve the Operations Report.

6.c. Consideration and approval of Prevailing Wage Ordinance, Ordinance No. 2016-03.

Radovich stated that this ordinance is important to adopt since there may be a capital improvement job in 2017. Further, Radovich recommended the Board approve the same.

Motion by Trustee Hammond to approve Ordinance No. 2016-03, Prevailing Wage Ordinance; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.d. Consideration and approval of Resolution No. 2016-03, to authorize entering into security system monitoring contract with Imperial Surveillance.

Radovich advised that the agreement can be terminated annually, ½ of the balance is due up front and the balance on the invoice due upon completion. Radovich also stated that a total of four (4) vendors bid on installation of the security system.

Motion by Trustee Hammond to approve Resolution No. 2016-03 authorizing the District to enter into a contract with Imperial Surveillance for the installation of a security system and monitoring contract; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.e. Consideration and Approval of Resolution No. 2016-04 Authorizing Execution of Intergovernmental Cooperation Agreement with County of Kane for Monitoring Ground Water Wells.

Motion by Trustee Dougherty to approve Resolution No. 2016-04 Authorizing Execution of Intergovernmental Cooperation Agreement with County of Kane for Monitoring Ground Water Wells; second by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

6.f Consideration of Resolution No. 2016-05, Authorizing the Execution of Stormwater Maintenance Agreement with Sheaffer & Roland, Inc. for Calendar Year 2017.

The Board discussed the Mars aeration units. Radovich explained the process of the transfer of the stormwater maintenance to the District and advised that there was a bill of sale for the installed equipment.

Motion by Trustee Hammond to approve Resolution No. 2016-05, Authorizing the Execution of Stormwater Maintenance Agreement with Sheaffer & Roland, Inc. for Calendar Year 2017; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

7. Closed Session.

A motion was made by Trustee Dougherty and seconded by Trustee D'Andrea to adjourn to closed session to discuss the purchase or lease of real property and consideration of pending litigation and approval of closed session minutes.

Vote: Ayes: 3 Nays: 0

Motion approved.

The Board returned to open session at 9:04 p.m.

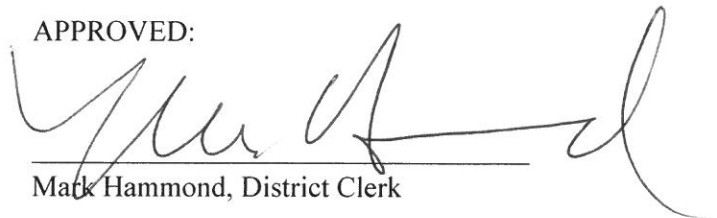
8. Consideration of purchase or lease of real property and/or pending/anticipated litigation, subject to closed session consideration. No action was taken.

Upon motion duly made by Trustee Dougherty to adjourn this meeting until the January 24, 2017 Board of Trustees' meeting, seconded by Trustee Hammond and unanimously carried, the December 20, 2016 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 3 NAYS: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk