

Co-Op Parent Board Meeting
1-11-2022 @12:30 PM
Present- Amy, Michelle, Josy, Kate

1. Parents Forum- Parents have been very supportive in response to the first covid case at the co-op . Students who are Little Learners were left activity bags for pick up.

2. Annual Tasks-

- Federal Taxes & IL Income Taxes - Have been filed. Returns have not been filed with the accountant Josy will be following up with the accountant. Due by the end of January
- Non Discriminatory Policy-Jolie will publish in Lombardian.
- Tax ID info to parents - Michelle to email to parents and will send a hard copy home.
- Federal Unemployment by 1/31- Been filed

3. Directors Report - In house Registration is next Thursday 1/20. Board members to come @5:30. Josy , Amy, Yvette , Jolie are able to come . Amy is going to send an email to confirm who is able to attend.

4. Financial Advisor

-W-2s- Josy will bring them the 20th to hand to employees. They are due Jan 21st.

- Venmo for Registration- We were able to successfully link a Venmo account to the Co-OP's bank account . However, at this time we will not offer it as a payment option for families but may revisit it in the future. We will request that families continue to pay by cash or check.

5. Housekeeping - Michelle went to housekeeping on Saturday. It went well. Only one family did not show up amongst those who had signed up. Michelle is going to follow up with the family who missed housekeeping to see if they can sign up for a different date. Parents are happy. No issues.

Other Business-

Board for next year- There are 3 vacancies. Amy, Jolie and Teri are leaving. Chair, Co-Treasurer, and Fundraising chair are open. Katie one of the co-chairs for housekeeping will also not be returning next year as co- chair . Michelle is going to see if she might want to do fundraising, or something else. Will also check if Samantha is willing to be solo as housekeeping chair. Amy will post on Facebook and send out email to fill vacancies. She will also email the current board to see who wants to stay and what positions they want to fill. Will also try to recruit, spread word of board openings at registration night.

Open Registration - Lots of interest for next year from new families.

Jolie is going to send out a flier for open house and is going to update the website with new forms. Michelle is going to email the families in quarantine forms for registration.

Next Meeting: Tuesday February 2, 2022 @ 12:30