

March 21, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session March 21, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

MAYOR SMITH
PRESENTED THE
INVOCATION

VISITORS

Mayor Smith recognized Greg Boland with Harrison County Home Assistance. Mr. Boland is in attendance in reference to the deed of property donated to Harrison County Home Assistance. Mr. Boland thanked the Commission for the lots. Mayor Smith advised that while doing the survey Pat Darnel found that an alley is in the middle of the lots. It is unclear who owns the alley. It does not appear to have been taken into the city street system. Attorney Lair added that a title search needed to be done and assure that title insurance could be obtained. Attorney Lair stated that the last person he spoke with he told that he needed a title opinion on that alley. He hasn't received that or what requirements would be needed to have title insurance issued. Mr. Boland stated he did not realize the ball was in their court, he will get in touch with the necessary parties and get the ball rolling. Attorney Lair advised that the City has ownership of property on each side of this alley. This would not create a problem if you wanted to build on either side of the alley.

GREG BOLAND WITH
HARRISON COUNTY
HOME ASSISTANCE

Mayor Smith stated that the City is willing to do whatever is needed to get this accomplished if it is in the realm of possibility.

Mayor Smith recognized Andy DeMoss with RFH. Mr. DeMoss is in attendance to present the FYE 2016 audit.

ANDREW DEMOSS-RFH
AUDIT PRESENTATION

He briefly reviewed the fund balances and changes in net assets and informed the Commission that it is a clean audit.

Mayor Smith reported that there are minutes to approve.

Commissioner Slade made a motion to accept the minutes of the March 7, 2017 Regular Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

APPROVE 3/7/17
REGULAR MEETING
MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read aloud Resolution 2017-2 recognizing the newly prepared Hazard Mitigation Plan as the official plan of Cynthiana and Harrison County.

RESOLUTION 2017-2
HAZARD MITIGATION

Mayor Smith made a motion to adopt Resolution 2017-2 regarding Hazard Mitigation Plan. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO ADOPT
RESOLUTION 2017-2

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 65,991.49

Water & Sewer Fund \$ 134,384.04

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; ; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 697,636.62

Water & Sewer Fund \$ 210,665.89

Municipal Road Aid Fund \$ 97,667.91

Commissioner Mattmiller reported that we are looking into a couple things on the Fleet Management Program. Looks like everything is going to be okay, we just want to check on a couple things before we make a decision. We are going to check with a couple of cities that use this service.

FLEET MANAGEMENT
PROJECT STILL UNDER
ADVISEMENT

Commissioner Mattmiller announced that the recreation board is in the process of hiring a new director. They have narrowed the field down to (3) applicants. Interviews will be scheduled as soon as all parties can get together.

RECREATION REPORT

Commissioner Mattmiller reported that a Girls Softball Board is being formed. It will consist of six members and will follow within the Recreation Board guidelines. It will be an auxiliary board.

GIRLS SOFTBALL
BOARD

Commissioner Mattmiller announced that for the first time we are going to have spring soccer. The Youth Soccer Association will administer this league. Commissioner Mattmiller reported that 106 boys and girls have signed up for this league.

SPRING SOCCER

Commissioner Mattmiller reported that he received a report on loitering at Hero's Park. There was some trash and debris and they took care of that today. Commissioner Mattmiller asks that Commissioner Slade and the Police Department have extra patrol at the park to control the loitering.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade reported that all is well with public safety. Nothing to report.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs announced that crews have been cleaning up brush at the City Cemetery and that is nearly complete. Crews are cold patching when it is too wet to work at the cemetery.

Commissioner Griggs reported that the Kubota lawn tractor and mower has been repaired and is ready for the mowing season.

Commissioner Griggs announced that Spring Brush pick up is scheduled for April 3, 2017-April 21, 2017.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy made a motion to authorize to advertise for bids for the West-by pass water main extension project that will be funded through KIA. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy reported that the pipe has been ordered for the 10-inch main scheduled to be replaced on Springdale from Webster to Elmarch and on Elmarch from Springdale to Old Lair. This is scheduled to begin after school term is over. Spring waterline flushing is complete.

The work on the 8 inch water line to the new state highway barn should begin by the first of April. The executed Memorandum has been returned by the Kentucky Transportation Cabinet and the materials have been ordered.

Mayor Smith announced that he needs to make appointments to the Tourism Commission. In accordance with KRS 91A.360. The following nominees are presented for approval for the following terms:

MAYOR'S REPORT

1. Anastasia Hicks-3 years representing local hotel, motel etc.
2. Sadie Switzer-1 year representing local hotel, motel, etc
3. Rebecca McCauley- 1 year representing local hotel, motel
4. Josh Jenkins- 1 year representing local restaurants
5. Tomi Jean Clifford- 2 years representing Chamber of Comm
6. Jerry Adams- 3 years appointed by Mayor
7. Trent Harris- 2 years appointed by Mayor

TOURISM COMMITTEE
NOMINEES

Mayor Smith made a motion to accept the above nominees to the Tourism Commission. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

Commissioner Griggs made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN