Wisconsin Association Licensed Practical Nurses

Fall Executive Committee Meeting Minutes

Friday, October 30, 2015

CALL TO ORDER:

The Wisconsin Association of Licensed Practical Nurses Fall Executive Committee meeting was called to order by President JoAnn Shaw at 7:02pm on Friday, October 30, 2015 at the Wintergreen Resort & Convention Center in Wisconsin Dells,

ROLL CALL:

Mary Morris, Recording Secretary conduced the roll call.

Officers Present: President, JoAnn Shaw

 Vice President, Eileen Collins

 Recording Secretary, Mary Morris

 Treasurer, Sharon Buckson

 Past President, Carolyn Kaiser (excused)

QUORUM: Quorum declared by President JoAnn Shaw

Secretary’s Report: Mary Morris

Minutes of the May 3rd, 2015 Pre Executive Committee were approved with additions and corrections.

Minutes from the May 4th, 2015 Post Convention Executive Committee was approved as written.

President’s Report: JoAnn Shaw

1. Website up grade: Education Foundation to have separate page to have clear visible information.
2. Web Master: send all articles to Caitlin @ NALPN office for newsletter quarterly.
3. Re-branding (RVM Marketing Consultant) Oklahoma: Cost is $5,500.00 initially for set-up, then $250.00/month maintenance for one year.
4. Plaza Hotel debt to be resolved by end of 2015 (per Ralph)
5. Interested states to be chapter states in NALPN: Oklahoma, Texas, Virginia, New York, Georgia, ?Iowa
6. NALPN suggesting state chapters get involved w/community outreach projects, such as: American Heart Association, Diabetes Association, Stop Smoking, Cancer Association, Domestic Violence, Homeless Shelters, etc. Then send in articles to NALPN office of your project.
7. NFLPN is now known as National Association of Licensed Practical Nurse, Inc. @ end of convention October 10th, 2015. All re-branding to be completed by the end of this year.
8. NALPN to ask for monies from NALPN Education Foundation for 2016 Convention.
9. E-mail sent to Iowa PN Educator Barbara Adlam to save date for WALPN Convention 2016.

Vice President’s Report: Eileen Collins

Has a possible speaker for the 2016 Convention. She is a veteran – has a service dog. Was asked what the service dog was for (sexual assault – PTSD). Goes to Fort McCoy and does public speaking on sexual assault (has friends that do speaking engagements). Rachel will speak about the purpose of a service dog for PTSD and is willing to be a speaker, if the mileage is paid for (going to and going home). The cost would be $75.00 for the mileage.

Next month have an in-house meeting for WCN. 3 phone conferences that have been very efficient (last 2½ hours). In person the meeting is suppose to last from 9:30am to 2:30pm once or twice a year. The rest are phone conferences.

1. 2016 Convention
2. WCN

Treasurer’s Report: Sharon Buckson

The financial report was sent out to the committee. Profit was made from the convention ($786.56). Current balance is $2644.90; the savings account is used for registration for convention. Looking at closing the account at this particular bank is getting charged $2.00 for a paper receipt (every month). Can’t figure as to how it’s done online. Sharon mentioned being charged extra for being at a certain amount. Suggestion was made to go to a credit union. JoAnn stated whatever is going to make it easy for Sharon when it comes to the finances. The Finance Committee is doing a wonderful job.

1. Financial report
2. Convention Income

Past President’s Report: Carolyn Kaiser (excused – no report)

Old Business:

At National Convention JoAnn got 11 new members, 30 people present to attend. There was discussion as to how people find out as to being a member once it’s been paid for. They no longer send out a membership card. Instead you get an e-mail confirming that you are a member (National). When renewing online received an immediate response right away.

1. Poor Attendance @ WALPN Convention
2. Increase membership

New Business:

JoAnn would like to send out a mailing to see if it would generate more people to attend. Would put in newsletter, with agenda, registration form, and letter of encouragement to attend the convention. Support your professional organization. Even if it is 10 more people attending it would be worth it.

1. The Executive Committee recommends that the 2016 WALPN Convention materials to be sent by postal mail to all members by the first week in March by the State Office.

Rationale: stimulate more attendance at Convention

1. The Executive Committee recommends WALPN spend $75.00 to keep WALPN web site for another year. January 1, 2016 to December 31, 2016
2. The Executive Committee recommends that we contract Kalista Consulting Services for another 6 month period. January 1, 2016 to June 30, 2016
3. Would like to send out mailing about WALPN Convention…? Is cost
4. Possibly send WALPN Convention info to past members?
5. WALPN 2017 Convention

Adjournment: The meeting adjourned at 8:16pm.

Mary Morris

Recording Secretary

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_