

INVITATION TO BID

Pleasant Township, Franklin County

5373 Norton Road

Grove City, Ohio 43123

NFPA 1582 Physical Examination

Bid Due Date: July 23rd, 2024

Time: 4:00 p.m.

Bid Opening Date: July 23rd, 2024

Time: 6:30 p.m.

DO NOT SUBMIT MORE THAN ONE BID PROPOSAL FOR EACH BID

NAME AND ADDRESS INFORMATION MUST APPEAR BELOW

Submitted by:

Salesperson/Company Rep Name: _____

Company Name: _____

Federal Tax ID No: _____

Street Address: _____

P. O. Box: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

LEGAL NOTICE ADVERTISEMENT FOR BIDS

Pleasant Township, Franklin County, Ohio is requesting sealed bid proposals for the purchase of:

1. Professional NFPA 1582 Physical Examinations

All bid packages will be opened and reviewed for accuracy and compliance on July 23rd, 2024 at 6:30 p.m. **Bids will be opened at the Pleasant Township Fire Department located at 5373 Norton Road, Grove City, Ohio 43123.**

Once completed, a notification will be sent to the successful bidder.

Copies of the invitation to bid, specifications, proposal and contract forms are available from the fire chief at the Pleasant Township Fire Department located at 5373 Norton Road, Grove City, Ohio 43123

-The proposals shall be made on the forms provided in the invitation to bid.

-All proposals shall be sent via US Postal Service, Federal Express, DHL or UPS

-No proposals will be accepted via walk-in or hand to hand delivery

-Pleasant Township reserves the right to accept or reject any or all proposals; to waive any informalities or irregularities in the bids received and to award the contract to the best bidder whose proposal is deemed most favorable to the Pleasant Twp. Fire Department

INSTRUCTIONS FOR SUBMITTING BIDS

1. The original bid response shall be submitted in a sealed envelope with the words “NFPA 1582 Physical Examination Bid” clearly marked on the outside of the envelope. If bidder is using an alternate or similar type of delivery service, the bid response must be contained in a sealed envelope within the “express mailer package” (the bid descriptions must be listed on the exterior of the sealed envelope contained within the “express” mailer). **Failure to submit the bid in a sealed envelope and/or without the bid description clearly marked on the exterior shall result in immediate disqualification and no further consideration given for the award.**

2. The original bid response (hereinafter referred to as “bid”) shall be submitted to the following:

Attention: Pleasant Township Fire Department

5373 Norton Road

Grove City, Ohio 43123

3. Bid shall be received no later than 4pm on July 23rd, 2024 as listed on the invitation to bid. All bids will be time and date stamped upon receipt to Pleasant Township. Postmarks, or other times and dates appearing will not be considered as the official date and time of receipt. Delivery to any other location not defined above, does not constitute a bid being received by Pleasant Township. Bids submitted with insufficient postage will not be accepted. Telegraphic, facsimiles, or any other mode of transmission other than stated above shall not be considered as valid submission to Pleasant Township. Pleasant Township will not be held liable for non-delivery and/or late delivery of any bid response due to a bidder listing an incorrect address

4. The original bid response shall be properly completed, signed by the bidder and accompanied by copy of necessary supportive documentation, including the executed non-collusion affidavit. The original bid response must contain an authorized original signature of the bidder on the signature page.

5. Any and all exceptions to the specifications outlined herein shall be noted on the bid specification and thoroughly explained in the bid proposal. It will be the responsibility of Pleasant Township to determine if a substitution to the specification is considered “equal to”. The bidder must provide with any exception detailed specifications that Pleasant Township can make the necessary comparisons to make a proper decision. Failure to do so may result in the rejection of submitted bid for noncompliance.

6. Any bid received after the scheduled date and time of opening will be marked as late, remain sealed, and will receive no further consideration for award. Bidders should allow enough time for mailing their bids to ensure delivery prior to the established cut-off time on the opening date

and time. Pleasant Township will not be responsible for a late bid due to failure of the bidder to allow enough time for delivery of the bid.

7. In order to protect the integrity of the bidding process, bids shall not be prepared, completed or altered on any premise of Pleasant Township. Any bid which is prepared, completed, or altered on any premise of Pleasant Township shall be immediately disqualified and receive no further consideration for award.

8. A copy of the invitation to bid may be obtained by going to:

Pleasant Twp. Fire Department

5373 Norton Rd.

Grove City, Ohio 43123

Or by emailing:

dwhiting@pleasanttownship.com

9. Bids, unless otherwise proven herein, are subject to the Public Records Law, Section 149.43 of the Ohio Revised Code.

10. Any pre-bid questions or inquires must be submitted in writing to the Pleasant Township Fire Department and received no later than three (3) business days before the scheduled opening date. The Pleasant Township Fire Department will not respond to any pre-bid questions or inquiries received later than three (3) business days before the scheduled opening date. The issuance of an addendum is dependent upon the information received and the impact on the competitive bid process. Pre-bid questions can be emailed to:

Chief David Whiting

dwhiting@pleasanttownship.com

All Pre-bid equipment specific inquiry questions can be emailed to:

Lieutenant Ryan Wihl

Rwihl@pleasanttownship.com

11. All pre-bid inquiries must contain the following information:

Name of sender

Company Name

Phone Number

Email Address

Opening Date

Bid Description

A detailed description the question

Any other pertinent information

Bidders shall not contact any other Pleasant Township divisions or office for responses to pre-bid questions.

BID SPECIFICATIONS

Deviations to Specifications and Requirements - When bidding an “or equal” item, bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the exceptions form, at the time of submittal of Bid. The absence of listed deviations at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the Township may be grounds for rejection of the material and/or equipment when delivered.

NFPA 1582 Physical Examinations

Examinations will include all NFPA 1582 required exams/procedures. This bid will cover all required NFPA 1582 Exams/procedures for a maximum of 21 Fire Department Members. Please note: the following items will be required. Comprehensive physical exam including a urinalysis, Exercise Stress Test, Chest X-Ray (if indicated), Pulmonary Function Test, Metabolic Panel, Audiogram, TB Test, and Cancer Screening (including PSA if indicated, Hemocult blood test, and skin check). Furthermore, pricing for any additional exam/test fees in an a la carte format can be provided via separate pricing document attached to Bid.

PRICING

Please quote and insert below your lowest net price for the commodities herein described. (This needs to be done for each style and type of bid)

Vendors Name: _____

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>QUOTE</u>
1.	21	Comprehensive Physical Exam	\$_____	Total: \$_____
2.	21	Exercise Stress Test	\$_____	Total: \$_____
3.	21	Chest X-Ray	\$_____	Total: \$_____
4.	21	Pulmonary Function Test	\$_____	Total: \$_____
5.	21	Metabolic Panel	\$_____	Total: \$_____
6.	21	Audiogram	\$_____	Total: \$_____
7.	21	TB Test	\$_____	Total: \$_____
8.	21	Cancer Screening	\$_____	Total: \$_____
			Total Cost:	_____

Please list/attach any Additional Exams/Tests, with pricing, your company provides that may be of interest to our organization.

ITEM DESCRIPTION REFERENCE

ITEM #

1. Comprehensive Physical Examination to include the following: Medical history form completed by patient includes past medical history, family history, and occupational history reviewed by a clinician. Height/weight/blood pressure/pulse/temperature/dipstick urinalysis. Hands on physical exam including vital signs, cardiovascular, pulmonary, gastrointestinal, genitourinary, lymph

nodes, neurological, and musculoskeletal. Vision Screening to include color blindness.

2. Standard and complete Exercise Stress Test to include the following: EKG with interpretation and calculated V02 value.
3. Chest X-Ray (if indicated by age or history)
5. Comprehensive Metabolic Panel to include: Lipid profile, (SMAC 20), and CBC with differential. WBC count, differential, RBC count, platelet count, liver function tests, C-Reactive Protein, Triglycerides, Glucose, A1C.
7. TB Test. T-Spot or equivalent.
8. Cancer Screening to include Prostate specific antigen (PSA) if indicated by age or history, Fecal occult blood testing, skin exam

SIGNATURE PAGE

Sealed replies to this invitation shall be received at the following address on or before the indicated cut-off time of 4 pm on July 23rd, 2024:

Pleasant Twp. Fire Department
NFPA 1582 Physical Examination Bid
5373 Norton Rd.
Grove City, Ohio 43123

Failure to sign as indicated shall render your bid non-responsive and ineligible for award.

Your signature indicates that you have read, understood and hereby agree to be bound by all terms, conditions, specifications and requirements contained in this invitation.

Date

Authorized signature by officer/Agent of company

Type or print name shown above

Title of Officer/Agent signing

Name of Company

THE PLEASANT TOWNSHIP NON-COLLUSION AFFIDAVIT

_____ Being first duly sworn on oath deposes and states:
Printed Name

I. That in connection with this procurement:

The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

The prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any bidder or to any competitor.

No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

II. The undersigned further states:

He or she is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he or she had not participated and will not participate in any action contrary to the statements above.

He or she is not the person on the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he or she has been authorized in writing to act as agent for the person responsible for that decision in certifying that such persons have not participated, and will not participate, in any section contrary to the statements above.

III. It is expressly understood that foregoing statements, representations, and promises are made as a condition to the right of the bidder to receive payment under any award hereunder.

FOR CORPORATIONS:

Name of Firm: _____

Please Check:

Corporations Partnership Sole Proprietor Limited Liability
Company

ATTEST TO SEAL

Signature and Title of Bidder

SUBSCRIBED AND SWORN TO before me this _____ day of
_____, 2024

Notary Public: _____
Signature