

June 27, 2018
Special Commission Meeting

The City of Cynthiana Board of Commissioners met in special session June 27, 2018 at 4:45 P.M... at the City Clerk's Office located at 141 E Pike Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, and Griggs and Judy. Attorney Lair was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Commissioner Mattmiller made a motion to authorize the Mayor to make application for a loan with KIA for the East Side Pressure Project. This is only the application phase. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO AUTHORIZE
MAYOR TO MAKE
APPLICATION WITH KIA
FOR EAST SIDE
PRESSURE PROJECT

Mayor Smith advised that the Commission needs to accept the Statement of Qualifications for engineering services for the East Side Pressure Project. There were six firms who submitted qualifications. Mayor Smith reported that a committee was set up to review these SOQ's. The committee consisted of himself, Commissioner Judy, Gary Royalty, Todd Blanton, and Ronnie Slade. Gary Royalty, Todd Blanton, and Ronnie Slade narrowed the field down to (2) firms, HDR Engineers and GRW Engineering. It was determined by them that either one could perform the duties. They graded the two firms and GRW received a better score but only slightly so they recommended GRW. Mayor Smith reviewed and recommended HDR Engineering because they have already done some prep work on the project and he feels that would save some time, the Hospital wants to begin construction in the fall, so time is of the essence. Commissioner Judy stated that she is in agreement with Mayor Smith; she does agree that either one could do the job but for the time savings she recommends that we stay with HDR Engineers.

STATEMENT OF
QUALIFICATIONS FOR
EAST SIDE PRESSURE
PROJECT-ENGINEERING
SERVICES

Commissioner Judy made a motion to accept the SOQ from HDR Engineers. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT SOQ
FROM HDR ENGINEERS

Commissioner Judy made a motion to offer employment to an individual as a full-time WWTP Operator Trainee upon completion of all pre-employment requirements. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER
EMPLOYMENT TO
INDIVIDUAL AS WWTP
OP TRAINEE

Commissioner Griggs opened the MRA and City Paving bid. There was one bid from Hinkle Contracting in the amount of \$228,750.

Commissioner Griggs made a motion to accept the bid from Hinkle Contracting in the amount of \$228,750. This will include MRA funding in the amount of \$130,000. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to adjourn. Commissioner ADJOURN
Slade seconded. Vote: Commissioner Mattmiller: yes;
Commissioner Slade: yes; Commissioner Griggs: yes;
Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

6/27/2018