

REGULAR MEETING, TOWN OF RANDOLPH, March 9, 2022

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 9th day of March 2022.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Councilman
Bob Learn ----- Councilman
Amber Frame ----- Councilwoman
Nate Root ----- Councilman
Cody Uhl ----- Superintendent of Highways
Gretchen Hind ----- Clerk

ABSENT: Bridget Marshall ----- Attorney

OTHERS PRESENT: Elise Gorth – Randolph Register; Don McElwain & Ashton O’Brien -Water Dept.; Kyle Brown – Planning Board; Deb Miller & Julie Milliman - RACDC

REGULAR MEETING

Supervisor Senn called the meeting to order at 7:30PM with the Pledge of Allegiance.

NEW DIRECTIONS-MARK WICKERHAM

Mr. Wickerham attended the Board meeting to update the Board on the progress New Directions is making in order to make the facility safer for residents, staff and the community. The state has approved a 2:1 student/staff ratio. They have also approved a wage rate increase. They will be hiring 30 new full-time staff to accommodate the ratio change. If they are unable to fill the positions, they will reduce the number of children.

RESOLUTION 28-2022

MEETING MINUTES

On a motion of Councilwoman Frame, seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Root, Senn, Frame, Learn
Nays 0

Resolved that the Board approves the meeting minutes from February 9, 2022 as submitted.

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REPORT OF TOWN OFFICIALS

TOWN JUSTICE

No Report.

CODE ENFORCEMENT

Code Enforcement Officer, Dave Heckman provided the board with his monthly report. 0 permits issued for \$0 for the month of February 2022.

RACDC- Report provided to the Board. Deb Miller was present to discuss some ongoing projects and upcoming activities.

Monthly Report of the Supervisor – The February 2022 Financial Report was submitted to the Board from BLB.

CLERK

Clerk Hind submitted the monthly report for February 2022 to the Board. The local shares were Town-\$2,483.00; Supervisor - \$126.15.

SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl provided a detailed report on the activities for the month of February 2022.

WATER/SEWER

Don McElwain reported monthly activities to the Board. He also requested he and Ashton O'Brien be authorized to attend training May 23-25. Retired Superintendent, Dave Fischer offered to run the plant during the training.

RESOLUTION 29-2022

WATER EMPLOYEE TRAINING

On a motion of Councilman Root, seconded by Councilman Learn, the following resolution was

ADOPTED	Ayes	4	Root, Senn, Frame, Learn
	Nays	0	

Resolved that the Board authorizes Ashton O'Brien and Don McElwain to attend training May 23-25 at Turning Stone Casino.

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RESOLUTION 30-2022

EMPLOYEE COVERAGE –WATER DEPARTMENT

On a motion of Councilman Root, seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Root, Senn, Frame, Learn
 Nays 0

Resolved that the Board authorizes paying retired Water/Sewer Superintendent, David Fischer, \$25/hour to work in the Water and Sewer Department while employees are away for training.

SAMPLE HILL

One Burial.

COMMUNICATIONS

None reported.

OLD BUSINESS

A discussion regarding the Garbage pickup and other options along with pricing increase for stickers was held. More information will be gathered for the next Board meeting. No action taken.

A discussion regarding water and sewer rates were held. The board is to come to the next meeting with additional informational and options on increases. No action taken.

NEW BUSINESS

RESOLUTION 31-2022

TAP GRANT – CPL REIMBURSEMENT REQUEST #12

On a motion of Councilman Learn, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 4 Frame, Root, Senn, Learn
 Nays 0

Resolved that the Town authorizes payment to CPL in the amount of \$28,379.66 for engineering services on reimbursement request #12 for the TAP grant.

RESOLUTION 32-2022

BLB ANNUAL AGREEMENT

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On a motion of Councilman Learn, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 4 Frame, Root, Senn, Learn
 Nays 0

Resolved that the Town approves the contract for bookkeeping services with BLB for 2022.

MOSQUITO SPRAYING

A contract with Cattaraugus County for mosquito spraying was discussed. No action taken. Tabled to next meeting.

RESOLUTION 33-2022

APRIL MEETING- BILLS

On a motion of Councilman Root seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that there will be no April meeting and the Town authorizes the April bills to be paid. Board members will stop into the Clerk's Office to audit bills and the resolution approving will be made at the May board meeting.

WEEDEN PARK CLEANER/CLOSER

Following a discussion regarding the open position for cleaning and closing Weeden Park daily, it was decided to ask the summer laborer to incorporate this into his job.

Resolution 34-2022

WEEDEN PARK USAGE

On a motion of Councilman Root seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town authorizes Randolph Area Baseball to utilize Weeden Park fields for practices and games as soon as a current Certificate of Insurance is received.

Resolution 35-2022

CLERK TRAININGS

On a motion of Councilman Root seconded by Councilman Learn, the following resolution was

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ADOPTED Ayes 4 Senn, Learn, Beach, Frame
 Nays 0

Resolved that the Town authorizes Town Clerk Gretchen Hind to attend all NYSTCA Regional meetings while she is serving as District Director. She is also authorized to attend NYSTCA Annual Conference April 23-27.

Resolution 36-2022

SCHEDULE PUBLIC HEARING ON COMPREHENSIVE PLAN

On a motion of Councilwoman Frame seconded by Councilman Root, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town schedules a Public Hearing for May 11, 2022 at 7:30PM to hear all those for and against the proposed Comprehensive Plan updates.

Resolution 37-2022

HIGHWAY SUPERINTENDENT TRAININGS

On a motion of Councilman Root seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town authorizes Cody Uhl to attend trainings March 29, April 12, 26 and May 10.

RESOLUTION 38-2022

BUDGET MODIFICATIONS & TRANSFERS

On a motion of Councilman Learn, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 4 Root, Senn, Learn, Frame
 Nays 0

Resolved that the Board authorizes the following budget modifications and transfers:

GENERAL FUND

Budget Transfers:

\$691.00 FROM A1990.4 - CONTINGENT

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\$691.00 TO A1910.4 – Special Items – UNALLOCATED INSURANCE

HIGHWAY FUND

Budget Transfers:

\$3,296.00 FROM DA5110.4 - GENERAL REPAIRS – CONTRACTUAL

\$3,296.00 TO DA9010.8 - EMPLOYEE BENEFITS - STATE RETIREMENT

BUDGET MODIFICATION

We resolve to increase the 2022 General Fund Town Wide expenditure budget by \$600 due to use of ARPA Funds for premium pay to the Assessors. This will increase budget lines A4039-ARPA Revenue and A1355.19 – ARPA – Assessors – Personal Services.

HIGHWAY

Budget Modification:

We resolve to increase the 2022 Highway Fund expenditure budget by \$1,310 due to the sales of scrap materials. This will increase accounts DA2650 – Sales of Scrap Materials and DA5130.4 – Machinery – Contractual.

We resolve to increase the 2022 Highway Fund expenditure budget by \$6,947 due to the receipt of insurance recovery monies. This will increase accounts DA2680-Insurance Recoveries and DA5130.4 – Machinery – Contractual.

Resolution 39-2022

EXECUTION SESSION

On a motion of Councilman Learn seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town enters into executive session at 9:25PM to discuss a particular employee.

Resolution 40-2022

EXECUTION SESSION

On a motion of Councilwoman Frame seconded by Councilman Root, the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

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Resolved that the Board returns to regular session at 9:45PM.

Resolution 41-2022

EMPLOYEE WAGE – WATER STIPEND REMOVAL

On a motion of Councilwoman Learn seconded by Councilman Learn the following resolution was

ADOPTED Ayes 4 Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town removes the \$.25 water stipend from Jason Beaver upon the expiration of his Water License April 30, 2022.

RESOLUTION 42-2022

AUDIT OF BILLS

On a motion of Councilwoman Frame, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 4 Beach, Senn, Frame, Learn
 Nays 0

ABSTRACT #3

General Fund	No. 60-79	\$17,737.57
Street Lighting District		1,215.76
Refuse District		535.75
Fire District		
Snow Removal		93.29
Highway Fund	No. 42-58	53,288.11
TAP CAPITAL PROJECT	No. 3	28,379.66
Sewer Fund	No. 21-24	4,093.13
Water Fund	No. 39-52	7,181.30

With no further business, on a motion from Councilman Beach, seconded by Councilwoman Frame, the meeting was adjourned at 9:48PM. Carried unanimously.

Gretchen A. Hind, RMC/CMC, Town Clerk

