



Job Title	Shipper / Receiver		Job # 1904023
NOC / NAICS	7452 / 332322	Date	April 25, 2019
Location	Newmarket: Bayview / Mulock	Wages	Competitive based on experience
Experience (Yrs.)	<input type="checkbox"/> 0-1 <input checked="" type="checkbox"/> 1-3 <input type="checkbox"/> 3-5 <input type="checkbox"/> 5+	Hours/Week	35+ hours/week
Employment Type	<input checked="" type="checkbox"/> Perm <input type="checkbox"/> Temp <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> FT <input type="checkbox"/> PT	Schedule Availability	Overtime may be required
Benefits Available After Probation Period	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes:		
Workplace / Physical Requirements	<ul style="list-style-type: none"> able to perform heavy lifting 		

Company
 Great opportunity to join a major supplier of building products across Canada at their Newmarket location.

Position Summary / Candidate Profile
 A warehouse opportunity working for a Metal Product Manufacturer located in Newmarket. This role is responsible for inbound/outbound shipments and an ideal candidate is organized and detail-oriented.

Job Duties
 We have an immediate opening for an experienced Shipper-Receiver with LTL experience for the Newmarket plant. The ideal candidate will be part of a team responsible for all inbound/outbound domestic and international shipments, loading/unloading of delivery trucks, completing proper documentation and processing of bill of ladings, warehousing of goods and periodic inventory counts.

- inbound/outbound domestic and international shipments
- loading/unloading trucks and moving product, equipment or bulk materials to proper locations in the warehouse using forklift, bed mover and or by hand
- completing proper documentation, and processing bill of ladings
- verifying accuracy of shipments and reporting any discrepancies or damage immediately to the Plant Manager
- preparing product for shipment by pulling, stacking, labelling, wrapping and staging material
- performing periodic inventory counts
- completing daily circle check inspection of forklift and bed movers, reporting any concerns to maintenance immediately.
- general housekeeping, keeping assigned area clean, free of debris and garbage
- complete incident reports in relation to health and safety issues or material damages

Requirements / Candidate Profile

- Forklift experience and a valid certification preferred**
- able to perform heavy lifting**
- ability to work well both independently and in a team environment
- strong verbal and written communication skills
- excellent organizational/time management skills
- attention to detail a MUST
- able to work in a fast paced/high demand environment
- accuracy, dependability, integrity, adaptable/flexible, problem solver and forward thinker
- be able and willing to work overtime when required

How to apply
To apply please submit resume to HRQR@rnccs.ca for pre-screening and consideration.
Include a note indicating why you are a good fit for this position.

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