

Application for Employment

Position(s) applied for _____

Date of Application ____/____/____

Name _____

last first middle

Address _____

street city state zip

Telephone: home() - cell () - _____

If you are under 18, can you furnish a work permit?..... yes no

Date available for work ____ / ____ / ____

Type of employment desired: Full-Time Part-Time Temporary

Employment History List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

from	to	Employer	telephone () -
job title		address	
supervisor		reason for leaving	
from	to	Employer	telephone () -
job title		address	
supervisor		reason for leaving	
from	to	Employer	telephone () -
job title		address	
supervisor		reason for leaving	
from	to	Employer	telephone () -
job title		address	
supervisor		reason for leaving	

Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work

Educational Background

name and location	years completed	did you graduate		course of study
		major	degree	
High School				
College				
other				

References

name	telephone	years known
	() -	
	() -	
	() -	
	() -	
	() -	

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Signature of Applicant _____

Date ____/____/____