

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: October 9, 2018**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member  
Mr. Greg Iiams, Council Member  
Mr. Jason Richter, Street & Water Laborer

Minutes: September 24, 2018 Meeting  
*Ms. Libby Stidam moved to approve the September 24, 2018 minutes as submitted.*  
*Ms. Mary Herring seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*  
*The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*  
*Ms. Mary Herring seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 3 yeas – 0 nays*

**REPORTS:**

- A. Work List Update  
The board was provided an updated work list.
  
- B. Water Loss Reports  
The board reviewed the September water loss report showing a 19.4% loss.

**ADJUSTMENTS:** None

**RESOLUTIONS:** None

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:**

**OLD BUSINESS:**

- A. Electrical Upgrades at the Water Plant  
Area Energy should be finished with the project today. They also repaired the lift station pumps.
  
- B. Asset Management Plan  
In the absence of Mr. Albert, there was no new information. Mr. Weidner provided the board with information from the Ohio EPA website outlining the requirements, deadlines, and forms that need to be completed for the plan.
  
- C. Hydrant Flushing  
No other hydrants have been flushed since the prior meeting.

- D. Fence Around New Well  
Reichert Excavating will be looking at the area to prepare a quote.
- E. New Generator Quotes  
Area Energy still working on quote. Dale hasn't heard back from WW Williams. It was suggested that Link Construction be contacted to see if they know of any other companies that can prepare a quote. It is also still unknown if this would need to be engineered.
- F. Paint Chipping on North Water Tower  
Leary has not been in town yet.
- G. Jon Messenger, Acct. 4965-5-RO, 72-R-Lot  
No updated information on the repair/replacement of the meter pit & setter.
- H. Spend-A-Day Meter – 9481 Orchard Isl. Rd. – Meter Replacement  
It is unknown if a new meter has been ordered.
- I. High Speed Internet  
Spectrum (Time Warner) has completed the installation.
- J. Dale Albert Registration/Contract Submittal with EPA  
Dale has completed his application as a registered contractor with the Ohio EPA and it was submitted along with a copy of his contract with the Village of Russells Point.
- K. Coliform Sampling Plan  
The sampling plan had to be updated because one of the sampling sites had changed. The updated plan has been sent to the EPA.
- L. GAC Media  
The GAC media regeneration is still not required based on the most recent results and can be extended to the first quarter of 2019.
- M. Road Repairs to Water Plant  
Mr. Wallace noted that Washington Township is interested in pursuing the raising of the road leading to the water plant. The plan is to split the cost of repairs with the township. An estimate from Hurley Excavating for a portion of the repairs was provided at a cost of \$40,686.09. This estimate is for base materials and labor only. Reichert Excavating has also been asked to prepare a quote.
- N. Leak Repair – 900 Block of SR 708  
Mr. Richter reported that it was the intention of Mr. Albert to wait to schedule a directional bore to complete the project until another leak repair is complete on Wedge Island.
- O. Miles Leak Detection - Repairs  
Mr. Richter reported that all of the leaks found during the village wide leak detection have been repaired with the exception of the Concession Stand at the IL High School.

**NEW BUSINESS:**

- A. CUSI User Group Meeting  
Mr. Weidner reported that CUSI (utility software company) is having a user group meeting on Wednesday, November 7, 2018 in Columbus. Mr. Weidner would like to have permission for he and the water clerk to attend the meeting. There is no registration fee to attend so the only costs associated with the meeting is time and travel expense.

*Ms. Pat Cochenour moved to approve the expense for the water clerk and fiscal officer to attend the CUSI user group meeting. Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea*

*The motion passed: 3 yeas – 0 nays*

**B. BPA Meeting with Council**

The board agreed to attend the next council meeting to ask for an executive session to discuss the employment of village employees.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:16 p.m.

Next Meeting Date: **Monday, October 22, 2018**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_