



Sparks Academy

Registration and Enrollment June 2019

Below is the registration form for June 2019 summer session. One student per registration please. All summer classes are \$50 (except D&D). Tuesday & Wednesday 1/2 days are considered 1 class. Payment due on or before the first day of class. Thank you.

Student Name: _____

Birth date: _____

Address: _____ City, State, Zip: _____

Home Phone: _____ Parents Name: _____

Work/Cell Phone: _____ Email : _____

Allergies: _____

Special Considerations/Needs: _____

Classes: (check class or classes in which student will be participating)

10:00-11:00am (M/T/T) Language Experience Role Playing (ages 6-8) _____

10:00-11:30am (W) Sparks ½ day AM class (ages 6-8) _____

11:30-12:00pm (W) Lunch/Recess (ages 6-8) _____

12:00- 1:30pm (W) Sparks ½ day PM class (ages 6-8) _____

1:30-2:30pm (M/W/T) Exploring Art (ages 12-14) _____

11:00-12:30pm (T) Sparks ½ day AM class (ages 10-14) _____

12:30-1:00pm (T) Lunch/Recess (ages 10-14) _____

1:00-2:30pm (T) Sparks ½ day PM class (ages 12-14) _____

12:00-1:30pm (M) D & D (\$5 per meeting-meets weekly in June) _____

12:00-1:30pm (T) D & D (\$5 per meeting-meets weekly in June) _____

I have read, fully understand, and agree to the policies and procedures Sparks Academy. I hereby give the staff of Sparks Academy permission to see that the above named student(s) receives treatment in the event of an emergency. **In the event of an injury on the property or playground, Urban Preparatory and Sparks Academy will not be held responsible.** I hereby give Sparks Academy permission to use the above named student's work or photos of said student for promotional purposes. This includes but is not limited to advertisements, Internet (Facebook or www.sparkscuriosity.com only), displays, and bulletin boards.

Signature

Date

Sparks Academy

Policies & Procedures

Sparks Academy parent/volunteer visitation policy & procedure

Regular School Visits - All parents are encouraged to visit the school regularly throughout the school year to volunteer, participate in a classroom visit, or conduct a parent/teacher/student conference. To ensure the safety of our students, the following protocol is required when visiting the school:

- All visitors must pre-arrange visits with the classroom teacher.
- All visitors are expected to treat students and staff with kindness and respect. In the event, a visitor becomes disrespectful or interferes with the normal operation of the school, s/he will be asked to leave the school premises. The director may also, at her discretion, prohibit someone from entering the school building or coming onto the school grounds.

In the case of a criminal record of any kind, a background check through the KBI and the CANIS (paid for by the petitioner) is required before visiting Sparks Academy while students are present.

All final decisions regarding a parent/volunteer visiting the classroom, while students are present, is at the discretion of the director (Julie Price). Sparks Academy is a private school and we reserve the right to protect our students as we see necessary. Grievances regarding these policies must be submitted in writing.

Julie Price, Sparks Academy

Canceled Classes

In the event of canceled classes, due to inclement weather, illness, or emergency, I will post on Sparks Family FB page and send messages individually through Facebook messenger. If I don't receive verification that you received the message, I will send a text.

Personal electronic devices

Use of individual handheld devices is up to parent discretion. If you are sending a device to Sparks with your student, please discuss with them your guidelines for their usage of the device.

Registration and Tuition

Please fill out the registration form completely – this information could be vital in the event of an emergency. Summer sessions are 2 weeks, except D&D. Payment is due on or before the first day of class for the session. Sparks Academy accepts payment through Facebook, Paypal, check, or cash. Class size is limited so unpaid registrations will be honored until the first class of the session unless other arrangements have been previously agreed upon by Sparks Academy.