

Coral Community Charter School Governance Council

September 24, 2019

5:30 pm

4401 Silver Ave SE

Albuquerque, NM 87108

MINUTES

Attending GC Members: Keren Fenderson, Mary Merchant, Freeman Leaming, Mike Reeves, Lynnette Martinez, Ashley Sarracino via phone

Guests: Ms. Bachman, Abby Lewis, Danette Madrid, Katy Sanchez, Julia Weeks, Susan Steketee, Elizabeth Romero, Reid Nunn, Heather Sickenger, Cristal Wilson

Absent GC Members: Krista Martinez

Meeting was called to order with a quorum at 5:41 pm by Freeman Leaming.

Upon motion by Mary Merchant and second by Mike Reeves, the agenda was approved with vote with making an adjustment to the order of the moving item VIII item 4 moves to before II, Keren Fenderson, Mary Merchant, Freeman Leaming, Mike Reeves, Lynnette Martinez, Ashley Sarracino voted in favor. No votes in the negative.

Minutes of meeting on August 27 were presented for approval and discussed; upon motion to approve the minutes with changes made by Mary Merchant and second by Ashley Sarracino, the minutes of the meeting were approved by vote from Keren, Fenderson, Mary Merchant, Freeman Leaming, Ashley Sarracino. Mike Reeves and Lynnette Martinez abstained from the vote due to absence at last meeting. No votes were cast in the negative.

Governing Council member nominee was presented to the Board. Ms. Sue Steketee has attended board meetings in the past and has an education background. Members of the board asked Ms. Steketee questions. Motion by Mary Merchant to approve Ms. Steketee as a member of the governing council, second by Lynnette Martinez. All votes in the affirmative. No votes in the negative.

BUDGET/FINANCE COMMITTEE

Board discussed proper order for procurement and asked questions. It was reiterated that a purchase order must precede the date a contract is signed.

July financials – upon motion by Mary Merchant and second by Mike Reeves, July financials were approved by vote from Keren Fenderson, Mary Merchant, Mike Reeves, Lynnette Martinez, Ashley Sarracino. Freeman Leaming voted against approving the July financials but did not state why.

BARS:

Danette Madrid presented information on the BARs 7IB IDEA-B and 9IB.

A motion to approve the 7IB IDEA-B BAR noticed on the agenda as presented was made by Mike Reeves and seconded by Freeman Leaming, the BAR was approved by vote from Keren Fenderson, Mary Merchant, Freeman Leaming, Mike Reeves, Lynnette Martinez, Ashley Sarracino.

A motion to approve the 9IB BAR noticed on the agenda as presented was made by Mike Reeves and seconded by Freeman Leaming, the BAR was approved by vote from Keren Fenderson, Mary Merchant, Freeman Leaming, Mike Reeves, Lynnette Martinez, Ashley Sarracino.

Foundation financials – all questions for the Foundation financials can be directed towards Ms. Bachman to pass along to the Foundation.

CLOSED SESSION

A motion that “Pursuant to Section 10-15-1(H)(2) NMSA 1978, “the Board will meet in closed session to discuss limited personal matters.” was made by Mike Reeves and seconded by Freeman Leaming. Approved by vote of Keren Fenderson, Mary Merchant, Freeman Leaming, Mike Reeves, Lynnette Martinez, Ashley Sarracino. No votes were cast in the negative.

The Board returned to Open Session. No matter other than that on the agenda was discussed and no votes were taken.

FACILITY COMMITTEE

No update.

AUDIT COMMITTEE

No update.

ACADEMIC COMMITTEE

No update.

EXECUTIVE DIRECTOR SUPPORT COMMITTEE

Executive Director Report –

Ms. Bachman discussed the APS Site Visit on 9/26/19, and three grants were submitted for the school.

GOVERNANCE COMMITTEE

POLICIES:

A motion to approve the Facility Rental Policy & Agreement and implement \$5.00 per hour for nonprofit organizations and \$25.00 per hour for for-profit organizations was made by Mary Merchant and seconded by Lynnette Martinez, the policy was approved by vote from Mary Merchant, Freeman Leaming, Keren Fenderson, Lynnette Martinez. Ashley Sarracino voted no. Sue Steketee and Mike Reeves abstained.

A motion to approve the Volunteer Policy update as presented was made by Mike Reeves and seconded by Freeman Leaming, the policy was approved by vote from Mary Merchant, Freeman Leaming, Keren Fenderson, Mike Reeves, Lynnette Martinez, Ashley Sarracino. Sue Steketea abstained.

NEW BUSINESS/HAPPENINGS

The next meeting will be held on October 29th, 2019 at 5:30 pm.

ADJOURNMENT

The meeting adjourned at 8:31 pm.

Governance Council Secretary Signature

DRAFT