

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

**Ruth Mullett**  
**Acting Clerk**  
[belbroughtonpc@live.co.uk](mailto:belbroughtonpc@live.co.uk)  
**07967 501932**

**167 Bromsgrove Road**  
**Hunnington**  
**B62 0JU**

**To Members of Belbroughton and Fairfield Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 6<sup>th</sup> June 2022, 7.00pm at Fairfield First School

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**BUSINESS OF THE AGENDA**

**1. APOLOGIES**

Council to receive apologies and to approve the reason for absence

**The meeting will be adjourned for Public Question Time**

**The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.**

**2. DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

- 2.3 To declare any Other Disclosable Interests in items on the agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. **DISPENSATIONS**

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak in the meeting during the consideration of the item

4. **MINUTES OF THE PREVIOUS MEETING**

- 4.1 To approve the Minutes of meeting held on 9<sup>th</sup> May 2022 (**Attached**)

5. **REPORT – FOR INFORMATION ONLY**

- 5.1 To receive Chairman's Report

- 5.2 To receive Planning Committee Report from meeting held on 16<sup>th</sup> May 2022 (**Minutes attached**)

19/000056/CM – Pinches Phase 4 Quarry – Cllr. Danks

- 5.3 To receive Finance Committee Report from meeting held on 16<sup>th</sup> May 2022 (**Minutes attached**)

6. **TO APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE**

- 6.1 Adoption of The Financial and Investment Strategy (**Attached**)

7. **INTERNAL AUDIT**

- 7.1 To note the report from the Internal Auditor and consider any actions arising from the report (**Attached**)

8. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

- 8.1 To approve the Annual Governance Statement for 2021/22 (**Attached**)

9. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

- 9.1 To consider and approve the Accounting Statements for 2021/22 (**Attached**)

10. **DISTRICT COUNCILLOR'S**

- 10.1 To receive report of District Councillor's – Cllr. May and Cllr. Sherrey

11. **COUNTY COUNCILLOR'S**

- 11.1 To receive report of County Councillor's – Cllr. May and Cllr Webb

12. **TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS**

- 12.1 To receive Clerk's Outstanding Actions List and provide update (**Attached**)

- 12.2 Reports for parish magazine – to agree article

- 12.3 As recommended by Worcestershire CALC to adopt the new Local Government Association – Model Code of Conduct 2020 (**Attached**)

13. **HIGHWAYS/MAINTENANCE**

- 13.1 To **RESOLVE** to agree purchase of new Christmas lights and to agree location

- 13.2 To receive update on Parking in Fairfield Working Party/Speeding Traffic

- 13.3 Smartwater signage – to receive update

- 13.4 To discuss the removal of the large conifer Christmas Tree on Belbroughton Village Green and replacement with Platinum Queen's Jubilee Tree – to receive update

- 13.5 The height of the larger conifers corner of Wood House Orchard – to receive update  
13.6 **20's Plenty for Worcestershire Campaign** - To discuss/**RESOLVE** to pass the following motion "Belbroughton and Fairfield Parish Council supports the 20's Plenty for Worcestershire Campaign and calls on Worcestershire County Council to implement in Belbroughton and Fairfield; and will write to Worcestershire County Council to request 20mph speed limits on streets throughout Worcestershire where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable roads users allows a higher limit".
14. **TO RECEIVE REPORT OF PARISH COUNCILLORS**  
Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **RECRUITMENT OF NEW CLERK AND RFO**  
15.1 To receive update on recruitment of new Clerk and Responsible Financial Officer
16. **DATE OF NEXT MEETING – 4<sup>th</sup> July 2022, 7.00pm, to be held at Fairfield First School**
17. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business transacted: -
- 17.1 **FAIRFIELD VILLA LEASE NEGOTIATIONS**  
To receive update on proposed one year extension to the existing Fairfield Villa Lease



Signed.....  
Ruth Mullett, Acting Clerk to the Council  
31<sup>st</sup> May 2022