

Appleton Library March Minutes  
March 20, 2019

The meeting was called to order at 7:03 pm on March 20, 2019. Trustees present were Margaret Wilson, Victoria Bucklin, Jessica Pearson, Nancy Brown, Annabel Turnbull, Patti Chapman and Jessica Whitworth. Library Coordinator Julie Sells was not present. Select Board Representative, Heather Wyman was present.

Minutes: Victoria Bucklin made a motion to accept the February minutes. Margaret seconded the motion and all members of the board were in favor.

Treasurer's Report: The board looked over our investment accounts and their current value in the stock market. Overall, there was growth in the investments when compared to their previous values even while taking into consideration that the stock market trended down earlier in year. The stock market is now rising making our investments more promising. Margaret made a motion to accept the treasurer's report, Heather Wyman seconded it and all were in favor.

Coordinator's Report: Julie Sells was not able to attend the meeting. A Library Coordinator's Report was provided. There were no discussion items on the report.

Action between Meetings:

Victoria looked into purchasing a dolly for our stacking chairs. She found a dolly that holds 25 chairs for about \$70.00 that sells on Amazon. The board agreed to purchase the dolly. Margaret will order the dolly. Heather talked with Ryan Lanphere about the paver stones. He said he will be by to fix them soon.

Old Business:

1. Barns, Blooms, and Books: Jessica Whitworth will chair the fundraiser organization. Victoria agreed to help with advertising. Jessica Pearson will also help via emails and phone calls. All the board members will chip in to help while Jessica W is the point person for the organization. We also ask volunteers of the library to help us with organizing this event. The date of the event will be Sunday, July 21 from 11am-3pm.

New Business:

1. Work on Vision Statement: The board discussed ideas for the library's vision statement. We came up with a simple statement that encompasses the library's vision for our community: Our vision of Appleton is a thriving, interconnected, rural community.
2. Selling Food/Drinks Policy: We read over the first draft of the library's Food/Drink policy. We will have the second reading of the policy at the next meeting to add amendments.
3. Treasurer's Computer: Patti researched purchasing an Apple MacBook laptop for

the specific use of the treasurer on which to use Quickbooks software and keep financial records. MacBooks are expensive, even used. We discussed the option of buying a new and less expensive computer make and then buying a new version of Quickbooks compatible with a Dell or HP laptop. We researched this idea and found no software to purchase for other laptops as Quickbooks is pushing for all online subscriptions and phasing out the hard copies of the software. Therefore, the board would like to make an appeal for a MacBook laptop new or used to be donated to the library for the treasurer's use. Currently, our treasurer is borrowing a Mac laptop to do the library's finances. In time, that laptop will need to be returned to its proper owner. Temporarily, we can put Quickbooks on the library's circulation desk computer. We will also look into creating a new fundraiser that can specifically raise funds for the new laptop.

Items for April 17, 2019 meeting:

1. Work on Mission Statement.
2. Second reading of Food/Drinks Policy
3. BB& B update
4. Treasurer's computer update

Jessica Pearson made a motion to adjourn meeting at 8:45 pm. Jessica Whitworth seconded the motion. All were in favor.

Respectfully submitted,

Jessica Pearson

03/20/2019