

**Bexar County
Emergency Services District No. 10
Meeting Minutes
December 21, 2015
7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Gardendale Volunteer Fire Station located at 6658 E. Houston Street on December 21, 2015 beginning at 7:00 P.M. The following was discussed;

1. Commissioner Kelley called the Bexar County Emergency Service District No. 10 meeting to Order at 7:00 PM and established a Quorum. Commissioner C. Kelley were unable to attend.
2. Citizen Public Forum. (3 minute time limit per individual.) There weren't any citizens present to speak during this segment.
3. Approval of the meeting minutes from the September 17, 2015 meeting. Minutes were not available and approval was differed to the next meeting.
4. Discussion, updates and/or action on the following items;
 - a. Discussion and appropriate action on the resignation of Gill Perez. After discussion between the commissioners and the investigation being conducted by the Texas Rangers, Commissioner Gray motioned to accept the resignation, second was made by Commissioner Lazar. Motion carried by a vote of 4/0 in favor.
 - b. Discussion and appropriate action to retain Robert Hogan, Fire Chief of the Gardendale VFD for no salary and as a volunteer, to continue integrating assets and members of the Gardendale Volunteer Fire Department into the Bexar County Emergency Services District No. 10 entity. Commissioner Lazar motioned to retain Robert Hogan, second made by Commissioner Yates. Motion carried by a vote of 4/0 in favor.
 - c. Discussion and appropriate action to allow Robert Hogan the ability to access, for information only, the financial records and act on behalf of the direction of the ESD commissioners in the daily and monthly operations including working with ESD #10 Lawyer Ken Campbell on action item 4b. Commissioner Yates motioned to allow Robert Hogan, second made by Commissioner Lazar. Motion carried by a vote of 4/0 in favor.
 - d. Discussion and appropriate action on the renewal of the P.O. Box for the district. Commissioner Lazar motioned to not renew the P.O. Box and have the address changed to 6658 E. Houston Street San Antonio, Tx. 78220, second made by Commissioner Gray. Motion carried by a vote of 4/0 in favor.
 - e. Discussion and appropriate action on Grand Jury Subpoena received on 12/15/2015 for records request. No official action required after discussion of the Subpoena received by Commissioner Kelly. Robert Hogan will work with Texas Ranger to prepare the requested documents.

- f. **Discussion and appropriate actions to close the bank account at Schertz Bank and move the money to the Frost bank account. Commissioner Lazar motioned to close the account at Schertz and deposit the money to the general account, second made by Commissioner Yates. Motion carried by a vote of 4/0 in favor.**

5. **Items of Interest to the Board by the Gardendale Volunteer Fire Department Chief.**
 - a. **Run Report. The Chief gave the board a copy of the run report for September October and November. He spoke briefly on the calls the department responded to.**
 - b. **Presentation of current budget and bills that were paid over the past 3 months. The Chief presented the board with copies of the financials and receipts for September, October and November.**
 - c. **Report by the Fire Chief on any items that the District should be made aware of. No additional information to report.**

6. **Financial Report.**
 - a. **Review of Tax Revenues received to date. Mr. Hogan summarized and reviewed the revenues and expenditures of the District with the Board. There were no issues with any of the financials.**
 - b. **Review and appropriate action to pay the bills for the District. No bills were presented for payment.**
 - c. **Review and appropriate action approving the bills of the Service Provider and monthly payment to the Service Provider for their services to the District. Commissioner Lazar made a motion to approve the bills of the service provider and monthly payment for \$70,0000 for the months of October, November and December, second was made by Commissioner Yates. Motion carried by a vote of 4/0 in favor.**

7. **Determine date, time and possible agenda items for next meeting. The next tentative scheduled meeting will be on January 11, 2016. There was nothing to add to the agenda at this time.**

8. **Adjourn. With no further business before the Board, the meeting was adjourned at 9:14 PM.**

Attest:

Mr. Robert Hogan

Ms. Janice Gray Secretary