

INFORMATION CHECKLIST FOR REAL ESTATE PURCHASES

1. Name, address and marital status of the Seller(s):

Name	Street Address	
City	State	Zip

Marital Status _____

Name	Street Address	
City	State	Zip

Marital Status _____

2. Name, address and marital status of the Buyer(s):

Name	Street Address	
City	State	Zip

Marital Status _____

Name	Street Address	
City	State	Zip

Marital Status _____

3. Address and legal description of the property being sold:

Street Address _____

City	State	Zip
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(Attach Legal Description)

4. Tax mailing address (if different from the property being sold):

Street Address

City

State

Zip

5. Purchase price and terms of payment:

6. Earnest Money/Deposit: _____

7. Costs Attributed to Buyer/Seller:

- a. Title Charges: _____
- b. Escrow fee: _____
- c. Deed recording: _____
- d. Financing charges: _____
- e. Attorney fees: _____

8. Contingencies for purchase such as financing, home inspection, etc.: _____

9. List of personal property that will remain with the real estate (i.e. appliances or window treatments): _____

10. Date of closing: _____

11. Name of real estate agent (if any): _____

12. Possession: ____ Immediate upon closing, or ____ days after closing.