

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 22, 2017

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Contracted License Holder

Minutes: May 8, 2017 Meeting

Mr. Greg Iams moved to approve the May 8, 2017 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Mr. Greg Iams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Work List Update

Mr. Albert provided an updated list dated May 22, 2017.

B. April Water Loss Report

The board reviewed the April water loss report showing a 20.3% loss. This includes approximately 43,200 from the leak at the municipal building that has been repaired.

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. National Church Residence

A representative from National Church Residence called to inform the water clerk that payment will be made in full.

B. Work Orders – Follow up

Roger Wright, Lot 40 Holiday Isle: Mr. Albert noted that there is access under the trailer by a panel in the skirting approximately ten foot down from the meter. He will inform the other workers of the location.

Larry Lester, Lot 27 Holiday Shore: The meter is now uncovered.

William Burton, 234 Fairview: Meter pit and setter has shifted however, Mr. Albert said that the service could be turned off at the curb stop or a ring could be removed on the meter pit to get to the turn off valve.

C. Clear Well Float Repair

Area Energy has installed new floats in the clear wells.

D. Diaphragm Repairs

ML Tech has replaced the diaphragms in the softener system.

E. Water Tower Signal Repairs

There are still issues with the water tower signal. SCADA Tech will be contracted to inspect the equipment. Mr. Albert still feels there is an issue with the phone line.

F. Security System

Habitec Security has quoted \$528.82 to install the additional camera at the water plant. Other quotes will be obtained and presented in the future.

NEW BUSINESS:

A. Theft of Utility, 110-B Grand Ave.

It was discovered that this property was turned off for non-payment however, recent meter reading showed usage and it was found to be turned back on. The meter has been turned off and locked, and a copy of the rules and regulations regarding theft of utility was placed on the door.

B. Budget Changes

The board reviewed the current budget balances. Due to some of the unexpected costs at the plant additional funds will need to be appropriated in the areas of filtration, pumping, and capital outlay. The Fiscal Officer will present these budget changes to the Finance Committee at the next meeting.

C. CCR Report

Mr. Albert is working on the CCR Report.

D. Contingency Plan

Mr. Albert is working with RCAP to update the contingency plan for the City of Kenton and he will see if they are able to help update the plan for the village. There are federal grants available to help pay for costs associated with updating the plan to meet current requirements.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:08 p.m.

Next Meeting Date: **Monday, June 12, 2017**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____