

**Meeting of Council of the Rural Municipality of Grayson No. 184 Held the 11th day of  
January, 2018 in the Municipal Office at Grayson, SK**

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**Present:** Reeve: Harvey Mucha  
Councillor Division 1 – Dustin Grant  
Councillor Division 2 – Mike Lang  
Councillor Division 3 – Roger Ell  
Councillor Division 5 – Trent Duczek  
Councillor Division 6 – Dave Graff  
Administrator – Darlene J. Paquin

Absent:  
Councillor Division 4 – Reinier deVries

Council then reviewed the Pecuniary Interest Legislation, Code of Ethics – As a Member of the Rural Municipal Council, Confidentiality. Councillors received a copy of the Council Member’s Handbook and the Prairie and Forest Fire Act, 1982

**Call to Order:** A quorum present Reeve Mucha called the meeting to order at 9:00 a.m.

**Delegations** Nil

**Agenda** 1/18 **D. Graff:** That the agenda be accepted as presented. **Carried**

**Minutes** 2/18 **T. Duczek:** That the minutes of the regular meeting of Council held on December 13th, 2017 be approved. **Carried**

**Financial Statement:** 3/18 **M. Lang:** That the bank reconciliation and statement of financial activity for the month of December, 2017 be accepted as presented. **Carried**

**Correspondence** 4/18 **D. Graff:** That the correspondence presented to Council, now be filed. **Carried**

**Business:**

**Remuneration** 5/18 **R. Ell:** That the rate of remuneration for Council meetings be set at \$200.00 per day, with mileage set at .55 cents per kilometer for travel expense for 2018 **Carried**

6/18 **R. Ell:** That the rate of remuneration for committee meetings (min. of 4 hours), office supervision, and supervision of public works be set at \$200.00 per day (based on an eight hour day), plus .55 cents per kilometer for traveling expense for 2018. **Carried**

7/18 **R. Ell:** That the Council and the Administrator be paid \$50.00 per day for “out of pocket expenses”, plus rooms and further that the rate of remuneration for meetings held outside Municipality boundaries be \$200.00, and furthermore that those vehicles transporting Council and/or the Administrator be paid \$150.00 for a return trip to Regina or \$300.00 for a return trip to Saskatoon for Conventions. Any other meeting mileage is charged at .55 cents per kilometer for the year 2018. **Carried**

8/18 **R. Ell:** That \$75.00 per night be paid to any Council member/Administrator for room and board during Convention for 2018 instead of a hotel room. **Carried**

**Bond** 9/18 **M. Lang:** That Council acknowledges that the Administrator, D. Paquin, has a bond for the amount of \$25,000 under the SARM Fidelity Bond Self Insurance Plan as per Section 113 (3) of the Municipality Act. **Carried**

**Sick Pay** 10/18 **M. Lang:** That the R.M. employees are allowed 1.25 days per working month for sick leave for the year 2018. **Carried**

**Insurance** 11/18 **H. Mucha:** That the Municipality participate and pay - SARM Liability Insurance; SARM Excess Liability Insurance; and SARM General Property Insurance for the year 2018. **Carried**

**Insurance/Plans** 12/18 **H. Mucha:** That the Municipality participate and pay – SARM Short Term Disability; SARM Long Term Disability, Health and Dental and Group Life Insurance (coverage 25,000) for employees for the year 2018. **Carried**

**Memberships** 13/18 **D. Graff:** That the Municipality participate and pay - Saskatchewan Association of Rural Municipalities; Rural Municipal Administration Association; Regina District Association; East Central Transportation Planning; PARCS (Hamlets). Federal Canadian Municipalities and APAS for the year 2018. **Carried**

**Donations** 14/18 **T. Duczek:** That the Municipality donate to Crime Stoppers (\$200.00), Sask. Tip (\$100.00) and Stars Ambulance (\$1,500.00) for the year 2017. **Carried**

**Bylaw Officer** 15/18 **M. Lang:** That the Municipality hire Commissionaires (Bylaw Officer) from May 14<sup>th</sup> to September 15<sup>th</sup>, 2018 for approx. \$2,500.00 plus GST. **Carried**

**Building Inspectors** 16/18 **M. Lang:** That the Municipality contract H.K. Kolodziejak as the Building Inspector for residential properties and Pro Inspections from Regina for commercial properties for 2018. **Carried**

**Meeting Dates** 17/18 **R. Ell:** That the regular Council meetings for the year 2018 be held in the Rural

Municipality of Grayson No. 184 office building at 131 Taylor Street, Grayson, Saskatchewan on the second Wednesday of each month at 9:00 a.m.

Subject to change and further as per section 124(1) of the Municipality Act that the method of giving notice is by either mail, email, telephone, or fax as per specified by Council members. **Carried**

- Fire Chief** 18/18 **R. Eil:** That Tyson Lowenberg and Clay Bennett – Co - Fire Chiefs are appointed for the Hamlets of Exner Twin Bay, Moose Bay Resort, Greenspot Resort, Sunset Beach, and the R.M. of Grayson No. 184 for the year 2018. **Carried**
- Fire Fighters** 19/18 **R. Eil:** That the following is a list of volunteer fire fighters: Jeremy Mayes, Shaun Bleich, Devin Kuntz, Scott McMillen, Jordan Haas, Trent Duczek, Neil Ottenbreit, Jody Fuchs, Tyson Ottenbreit, Madison Blackstone, and Riley Ottenbreit for Hamlets of Exner Twin Bay, Moose Bay Resort, Greenspot Resort, Sunset Beach, and the R.M. of Grayson No. 184 for the year 2018. **Carried**
- Workers Comp** 20/18 **D. Graff:** That the 2018 Saskatchewan Workers Compensation premium rate of G3109 Rural Municipality \$.89; be acknowledged and further the R.M. cover the Councilors and the Reeve for \$34,764 coverage each and the workers for their current wages. **Carried**
- Library** 21/18 **H. Mucha:** That the Municipality acknowledges the 2018 levy of \$6,604.80 for the Regional Library. **Carried**
- Fuel** 22/18 **H. Mucha:** That the Municipality purchase the diesel and gas fuel from Prairie Cooperative Ltd. of Melville for the year 2018. **Carried**
- Snow Plow Policy** 23/18 **M. Lang:** That the Municipality assumes the cost of snowplowing designated Municipal roads for the 2018 Winter Season. The cost to be budgeted in the 2018 budget and the following regulations to apply:  
a. The Councillor for each Division to be responsible for ordering the plow through the R.M. Foreman  
b. School bus routes have first priority  
c. All private plowing including driveways to be paid for by the ratepayers as per custom rate work. **Carried**
- Board of Revision** 24/18 **H. Mucha:** That the Municipality hire Gord Krismer Consultant Firm to conduct the Board of Revision for the year 2018 with a retainer fee of \$150.00 plus GST. **Carried**
- Elections:** 25/18 **H. Mucha:** That the following appointment is made: Darlene Paquin - Returning/Nomination Officer. **Carried**
- 26/18 **D. Graff:** That the R.M. Council requests the Returning Officer to establish an Advance Poll/Polls for the convenience of persons who would otherwise be unable to cast their votes on the day fixed for the election. **Carried**
- 27/18 **D. Graff:** That the Election Officers for the election to be paid \$25.00 per hour. **Carried**
- 28/18 **D. Graff:** That the R.M. will do mail in ballots as per Municipal Act. **Carried**
- Deputy Reeve** 29/18 **H. Mucha:** That the R.M. Council appoints Dave Graff as Deputy Reeve for the year 2018. **Carried**
- Signing Authorities** 30/18 **R. Eil:** That the signing authorities for the Rural Municipality of Grayson No. 184 as per section 115 (5) Municipal Act must be signed by the Administrator and one of the following: Reeve or Deputy Reeve or Councilor Trent Duczek. **Carried**
- Overweight Permit** 31/18 **R. Eil:** That the Municipality charge \$100.00 to non-ratepayers and nil to ratepayers for overweight permits, subject to permission from the Division Councillor/or Reeve for the area being traveled on. **Carried**
- Custom Work** 32/18 **R. Eil:** That the following custom rates for 2018 are set at:  
**Tractor/Mower** – Ratepayer - \$100.00 per hr. (private driveways)  
**Tractor and all other attachments** – Ratepayers - \$100.00 per hr. (private driveways)  
**Motor Grader** – Ratepayer - \$100.00 per hr. (private driveways)  
**Village of Dubuc, Waldron, Grayson** will be charged - \$115.00 per hour  
**Sander** - \$100.00 per hour plus cost of sand  
  
Minimum Charge is one hour unless grader is going by. Special trips – charges minimum one hour or time from the shop return  
Custom work to be approved by Councilor in the Division. Work orders need to be filled out and forwarded to the R.M. Office. **Carried**
- Charges** 33/18 **M. Lang:** That the general fees of the R.M. of Grayson No. 184 for the year 2018 are set as follows:  
**Photocopying** - \$.10 per sheet  
**Tax Certificates** - \$20.00 (up to 4 properties – 1 page)  
  
**Maps** - \$10.00 colored  
- \$10.00 Homestead Maps  
- \$10.00 black and white

- Mail items above are \$12.00 per map

**Faxes** - \$1.00 per sheet

**Copy of Minutes** – \$30.00 per month (hard copy only)

**Assessment Sheets** - \$10.00 per parcel

**Assessment Appeals** - \$200.00 per appeal

**Rat and Mice Poisons** – Agricultural Ratepayers only: 50% cost

**Gopher Poison:** Ratepayer pays for 100% of the cost

**Policy Gravel:** R.M. does not sell gravel to ratepayers or non-ratepayers

**Policy Culverts:** R.M. does not sell culverts to ratepayers or non-ratepayers

**Dust Control:**

1. **Ratepayers:** That the R.M. Dust Control Policy is to place dust control in front of the yards with the ratepayers paying 50% (exception of Reg Clauson, Ryan Freed farm sites that the R.M. pays 100% due to the gravel truck route)
2. **Hamlets:** Hamlets pay 100% of the dust control costs

**Carried**

**Construction Rate**

**34/18 D. Graff:** That the following construction rates for the 2018 year be set as follows:

- Fence Policy** – Removal of Fence - \$1,000.00 per mile
  - Replacement of Fence (3 wires) - \$5,000.00 per mile
  - Electric Fence - \$500.00 per mile

**Borrow Pits** – as per land/crop value at the time – per acre

**Crop Damage** – as per crop value at the time - per acre

**Land** – as per land value at the time – per acre

**Carried**

**Appointments:**

**35/18 D. Graff:** That the following appointments be made for the year 2018 (as per Section 56 of the Council Procedure Bylaw).

Appointments:

|                                  |  |
|----------------------------------|--|
| Assessor .....                   | Administrator  |
| Auditor .....                    | Collins Ballow – Yorkton   |
| Development Appeals Board .....  | A. Kurtz, L. Dancsok, R. Junek   |
| Development Officer.....         | Administrator (all Development and Building Permit are subject to approval from Council) |
| EMO Coordinator.....             | Mike Lang and Darlene Paquin   |
| Fire Rangers .....               | Harvey Mucha (Fire Ranger Chief) and the Councillor in their Division                    |
| Legal Advisor.....               | SARM Lawyers and Layh Office in Langenburg   |
| Pest Control Officer .....       | James Mann   |
| Pound Keeper.....                | S. Wourms  |
| Safety Officer for Gravel Trucks | Wayne Taillon  |
| SAMA .....                       | Administrator  |
| Sask. Municipal Hail Rep.....    | Councillor that attends the Convention   |
| Tax Collector .....              | Administrator  |

Board Representatives:

|                                    |  |
|------------------------------------|--|
| A.D.D. Board– Municipal Rep....    | R. deVries   |
| Agricultural Health Safety rep.... | D. Grant   |
| East Central Transportation Rep.   | D. Graff   |
| Fire Department Rep. ....          | T. Duczek, D. Graff, R. deVries, Admin. (non voting) |
| Grayson Parks and Rec. Rep...      | T. Duczek (volunteer position)                       |
| Lower Qu'Appelle Rep .....         | H. Mucha   |
| Library Rep. ....                  | H. Mucha   |
| RCMP Advisory Board Rep.....       | T. Duczek  |
| Vet Clinic Board Rep.....          | R. Ell   |

Council Committees

|                                     |   |
|-------------------------------------|---|
| Employee Relations Rep Committee... | D. Graff , M. Lang  |
| Finance Committee .....             | Council as a Whole  |
| Hamlet Committee.....               | M. Lang , R. Ell, H. Mucha  |
| Liability Risk Management Com.      | Council as a Whole  |
| Machinery Committee.....            | T.Duczek, R. Ell, H. Mucha  |
| Office/Shop Committee .....         | R. deVries, D. Graff  |
| Occupational/Safety Com. ....       | H. Mucha, D. Grant (Safety of Workplace)  |
| Rat Eradication Committee...        | D. Grant. R. deVries  |
| Road Ban Committee.....             | T.Duczek, R. Ell, H. Mucha  |
| WMS (Lake) Committee.....           | M. Lang, D. Grant   |
| Weed Inspectors Committee...        | Division 1 – D. Graff;<br>Division 2 – D. Grant,<br>Division 3 – M. Lang;<br>Division 4 – R. Ell<br>Division 5 – R. deVries;<br>Division 6 – T. Duczek<br>Reeve |

**Carried**

**Beavers**

**36/18 T. Duczek:** That the Municipality pays \$30.00 per tail for the collection of beaver tails (within R.M. boundaries only).

**Carried**

**Beaver Grant**

**37/18 T. Duczek:** That the Municipality makes application for participation in the Beaver Control Program (BCP) for the year 2018 and approves any ratepayer within the R.M. boundaries to trap beavers under the Beaver Control Program.

**Carried**

**Lotteries**

**38/18 H. Mucha:** That the Municipality allocate to the following urban recreation boards for application to the Saskatchewan Lotteries Community Grant Program for 2018 based on per capita funding (512); Villages of: Grayson; Dubuc and Waldron.

**Carried**

|  |  |                |
|--|--|----------------|
| <b>Employees</b>                           | <b>39/18 H. Mucha:</b> As per request from outside employees T. Link and W. Taillon to job share one position as truck driver (municipality will only pay ½ Health and Dental Benefits).   | <b>Carried</b> |
|  | <b>40/18 H. Mucha:</b> Do to the shortage of work V. Glaicar will not be called back this Spring for casual maintenance operator.  | <b>Carried</b> |
| <b>WMS</b>                                 | <b>41/18 M. Lang:</b> That the Municipality contract Garth Sapara for \$26.00 per hour for the WMS.  | <b>Carried</b> |
| <b>Sask. Power</b>                         | <b>42/18 T. Duczek:</b> That the Municipality reviewed the Sask. Power Overhead proposed rebuild plan.   | <b>Carried</b> |
| <b>Gravel Lease</b>                        | <b>43/18 H. Mucha:</b> That the Municipality gives notice to Government of Sask. (Ministry of Agriculture) that the R.M. is not interested in renewing Quarry Lease No. 443379.  | <b>Carried</b> |
| <b>R.M. of Estevan</b>                     | <b>44/18 H. Mucha:</b> That the R.M. of Grayson support the resolution from the R.M. of Estevan No. 5 concerning Point of Privilege resolutions.   | <b>Carried</b> |
| <b>Zoning Amendment<br/>Bylaw 2018-01</b>  | <b>45/18 M. Lang:</b> That Bylaw 2018-01 being a Bylaw to amend the Zoning Bylaw to add commercial recreation as a discretionary use in the agricultural district be read the first time.  | <b>Carried</b> |
| <b>Zoning Amendment<br/>Public Notice</b>  | <b>46/18 R. Ell:</b> That the Municipality advertised the public notice for the amendment to the Zoning Bylaw in the Melville Advance for the weeks of January 19 <sup>th</sup> and January 26 <sup>th</sup> , 2018  | <b>Carried</b> |
| <b>Zoning Amendment<br/>Public Hearing</b> | <b>47/18 D. Graff:</b> That the Municipality set the public hearing for the Zoning Bylaw amendment on Feb. 14th, 2018 at 11:00 a.m. at the R.M. of Grayson No. 184 office in Grayson (131 Taylor Street). The purpose of the public hearing is to hear any person or group that wants to comment on the proposed bylaw. Council will also consider written comments received at the hearing (or delivered to the undersigned at the municipal office for the hearing). | <b>Carried</b> |
| <b>Office</b>                              | <b>48/18 T. Duczek:</b> That the Municipality purchase shelving, file cabinet for the office and build a storage area in shop.   | <b>Carried</b> |
| <b>Statements</b>                          | <b>49/18 D. Graff:</b> That the 2017 Annual Statements of the Hamlets of Sunset Beach Resort, Greenspot Resort, Moose Bay Resort, and Exner Twin Bay Resort were reviewed and copies attached to minutes.  | <b>Carried</b> |
| <b>Building Dev.</b>                       | <b>50/18 D. Graff:</b> That the Municipality refund the building development fee to Oliver Mwansa PT. 07-19-05-W2 Plan 101236136.  | <b>Carried</b> |
| <b>Reports</b>                             | <b>51/18 D. Graff:</b> That the following reports are accepted.<br>- Administrator carry over holidays from 2017 is 7 days<br>- Foreman gave a report to Council on equipment, roads.  | <b>Carried</b> |
| <b>Accounts</b>                            | <b>52/18 M. Lang:</b> That the accounts as presented to Council are approved for payment for the amount of \$158,842.11.   | <b>Carried</b> |
| <b>Adjournment.</b>                        | <b>53/18 M. Lang:</b> That the meeting adjourn at 12:40 p.m.   | <b>Carried</b> |

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Reeve:

\_\_\_\_\_  
Administrator: