

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on October 15, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Building Official Brainard; Parks and Recreation Director Rygwall; Engineer Gravel; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake  
Pat Frischman, 8202 Polk Street NE  
Vince Smith, 400 Lund Avenue NE  
Mike Richardson, Blaine  
Chuck Jones, Fridley  
Dewy Palm, Fridley  
Robert White, 7920 Hartig Circle NE  
Thomas Elm, 383 Lund Avenue NE

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda

Mayor Hansen requested that Item 10.B., Part Time Code Enforcement Inspector Extension Request, be removed from the agenda. She requested that it be discussed at a City Council workshop on Monday, October 29, 2018 at 5:30 PM to discuss the long term plans of the position.

### 5. Discussion From The Floor

Robert White, 7920 Hartig Circle, expressed concern regarding the the approval of the Conditional Use Permit for 8370 Sunset Road. He stated that he feels the conditions do not adhere to the code and the property will decrease in value by having a parking lot develop on the site. He inquired if the Planning Commission reviewed the application.

Administrator Buchholtz reported that the Planning Commission did review the application on October 1, 2018. He stated that a parking lot is an approved use according to the land use. He explained that the CUP will help in the development of a future structure on the site.

Vince Smith, 400 Lund Avenue NE, addressed the Council with his concerns regarding a residential property that has not completed work on a variance and contract with the City in 2003. He stated that the property also has nuisance violations.

Building Official Brainard stated that the contract was signed by previous administration in 2003. He reported that when his department receives a complaint it is investigated, and if needed, forwarded to the City Administrator for further discussion and enforcement options.

## 6. Presentation

### A. Mayor's Proclamation – Purple Heart City

Mayor Hansen proclaimed October 15, 2018 Spring Lake Park a “Purple Heart City” honoring the service and sacrifice of our nations men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans. Representative of the Military Order of Purple Heart accepted the proclamation and presented the City with community entrance signs.

## 7. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – October 1, 2018
- B. Approval of Work Session City Council Minutes – October 8, 2018
- C. General Operations Disbursements #18-17 - \$435,996.16
- D. Budget to Date (September)
- E. Exempt Gambling Permit Application – North Suburban MN Deer Hunters Association – December 3, 2018 at Kraus Hartig VFW
- F. Resolution 18-45 Amending The List Of Official Depositories For The City Of Spring Lake Park
- G. Resolution 18-46 Appointing Election Judges For The 2018 General Election
- H. Right Of Way Application – EPS c/o TLR Consulting
- I. Approval of Suburban Rate Authority 2018 Membership Assessment Invoice
- J. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA.  
ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

## 8. Police Report

Police Chief Ebeltoft reviewed the September 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to six hundred seven calls for service for the month of September 2018 compared to five hundred sixty one calls for service in September 2017.

Chief Ebeltoft reported that for the month of September 2018, School Resource Officer Chlebeck reported handling eighteen calls for service at the local schools for the month, along with having 31 student contacts, ten escorts and six follow up investigations into school related issues.

Chief Ebeltoft reported that Investigator Baker reported handling a caseload of fifty-one cases for the month of September 2018. He stated that Investigator Baker indicated that there has been an increase in burglaries in the community. He reported that Investigator Baker continues to investigate and follow up on leads on these cases, along with working with other metro agencies.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

#### 9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed the softball program and the goose problem at Triangle Park. She stated that the Commission would like to have new signs installed in the Spring reminding residents not to feed the ducks and geese.

Ms. Rygwall reviewed the monthly programs and activities including the day trips that were attended. She stated that staff has been working on the winter program brochure and reported that it would be mailed to residents in December. She reported that the gazebo at Triangle Park will be installed later in the month.

#### 10. New Business

##### A. 2019 Osborne Road Trail Improvements Project

Engineer Gravel reported that the past several years the City has discussed the condition of the existing bituminous trail along the north side of Osborne Road. He stated that this year the trail east of CSAH/35/Central Avenue received a slurry seal coating. He reported that the next trail segment to be considered for improvements is the segment from CSAH.35/Central Avenue to Trunk Highway 65.

Mr. Gravel reported that the trail segment from CSAH 35/Central Avenue to Highway 65 can be both characterized as being in poor condition. He stated that the bituminous surface is weathered, and the trail has many transverse cracks. He stated that the portion of the trail is low and will need to be slightly raised. He reported that the major existing trail elements include:

Osborne Road Trail: TH 65/Central Avenue to Old Central Avenue

- Length is approximately 1300 feet
- Poor surface condition/surface failing
- Transverse cracks
- Trail edges need to be maintained
- Low trail segment between driveways at 1173 Osborne should be raised

He reported that the proposed 2019 work for this trail segment includes removing and replacing the entire existing bituminous surface.

Mr. Gravel stated that the estimated construction cost for this trail project is \$40,000 to \$60,000. He stated that if the City would like to take the next step in the project, he suggested that the City Council order preparation of plans and specifications and authorize bidding for the 2019 Osborne Road Improvements Project. He stated that the time critical task for this project is to get the field survey completed this fall before snow falls.

MOTION MADE BY MAYOR HANSEN TO AUTHORIZE PREPARATION OF PLANS AND BIDDING FOR 2019 OSBORNE ROAD TRAIL IMPROVEMENT PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer’s Report

Engineer Gravel reported that a new site walk through inspection was completed on September 25, 2018 at the Dominion project. He reported that the site-grading plan has been reviewed and approved by Public Works/Engineering for Hy-Vee. He stated that the plat has been approved and the developed has obtained a site permit for the Rice Creek Watershed District for the Public Storage project.

Public Works Director Randall reported that construction has started on Well 4 and only minor repairs and work is required. He stated that the columns will be replaced along with motor bearing repairs. He reported that there was not a lot of sand in the bottom of the well. He stated that Well 4 should be back in service in approximately three weeks and then work on Well 5 will start.

12. Attorney’s Report

Attorney Thames reported that the City received the summary judgement regarding the special assessment appeal from GJW Group. He stated that the judgement ruled in favor of the City.

13. Reports - None

14. Administrator Reports - None

15. Other

A. Closed Session – City Administrator Performance Evaluation

MOTION MADE BY MAYOR HANSEN TO CLOSE REGULAR CITY COUNCIL MEETING TO DISCUSS CITY ADMINISTRATOR PERFORMANCE EVALUATION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

Mayor Hansen recessed the meeting at 7:40 PM.

Mayor Hansen opened the regular meeting at 8:23 PM.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:25 PM.

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Cindy Hansen, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer