

**HAMPTON TOWNSHIP COMMITTEE
MEETING MINUTES
MARCH 24, 2015**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor Philip Yetter at 7:10 PM.

ROLL CALL: Present: Committeeman Daniel Coranoto, Committeeman David Hansen, Committeeman Scott MacKenzie, Committeeman Timothy Dooley, and Mayor Philip Yetter.
Also Present: Township Administrator Eileen Klose.

STATEMENT – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA - Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – February 24, 2015 Minutes
- **Correspondence**
 1. Sussex County Open Space Committee – January 22, 2015 Minutes
 2. The New Jersey Planner – January/February 2015 Newsletter
 3. Hampton Township Board of Health – February 17, 2015 Minutes
 4. NJLM Legislative Bulletin – 2014-2015 Legislative Session
 5. Hampton Township Board of Education – January 5, 2015 Reorganization Minutes; January 21, 2015 Minutes
 6. Carriage Mobile Homes, Inc. – Re- CPI Increase
 7. Hampton Township Recreation Committee – February 25, 2015 Minutes
 8. Sussex County Chamber of Commerce – Re: Sussex County Day
 9. Sandyston Township – Re: Elimination of Section 8002 Federal Impact Aid Funding
 10. Thank You Note – Re: The Family of Raymond G. Korver
 11. Sussex County Solid Waste Advisory Council – January 13, 2015 Minutes
 12. Kittatinny Regional High School – February 12, 2015 Board of Education Work Session Meeting Minutes
- **Reports**
 1. Green Township Municipal Court – January 2015 Cashbook Report
 2. Hampton Township Construction Official's Permit Activity Report – February 2015
 3. Andover Joint Municipal Court – January 2015 Cashbook Report
 4. Hampton Township Report of the Treasurer – February 28, 2015
- **Resolutions**
 1. Township of Andover, and Township of Fredon – Re: Sussex, Morris, and Somerset County Solar Project
 2. Township of Lafayette and Borough of Stanhope – Re: Opposition to a Proposed Amendment to the Sussex County Solid Waste Management Plan

APPROVAL OF THE CONSENT AGENDA

Committeeman D. Coranoto requested that Correspondence # 2 and #4 be removed from the Consent Agenda for further consideration.

Mayor P. Yetter requested that Resolution #1 be removed from the Consent Agenda for further consideration.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed with Correspondence #2, #4 and Resolution #1 removed for further consideration.

Correspondence #2- The New Jersey Planner – January/February 2015 Newsletter:

Committeeman D. Coranoto commented on an article in the New Jersey Planner regarding compliance issues for COAH's Third Round Rules, which are being considered by the courts.

Township Administrator E. Klose stated that COAH does not exist as it once did. Instead, municipalities can go to court for a Declarative Judgment. If it is not exclusionary zoning of any kind, the court will consider compliance. Hampton Township entered the substantive certification through COAH, but challenges to COAH's Third Round Rules prohibited municipalities from moving forward. Township Attorney S. Roseman has reached out to David Troast to look into the matter further.

Correspondence #4- NJLM Legislative Bulletin – 2014-2015 Legislative Session:

Committeeman D. Coranoto stated that of the eighteen recently proposed bills by the Legislature, the New Jersey League of Municipalities (NJLM) only approved of five. It is the opinion of the NJLM that the majority of these bills would not benefit local government.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members on favor, to accept Correspondence #2 and #4, as listed on the Consent Agenda.

Resolution #1 -Township of Andover, and Township of Fredon – Re: Sussex, Morris, and Somerset County Solar Project: In reference to Resolutions adopted by Andover Township and Fredon Township to oppose settlement agreements associated with solar projects to power schools, as well as municipal and county buildings in the above referenced counties, Mayor P. Yetter stated that it would be premature to adopt such a Resolution in Hampton Township prior to the release of all the facts associated with this case.

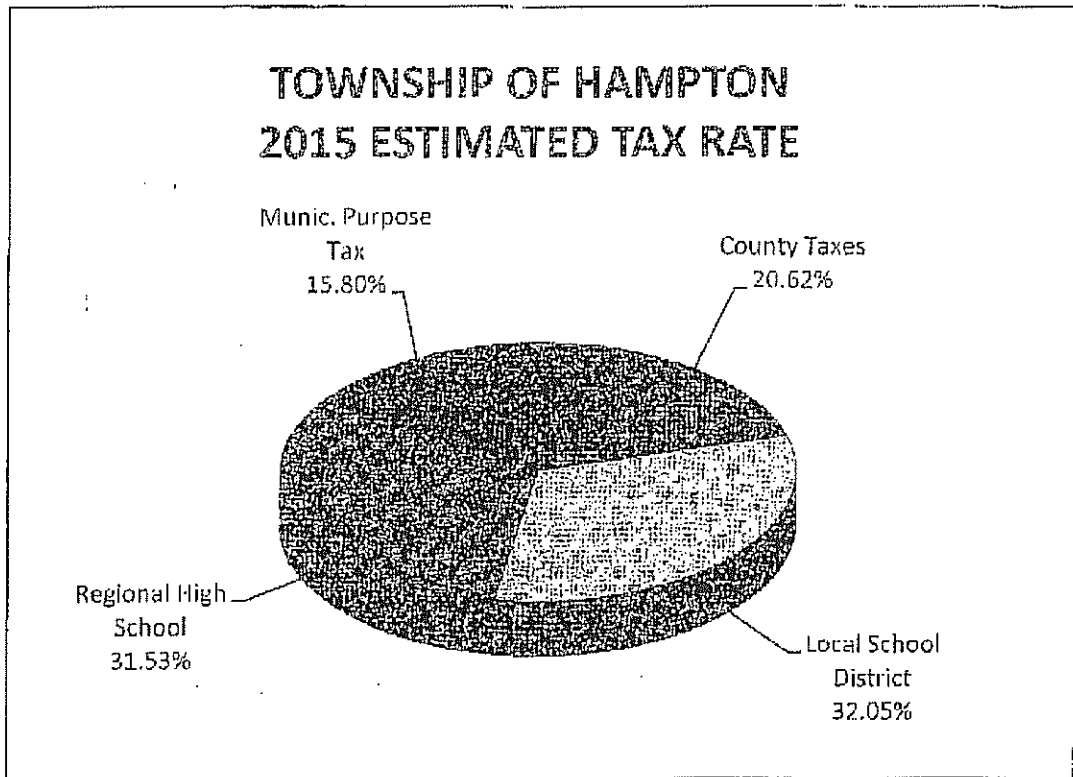
A MOTION was made by Mayor P. Yetter and seconded by Committeeman D. Hansen, with all members in favor, to table the above referenced matter.

REGULAR AGENDA**ORDINANCES****FINAL ADOPTION AND PUBLIC HEARING**

Township Auditor T. Ferry presented details of the 2015 Hampton Township Annual Budget. Mr. Ferry reported that the Township's budget increased .36% over last year's budget, well within the 2% State Tax Levy. The average Hampton Township resident will see a municipal tax increase of approximately \$8.19.

Mr. T. Ferry presented a analysis of appropriations and revenues. The following chart illustrates how property tax dollars are distributed.

In conclusion, Mr. T. Ferry reported that Hampton Township's fiscally strong.



**ORDINANCE # 2015- 02
HAMPTON TOWNSHIP 2015 ANNUAL BUDGET**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen to adopt at final reading the Hampton Township 2015 Annual Budget.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Daniel Coranoto, yes; Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; Committeeman Timothy Dooley, yes; and Mayor Philip Yetter, yes. Motion Carried.

RESOLUTIONS

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERPAYMENT ON
BLOCK 1601, LOT 23 FOR THE 2014 FOURTH QUARTER TAX FOR STATE
TAX APPEAL**

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 1601 – Lot 23 – filed an appeal with the Sussex County Board of Taxation; and.

WHEREAS, Lynn M. Shell, homeowner of the above referenced lot, subsequently filed an appeal with the Tax Court of New Jersey, and

WHEREAS, the above referenced property was granted a decreased assessed value for 2014 from the Tax Court of New Jersey, and

WHEREAS, the property now has an overpayment for 2014 as a result of the appeal in the amount of \$291.73, and

WHEREAS, per N.J.S.A. 54:3-27.2, the refund is also subject to interest on the overpaid taxes at a rate of 5% per annum, in the amount of \$5.79; and

WHEREAS, The tax collector is requesting that \$291.73 plus \$5.79 in interest for a total of \$297.52 be refunded to the owner, Lynn M. Shell, 12 Tyson Lane Princeton, NJ 08540.

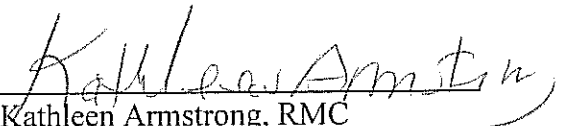
THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$297.52 for Block 1601 – Lot 23.

Leah C. Korver, CTC
Tax Collector
March 24, 2015

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on March 24, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 3/24/15


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adopt the following Resolution.

HAMPTON TOWNSHIP RESOLUTION TO REFUND ESCROW FROM AN ESCROW ACCOUNT FOR ROBERT RUITENBERG IN THE AMOUNT OF \$147.36

WHEREAS, request has been made to refund escrow money from an Escrow account, and

WHEREAS, there were deposits made and balances carried forward in this account;

WHEREAS, it is recommended by the Technical Assistant in the Building Department to refund said balance as follows;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Hampton does hereby authorize the following refund:

Robert Ruitenberg - \$ 147.36

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on March 24, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 3/24/15


Kathleen Armstrong, RMC

A **MOTION** was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE
CERTIFICATE #2013-009**

WHEREAS, Leah C Korver, Tax Collector, has received \$6,842.18 from Guardian Settlement Agents, Inc as well as \$2,471.57 from Sharon Foster, for the redemption of Tax Sale Certificate #2013-009 on Block 3501 Lot 45.01, and;

WHEREAS, The tax collector is requesting that \$9,313.75 plus a \$6,200.00 premium which was paid at the tax sale and the Township is holding for a total of \$15,513.75 be refunded to the lien holder, Ridgeback Ventures LLC, P.O. Box 503, Mount Freedom, NJ 07970.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$9,313.75 for the redemption of Tax Sale Certificate #2013-009 plus a \$6,200.00 premium which was paid at the tax sale for a total of \$15,513.75 on Block 3501 Lot 45.01, to the lien holder, Ridgeback Ventures LLC, P.O. Box 503, Mount Freedom, NJ 07970.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on March 24, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 3/24/15 Kathleen Armstrong
Kathleen Armstrong, RMC

A **MOTION** was made by Committeeman S. MacKenzie and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND BALANCE OF ESCROW
ACCOUNT FOR MANISHA MIRCHANDANI**

WHEREAS, request has been made to refund escrow money from an Escrow account, and

WHEREAS, there were deposits made and balances carried forward in this account;

WHEREAS, it is recommended by the Technical Assistant in the Building Department to refund said balance as follows;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Hampton does hereby authorize the following refund:

Manisha Mirchandani - \$ 677.50

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on March 24, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 3/24/15 Kathleen Armstrong
Kathleen Armstrong, RMC

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE
CERTIFICATE #2011-13**

WHEREAS, Leah C Korver, Tax Collector, has received \$46,684.40 from Indeed Abstract, LLC on behalf of home owner Linda McGinley, for the redemption of Tax Sale Certificate #2011-13 on Block 3105 Lot 30, and;

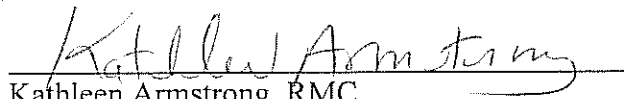
WHEREAS, The tax collector is requesting that \$46,684.40 plus a \$7,200.00 premium which was paid at the tax sale and the Township is holding for a total of \$53,884.40 be refunded to the lien holder, Lawrence & Helen Earl Family LLC, P.O. Box 42, Stillwater NJ 07875.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$46,684.40 for the redemption of Tax Sale Certificate #2011-13 plus a \$7,200.00 premium which was paid at the tax sale for a total of \$53,884.40 on Block 3105 Lot 30, to the lien holder, Lawrence & Helen Earl Family LLC, P.O. Box 42, Stillwater NJ 07875.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on March 24, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 3/24/15


Kathleen Armstrong, RMC

NEW BUSINESS

FREEHOLDER DIRECTOR PHILIP R. CRABB – RE: SOLAR PROJECT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to table correspondence from Freeholder Director P. Crabb until additional information regarding the above referenced Solar Project is available.

SYLVIA ZIKA – RE: ORDINANCE #2013-04

Dr. S. Zika stated her opposition to Ordinance 2013-04, which requires business owners in Hampton Township to install Knox Boxes on the exterior of their buildings. These boxes house keys to each structure, enabling firefighters to gain access to the establishment in an emergency. Dr. Zika distributed a similar ordinance adopted in a Connecticut municipality.

Dr. Zika commented that she was not aware Ordinance 2013-04 until recently. In response, Township Administrator E. Klose stated that all local businesses were notified by mail on two separate occasions, once in CY 2013 upon adoption and again recently. Dr. Zika and a handful of other local establishments expressed their concern about the potential for an unauthorized person to gain access to their business. Due to the nature of these businesses, it is necessary for the owners to have either hazardous materials or medications stored in their facilities.

Township Administrator E. Klose stated that Township Attorney S. Roseman reviewed the Connecticut Ordinance, which excludes physicians and high hazard type businesses from the Knox Box requirement. The Connecticut Ordinance also requires these types of businesses to sign a waiver holding the municipality and the fire department harmless if they choose to opt out of the Knox Box Program. He recommended making these revisions to Hampton Township Ordinance 2013-04.

In addition, Township Administrator E. Klose commented that the current ordinance states that the Fire Chief has the ability to authorize variances for Knox Box exemptions. Township Attorney S. Roseman suggested revising that section to the Local Fire Official.

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, for Township Attorney S. Roseman to prepare an amendment to Hampton Township Ordinance 2013-04 providing an exception for physicians and high hazard commercial businesses providing they sign a waiver holding the township harmless.

Dr. S. Zika thanked township officials for considering the matter. Township Committeeman S. MacKenzie thanked Dr. Zika for choosing to locate her dental practice in Hampton Township. He also expressed appreciation for Dr. Zika's input regarding the Knox Box Ordinance.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – TRICKY TRAY RAFFLE
LICENSE #2015-1106 TO BE HELD APRIL 4, 2015**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Tricky Tray Raffle License to the Baleville Congregational Christian Church as referenced above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE 50/50
RAFFLE LICENSE #2015-1107 TO BE HELD ON APRIL 4, 2015**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to approve an On-Premise 50/50 Raffle License to the Baleville Congregational Christian Church as referenced above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – ON-PREMISE 50/50
RAFFLE LICENSE #2015-1108 TO BE HELD MAY 2, 2015**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve an On-Premise 50/50 Raffle License to the Baleville Congregational Christian Church as referenced above.

**HAMPTON TOWNSHIP CFO JESSICA CARUSO – CERTIFICATION OF
AVAILABILITY OF FUNDS IN THE AMOUNT OF \$23,586.23**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a Certification of Available Funds in the amount of \$23,586.23 to repair Hampton Township's Elgin Ceo Vac Sweeper, as per State Contract #A85857.

**W.E. TIMMERMAN CO., INC. – STATE CONTRACT #A85857 FOR A REPAIR TO THE
HAMPTON TOWNSHIP ELGIN SWEEPER IN THE AMOUNT OF \$23,586.23**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize Timmerman Co. Inc. to make repairs to the Township's Elgins Sweeper in the amount of \$23,586.23, as per State Contract #A85857.

CHELSEA NIX – RE: FARMLAND ASSESSMENT LATE FILING

Township Administrator E. Klose stated that she spoke to Township Tax Assessor J. Ferraris about the above referenced matter. Mr. Ferraris informed her that Ms. Chelsea Nix missed the deadline to apply for Farmland Assessment for the 2015 tax year. Mr. Ferraris indicated that the matter is being handled by Sussex County.

TOWNSHIP OF HAMPTON – ANNUAL LICENSE #276 ISSUED TO CARRIAGE ACRES MOBILE HOME PARK TO OPERATE A MOBILE HOME PARK

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to approve a License to operate a Mobile Home Park to Carriage Acres from January 1, 2015 through December 31, 2015 as referenced above.

HAMPTON TOWNSHIP PUBLIC WORKS – RE: REPLACEMENT AND NEW CONSTRUCTION PROPOSAL THE TOWNSHIP’S SALT SHED

Township officials reviewed quotes for the construction of a larger salt shed for the purpose of storing additional salt throughout the winter months to avoid the possibility of running out of salt during the winter months.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to prepare specifications for a new Hampton Township salt shed on the municipal grounds.

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Proclamation.

HAMPTON TOWNSHIP PROCLAMATION WORLD AUTISM AWARENESS MONTH

WHEREAS, autism, the fastest growing developmental disability in the United States, affecting more than three million people, is an urgent public health crisis that demands a national response; and,

WHEREAS, autism is the result of a neurological disorder that affects the normal functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and,

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual’s ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communication; and,

WHEREAS, the effort to address autism continues, doctors, therapists, and educators can help persons with autism overcome or adjust to its challenges and provide early, accurate diagnosis and the resulting appropriate education, intervention, and therapy that are vital to future growth and development; and,

WHEREAS, ensuring that persons living with autism have access to the lifelong care and services needed to pursue the full measure of personal happiness and achieve their greatest potential; and,

WHEREAS, The Township of Hampton, Sussex County, New Jersey is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day in the hope that it will lead to a better understanding of the disorder; and,

THEREFORE, the Township Committee of the Township of Hampton do hereby proclaim April 2015 as **AUTISM AWARENESS MONTH** and April 2, 2015 as **WORLD AUTISM AWARENESS DAY** in the Township of Hampton, County of Sussex and State of New Jersey, to raise public awareness of autism and the myriad of issues surrounding autism, as well as to increase knowledge of the programs that have been and are being developed to support individuals with autism and their families.

Certified on this 24th Day of March, 2015

By Mayor, Philip Yetter

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following Proclamation.

**HAMPTON TOWNSHIP PROCLAMATION IN RECOGNITION OF THE NEW JERSEY
LEAGUE OF MUNICIPALITIES**

WHEREAS, the New Jersey League of Municipalities has provided educational and informational seminars over the past one hundred years to ensure that elected officials and municipal professionals are capable of adequately representing the governments they serve; and

WHEREAS, the New Jersey League of Municipalities has worked to support the Legislative process through a non-partisan method of sustaining a respected voice when opposing or supporting Bills by thoroughly researching the impact they may have on the overall public good; and

WHEREAS, for over forty years Executive Director William G. Dressel, Jr.'s leadership has been exemplary as he has worked tirelessly to lead his team to the successful organization that it is today.

NOW THEREFORE BE IT PROCLAIMED by the Township Committee of the Township of Hampton that on the anniversary of one hundred years of service to government, and the retirement of Executive Director William G. Dressel, Jr., we hereby extend our sincerest best wishes to Mr. Dressel and congratulate the League on this momentous occasion.

Certified on the 24th Day of March, 2015

Hampton Township Mayor Philip Yetter

**HAMPTON TOWNSHIP PUBLIC WORKS SEASONAL EMPLOYEE – REQUEST TO
RE-HIRE JESSE VAUGHN ON APRIL 1, 2015 FOR SPRING/SUMMER SEASON AT
\$15.00**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve the re-hiring of Township DPW Seasonal Employee Jesse Vaughn starting on April 1, 2015 for the spring/summer season at a rate of \$15.00.

**APPROVAL OF HAMPTON TOWNSHIP PAYROLL THAT WILL BE PAID ON
MARCH 30, 2015**

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the Hampton Township Payroll to be paid on March 30, 2015.

**NEW JERSEY LEGISLATURE MEETING ON WEDNESDAY, APRIL 29, 2015 TO BE
HELD AT THE LAFAYETTE MUNICIPAL BUILDING AT 10:00 A.M.**

Township Administrator E. Klose requested that any Committeeman who plans to attend the above referenced event contact her so that she can RSVP on their behalf. Township Administrator E. Klose and Township Committeeman D. Coranoto both indicated that would plan to attend.

HAMPTON TOWNSHIP FIRE AND RESCUE, INC.

The Township Committee reviewed the 2014 Annual LOSAP (Length of Service Award Program) calculation sheet. The total amount deposit for individual accounts is \$29,785. The total deposited last year was, \$33,925.

DISCUSSION

Township Committeeman D. Hansen stated that the Hampton Township Fire and Rescue, Inc. would be holding their Annual Pancake Breakfast at Fire Station #1 on March 29, 2015. The cost is \$4.00 per person.

Township Administrator E. Klose stated that Donnelly Energy, the company that will be making electrical upgrades to certain buildings on the municipal grounds, submitted a quote to the township. Subsequently, they notified Township Administrator E. Klose to report they had made an error on the quote and they must increase the cost \$1,000. Apparently, the quote reflected the price they would have charged a private company rather than a government entity. Donnelly's explanation was that that government entities are required to hire contractors who pay prevailing wages, therefore, the cost of the project will increase by \$1,000. for Hampton Township.

Township Administrator E. Klose explained that grant funding will be used to finance the project. The grant has specific guidelines that must be adhered to, limiting Donnelly's ability to be flexible in terms of the additional \$1,000. for prevailing wages. The Township Committee indicated they would like Donnelly to again reconsider reducing the price because they made the error when submitting the quote.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to table the matter for a period of one month while Donnelly Energy reconsiders the possibility of revising their original quote.

Mayor P. Yetter appointed Committeeman S. MacKenzie to serve on the Fire Department and Road Department Subcommittees at the February 24, 2015 Township Committee Meeting.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR President V. Rumsey stated that HTVFR responded to 31 EMS calls in March and 88 calls year-to-date. HTVFR responded to 14 fire calls in March and 55 year-to-date.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize HTVFR Member Nancy Farber to drive the ambulance and the IC Vehicle.

HTVFR President V. Rumsey stated that she would like to apply for a Homeland Security Grant for the purpose of purchasing backup cameras for certain HTVFR vehicles. The insurance company would offer a discount to HTVFR if the cameras are installed.

New cameras have been installed inside Fire Station #1. President V. Rumsey, Fire Chief D. Korver and Treasurer M. Orlowski have been authorized to operate them.

PUBLIC SESSION

Mr. J. Kuiken stated that he had received a bill for \$11.00 in December 2014 from the township to license his dog. He stated that shortly after receiving the bill, he came to the municipal office to obtain a license, but was told that payment could not be accepted until January 2015. When Mr. J. Kuiken returned to purchase a Dog License on March 10, 2015, he charged a late fee of \$10.00. Mr. J. Kuiken stated his objection to being a charged a late fee because he tried to purchase the license in December.

Township Administrator E. Klose stated that State law prohibits municipalities from holding payments for a period of more than two days after it has been collected. For this reason, Mr. Kuiken was not able to purchase his 2015 Dog License in December 2014. In addition, Administrator E. Klose explained that the letter sent to residents each December is a Dog License Renewal Reminder Notice, not a bill.

Township officials made a determination to revise the reminder notice to state that it is not a bill and to include a statement that Dog License can be purchased as of January 1st of any given year. The reminder notice has always stated that licenses renewals are due by January 31st.

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Check Register - (0110101001) CASH Checking

| DATE | CHECK # | PAID TO | AMOUNT | VOID AMOUNT | VOID DATE | REASON |
|-----------|----------|--|-----------------------|-------------|-----------|------------|
| 3/10/2015 | 5651495 | 858 STATE OF NEW JERSEY | 18,526.72 (Transfer) | | | |
| 3/10/2015 | 5651508 | 858 STATE OF NEW JERSEY | 7,302.40 (Transfer) | | | |
| 3/15/2015 | 201508 | 513 HAMPTON BD. OF EDUCATION | 417,836.00 (Transfer) | | | |
| 3/15/2015 | 91120151 | 345 TOWN OF NEWTON | 23,250.00 (Transfer) | 23,250.00 | 3/30/2015 | WRONG VEND |
| 3/15/2015 | 91120151 | 175 TREASURER, SUSSEX COUNTY | 3,397.50 (Transfer) | | | |
| 3/20/2015 | 201507 | 217 CENTURY LINK | 591.25 (Transfer) | | | |
| 3/24/2015 | 9840 | 494 ADVANCE AUTO PARTS | 95.40 | | | |
| 3/24/2015 | 9841 | 849 BARBARA HARABES | 1,258.80 | | | |
| 3/24/2015 | 9842 | 658 BOROUGH OF BRANCHVILLE | 977.50 | | | |
| 3/24/2015 | 9843 | 501 CHELBUS CLEANING CO. INC. | 325.00 | | | |
| 3/24/2015 | 9844 | 626 COOPER ELECTRIC SUPPLY CO. | 16.40 | | | |
| 3/24/2015 | 9845 | 874 DEER PARK | 7.27 | | | |
| 3/24/2015 | 9846 | 505 DELTA DENTAL OF NJ, INC. | 3,668.30 | | | |
| 3/24/2015 | 9847 | 585 DOVER BRAKE & CLUTCH CO. INC. | 736.49 | | | |
| 3/24/2015 | 9848 | 910 Dinn Bros. Trophy, Inc. | 119.99 | | | |
| 3/24/2015 | 9849 | 645 E. Jerome Orr | 1,258.80 | | | |
| 3/24/2015 | 9850 | 509 FAIRCLOUGH FUEL, INC | 2,322.52 | | | |
| 3/24/2015 | 9851 | 509 FAIRCLOUGH FUEL, INC | 5,490.24 | | | |
| 3/24/2015 | 9852 | 1047 FLOYD JONES | 1,258.80 | | | |
| 3/24/2015 | 9853 | 646 Friedhelm Brindopke | 1,258.80 | | | |
| 3/24/2015 | 9854 | 510 G & G DIESEL SERVICE INC | 174.54 | | | |
| 3/24/2015 | 9855 | 790 GEORGE OWEN | 121.89 | | | |
| 3/24/2015 | 9856 | 1046 HAMPTON TOWNSHIP EDUCATION FOUNDATI | 22.00 | | | |
| 3/24/2015 | 9857 | 636 HAMPTON TWP FIRE & RESSCUE, INC. | 40,000.00 | | | |
| 3/24/2015 | 9858 | 381 HAROLD E. PELLOW & ASSOC.,INC. | 1,403.00 | | | |
| 3/24/2015 | 9859 | 791 JENSEN & MITCHELL, INC | 1,625.53 | | | |
| 3/24/2015 | 9860 | 281 JERSEY CENTRAL POWER & LIGHT | 2,345.45 | | | |
| 3/24/2015 | 9861 | 518 KITTATINNY REGIONAL HIGH SCHOOL | 482,319.66 | | | |
| 3/24/2015 | 9862 | 591 LAFAYETTE AUTO PARTS SUPPLY | 10.08 | | | |
| 3/24/2015 | 9863 | 522 LOWE'S COMPANIES, INC. | 158.12 | | | |
| 3/24/2015 | 9864 | 1045 LYNN M. SHELL | 297.52 | | | |
| 3/24/2015 | 9865 | 319 MGL PRINTING SOLUTIONS, LLC | 121.00 | | | |
| 3/24/2015 | 9866 | 525 MONTAGUE TOOL & SUPPLY CO., INC | 65.61 | | | |
| 3/24/2015 | 9867 | 1038 MORTON SALT, INC. | 20,782.80 | | | |
| 3/24/2015 | 9868 | 630 MUNICIPAL SOFTWARE, INC | 8,868.60 | | | |
| 3/24/2015 | 9869 | 355 N.J. HERALD INC. | 110.70 | | | |
| 3/24/2015 | 9870 | 678 N.J. PLANNING OFFICIALS, INC. | 114.00 | | | |
| 3/24/2015 | 9871 | 357 N.J. STATE LEAGUE OF MUNICIPALITIES | 75.00 | | | |
| 3/24/2015 | 9872 | 346 NEWTON TROPHY CO | 8.50 | | | |
| 3/24/2015 | 9873 | 927 PENTELEDATA | 59.95 | | | |
| 3/24/2015 | 9874 | 684 SANDYSTON TOWNSHIP | 2,500.00 | | | |
| 3/24/2015 | 9875 | 684 SANDYSTON TOWNSHIP | 16,235.50 | | | |
| 3/24/2015 | 9876 | 490 SERVICE ELECTRIC CABLE TV INC | 40.45 | | | |
| 3/24/2015 | 9877 | 417 SUSSEX CO. ASSESSOR'S ASSOC. | 100.00 | | | |

TOWNSHIP COMMITTEE MINUTES

MARCH 24, 2015

| | | | |
|-----------|-----------|---|-----------------------|
| 3/24/2015 | 9878 | 456 TCTA of Sussex & Warren Co. | 30.00 |
| 3/24/2015 | 9879 | 566 TIRE KING | 310.00 |
| 3/24/2015 | 9880 | 1009 TONY SANCHEZ LTD. | 84.25 |
| 3/24/2015 | 9881 | 218 U.S. POSTAL SERVICE | 1,683.35 |
| 3/24/2015 | 9882 | 773 VERIZON WIRELESS SERVICES, LLC | 492.28 |
| 3/24/2015 | 9883 | 1036 W.B. MASON CO., INC. | 68.36 |
| 3/24/2015 | 9884 | 535 W.E. TIMMERMAN CO., INC. | 2,721.14 |
| 3/24/2015 | 9885 | 478 WASTE MANAGEMENT OF NEW JERSEY, INC | 32,713.22 |
| 3/24/2015 | 9886 | 1007 WILDFLOWERS WITH TAMI | 185.00 |
| 3/24/2015 | 9887 | 536 WINTER'S AUTO PARTS INC. | 297.37 |
| 3/30/2015 | 110910830 | 1043 PAYCHEX OF NEW YORK LLC | 367.20 (Transfer) |
| 3/30/2015 | 110924534 | 514 HAMPTON TWP. PAYROLL ACCOUNT | 118,745.52 (Transfer) |
| 3/31/2015 | 1668 | 802 ANDOVER TOWNSHIP | 23,250.00 (Manual) |

--
 634,939.18
 23,250.00 Manual
 590,016.59 Bank Transfers
 -23,250.00 ** Voided
 =====
 1,224,955.77

**CHECK RECONCILIATION
 TOWNSHIP OF HAMPTON - B353
 BANK ACCOUNT 401002802**

**CHECK DATES 03/01/2015 TO 03/31/2015 03/24/2015
 PERIOD BEGIN 02/18/2015 PERIOD END 03/31/2015 PAGE 1**

| EMP ID | EMPLOYEE NAME | CHECK TYPE | CHECK DATE | CHK#/DD ID | DIRDEP AMOUNT | NET AMOUNT |
|--------|-----------------------|----------------|------------|------------|---------------|------------|
| 21 | KLOSE, EILEEN F | DIRECT DEPOSIT | 03/03/2015 | 0621000067 | 3507.67 | 0.00 |
| 58 | ARMSTRONG, KATHLEEN T | DIRECT DEPOSIT | 03/03/2015 | 0621000068 | 1247.52 | 0.00 |
| 113 | GALIZIA, VALERIE | DIRECT DEPOSIT | 03/03/2015 | 0621000069 | 931.91 | 0.00 |
| 114 | FERRARIS, JOSEPH | DIRECT DEPOSIT | 03/03/2015 | 0621000070 | 954.56 | 0.00 |
| 40 | WHITESSELL, MARY | DIRECT DEPOSIT | 03/03/2015 | 0621000071 | 940.87 | 0.00 |
| 101 | KORVER, LEAH C | DIRECT DEPOSIT | 03/03/2015 | 0621000072 | 932.71 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/03/2015 | 0621000073 | 1482.71 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/03/2015 | 0621000074 | 2330.52 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/03/2015 | 0621000075 | 949.27 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/03/2015 | 0621000076 | 1196.99 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/03/2015 | 0621000077 | 1232.68 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/03/2015 | 0621000078 | 1901.81 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/03/2015 | 0621000079 | 1111.28 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/03/2015 | 0621000080 | 1466.50 | 0.00 |
| 108 | TIETJE, JOHN W | DIRECT DEPOSIT | 03/03/2015 | 0621000081 | 3079.53 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/03/2015 | 0621000082 | 1026.85 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/03/2015 | 0621000083 | 1335.64 | 0.00 |
| 58 | ARMSTRONG, KATHLEEN T | DIRECT DEPOSIT | 03/17/2015 | 0761000084 | 1247.52 | 0.00 |
| 113 | GALIZIA, VALERIE | DIRECT DEPOSIT | 03/17/2015 | 0761000085 | 1124.51 | 0.00 |
| 114 | FERRARIS, JOSEPH | DIRECT DEPOSIT | 03/17/2015 | 0761000086 | 954.56 | 0.00 |
| 40 | WHITESSELL, MARY | DIRECT DEPOSIT | 03/17/2015 | 0761000087 | 940.87 | 0.00 |
| 101 | KORVER, LEAH C | DIRECT DEPOSIT | 03/17/2015 | 0761000088 | 932.71 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/17/2015 | 0761000089 | 1482.71 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/17/2015 | 0761000090 | 2080.57 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/17/2015 | 0761000091 | 949.27 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/17/2015 | 0761000092 | 1173.05 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/17/2015 | 0761000093 | 1232.68 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/17/2015 | 0761000094 | 1867.10 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/17/2015 | 0761000095 | 1111.28 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/17/2015 | 0761000096 | 1416.86 | 0.00 |
| 108 | TIETJE, JOHN W | DIRECT DEPOSIT | 03/17/2015 | 0761000097 | 2995.49 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/17/2015 | 0761000098 | 1026.85 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/17/2015 | 0761000099 | 1312.22 | 0.00 |
| 58 | ARMSTRONG, KATHLEEN T | DIRECT DEPOSIT | 03/31/2015 | 0901000100 | 1555.77 | 0.00 |

TOWNSHIP COMMITTEE MINUTES

MARCH 24, 2015

| | | | | | | |
|------|------------------------------|----------------|------------|------------|---------|---------|
| 113 | GALIZIA, VALERIE | DIRECT DEPOSIT | 03/31/2015 | 0901000101 | 1226.72 | 0.00 |
| 114 | FERRARIS, JOSEPH | DIRECT DEPOSIT | 03/31/2015 | 0901000102 | 954.56 | 0.00 |
| 40 | WHITESELL, MARY | DIRECT DEPOSIT | 03/31/2015 | 0901000103 | 1378.00 | 0.00 |
| 101 | KORVER, LEAH C | DIRECT DEPOSIT | 03/31/2015 | 0901000104 | 1234.70 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/31/2015 | 0901000105 | 1808.65 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/31/2015 | 0901000106 | 394.45 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/31/2015 | 0901000107 | 1040.26 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/31/2015 | 0901000108 | 222.43 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/31/2015 | 0901000109 | 1526.22 | 0.00 |
| 3 | METTLER, BRIAN E | DIRECT DEPOSIT | 03/31/2015 | 0901000110 | 369.45 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/31/2015 | 0901000111 | 1276.22 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/31/2015 | 0901000112 | 271.19 | 0.00 |
| 108 | TIETJE, JOHN W | DIRECT DEPOSIT | 03/31/2015 | 0901000113 | 1947.76 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/31/2015 | 0901000114 | 1183.46 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/31/2015 | 0901000115 | 241.29 | 0.00 |
| 103 | CARUSO, JESSICA M | PAYROLL | 03/03/2015 | 8644 | 0.00 | 2503.66 |
| 120 | PETTENGER JR, ARTHUR G | PAYROLL | 03/03/2015 | 8645 | 0.00 | 897.15 |
| 7 | HAYES, EDWARD R | PAYROLL | 03/03/2015 | 8646 | 0.00 | 0.00 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/03/2015 | 8647 | 0.00 | 1069.55 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/03/2015 | 8648 | 0.00 | 1328.00 |
| AXA | AXA EQUITABLE/EQI-VEST | AGENCY | 03/03/2015 | 8649 | 0.00 | 385.00 |
| HAMP | TWP OF HAMPTON TAX COLLECTOR | AGENCY | 03/03/2015 | 8650 | 0.00 | 375.36 |
| MWHI | MARY WHITESELL | AGENCY | 03/03/2015 | 8651 | 0.00 | 150.00 |
| 120 | PETTENGER JR, ARTHUR G | PAYROLL | 03/17/2015 | 8652 | 0.00 | 704.40 |
| 120 | PETTENGER JR, ARTHUR G | PAYROLL | 03/17/2015 | 8653 | 0.00 | 356.44 |
| 104 | HUBER, ROBERT W | PAYROLL | 03/17/2015 | 8654 | 0.00 | 110.34 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/17/2015 | 8655 | 0.00 | 1069.55 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/17/2015 | 8656 | 0.00 | 1304.34 |
| AXA | AXA EQUITABLE/EQI-VEST | AGENCY | 03/17/2015 | 8657 | 0.00 | 35.00 |
| MWHI | MARY WHITESELL | AGENCY | 03/17/2015 | 8658 | 0.00 | 150.00 |
| 120 | PETTENGER JR, ARTHUR G | PAYROLL | 03/31/2015 | 8659 | 0.00 | 163.88 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/31/2015 | 8660 | 0.00 | 1174.11 |
| 64 | BELLIS JR, RUSSELL H | PAYROLL | 03/31/2015 | 8661 | 0.00 | 223.95 |
| MWHI | MARY WHITESELL | AGENCY | 03/31/2015 | 8662 | 0.00 | 150.00 |
| XMAS | MARY WHITESELL | AGENCY | 03/31/2015 | 8663 | 0.00 | 700.00 |

TOTALS :

PAYROLL DISBURSEMENTS (INCLUDES DIRECT DEPOSIT PAYMENTS)

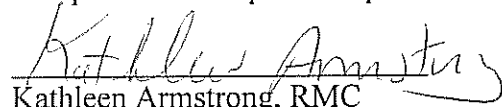
75013.77

62 ITEMS

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on March 24, 2015 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Date: 3/24/15


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 8:15 PM.

Respectfully submitted by,


Kathleen Armstrong, RMC
Township Clerk