

APPROVED

Arrowbear Park County Water District

Regular Meeting

July 15, 2021

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held July 15, 2021, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Pat Oberlies
Director Mark Bunyea
Director Terisa Bonito
Director Rickey Weber

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Rimmer
Field Operations Supervisor Miller
Chief Ozias
Battalion Chief Lindley

Visitors who were present:

Carrie Miller
Seth Burt
Jason Weber

Open Session

President Wymer called the meeting to order. Field Operation Supervisor Miller led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Bonito, Weber, Bunyea, Oberlies, and Wymer. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of June, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Weber, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Miller reported a total of 13 maintenance issues for the month of June. There were 9 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 2 meters replaced, 2 meters read/re-read, 0 main repairs, 4 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 14 new owners, 1 lien filed, 0 liens released, 44 shut-off notices, 5 non-payment shut-offs (unoccupied), and 1 turn-on after water shut-off. Field Operations Supervisor Miller also reported on the progress of the Deer Lick project and the issues the Technicians have been dealing with where there are recently discovered

live water lines in areas where new mains were put in and no maps or historical information reflecting this.

- B) Chief Ozias reported on the Fire Department calls for the month of June. There were a total of 11 calls, 11 were in the District, and 0 were out of the District. Chief Ozias reported that the new ISO Ratings Report came out and the District received a 2/2Y rating effective October 2021. Chief Ozias completed his report by giving a brief report on his attendance at the Mountain Rim Fire Safe Council meeting.
- C) General Manager Huff reported to the Board that the District closed FY 20-21 and that he was waiting for the final reconciliation from Running Springs Water District for the Waste Water Treatment Plant. General Manager Huff also reported that Jason Weber had completed on line supervisor training in preparation of Field Operations Supervisor Miller's retirement, and that the water controller system had been installed and this would automate the water system and eliminate some manual reading overtime on the weekends. General Manager Huff completed his report by informing the Board that he was essentially finished with the Emergency Response Plan except for additional action plan items.

President Wymer excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

President Wymer changed the order of the Agenda Items by having Item #2 presented first followed by Item #1.

A) Board

1. President Wymer read Resolution #2021-7-15. There was a discussion to approve Resolution #2021-7-15 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Paul Miller. Motion was made to approve Resolution #2021-7-15 by Director Bonito, seconded by Director Weber, and passed by unanimous vote.

Ayes: Bonito, Weber, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: None

2. There was a presentation of the FY 2019-2020 Audit by Marlene Frazier of the District's audit firm, SingerLewak. After the presentation, a motion to accept the FY 2019-2020 Audit was made by Director Bonito, seconded by Director Weber, and passed by unanimous vote.

Ayes: Bonito, Weber, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: None

President Wymer excused the auditor who was not required for the balance of the meeting.

3. There was a discussion to approve the Agreement to become a party to the Joint Powers Agreement (JPRIMA), in order to participate in their Property, Auto, and Liability Insurance Program. Motion to approve the JPRIMA Agreement was made by Director Bonito, seconded by Director Weber, and passed by unanimous vote.

Ayes: Bonito, Weber, Bunyea, Oberlies, and Wymer

Nays: None

Abstain: None
Absent: None

4. There was a discussion regarding calendaring the Closed Session for General Manager Huff's Annual Performance Appraisal. The Board agreed that the evaluation would be conducted in Closed Session at the August 19, 2021 Regular Board Meeting.

Adjournment of Open Session: 7:09 PM

The Board took a brief recess.

Closed Session began: 7:20 PM

Closed Session was held pursuant to Code 54957(b) for the purpose of considering the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee. Position under consideration: Part-time Fire Chief.

NOTE: Code 54957(b)(4) Closed Sessions held pursuant to this subdivision *shall not* include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

Adjournment of Closed Session: 8:41 PM

Open Session began: 8:42 PM

Public announcement of action taken (if any) during Closed Session.

President Wymer announced that there was no action taken in the Closed Session.

Discussion / Action Items:

A) Board

1. There was a discussion regarding amending Policy #4000.20, positions appointed by the Board of Directors. The Board did not make any amendments to Policy #4000.20, positions appointed by the Board of Directors. No action/vote was taken.

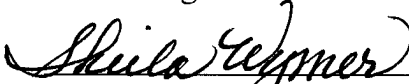
Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) The Staff had no announcements.


The next Regular Board Meeting will be August 19, 2021, at 6:30 PM. This meeting will be an in-person meeting.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:50 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary