



Luzerne County Flood Protection Authority

300 Laird Street, Suite #A-1

Wilkes-Barre, PA 18702

Minutes

December 15th, 2020 Regular Session

Call to Order

On December 15, 2020 at 1:00 P.M., the Luzerne County Flood Protection Authority Board convened their regular monthly meeting at the Luzerne County Flood Protection Authority Administrative Offices, 300 Laird Street Suite A-1 Wilkes-Barre. It was noted that all meetings are electronically recorded.

Due to the current Covid-19 pandemic, the meeting was held through the Blue Jeans online virtual platform and all attendees participated remotely. The regular meetings in 2021 will also be held remotely until further notice is issued.

Mr. Yannuzzi, Chairman, called to order the December 15, 2020 meeting.

Pledge of Allegiance and Moment of Silence

Present

Mr. Dominic Yannuzzi, P.E., Chairman
Mr. Richard Adams
Mr. Kevin O'Brien
Mr. William Hardwick
Mr. William Falls

Also Present

LCFPA

Christopher Belleman, P.E., Executive Director
Amy Grevera, CPA, Grevera and Associates
Jeffrey Rockman, Esq., Slusser Law Firm PC
Deana Prochaska, Administrative Assistant (Recording Secretary)
Peter Bacumpas, Levee Operations Supervisor

Public Input

None.

Regular Meeting

Motion was made to ratify the minutes of the Authority meeting held on November 17, 2020.

Motion by: Mr. O'Brien

Second by: Mr. Falls

Motion passed by a vote of 5-0 'AYES' – YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Old Business

None.

Bills and Communications

Motion was made to approve the payment of the bills as presented with the exception; the Executive Director is to reach out to Borton Lawson Engineers requesting that the construction documents on the Closure Structure Modifications Project reach a state of completion to support public advertisement by the end of January 2021.

Motion by: Mr. Hardwick

Second by: Mr. Adams

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, ADAMS, O'BRIEN, HARDWICK, FALLS.

Report of the Treasurer

Motion was made to submit the report of the Treasurer into the record as stated.

Motion by: Mr. O'Brien

Second by: Mr. Falls

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

New Business

Motion was made to approve Amendment No. 2 to the existing agreement with JA VA INC. for leasing our administration office and warehouse space at 300 Laird Street, Wilkes-Barre. The current agreement expires December 31, 2020.

- **Mr. Hardwick on the question requested a detailed list of minimal requirements for the aspired administrative office.**
- **Mr. Adams on the question requested BOD attendance during future lease negotiations, and to request suggestions from Luzerne County on any available buildings due to the high lease payments.**

Motion by: Mr. O'Brien

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Motion was made to approve Amendment No. 7 in the existing agreement with Brozena Consulting Services, LLC, to extend the time of performance to December 31, 2022.

- **Mr. Hardwick asked on the question if we do not approve the amendment, will that cancel any contract with him. The Executive Director responded that the existing agreement expires December 31, 2020. If the Board chooses not to approve this amendment, the agreement will terminate.**

Motion by: Mr. Yannuzzi

Second by: Mr. Falls

Motion passed by a Roll Call vote of 4-1. "AYES" –YANNUZZI, O'BRIEN, HARDWICK, FALLS.
"NAYS" - ADAMS

Motion was made to request authorization in adopting the following 2021 budgets:

Operations Fund

Motion by: Mr. O'Brien

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" –YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Restricted Wyoming Valley Levee Raising Project (WVLRP) Fund

Motion by: Mr. Falls

Second by: Mr. O'Brien

Motion passed by a vote of 5-0. "AYES" –YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Restricted Capital Projects Fund

Motion by: Mr. Hardwick

Second by: Mr. Falls

Motion passed by a vote of 5-0. "AYES" –YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

WVLRP - Luzerne County Mitigation Projects

Motion was made to request authorization to implement project PIN # 02-20-003 "*Duryea Borough Levee Rehabilitation Project*". The LCFPA will act as the project administrator and will prepare and publicly advertise a Request For Proposals (RFP) for professional engineering and design services. An opinion of probable costs for professional engineering and survey services is estimated at \$350,000.

- **At the time of the meeting, the Authority had not yet received the U.S. Army Corps of Engineers WVLRP compatibility determination letter with regard to this proposed project. The Board requested that this project request be tabled until January's BOD meeting, if the letter is received.**
- **Mr. Hardwick on the question would just like to thank Mr. Adams for the questions he asked.**

Motion by: Mr. O'Brien

Second by: Mr. Adams

Motion passed by a vote of 5-0. "AYES" –YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Mr. Yannuzzi advised during BOD monthly meeting; they will be hosting a private personnel meeting also December 15, 2020.

Adjourn

Motion was made to adjourn the December 15, 2020 meeting of the Luzerne County Flood Protection Authority Board and enter into executive session.

Motion by: Mr. Adams

Second by: Mr. O'Brien

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, O'BRIEN, HARDWICK, ADAMS, FALLS.

Meeting adjourned at 2:15 P.M.

Next Regular Meeting

January 19, 2020 at 1:00p.m.

300 Laird St. Suite A-1

Wilkes-Barre, PA 18702

Respectfully submitted,



Deana Prochaska
Recording Secretary