

August 20, 2019
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session August 20, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Ted Beam with First United Methodist Church presented the invocation.</p>	<p>INVOCATION TED BEAM</p>
<p>Mayor Smith recognized Garnett Furnish with Cynthiana-Harrison County EDA.</p> <p>Garnett Furnish presented the yearly update from EDA. Attached is a copy of the report and hereinto made a part of these minutes.</p> <p>Mayor Smith recognized Trent Harris with WCYN. Trent is present to ask the Commission for permission to install an antenna on the Water Tank on US 27 North to get an FM station locally in Cynthiana. The Commission wants to work with them at a reasonable price for lease. Attorney Lair will prepare paperwork.</p>	<p>VISITORS</p> <p>GARNETT FURNISH EDA</p> <p>TRENT HARRIS WCYN FM WATER TOWER</p>
<p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade read a letter from Police Chief Ray Johnson. Chief Johnson plans to retire on December 30, 2019.</p> <p>Commissioner Slade made a motion to accept retirement of Chief Ray Johnson effective December 30, 2019. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to accept the resignation of Police Officer Kyle Boswell effective August 4, 2019. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to hire Josh Puckett as a full-time non-certified Police Officer after successful completion of all pre-employment requirements effective 10/13/2019 with the start of the police academy salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to hire Jalen Thomas as a full-time non-certified Police Officer after successful completion of all pre-employment requirements effective 12/8/2019 with the start of the police academy salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>MOTION TO ACCEPT RETIREMENT OF CHIEF RAY JOHNSON</p> <p>MOTION TO ACCEPT RESIGNATION OF KYLE BOSWELL POLICE OFFICER</p> <p>HIRE JOSH PUCKETT POLICE OFFICER</p> <p>HIRE JALEN THOMAS POLICE OFFICER</p>

<p>Commissioner Slade made a motion to hire Michael Black as a full-time certified Police Officer III after successful completion of all pre-employment requirements effective 8/26/2019 salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade recognized Josh Waits who will also be attending the academy in October. Josh was hired back in April because he is also a certified telecommunicator and has been working in the E-911 center.</p> <p>Attorney Lair administered the oath of office by swearing in Josh Puckett, Josh Waits, Jalen Thomas, and Officer Michael Black.</p> <p>Commissioner Slade made a motion to authorize to advertise for a Fire Engine. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to promote Paul Simpson from Fire Lieutenant to Battalion Chief effective 8/17/2019 salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>HIRE MICHAEL BLACK AS A CERTIFIED POLICE OFFICER III</p> <p>SWEARING IN OF (4) POLICE OFFICERS</p> <p>MOTION TO ADVERTISE FOR FIRE ENGINE</p> <p>MOTION TO PROMOTE PJ SIMPSON TO BATTALION CHIEF</p>
<p>Commissioner Griggs made a motion to accept the August 6, 2019 regular meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: abstain; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>APPROVE MINUTES</p> <p>AUGUST 6, 2019 REGULAR</p>
<p>Mayor Smith recognized Attorney Lair.</p> <p>Attorney Lair read the second reading of ordinance #1597 setting the Ad Valorem tax rate for the year 2020.</p> <p>Commissioner Slade made a motion to accept the second reading of Ordinance #1597 setting the tax rate for ad valorem tax for 2020. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair read the second reading of ordinance #1598 setting the tax rate for real and personal property for 2019.</p> <p>Commissioner Mattmiller made a motion to accept the second reading of Ordinance #1598 setting the tax rate for personal and real property 2019. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes;</p>	<p>LEGALS</p> <p>2ND READING ORD #1597 AD VALOREM TAX RATE</p> <p>ACCEPT 2nd READING OF ORD #1597</p> <p>2ND READING ORD #1598 REAL & PERSONAL PROP</p> <p>ACCEPT 2ND READING ORD #1598</p>

<p>Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair read the first reading of Ordinance #1599 amending the Policies and Procedures relating to vacation policy.</p> <p>Commissioner Judy made a motion to accept the first reading of Ordinance #1599 relating to vacation policy. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>1st READING ORDINANCE #1599</p> <p>MOTION TO ACCEPT 1ST READING ORD#1599 AMENDING P&P VAC POLICY</p>						
<p>Mayor Smith reported that at the meeting about the Westside Redevelopment Project this week he found out that we are not going to get an extension on the project. What that means is that we have to have (2) homes completed by December 31, 2019 and begin construction on the house that CHCHA is building. Mayor Smith is hopeful that we can get this done.</p> <p>Mayor Smith made a motion to authorize to advertise for Westside Redevelopment construction for (2) new homes in the project. The deeds have been cleared however it has been too long since the bidding process so we will have to rebid. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p> <p>Mayor Smith made a motion to appoint Mitchell Judy to the Housing Authority Board for 4 years. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p>	<p>MAYORS REPORT</p> <p>MOTION TO ADVERTISE FOR BIDS ON CONSTRUCTION OF (2) HOMES WSRP</p> <p>MOTION TO APPOINT MITCHELL JUDY TO HOUSING BOARD</p>						
<p>Mayor Smith reported that he and Nathan Fields had a meeting with EDA and asked for some property in the Industrial Park to build the new maintenance facility. They agreed on a lot.</p>							
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>FINANCE REPORT</p>						
<p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="162 1935 1055 2083"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 141,706.42</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 87,464.24</td> </tr> </table> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	General Fund	\$ 141,706.42	Water & Sewer Fund	\$ 87,464.24	<p>PAYABLES REPORT</p>		
General Fund	\$ 141,706.42						
Water & Sewer Fund	\$ 87,464.24						
<p>Commissioner Mattmiller reported cash in bank.</p> <table data-bbox="162 2338 1055 2472"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 380,626.63</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 230,947.21</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 144,367.01</td> </tr> </table>	General Fund	\$ 380,626.63	Water & Sewer Fund	\$ 230,947.21	Municipal Road Aid Fund	\$ 144,367.01	<p>CASH IN BANK</p>
General Fund	\$ 380,626.63						
Water & Sewer Fund	\$ 230,947.21						
Municipal Road Aid Fund	\$ 144,367.01						

<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs reported that striping of the downtown parking spaces and handicap spaces as well as the no parking areas is expected to be complete in time for this weekend Rod Run.</p> <p>Cleaning and preparations of city streets are underway in anticipation for the rod run.</p> <p>Commissioner Griggs made a motion to authorize to advertise for a Maintenance Worker. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC WORKS</p> <p>REPORT</p> <p>MOTION TO ADVERTISE FOR MAINTENANCE WORKER</p>
<p>Commissioner Judy reported:</p> <p>Commissioner Judy reported that the water plant continues with award winning production and service as James Knight received the Operator of the Year award for Kentucky at the 2019 water professionals conference. Also, the service line installation project adjacent to Flat Run Veteran’s Park on Oddville complete. Plans and preparations are being made for a new water main installation project for Mill Street.</p> <p>Commissioner Judy made a motion to accept the resignation of Brian Dufresne effective August 30, 2019. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Judy made a motion to advertise for the position of meter reader. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC UTILITIES REPORT</p> <p>MOTION TO ACCEPT RESIGNATION OF BRIAN DUFRESNE</p> <p>MOTION TO ADVERTISE FOR METER READER</p>
<p>Commissioner Griggs made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____ Jamie Hutchison, City Clerk</p>	<p>_____ James Smith, Mayor</p>
	8/20/2019