

Sydenham Parish Council

Minutes of Parish Meeting of the Parish Council 11th July 2017

Present: Alison Isherwood (AI)
 Rachel Blake (RB)
 Janet Potts (JP)
 David Wilkins (DW)
 Stephanie Johns (SJ - Clerk)
 D/Cllr Ian White (IW)

Apologies: Mike May (MM)

1 member of the public was welcomed to the meeting.

<u>Matters Arising</u>		
Members' declaration of interests (for items on the agenda)	JP declared an interest in Planning Application P17/S2418FUL & P17/S2419/LB	
Approval of minutes	The minutes of the previous meeting were approved and signed. D/Cllr White sent his report to the meeting (attached to these minutes).	
Any Other Business	This was brought forward on the agenda as the member of the public was attending for this matter only. A complaint has been received regarding the noise from the Bungalow on Sewells Lane. Loud music is being played every night though it is especially loud on Sundays. The problem was discussed and it was felt that the residents should make their feelings known via an online form to SODC as it could be considered noise abatement. Also, the Parish Council would contribute by also completing the form. Once the name of the Landlord's agent is known, the Parish Council will also write to them explaining the situation.	AI
Planning P17/S2418/FUL & P17/S2419/LB	2 The Thatched Cottages Sydenham Road Sydenham OX39 4LT <i>This was discussed and a site visit will take place</i>	DW
P17/S0591/HH & P17/S0592/LB	Ryders Barn, Sydenham Road, Sydenham, OX39 4LR <i>Parish Council Recommendation – No Objection</i>	
P17/S1884/O	Erection of nine detached and semi-detached dwellings with access, parking, amenity space and landscaping.(Contaminated land questionnaire received 7 June 2017) Location at Land west of Chalford Road Postcombe OX9 7DS <i>Parish Council Objected on the grounds of the following planning policies in the Local Plan 2011: G2, G4, C9, EP6, H6 & H7 & it is believed the access does not conform with the Highways current legislation.</i>	
P17/S2147/LB	Coopers Yard, Sydenham Road, Sydenham, OX39 4NB <i>Parish Council Recommendation – No Objection</i>	
P17/S1104/FUL	Sydenham Grange, Thame park Road near Thame, OX9 3PR	

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P17/S1636/HH	<i>Granted</i> 4 Park View, Sydenham, OX39 4LQ <i>Granted</i>	
Finance	The following items were approved for payment: £ 3.07 to SSE for Defibrillator £309.09 Clerks Salary £ 28.00 PAYE (Clerk) £103.94 Printer for Clerk HP Envy 7640 (Clerk's Expenses) £ 47.92 Print cartridges for above printer (Clerk's Expenses) £ 59.99 Office 365 Annual Subscription (Clerk's Expenses) £ 2.08 Postage – Registered post charge for Annual Audit paperwork (Clerks expenses) £100.00 Citizens Advice Oxon South and Vale (Annual donation) £250.00 Chinnor Village Centre (Annual donation) £ 75.60 Community Heartbeat Trust (Replacement Consumables) £100.00 Mick Cornfield Electrician (Installation of the new VAS) £ 35.00 Will Munday (Installation of new swing equipment) £ 32.62 Materials for general village maintenance (R.Blake expenses) £ 33.17 Parts for the goals & swing (R. Blake Expenses)	
NatWest Current a/c: b/f £3,990.49	<i>June</i> Payments: £ 45.50 Fenland Leisure (Swing parts) £ 28.00 HMRC (May PAYE) £ 309.09 Clerk's Salary £ 3.07 Southern Electric – defibrillator supply £ 86.80 Fane Accountancy (Audit) £ 100.00 Annual donation / grant to CAB South & Vale	Closing balance at 30/06/17 £3418.03
Natwest Reserve a/c: b/f £14,102.26	Receipts: £0.12 June Interest received	£14,102.38
Development of Sydenham Grove	The submission of revised plans for Sydenham Grove are scheduled to be submitted shortly. MM & RB attended a meeting on 22 nd June with Steve Lynch & Richard Peacock from SOHA and asked what the revised plans are. There will now be one 2 bed property for social housing, one 2 bed property for private sale as well as three 3 bed and two 5 bed properties (Total of eight properties). The Clerk is to ask Ian White (D/Cllr) whether CIL still applies for SOHA Housing thought it is thought that it will. The Clerk will also get informal advice as to whether it would be seen favourably by SODC for the Parish Council to get a survey carried out with regards to challenging the application by suggesting 10 houses (more 3 bed homes and less 5 bed homes), thereby making them more affordable for families and providing better sustainability for the Community, whilst creating the same revenue.	SJ
SSE electricity supply	Work will shortly be starting at the far end of the village near Kingston Stert. There is a slight change to the plans, as the route of the underground cables has been re-considered and it is now felt to be more economical and simpler for the cables to run along the road from the bridge to Holliers Close. There are still some matters to be resolved, but at least the project is now under way. The contractors will be installing traffic lights which will be in situ for approximately 3 months, finishing in October and single file traffic	MM

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	controlled with traffic lights will be necessary for most of the construction period. Other developments are still progressing.	
Emergency plan and funds for resilience grant	The Landlords of the Crown Pub have agreed to house the Generator in their cellar. Plans will be put in place to accommodate this, including the relocation and wiring. Funds will come from the SSE fund. Once the Generator has been relocated, a local electrician will provide a quote for installation.	DW
Footpaths, TOE2	The full grant (£1427) has been awarded from TOE2 for the new gates to replace the styles. Once the job is complete, Buryhook (Contractors) will invoice the Council. This will then be reimbursed by TOE2 (Trust for Oxfordshire Environment 2). All TOE2 grants come from the Landfill tax. The gates are now on order and are scheduled to be installed early to mid- September 2017.	JP
Speeding	<p>A meeting is due to take place between Keith Stenning from Highways and JP on 12th July. Questions for him were discussed:</p> <ol style="list-style-type: none"> 1. Is the reduction in speed (8%) as a result of the temporary pinch point enough to warrant a permanent pinch-point. If it is, what is an estimate of costs including public consultation etc. 2. Ask for his view on a longer pinch point (70-100m) creating a narrow road. (This would need to be collapsible so combine harvesters can get through) 3. Ask for his view on the idea of having white lines on the sides of the road, creating a narrower feel and protecting the road from further erosion & potholes. <p>The new VAS (Vehicle activated sign) with a smiley face has now been installed. Instructions are needed with regards to downloading the data for analysis. The Clerk will investigate this. The temporary pinch-point is not to be removed until the sign has delivered some results. The Electrician who installed this has quoted £60 to look at the VAS on the main road. It has not worked for some time so he may not be able to fix it – this quote was agreed and the electrician is to be advised.</p>	AI / SJ SJ / RB
Playing Field Project	John Heathfield has the wood and is doing a trial build of the A Frame. Sydenham Fayre will be asked for the funds of £4200 to pay for the work. A 'Fireman's Pole' is to be included. The £423 in the current budget should be enough to cover the additional cost of this. RB to obtain quotes.	RB
Road Drainage & Potholes	After receiving notification on 'Fix my Street' saying that the drains were all now fine, DW had OCC & the contractor out to inspect it again as it was far from fine. It was finally discovered that a pipe had indeed collapsed so arrangements will now be made for this to be fixed. A road closure will be necessary for this but it is estimated that it won't happen for 10 – 12 weeks.	MM/DW
Grass Cutting	Grass Cutting has been brought forward from September to August.	JP
Defibrillator	Having discovered that the installed defibrillator was in fact a loan one from Community heartbeat Trust and not showing as registered with the Ambulance Service, this has now been replaced with the proper one and 2 sets of pads have been replaced, along with a defibrillator kit – these are all in the cabinet. The Clerk has now registered the defibrillator with 'Webnos', an online reporting tool providing governance and a proper log of checks etc. JP will speak to Ken Hardiman to ensure he is aware that the checks must be logged at	JP/SJ

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	least once a month. Community Heartbeat Trust are ensuring that the defibrillator is properly logged with the Ambulance Service.	
Correspondence	Chinnor Society Magazine - Noted Letter from Hempton Field Care Home – Noted A 'Thank you' was received from Rosemary Carter for the Parish Council's contribution at the recent Flower Festival at the Church. A total of £230 was raised. - Noted	SJ
Any Other Business	See above (first item). The Clerk will be on annual leave from 13 th – 24 th August. AI has agreed to have the laptop and check for any urgent emails etc.	SJ
<p>There being no other business the meeting closed at 9.45pm. The next meeting will be held on Thursday 7th September 2017 at 7.30pm in the Old School Room.</p>		

Signed Date