

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, AUGUST 28, 2015 AT FALLIS HALL, ALBERTA AT 1:00 P.M.

	PRESENT	<p>Councillors: Rob Kirk, Bernie Poulin, Maureen Mazerolle</p> <p>Administration: CAO, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public Works: Dan Golka</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER:	CAO Wildman called the meeting to order at 1:00 p.m.
2.	<p>NOMINATIONS</p> <p>a) Mayor</p> <p>125-15 Nominations Cease (Mayor)</p> <p>Oath of Office - Mayor</p> <p>b) Deputy Mayor</p> <p>126-15 Nominations Cease (Deputy Mayor)</p> <p>Oath of Office -Deputy Mayor</p>	<p>CAO Wildman called for nominations for Mayor.</p> <p>Rob Kirk nominated Bernie Poulin.</p> <p>CAO Wildman called for nominations a second time.</p> <p>CAO Wildman called for nominations a third time.</p> <p>MOTION by Councillor Kirk that nominations cease. CARRIED</p> <p>Bernie Poulin was declared Mayor and CAO Wildman administered the Oath of Office for Mayor.</p> <p>Bernie Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Maureen Mazerolle nominated Rob Kirk.</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p>MOTION by Maureen Mazerolle that nominations cease. CARRIED</p> <p>Rob Kirk was declared as Deputy Mayor and CAO Wildman administered the Oath of Office for Deputy Mayor.</p>

3.	<p>COMMITTEE APPOINTMENTS 127-15 (Committee Appointments)</p>	<p>MOTION by Deputy Mayor Kirk that the following committee appointments be approved:</p> <ul style="list-style-type: none"> a) Emergency Management/Disaster Services (Rob Kirk as rep with Bernie Poulin as alternate) b) Darwell Wastewater Lagoon Commission (Rob Kirk as rep with Bernie Poulin as alternate) c) Highway 43 East Waste Commission (Bernie Poulin as rep with Rob Kirk as alternate) d) Assessment Review Board (as per CRASC previously approved motion) e) Lake Isle Aquatic Management Society (volunteer group including Larry McGillis, with Council rep Bernie Poulin and Rob Kirk as alternate) f) Summer Villages of Lac Ste. Anne County East (all of Council to attend, with Bernie Poulin as voting rep and Rob Kirk as alternate) g) Capital Region Assessment Services Commission (Rob Kirk as rep with Bernie Poulin as alternate) h) Region 2B Family & Community Support Services/Recreation Board (Maureen Mazerolle as rep with Rob Kirk as alternate) i) Yellowhead Regional Library (Maureen Mazerolle rep with Bernie Poulin as alternate) j) Local Library (Darwell) (Maureen Mazerolle as rep with Bernie Poulin as alternate) k) Joint Subdivision and Development Appeal Board (Rob Kirk as rep with Bernie Poulin as alternate) l) Fallis Community Association (Maureen Mazerolle rep with Bernie Poulin as alternate) m) LILSA (Bernie Poulin rep with Rob Kirk as alternate) n) Regional Emergency Services (Bernie Poulin as rep with Maureen Mazerolle as alternate) <p style="text-align: right;">CARRIED</p>

<p>4.</p>	<p>FINANCIAL CONFIRMATION 128-15 Signing Authority</p>	<p>MOTION by Councillor Mazerolle that the following financial information be confirmed:</p> <p>a) Signing Authority all of the Council and CAO and Asst. CAO</p> <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Bernie Poulin, Rob Kirk, Maureen Mazerolle) • One signature to be the CAO, Wendy Wildman or the Asst. CAO, Heather Luhtala <p>b) Banking Authority – CIBC</p> <p>c) Council Remuneration Policy – Policy I-001</p> <p>d) Expense Reimbursement Policy – Policy II-001</p> <p style="text-align: right;">CARRIED</p>
<p>5.</p>	<p>CONFIRMATION OF ITEMS 5 THROUGH 13 129-15</p>	<p>MOTION by Deputy Mayor Kirk that the following items 5 through 13 be confirmed as follows:</p> <p>5. <u>CAO</u></p> <p>Wildwillow Enterprises Inc. – Wendy Wildman</p> <p>6. <u>AUDITOR</u></p> <p>Auditor Appointment – Seniuk & Company</p> <p>7. <u>SOLICITOR</u></p> <p>Patriot Law Group Onoway</p> <p>8. <u>ASSESSOR</u></p> <p>Capital Region Assessment Services Commission – Tanmar Consulting</p> <p>9. <u>DEVELOPMENT AUTHORITY</u></p> <p>Tony Sonnleitner - Development Officer</p> <p>10. <u>SUBDIVISION & DEVELOPMENT APPEAL BOARD</u></p> <p>As per agreement</p>

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	<p>130-15 MEETING DATE AND TIME</p>	<p>11. <u>MUNICIPAL PLANNING COMMISSION</u> All of Council</p> <p>12. <u>FOIP COORDINATOR</u> CAO</p> <p>13. <u>COMMUNITY PEACE OFFICER</u> Town of Mayerthorpe Community Peace Officer Services Agreement – (Dwight Dawn) CARRIED</p> <p>14. <u>MEETING DATE/TIME</u> MOTION by Councillor Mazerolle that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 1:00 p.m., that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the website. CARRIED</p>
<p>6.</p>	<p>ADJOURNMENT</p>	<p>Mayor Poulin declared the meeting adjourned at 1:07 p.m.</p>

Mayor

Municipal Administrator