

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Regular Meeting Minutes**  
**June 17, 2019**  
**7 PM**

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, June 17<sup>th</sup>, 2019 and was called to order at 7:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog, and Joshua Schultz. Also present; Clerk Kelly Kilmer, Treasure Stephany Eisermann, Highway Supervisor Cole Lawrence and Police Officer Veeder. Members of the public; Raymond Jurkowski, KT McClune, Alison Elliott, and Dick Hermans (Sign in sheet attached).

**Village Hall ADA Plan Presentation – CPL Ray Jurkowski**

Presentation was given by Ray Jurkowski from CPL Engineering Firm regarding the renovations for the village hall for the CDBG – ADA grant, a few modifications need to be done to the current drawing and then Ray will provide a new scale drawing along with pricing for the board. Ray also spoke about the CDBG – Sidewalk Grant and gave some information about the beginning stages of the sidewalk project.

**Departments**

**Highway:** Highway Supervisor Cole gave a report on tree's on Barton St., Dutchess Ave., and Highland Drive. Cole will reach out to get quotes on taking care of these tree's and present them to the board at the next meeting. The County came in and did a Hydro blast of the storm drains on Mill St./Fish St., (by the highway garage), and South Center Street to the Rail Trail parking. The storm drains are now clear, and this should help with flooding issues. There still is one drain that there is an issue with and that is by Steeds Real Estate on North Center Street. Cole explained there are many obstacles and he is working on a plan to take care of the issue immediately. Cole gave an update on some of the equipment, #11 – Roller, is back in service after being repaired, #8 – Mower is out of service and waiting on estimate to be fixed, #13 – new mower – broke but Cole was able to repair it at the shop. A paving project needs to be chosen and coordinated with Bob Stevens, Town of North East Highway Supervisor. The current roads that could be chosen is the existing on Trevor Place, full road of Wakeman Road, and Park Avenue into Park Street. Cole feels that Park Avenue into Park Street is the best option for this year. Cole will meet again with Bob and go over a plan to do Park Avenue into Park Street. Underwater Solutions came out to do the inspections on the water tank and there was great news, no continued deterioration or build up from the last inspection. Cole had to remove two (2) swings from the playground the other day due to safety concerns. He will order 2 new swings to replace the ones removed. Also new straps for the ADA swing needs to be replaced, Cole will order those also. Herrington's Sidewalk needs to be repaired due to insurance report from Herrington's insurance agent. Cole will work on getting this completed as soon as possible.

**Police:** Sergeant Veeder passed out the report for the month of May 2019. Total incidents for the month of May was **45**. The Town had **21** and the Village had **24**, with **9** arrests in the Town and **5** arrests in the Village. Sergeant Veeder let the board know that Officer Doty was out playing basketball with some of the kids at the Village basketball court the other day. Residents stopped and took pictures of him interacting with the kids and praised him on social media. Mayor Middlebrook asked Sergeant Veeder to do some extra patrols at the Village Cemetery due to recent vandalism at and around this area.

Approved: 07222019

## **Attorney**

Ian MacDonald, Village Attorney spoke on the next steps with the Zoning changes with the annexations of the two parcels. Resolution 2019-14 was discussed and read into the minutes. *Motion* was made by Trustee Hartzog to introduce the Proposed Local Law No. 1 of 2019, entitled “A Local Law Amending the Zoning Map Contained in Section 170-8 of the Village Code to Include Parcel of Real Property Recently Annexed by the Village of Millerton”, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed. Mr. MacDonald stated that he will work with the Clerk to get all the necessary documentation over to the County, including a Planning/Zoning Referral Form that would need to be sent ASAP in order to hold a public hearing in July.

*Motion* was made by Trustee Schultz to move the July 15<sup>th</sup>, 2019 Regular meeting to July 22<sup>nd</sup>, 2019 at 7 PM and to hold the Public Meeting on this same day and time, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Mr. MacDonald has tried to call and speak with the representative from AT&T with no response. Treasurer Eisermann will forward the email she received to Mr. MacDonald and he will follow up through email.

## **Executive Session**

*Motion* was made by Trustee Sartori to enter Executive Session for Litigation at 8:02 PM, seconded by Trustee Schultz, all five (5) members attendance approved and motion passed.

*Motion* was made by Trustee Hartzog to return to Regular Meeting at 8:26 PM, seconded by Trustee Schultz, all five (5) members attendance approved and motion passed.

## **Attorney**

*Motion* was made by Deputy Mayor Najdek to deny the application/request for emotional support animals (ducks), denied based on Village Code, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed. Mr. MacDonald will draft the letter of denial and send to the applicant.

## **Vouchers**

*Motion* was made by Deputy Mayor Najdek to pay **Voucher #2018936 – 2018969** (excluding Voucher # 2018955) Total amount of **\$27,879.91**, **General Fund \$ 20,887.94** and **Water Fund \$ 6,991.97**, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

## **Committee Reports**

**Jen** – *Motion* was made by Trustee Sartori to accept the additional Summer Camp positions as follows: Counselors –Mackenzie Dunlavey @ \$11.00 per hour, Cassandra Lopane @ \$11.00 per hour, Recreation Assistant – Jennifer Esposito-Lopez @ \$11.00 per hour, McKenna Tanner @ \$ 9.50 per hour, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

**Alicia** – Gave a brief discussion about the meeting with East Commerce Solutions for Credit Cards. Treasurer and Clerk will work on some more information and revisit this in September before the next water billing. Alicia and Jen will be meeting with the new Police Officer, Tyler Conley.

**Matt** – Still working on the streetlight project for new lights and poles for the Village.

**Joshua** – Met with Cole regarding equipment replacement schedule, went over and look at the equipment to get some ideas of what to do next. Joshua is also looking over the Emergency Operation Plan and will be reaching out to the individuals that are responsible for the Appendix.

### **Clerk Report**

*Motion* was made by Trustee Sartori to accept the Minutes with any additions/changes that were given to the clerk for 03/11/2019, 03/18/019, & 03/25/2019, seconded by Trustee Hartzog, all four (4) members in attendance approved and motion passed (Trustee Schultz abstained due to not being a board member during this time period).

*Motion* was made by Trustee Hartzog to accept the Minutes of 05/01/2019 with any additions/changes that were given to the clerk, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed (Deputy Mayor Najdek abstained due to not being at this meeting date).

Clerk Kilmer read into the record a listing of the Summer Camp field trips along with those costs and asked for a motion to be able to pay these as needed for the summer program.

*Motion* was made by Deputy Mayor Najdek to allow these trips to be paid out when needed, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

### **Treasurer Report**

Treasurer Eisermann handed out her report for the time period of 05/01/2019-05/31/2019. She gave an overview of the report to the board. The treasurer asked to have the board approve an extension letter to be sent to the OSC for the upcoming AUD that will need to be filed.

*Motion* was made by Deputy Mayor Najdek to allow the treasurer to send a letter to the OSC asking for an extension for the annual AUD, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

### **Mayor**

The Mayor would like to investigate other municipalities Zoning Laws/Codes for profanity/obscene language or swear words on signs and/or flags when on private property within the Village. We will need to work with the Village attorney on this if we are to add a new law/code to the existing Zoning Code for the Village of Millerton.

### **Public Comment**

KT McClune stated that she was a person that made a complaint about the current flag in the Village on a resident's property with obscene language on it. KT said that this is not a political complaint but rather because of the word that is displayed on this particular flag and what it represents for the Village of Millerton.

### **Executive Session**

*Motion* was made by Trustee Schultz to enter into Executive Session for personnel at 8:58 PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

*Motion* was made by Deputy Mayor Najdek to exit Executive Session at 9:08 PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

*Motion* was made by Deputy Mayor Najdek to allow Clerk Kilmer to contact Arnold Anderson for the Highway Laborer position at 40 hours per week at a rate of pay of \$17.50 per hour, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

### **Adjourn**

*Motion* was made by Deputy Mayor Najdek to adjourn at 9:10 PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

Approved: 07222019

Kelly Kilmer  
Village Clerk

Approved: 07222019