

**HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT  
AGENDA PACKAGE FOR THE  
DECEMBER 14, 2022  
REGULAR MEETING**

Board of Supervisors  
Heritage Oak Park Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District will be held **Wednesday, December 14, 2022 at 10:00 a.m.**, at 19520 Heritage Oak Boulevard, Port Charlotte, FL. 33948. Following is the advanced agenda:

**Agenda**  
Wednesday, December 14, 2022

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1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Comments from the Chairman
5. Approval of Consent Agenda
  - A. Approval of the Minutes of the September 15, 2022 and October 20, 2022 Meetings
  - B. Financials and Check Register for November 30, 2022
  - C. Motion to Assign Fund Balance as of September 30, 2022
  - D. Ratification of Engagement Letter with Grau and Associates for Fiscal Year 2022 Financial Audit
6. Update on Hurricane Ian Cleanup
7. Supervisor Requests
8. Audience Comments
9. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and, in the meantime, if you have any questions please contact me.

**Next meeting January 26, 2023**

Sincerely,  
Bob Koncar  
District Manager

# **Fifth Order of Business**

**5A**

**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, September 15, 2022 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson (Via Teams)
Brian Bitgood	Assistant Secretary
Steve Horsman	Assistant Secretary
Kent Weeks	Assistant Secretary

Also Present:

Bob Koncar	District Manager, Inframark
Michelle Egan	Project Manager, Inframark
Jackie Wells	Activities Coordinator, Inframark

*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Falduto called the meeting to order, Mr. Koncar called the roll, a quorum was established.

On MOTION by Mr. Bitgood seconded by Mr. Horsman with all in favor allowing Mr. Carey to fully participate in today's meeting via Teams was approved. 4-0

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor the agenda was amended to add the designation of pool furniture as surplus property under New Business.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

- The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no comments.

**FOURTH ORDER OF BUSINESS**

**Comments from the Chairman**

Mr. Falduto made the following comments:

- He thanked the HOA and HOA President Horsman for allowing the District to use their maintenance man to remove the old pool furniture and put in the new ones. He also thanked Mr. Horsman, Leo, the HOA maintenance man, David the CDD maintenance man and Ms. Wells for all their help in putting out and preparing the new pool furniture.
- He addressed a social media post where a resident stated they were doing official business on the Heritage Oak Park Facebook page. Nothing they post on the Facebook page is official. They are courtesy notices.
- He discussed two instances of feces in the pool. The first one was a loose feces and the pool had to be closed down for three days. The second one was a solid feces and they were notified early enough where they only had to shut the pool down for one day. He understands accidents happen; however, he asked the residents to please notify staff if they have an accident for the health and safety of all residents. The sooner they know about it, the sooner they can cleanup the pool.

**FIFTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

- A. Approval of the Minutes of the August 18, 2022 Meeting**
- B. Financial and Check Register for August 31, 2022**

On MOTION by Mr. Horsman seconded by Mr. Weeks with all in favor the Consent Agenda was approved. 4-0

- Mr. Koncar provided an update on the financials. Agenda page 13 is the balance sheet which shows \$427,592 remaining in the construction fund as of August 31, 2022 for the Series 2020 Capital Projects. Two requisitions have been made against that amount, leaving approximately \$100,000 in the construction fund in the end of this fiscal year. The District has underspent their budget by approximately 20%.
- Mr. Falduto stated by underspending the budget this year, when they have to do the roads, which will cost more than what they have in reserves, they will be able to use these unspent funds. It also gives the District a cushion in case there is a storm event.

**SIXTH ORDER OF BUSINESS**

**New Business**

**A. Declaring Old Pool Furniture as Surplus Property**

- Mr. Falduto stated they need to declare the old pool furniture as surplus property in order to properly dispose of it.
- He suggested if they declare the old pool furniture surplus, then all residents should be able to take old pool furniture for personal use, at no cost, anytime from today until the end of the day Monday. After Monday, any resident can take the old pool furniture for any use. After next week Monday, anything left will be donated to a worthy cause to be decided by Ms. Egan, Ms. Wells and himself.
- It was noted the furniture needs to be inside of the residents’ lanais and not out in the lawns between buildings.

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor the old pool furniture was declared surplus property.

**SEVENTH ORDER OF BUSINESS**

**Old Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

No report.

**B. Engineer**

No report.

**C. Manager**

Mr. Koncar reported the following:

- He requested a motion from the Board to approve the invoice to Cliff’s Air Conditioning and Heating in the amount of \$6,330. The air conditioner for the office area had to be repaired.

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor the invoice from Cliff’s Air Conditioning and Heatig was approved at a total amount of \$6,330.

- The insurance for the District needs to be renewed. The Board authorized the Chairman at the last meeting to sign the application. The current policy was \$40,000 for this fiscal

year. He found another quote with similar coverage and it was \$6,669 less than the renewal policy from the current provider. The deductibles are similar to what they are now.

#### **NINTH ORDER OF BUSINESS**

#### **On-Site Administration Report**

Ms. Egan reported on the following:

- She noted the new pool furniture is under warranty so if anyone notices a broken strap or something else, please notify her.
- The awning is expected to arrive at any moment. As soon as it arrives, it will be installed.

*The record will reflect Mr. Carey joined the meeting.*

- She read a memorandum they received from Charlotte County regarding the pool lift stating they have to apply for a permit. She applied for one this afternoon.
- They are no longer allowed to have a pool thermometer in the pool because they consider it an entrapment. They almost got fined for having one so it was removed.
- The area with no pool furniture in front of it needs to be clear for safety reasons.
- They are waiting for a gate before they do the roads.

#### **TENTH ORDER OF BUSINESS**

#### **Supervisor Requests**

- Mr. Weeks stated almost three years ago he brought up getting a crosswalk to the YMCA across Quesada Avenue and it was turned down by the County. He asked if there is anyway of finding out about the new sidewalk. Mr. Falduto stated information on the Quesada Avenue sidewalk project can be found on the County's website under *Projects*.
- Mr. Bitgood asked if the drainage basins have been cleaned out this year. Ms. Egan responded no. They were given a date and then they cancelled on them. She is trying to find someone else to do it.
- Mr. Horsman would like the Board to consider purchasing a generator for the lodge in case there is a storm.



**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

The were no comments.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor, the meeting was adjourned.

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Secretary

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Paul Falduto  
Chairman

**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, October 20, 2022 at 10:05 a.m. via Teams under the auspices of Florida Executive Orders 22-218 and 22-219.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson
Brian Bitgood	Assistant Secretary
Steve Horsman	Assistant Secretary
Kent Weeks	Assistant Secretary

Also Present:

Bob Koncar	District Manager, Inframark
Michelle Egan	Project Manager, Inframark

*The following is a summary of the minutes and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Falduto called the meeting to order, Mr. Koncar called the roll, a quorum was established.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

- The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

- There were no comments.

**FOURTH ORDER OF BUSINESS**

**Comments from the Chairman**

Mr. Falduto made the following comments:

- He thanked the Charlotte County Fire Department for helping clear the roads.
- He thanked Mainscape and Artis Tree for doing a lot of work to get the roads cleared by 2:00 p.m. on the Friday after the hurricane.

- He thanked Supervisor Horsman as the President of HOPCA. If it were not for the coordination between HOPCA and the CDD, things would not have advanced as they did.
- He thanked the employees for all the hard work they have done to move with the progress and recovery after the storm. They all did a great job.
- The reality of the situation is they were hit with strong winds and approximately 10 inches of rain in a short period of time. The video shows how bad the park looked the day after the hurricane. Recovery has moved as well as can be expected; however, it is not going to move as fast as everyone would like.
- The on site manager, Ms. Egan, is going to go over all the damage to the park. She will give us an idea of where we are at with recovery. At that point he will ask all the Board members to ask whatever questions they would like of Ms. Egan and himself as far as progress and condition.

**FIFTH ORDER OF BUSINESS**

**Discussion of Hurricane Ian**

- **Update of Cleanup Actions**
  - **Debris Removal – FEMA Application**
  - **Insurance Adjuster Community Review**
  - **Summary of Findings Concerning the Lodge**

Ms. Egan discussed the following:

- There has been major damage around the buildings, to the buildings and around the walls.
- They spoke with the insurance adjuster last week and went over it all. The adjuster gave us their report.
- The entire lanai needs to be replaced, which she is obtaining quotes for.
- The rear of the clubhouse had two major columns moved and they ended up having the structural engineer come out first to make sure they are not weight bearing. He concluded they are okay. They are not weight bearing and they can be repaired instead of replaced. They found a company called West Coast Walls. They have general contractors, engineers, a construction company and a wall company. They will check on those things.

- The big issue is the lodge. There was major water damage inside the lodge through the roof. They are looking at getting it sealed by National Roofing. There is something you can put, which is like a liner, that would help prevent this in the future.
- There is still a little bit of moisture at the clubhouse. The offices for the most part have not been affected. Her office and the men's bathroom was affected. They are mitigating all of that.
- The security cameras were tested. The biggest thing right now is the system, which controls all of the doors, was hit during the hurricane. They are trying to figure out if they can fix it. At the moment the card is no longer available. They are trying to figure out if it can be replaced if they find one or if the whole system needs to be replaced.
- The back wall is where West Coast Walls come in. They do foam walls so they are looking to see if they can fix it or what their suggestions are.
- Regarding the pavilions around the building, the two small ones completely came off the concrete slab. The large pavilion which goes from the parking lot to the pool is leaning at a 30 degree angle. It is currently unsafe for people to be under or near.
- Fence Outlet will be on site on November 4, 2022 to give a price on the fencing.
- Six light poles are damaged. They would be replaced with fiberglass poles instead of concrete. She is waiting for pricing.
- The awning was a little damaged and can be replaced.
- The exercise room has some moisture on the floor and is being mitigated as well.
- The library and the craft room/steam room had water damage in between the walls. They are working on getting it all dried out.
- They applied for FEMA public assistance and FEMA is reviewing all of the documents for all the storm cleanup for the road clearing.
- The tennis court light needs to be replaced. The insurance adjuster suggested using a different type of light because it will last better. They are going to have the chain link fence fixed as well.
- She is having a hard time finding an aluminum company to fix the baci court benches because a large branch fell on there.

- Tri County came in to give a proposal on trees which need to be removed. There are between 14 and 16 trees needing to be removed. The biggest one is the Oak when you are coming into the community.
- Mr. Weeks asked what the CDD's deductible is. Mr. Koncar responded it is a 3% deductible on a named storm.
- Mr. Carey stated the insurance is going to assist the CDD to replace in kind. He suggested a discussion for another day on whether they want to replace in kind or use some of the CDD funds to upgrade.
- Mr. Bitgood thanked the Chairman as well as the President of HOPCA for the work they have done. He agrees with Mr. Carey about looking at whether they should replace in kind. He is concerned about the existing trees still standing having gone through trauma. He questioned whether they should hire an arborist to look at them.
- Mr. Falduto noted prior to Hurricane Ian, HOPCA came in with an engagement with an arborist to go over all the trees in the park. They were going to include the CDD's trees as well and the CDD was going to piggyback on their agreement, paying its share. He believes they are still going to do this after all the affected trees are removed.
- Mr. Horsman stated the plan is to go forward with that. He wanted to thank Mr. Falduto and Ms. Egan for all their efforts to get everything done to this point. They will bring a proposal forward from Simply Trees to track the trees, number the trees and provide an evaluation.
- Ms. Egan noted many people asked why the pool is not open since it is clean. They asked the attorney about it who opined there is not a safe way to get to it. All facilities need to remain closed until everything is safe and acceptable to everyone.
- Mr. Falduto noted the pool is currently not ADA compliant.
- **Ratification of Workorder for Structural Engineering Services – Pennoni Engineering**
  - Mr. Koncar stated they contracted with a structural engineer from Penonni because of the damage to the lodge so they could provide a structural review analysis of the lodge. This proposal was \$5,000. They performed the inspection and staff is waiting on the final report.

On MOTION by Mr. Carey seconded by Mr. Weeks with all in favor the contract with Pennoni for a structural engineer in the amount of \$5,000 was ratified.

**• Authorization for the Chairman to take Actions, Including Acquisition of Contracts (Proposals to be Obtained if Possible), to Expedite Community Cleanup – All Proposals to be Ratified by the Board at the November Meeting**

Mr. Koncar discussed the following:

- He stated they discussed the debris removal and cleanup. They are still waiting on a response from FEMA. It is supposed to be funded at 100%.
- The next item listed is to authorize the Chairman to take actions, including acquisitions of contracts, proposals to be obtained if possible, to expedite community cleanup. All proposals to be ratified by the Board at the November meeting. He requested a motion to authorize the Chairman to take these actions as needed. He will coordinate with Ms. Egan and the District Attorney on any proposals.

On MOTION by Mr. Horsman seconded by Mr. Carey with all in favor the Chairman was authorized to take actions, including acquisition of contracts to expedite community cleanup.

- Mr. Falduto noted quotes need to be submitted to, and approved by, the insurance company prior to any work being done. There are a few things they are going to want to change and it may require additional funds from the CDD. He will not be approving any of that, but proposals will be brought back for Board approval.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

- Mr. Carey echoed Mr. Bitgood’s comment about Mr. Falduto and the President of HOPCA. They performed well beyond what could be expected. Everyone owes them a debt of gratitude. The only other thing he thinks they should be looking at is some kind of a central generating system so we can maintain communications under these kind of circumstances, and even include the ability to operate the gates so they can maintain the integrity of the park as much as possible.
- Mr. Weeks agrees with Mr. Carey. He thinks Mr. Falduto and Mr. Horsman did an outstanding job. The whole park is talking about what a great job they did and they appreciate it.

- Mr. Falduto stated they had a rough storm. There was a lot of wind, rain and damage throughout the whole park. One of the reasons the debris is still in the parking lot is because of the County. He went down to the County Public Works Department yesterday and met with people at the County. They told him they are trying to come up with a plan. The CDD is waiting to make sure they get reimbursements from FEMA because it is possible that if they do, they can get reimbursed for the expense of removing the debris. They are trying to keep the costs down for the residents because if FEMA does not reimburse the CDD and the County does not remove it, it will have to be removed by the CDD and HOPCA. The cooperation between the CDD and HOPCA has been stellar. He requested patience and understanding to get the job done.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Carey seconded by Mr. Weeks with all in favor, the meeting was adjourned.

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Secretary

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Paul Falduto  
Chairman

**5B**



**HERITAGE OAK PARK**  
Community Development District  
*Financial Report*  
*November 30, 2022*

Prepared by



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**HERITAGE OAK PARK**  
Community Development District

**Financial Statements**

(Unaudited)

**November 30, 2022**

**Balance Sheet**  
November 30, 2022

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2020 DEBT SERVICE FUND	SERIES 2020 CAPITAL PROJECTS FUND	TOTAL
<b>ASSETS</b>				
Cash - Checking Account	\$ 630,088	\$ -	\$ -	\$ 630,088
Cash On Hand/Petty Cash	200	-	-	200
Accounts Receivable - Other	487	-	-	487
Allow -Doubtful Accounts	(1,328)	-	-	(1,328)
Assessments Receivable	1,328	-	-	1,328
Due From Other Gov'tl Units	8,570	-	-	8,570
Due From Other Funds	-	17,845	-	17,845
Investments:				
Money Market Account	52,218	-	-	52,218
Construction Fund	-	-	67,648	67,648
Reserve Fund	-	19,789	-	19,789
Revenue Fund	-	144,338	-	144,338
Prepaid Items	6,159	-	-	6,159
Deposits	8,200	-	-	8,200
<b>TOTAL ASSETS</b>	<b>\$ 705,922</b>	<b>\$ 181,972</b>	<b>\$ 67,648</b>	<b>\$ 955,542</b>
<b>LIABILITIES</b>				
Accounts Payable	\$ 22,699	\$ -	\$ -	\$ 22,699
Sales Tax Payable	4	-	-	4
Due To Other Funds	17,845	-	-	17,845
<b>TOTAL LIABILITIES</b>	<b>40,548</b>	<b>-</b>	<b>-</b>	<b>40,548</b>
<b>FUND BALANCES</b>				
<b>Nonspendable:</b>				
Prepaid Items	6,159	-	-	6,159
Deposits	8,200	-	-	8,200
<b>Restricted for:</b>				
Debt Service	-	181,972	-	181,972
Capital Projects	-	-	67,648	67,648
<b>Assigned to:</b>				
Operating Reserves	238,806	-	-	238,806
Reserves - Arbor	2,500	-	-	2,500
Reserves -Roads & Streetlights	195,496	-	-	195,496
Reserves - Roof	135,000	-	-	135,000
Reserves - Swimming Pools	26,239	-	-	26,239
<b>Unassigned:</b>	52,974	-	-	52,974
<b>TOTAL FUND BALANCES</b>	<b>\$ 665,374</b>	<b>\$ 181,972</b>	<b>\$ 67,648</b>	<b>\$ 914,994</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 705,922</b>	<b>\$ 181,972</b>	<b>\$ 67,648</b>	<b>\$ 955,542</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-22 BUDGET	NOV-22 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ 4,800	\$ 800	\$ 347	\$ (453)	7.23%	\$ 400	\$ 171
Interlocal Agreement	3,000	750	750	-	25.00%	750	750
Room Rentals	500	-	-	-	0.00%	-	-
Recreational Activity Fees	53,200	8,867	1,392	(7,475)	2.62%	4,433	1,427
Special Assmnts- Tax Collector	1,008,433	85,000	83,661	(1,339)	8.30%	85,000	83,661
Special Assmnts- Discounts	(40,337)	(3,400)	(3,282)	118	8.14%	(3,400)	(3,282)
Other Miscellaneous Revenues	3,800	3,800	7,500	3,700	197.37%	3,800	7,500
Gate Bar Code/Remotes	1,200	210	197	(13)	16.42%	60	56
Access Cards	600	25	23	(2)	3.83%	-	-
<b>TOTAL REVENUES</b>	<b>1,035,196</b>	<b>96,052</b>	<b>90,588</b>	<b>(5,464)</b>	<b>8.75%</b>	<b>91,043</b>	<b>90,283</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
P/R-Board of Supervisors	12,000	2,000	1,000	1,000	8.33%	1,000	-
FICA Taxes	918	153	77	76	8.39%	77	-
ProfServ-Engineering	10,000	-	-	-	0.00%	-	-
ProfServ-Legal Services	6,000	350	350	-	5.83%	-	-
ProfServ-Mgmt Consulting	69,540	11,590	11,590	-	16.67%	5,795	5,795
ProfServ-Special Assessment	11,788	-	-	-	0.00%	-	-
ProfServ-Trustee Fees	3,704	3,704	3,704	-	100.00%	-	-
Auditing Services	4,700	-	-	-	0.00%	-	-
Communication/Freight - Gen'l	1,500	250	56	194	3.73%	125	26
Insurance - General Liability	7,835	7,835	6,452	1,383	82.35%	-	-
R&M-ADA Compliance	1,553	1,553	1,553	-	100.00%	1,553	1,553
Legal Advertising	1,100	189	189	-	17.18%	-	-
Miscellaneous Services	3,000	500	17	483	0.57%	250	8
Misc-Bank Charges	2,400	-	-	-	0.00%	-	-
Misc-Assessment Collection Cost	20,169	1,650	1,608	42	7.97%	1,650	1,608
Office Supplies	360	-	-	-	0.00%	-	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
<b>Total Administration</b>	<b>156,742</b>	<b>29,949</b>	<b>26,771</b>	<b>3,178</b>	<b>17.08%</b>	<b>10,450</b>	<b>8,990</b>
<b>Other Public Safety</b>							
R&M-Gate	3,500	50	47	3	1.34%	50	47
R&M-Gatehouse	1,000	-	-	-	0.00%	-	-
R&M-Security Cameras	3,600	-	-	-	0.00%	-	-
Capital Outlay	1,500	-	-	-	0.00%	-	-
<b>Total Other Public Safety</b>	<b>9,600</b>	<b>50</b>	<b>47</b>	<b>3</b>	<b>0.49%</b>	<b>50</b>	<b>47</b>
<b>Field</b>							
Contracts-Mgmt Services	135,661	22,610	22,610	-	16.67%	11,305	11,305
Contracts-Lake and Wetland	6,120	1,020	1,020	-	16.67%	510	510
Contracts-Landscape	91,784	15,297	15,297	-	16.67%	7,649	7,649
Contracts-Irrigation	49,188	8,198	8,356	(158)	16.99%	4,099	4,178
Utility - General	45,600	7,600	3,840	3,760	8.42%	3,800	1,619
Utility - Water & Sewer	13,600	2,000	1,449	551	10.65%	1,000	728
Insurance - General Liability	36,895	36,895	27,543	9,352	74.65%	-	-
R&M-Drainage	15,000	370	370	-	2.47%	370	370
R&M-Entry Feature	7,500	-	-	-	0.00%	-	-
R&M-Irrigation	31,400	-	-	-	0.00%	-	-
R&M-Lake	21,750	-	-	-	0.00%	-	-
R&M-Plant Replacement	12,000	-	-	-	0.00%	-	-

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-22 BUDGET	NOV-22 ACTUAL
R&M-Trees and Trimming	12,500	-	-	-	0.00%	-	-
R&M-Pumps	2,160	-	-	-	0.00%	-	-
Misc-Special Projects	10,930	3,600	3,600	-	32.94%	-	-
Misc-Hurricane Expense	5,000	5,000	239,946	(234,946)	4798.92%	5,000	190,258
Misc-Contingency	10,040	233	233	-	2.32%	120	120
Capital Outlay	25,560	-	-	-	0.00%	-	-
<b>Total Field</b>	<b>532,688</b>	<b>102,823</b>	<b>324,264</b>	<b>(221,441)</b>	<b>60.87%</b>	<b>33,853</b>	<b>216,737</b>
<b><u>Road and Street Facilities</u></b>							
R&M-Parking Lots	1,000	-	-	-	0.00%	-	-
R&M-Roads & Alleyways	4,000	-	-	-	0.00%	-	-
R&M-Sidewalks	15,000	-	-	-	0.00%	-	-
R&M-Streetlights	10,000	-	-	-	0.00%	-	-
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	-	-	-	0.00%	-	-
Cap Outlay - Streetlight Impr	5,000	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	15,369	-	-	-	0.00%	-	-
<b>Total Road and Street Facilities</b>	<b>63,369</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
<b><u>Parks and Recreation - General</u></b>							
Contracts-Mgmt Services	35,613	5,936	5,936	-	16.67%	2,968	2,968
Contracts-Janitorial Services	18,960	-	-	-	0.00%	-	-
Contracts-Pools	11,134	1,856	1,856	-	16.67%	928	928
Contracts-Pest Control	1,100	1,100	1,058	42	96.18%	302	260
Communication - Telephone	8,580	1,430	1,218	212	14.20%	715	605
R&M-Clubhouse	50,000	8,333	1,430	6,903	2.86%	4,167	407
R&M-Parks	15,000	2,500	160	2,340	1.07%	1,250	160
R&M-Pools	4,500	750	126	624	2.80%	375	63
R&M-Tennis Courts	2,000	-	-	-	0.00%	-	-
Miscellaneous Services	2,400	400	39	361	1.63%	200	39
Holiday Decoration	750	-	-	-	0.00%	-	-
Misc-Cable TV Expenses	4,560	760	862	(102)	18.90%	380	431
Office Supplies	3,000	500	307	193	10.23%	250	145
Op Supplies - General	6,000	1,000	150	850	2.50%	500	150
Cap Outlay - Equipment	8,000	-	-	-	0.00%	-	-
Cap Outlay-Clubhouse	15,000	-	-	-	0.00%	-	-
Reserves- A/C	5,000	-	-	-	0.00%	-	-
Reserve - Roof	25,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	3,000	-	-	-	0.00%	-	-
<b>Total Parks and Recreation - General</b>	<b>219,597</b>	<b>24,565</b>	<b>13,142</b>	<b>11,423</b>	<b>5.98%</b>	<b>12,035</b>	<b>6,156</b>
<b><u>Special Recreation Facilities</u></b>							
Miscellaneous Services	4,500	-	-	-	0.00%	-	-
Misc-Event Expense	21,000	3,500	1,237	2,263	5.89%	1,750	1,127
Misc-Social Committee	26,700	-	-	-	0.00%	-	-
Misc-Trips and Tours	500	-	-	-	0.00%	-	-
Office Supplies	500	83	13	70	2.60%	42	13
<b>Total Special Recreation Facilities</b>	<b>53,200</b>	<b>3,583</b>	<b>1,250</b>	<b>2,333</b>	<b>2.35%</b>	<b>1,792</b>	<b>1,140</b>
<b>TOTAL EXPENDITURES</b>	<b>1,035,196</b>	<b>160,970</b>	<b>365,474</b>	<b>(204,504)</b>	<b>35.30%</b>	<b>58,180</b>	<b>233,070</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2022

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>NOV-22 BUDGET</u>	<u>NOV-22 ACTUAL</u>
Excess (deficiency) of revenues							
Over (under) expenditures	-	(64,918)	(274,886)	(209,968)	0.00%	32,863	(142,787)
Net change in fund balance	\$ -	\$ (64,918)	\$ (274,886)	\$ (209,968)	0.00%	\$ 32,863	\$ (142,787)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>940,260</b>	<b>940,260</b>	<b>940,260</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 940,260</b>	<b>\$ 875,342</b>	<b>\$ 665,374</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-22 BUDGET	NOV-22 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ 1	\$ 1	0.00%	\$ -	\$ 1
Special Assmnts- Tax Collector	197,323	18,000	16,358	(1,642)	8.29%	18,000	16,358
Special Assmnts- Discounts	(7,893)	(720)	(642)	78	8.13%	(720)	(642)
<b>TOTAL REVENUES</b>	<b>189,430</b>	<b>17,280</b>	<b>15,717</b>	<b>(1,563)</b>	<b>8.30%</b>	<b>17,280</b>	<b>15,717</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
Misc-Assessment Collection Cost	3,946	330	314	16	7.96%	330	314
<b>Total Administration</b>	<b>3,946</b>	<b>330</b>	<b>314</b>	<b>16</b>	<b>7.96%</b>	<b>330</b>	<b>314</b>
<b>Debt Service</b>							
Principal Debt Retirement	128,777	-	-	-	0.00%	-	-
Interest Expense	69,135	34,567	34,567	-	50.00%	34,567	34,567
<b>Total Debt Service</b>	<b>197,912</b>	<b>34,567</b>	<b>34,567</b>	<b>-</b>	<b>17.47%</b>	<b>34,567</b>	<b>34,567</b>
<b>TOTAL EXPENDITURES</b>	<b>201,858</b>	<b>34,897</b>	<b>34,881</b>	<b>16</b>	<b>17.28%</b>	<b>34,897</b>	<b>34,881</b>
Excess (deficiency) of revenues Over (under) expenditures	(12,428)	(17,617)	(19,164)	(1,547)	154.20%	(17,617)	(19,164)
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	(12,428)	-	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(12,428)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (12,428)	\$ (17,617)	\$ (19,164)	\$ (1,547)	154.20%	\$ (17,617)	\$ (19,164)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>201,136</b>	<b>201,136</b>	<b>201,136</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 188,708</b>	<b>\$ 183,519</b>	<b>\$ 181,972</b>				



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-22 BUDGET	NOV-22 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ 2	\$ 2	0.00%	\$ -	\$ 1
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>	<b>-</b>	<b>1</b>
<b>EXPENDITURES</b>							
<b>Construction In Progress</b>							
Construction in Progress	-	-	175,535	(175,535)	0.00%	-	175,535
<b>Total Construction In Progress</b>	<b>-</b>	<b>-</b>	<b>175,535</b>	<b>(175,535)</b>	<b>0.00%</b>	<b>-</b>	<b>175,535</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>175,535</b>	<b>(175,535)</b>	<b>0.00%</b>	<b>-</b>	<b>175,535</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	(175,533)	(175,533)	0.00%	-	(175,534)
Net change in fund balance	\$ -	\$ -	\$ (175,533)	\$ (175,533)	0.00%	\$ -	\$ (175,534)
<b>FUND BALANCE, BEGINNING (OCT 1, 2022)</b>	<b>-</b>	<b>-</b>	<b>243,181</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,648</b>				

**Notes to the Financial Statements**  
November 2022

**Financial Overview / Highlights**

- ▶ Total General Fund revenues are at approximately 8.8% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 35.3% of the Annual Budget.

**Balance Sheet**

Account Name	Annual Budget	YTD Actual	Explanation
<b>Assets</b>			
Accounts Receivable-Other		487	Adobe charge on credit card to be refunded.
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013.
Assessments Receivable		1,328	Assessments uncollected from FY 2013.
Due From Other Gov'tl Units		8,570	Hurricane Ian September storm cleanup invoices to be reimbursed by FEMA.
Due From Other Funds		17,845	Due from General Fund to Debt Service.
Prepaid Items		6,159	Holiday entertainment FY22/23, Truist credit card.
Deposits		8,200	Deposits with FPL for sprinkler pumps and street lights.
<b>Liabilities</b>			
Accounts Payable		22,699	Invoices for current month but not paid in current month.
Sales Tax Payable		4	Sales Tax for the gate remotes.
Due to Other Funds		17,845	Due from General Fund to Debt Service.

**Variance Analysis**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>General Fund 001</b>				
<b>Revenues</b>				
Interest Income	4,800	347	7.23%	Interest Income on Operating Accounts and Money Market Acct.
Interlocal Agreement	3,000	750	25.00%	Paid 1st quarter.
Special Assessments-Tax Collector	1,008,433	83,661	8.30%	Collections were at 25.8% at this time last year.
Other Misc Revenue	3,800	7,500	197.37%	HOPCA quarterly irrigation invoice for 1st quarter.
<b>Expenditures</b>				
<b><u>Administrative</u></b>				
ProfServ-Trustee Fees	3,704	3,704	100.00%	Trustee fees paid for year.
Insurance-General Liability	7,835	6,452	82.35%	Insurance paid in full for year.
R&M-ADA Compliance	1,553	1,553	100.00%	Webhosting paid in full for the year.
Legal Advertising	1,100	189	17.18%	Meetings for year.
<b><u>Field</u></b>				
Contracts-Irrigation	49,188	8,356	16.99%	Maintenance increased more than anticipated. Will increase budget next year.
Insurance - General Liability	36,895	27,543	74.65%	Insurance paid in full for year.
Misc-Special Projects	10,930	3,600	32.94%	Remove and dispose old pergola around pool.
Misc-Hurricane Expense	5,000	239,946	4798.92%	Hurricane Ian storm cleanup invoices to be reimbursed by FEMA.
<b><u>Parks &amp; Recreation</u></b>				
Contracts-Pest Control	1,100	1,058	96.18%	Pest control and subterranean paid for year.
Misc-Cable TV Expenses	4,560	862	18.90%	Comcast cable-increased services more than budgeted.

**Notes to the Financial Statements**  
November 2022

**Variance Analysis (continued)**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>Debt Service Fund 203</b>				
<b>Revenues</b>				
Special Assessments-Tax Collector	197,323	16,358	8.29%	Collections were at 25.8% at this time last year.
<b>Expenditures</b>				
<b><u>Debt Service</u></b>				
Principal Debt Retirement	128,777	-	0.00%	Payment will be made in May.
Interest Expense	69,135	34,567	50.00%	Next payment to be made in May
<b>Capital Fund 303</b>				
<b>Expenditures</b>				
<b><u>Construction in Progress</u></b>				
Construction in Progress	-	175,535	0.00%	Requisition 33.

**HERITAGE OAK PARK**

Community Development District

**Supporting Schedules**

**November 30, 2022**

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector  
 Monthly Collection Distributions  
 For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION	
					General Fund Assessments	Debt Service Fund Assessments
Assessments Levied				\$1,205,753	\$1,008,433	\$197,320
Allocation %				100%	84%	16%
11/04/22	\$ 34,984	\$ 1,458	\$ 714	\$ 37,156	\$ 31,051	\$ 6,105
11/10/22	9,808	409	200	10,417	8,724	1,693
11/17/22	19,616	817	400	20,834	17,447	3,387
11/23/22	29,765	1,240	607	31,612	26,440	5,173
<b>TOTAL</b>	<b>\$ 94,173</b>	<b>\$ 3,924</b>	<b>\$ 1,922</b>	<b>\$ 100,019</b>	<b>\$ 83,661</b>	<b>\$ 16,358</b>
% COLLECTED				8%	8%	8%
<b>TOTAL OUTSTANDING</b>				<b>\$ 1,105,734</b>	<b>\$ 924,772</b>	<b>\$ 180,962</b>

**HERITAGE OAK PARK**  
Community Development District

**Activities Fund Deposits**

<b>Deposit</b>								
<b>Date</b>	<b>Amount</b>	<b>Poolside Lunch</b>	<b>Morning Coffee Social</b>	<b>St Johns River Boat Tour</b>	<b>Craft Fair</b>	<b>Hallo ween Party</b>	<b>Community Cook Book</b>	
10/25/22 Refund	(\$5,918)			(\$5,918)				
10/25/22 Deposit	\$405				\$405			
10/25/22 Refund	(\$440)				(\$440)			
11/01/22 Deposit	\$7,345	\$722		\$5,918			\$705	
<b>Total</b>	<b>\$1,392</b>	<b>\$722</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$35)</b>	<b>\$0</b>	<b>\$705</b>	<b>\$0</b>
<b>Expenses</b>	<b>(\$1,237)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$110)</b>	<b>(\$1,127)</b>	<b>\$0</b>
<b>Profit / (Loss)</b>	<b>\$155</b>	<b>\$722</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$35)</b>	<b>(\$110)</b>	<b>(\$422)</b>	<b>\$0</b>
<b>Other Expenses</b>	<b>(\$13)</b>							
<b>Total Profit / (Loss)</b>	<b>\$142</b>							

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Reserve Balance-Beginning	9,191	9191	7088	-	-	-	-
Revenue	39,654	43,189	47,790	31,238	5,994	40,206	1,392
Expenses	35,643	46,362	64,189	34,114	8,371	43,202	1,250
Profit(Loss)	4,011	(3,173)	(16,399)	(2,876)	(2,377)	(2,995)	142

Notes: Revenue and Expenses are per financial statements

**Cash and Investment Report**  
November 30, 2022

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>			
Operating Checking Account	BankUnited	2.10%	\$607,709
Operating Checking Account	Valley Bank	2.75%	\$22,379
		<b>Subtotal</b>	<b>\$630,088</b>
Petty Cash - Property Manager	N/A	N/A	\$200
Money Market Account	BankUnited	2.96%	\$52,218
<b>DEBT SERVICE FUND</b>			
Series 2020 Reserve Fund	US Bank	0.00%	\$19,789
Series 2020 Revenue Fund	US Bank	0.00%	\$144,338
		<b>Subtotal</b>	<b>\$164,127</b>
<b>CAPITAL PROJECTS FUND</b>			
Series 2020 Construction Fund	US Bank	0.00%	\$67,648
		<b>Grand Total</b>	<b>\$914,282</b>

**Heritage Oak Park CDD**

Bank Reconciliation

Bank Account No. 7282 Bank United GF  
 Statement No. 11-22  
 Statement Date 11/30/2022

<b>G/L Balance (LCY)</b>	607,709.06	<b>Statement Balance</b>	707,979.76
<b>G/L Balance</b>	607,709.06	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
	<hr/>	<b>Subtotal</b>	707,979.76
<b>Subtotal</b>	607,709.06	<b>Outstanding Checks</b>	100,270.70
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
	<hr/>		
<b>Ending G/L Balance</b>	607,709.06	<b>Ending Balance</b>	607,709.06
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
<b>Outstanding Checks</b>						
3/20/2020	Payment	2297	BRAD WARREN	36.00	0.00	36.00
12/10/2021	Payment	2949	COMCAST	353.67	0.00	353.67
3/10/2022	Payment	3040	PRECISION GATE & SECURITY, INC	393.75	0.00	393.75
10/19/2022	Payment	3209	SECURITY ALARM CORPORATION	400.00	0.00	400.00
11/3/2022	Payment	3243	DIANE CROWE	35.00	0.00	35.00
11/3/2022	Payment	3245	IMOGENE MCCREARY	35.00	0.00	35.00
11/3/2022	Payment	3249	JEANINE COLUMBO-ANDERSON	35.00	0.00	35.00
11/3/2022	Payment	3251	JULLIAN DIBLASI	35.00	0.00	35.00
11/3/2022	Payment	3257	PATRICIA BENJAMIN	35.00	0.00	35.00
11/3/2022	Payment	3262	TAMMY NENADOVICH	35.00	0.00	35.00
11/6/2022	Payment	DD00607	Payment of Invoice 014798	67.94	0.00	67.94
11/6/2022	Payment	DD00608	Payment of Invoice 014799	30.69	0.00	30.69
11/6/2022	Payment	DD00609	Payment of Invoice 014800	73.78	0.00	73.78
11/6/2022	Payment	DD00610	Payment of Invoice 014801	44.26	0.00	44.26
11/6/2022	Payment	DD00611	Payment of Invoice 014802	1,284.34	0.00	1,284.34
11/6/2022	Payment	DD00612	Payment of Invoice 014804	27.19	0.00	27.19
11/6/2022	Payment	DD00613	Payment of Invoice 014805	41.67	0.00	41.67
11/6/2022	Payment	DD00614	Payment of Invoice 014806	28.59	0.00	28.59
11/23/2022	Payment	3282	ALLYCE WOHLLEBER	69.00	0.00	69.00
11/23/2022	Payment	3285	TODD PROA	990.88	0.00	990.88
11/28/2022	Payment	3286	ARTISTREE LANDSCAPE	7,648.69	0.00	7,648.69
11/28/2022	Payment	3287	D.S. FRANKS & ASSOCIATES.	370.00	0.00	370.00
11/28/2022	Payment	3288	FEDEX	12.72	0.00	12.72
11/28/2022	Payment	3289	GRAINGER	136.92	0.00	136.92
11/28/2022	Payment	3290	MAINSCAPE	88,030.00	0.00	88,030.00
11/30/2022	Payment	3291	FPL	20.61	0.00	20.61
<b>Total Outstanding Checks.....</b>				<b>100,270.70</b>		<b>100,270.70</b>



**Heritage Oak Park CDD**

Bank Reconciliation

Bank Account No. 0663 Valley Bank  
 Statement No. 11-22  
 Statement Date 11/30/2022

<b>G/L Balance (LCY)</b>	22,379.34	<b>Statement Balance</b>	22,379.34
<b>G/L Balance</b>	22,379.34	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
	<hr/>	<b>Subtotal</b>	22,379.34
<b>Subtotal</b>	22,379.34	<b>Outstanding Checks</b>	0.00
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
	<hr/>		
<b>Ending G/L Balance</b>	22,379.34	<b>Ending Balance</b>	22,379.34
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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**HERITAGE OAK PARK**

Community Development District

**Payment Register by Fund  
For the Period from 10/01/22 to 11/30/22  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>GENERAL FUND - 001</b>								
001	3197	10/10/22	ARTISTREE LANDSCAPE	166699	FLUSH CUT/REMOVE DEAD PALM HIT BY LIGHTNING	R&M-Trees and Trimming	546099-53901	\$150.00
001	3198	10/10/22	EGIS INSURANCE ADVISORS	17178	POLICY #100122927 10/01/22-10/01/23	P&O, GL	545002-51301	\$6,452.00
001	3198	10/10/22	EGIS INSURANCE ADVISORS	17178	POLICY #100122927 10/01/22-10/01/23	Auto, Marine, Commercial	545002-53901	\$27,543.00
001	3199	10/10/22	FPL	092222-53151 CHK	ACCT# 72189-53151 08/23/22-09/22/22	Utility - General	543001-53901	\$20.55
001	3200	10/10/22	PERSSON, COHEN & MOONEY, P.A.	2636	LEGAL SERVICE FOR 09/22	ProfServ-Legal Services	531023-51401	\$200.25
001	3201	10/10/22	PIPEDREAM PLUMBING OF SW FL, INC	100804	INSTALL NEW 40 GAL WATER HEATER/HANDLE ON URINAL	R&M-Parks	546066-57201	\$1,637.00
001	3202	10/10/22	SUN NEWSPAPERS	22267-082922	NOTICE OF MEETINGS FY2023	Legal Advertising	548002-51301	\$108.68
001	3203	10/19/22	CENTURYLINK	09192022-8717	ACCT# 311078717 09/19/22-10/18/22	Communication - Telephone	541003-57201	\$617.01
001	3205	10/19/22	HD SUPPLY FACILITIES MAINT.	9206929354	GYMWIPES PRO CLEANING WIPES REFILL ROLLS	R&M-Parks	546066-57201	\$188.19
001	3206	10/19/22	MAINSCAPE	1279056	10/22 IRRIGATION MAINT	Contracts-Irrigation	534073-53901	\$4,178.00
001	3207	10/19/22	PENNONI ASSOCIATES INC	1139581	PROFESSIONAL SERVICES THRU 10/02/22	ProfServ-Engineering	531013-51501	\$240.00
001	3209	10/19/22	SECURITY ALARM CORPORATION	265631	SERVICE CALL FOR CAMERAS 10/14/22	R&M-Clubhouse	546015-57201	\$160.00
001	3209	10/19/22	SECURITY ALARM CORPORATION	265630	SERVICE CALL FOR EMERGE SYSTEM-NEED UPGRADE	R&M-Clubhouse	546015-57201	\$240.00
001	3210	10/19/22	SOLITUDE LAKE MANAGEMENT	PSI-11043	SEPT22 LAKE & POND MANAGEMENT	Contracts-Lake and Wetland	534021-53901	\$510.00
001	3211	10/19/22	STAPLES CREDIT PLAN	77190-092722	PURCHASES FOR 08/28/22-09/27/22	Folders, Sharpies	551002-57201	\$17.48
001	3211	10/19/22	STAPLES CREDIT PLAN	77190-092722	PURCHASES FOR 08/28/22-09/27/22	Staples Plus Membership	549001-57201	\$49.00
001	3211	10/19/22	STAPLES CREDIT PLAN	77190-092722	PURCHASES FOR 08/28/22-09/27/22	Printer Ink, Index Cards	551002-57501	\$229.55
001	3212	10/20/22	COPIERS PLUS	00H100-PCH-023180	10/22 COPIES/MAINT AGREEMENT	MAINTENANCE AGREEMENT	551002-57201	\$45.00
001	3212	10/20/22	COPIERS PLUS	00H100-PCH-023180	10/22 COPIES/MAINT AGREEMENT	COPIES	551002-57201	\$12.38
001	3213	10/20/22	HOME DEPOT CREDIT SERVICES	10052022-6325	PURCHASES FOR 09/05/22-10/04/22	Poolside Lunch	549022-57501	\$68.94
001	3213	10/20/22	HOME DEPOT CREDIT SERVICES	10052022-6325	PURCHASES FOR 09/05/22-10/04/22	Bleach, Damprid	549900-53901	\$43.98
001	3213	10/20/22	HOME DEPOT CREDIT SERVICES	10052022-6325	PURCHASES FOR 09/05/22-10/04/22	A/C Filters	546015-57201	\$93.99
001	3214	10/20/22	SOLITUDE LAKE MANAGEMENT	PSI-15833	OCT22 LAKE & POND MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	3214	10/20/22	SOLITUDE LAKE MANAGEMENT	PI-A00864657	AUG22 LAKE & POND MANAGEMENT	Contracts-Lake and Wetland	534021-53901	\$510.00
001	3215	10/20/22	SUN NEWSPAPERS	22267-101222	NOTICE OF MEETING 10/14/2022	Legal Advertising	548002-51301	\$80.08
001	3216	10/20/22	TODD PROA	9522524	10/22 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$927.84
001	3216	10/20/22	TODD PROA	9522524	10/22 MONTHLY POOL SERVICE	Pool Perfect	546074-57201	\$63.04
001	3216	10/20/22	TODD PROA	952606	TROUBLESHOOT & REPAIR CHEMICAL STENNER	R&M-Pools	546074-57201	\$542.91
001	3216	10/20/22	TODD PROA	09522314	09/22 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$927.84
001	3216	10/20/22	TODD PROA	09522314	09/22 MONTHLY POOL SERVICE	Pool Perfect	546074-57201	\$63.04
001	3217	11/01/22	ARTISTREE LANDSCAPE	167128	10/22 MONTHLY GROUNDS MAINT	Contracts-Landscape	534050-53901	\$7,648.69
001	3217	11/01/22	ARTISTREE LANDSCAPE	166727	STORM CLEAN UP ROADWAY CLEARING	Misc-Hurricane Expense	115125	\$3,000.00
001	3217	11/01/22	ARTISTREE LANDSCAPE	166731	STORM ROAD CLEARING	Misc-Hurricane Expense	549067-53901	\$2,700.00
001	3218	11/01/22	CLAIRE TRAGER	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3219	11/01/22	COLEEN SWEZY	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3220	11/01/22	FLA DEPT OF ECONOMIC OPPORTUNITY	86045	DISTRICT FILING FEE FY 2023	Annual District Filing Fee	554007-51301	\$175.00
001	3221	11/01/22	GAYLE FASISKA	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3222	11/01/22	INFRAMARK, LLC	84647	10/22 MANAGEMENT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,795.00
001	3222	11/01/22	INFRAMARK, LLC	84647	10/22 MANAGEMENT SERVICES	Contracts-Mgmt Services	534001-53901	\$11,305.08
001	3222	11/01/22	INFRAMARK, LLC	84647	10/22 MANAGEMENT SERVICES	Contracts-Mgmt Services	534001-57201	\$2,967.75
001	3222	11/01/22	INFRAMARK, LLC	84647	10/22 MANAGEMENT SERVICES	Communication/Freight - Gen'l	541001-51301	\$17.10
001	3222	11/01/22	INFRAMARK, LLC	84647	10/22 MANAGEMENT SERVICES	Miscellaneous Services	549001-51301	\$8.33
001	3223	11/01/22	IRENE JONES	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3224	11/01/22	JUDY SIKORSKI	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3225	11/01/22	KAY RUSSO	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3226	11/01/22	LAURA LAURENCE	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3227	11/01/22	SECURITY ALARM CORPORATION	265774	SERVICE EXIT LIGHT INSPECTION	R&M-Clubhouse	546015-57201	\$168.00
001	3227	11/01/22	SECURITY ALARM CORPORATION	265855	RESET NVR UPDATE DATE AND TIME CAMERAS	R&M-Clubhouse	546015-57201	\$120.00
001	3228	11/01/22	VIRGINIA MILANO	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$90.00
001	3228	11/01/22	VIRGINIA MILANO	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3229	11/01/22	BRIDGET PEASLEY	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3230	11/01/22	CATHY BALL	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3231	11/01/22	GRACE ABOURJAILY	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3232	11/01/22	JACK BERNSTEIN	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3233	11/01/22	JANE GRACE	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3234	11/01/22	LARRY GOEDDE	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00

**HERITAGE OAK PARK**

Community Development District

**Payment Register by Fund  
For the Period from 10/01/22 to 11/30/22  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	3235	11/01/22	MARY LOU FAHRENKOPH	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3236	11/01/22	NEMA DAVIS	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3237	11/01/22	SHIRLEY KRESKE	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3238	11/01/22	USBANK	6671702	TRUSTEE FEES 09/01/22-08/31/23	ProfServ-Trustee Fees	531045-51301	\$4,040.63
001	3239	11/03/22	ANN ALCANTARA	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3240	11/03/22	ARTISTREE LANDSCAPE	167432	RMV 6 LOADS OF DEBRIS FROM PARKING LOT TO LANDFILL	Misc-Special Projects	549053-53901	\$3,600.00
001	3241	11/03/22	CATHERINE PORZIO	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3242	11/03/22	DARRYL PELLETIER	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3243	11/03/22	DIANE CROWE	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3244	11/03/22	HELEN NIELSEN	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$80.00
001	3245	11/03/22	IMOGENE MCCREARY	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3246	11/03/22	INNERSYNCE STUDIO LTD	20903	WEBSITE SVC/PDF ACCESSIBILITY 11/01/22-10/31/22	R&M-ADA Compliance	546350-51301	\$1,552.50
001	3248	11/03/22	JEANETTE TODD	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3249	11/03/22	JEANINE COLUMBO-ANDERSON	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3250	11/03/22	JOSEPH SAWDAI	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3251	11/03/22	JULLIAN DIBLASI	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3252	11/03/22	KAROL PADRUCCO	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3253	11/03/22	KRYSTINA MCSHARRY	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3254	11/03/22	LINDA ROWAN	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3255	11/03/22	LOIS HUFFMAN	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3256	11/03/22	MARY KLUG	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3257	11/03/22	PATRICIA BENJAMIN	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3258	11/03/22	PATRICIA WILLIS	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3259	11/03/22	ROBERT EBRIGHT	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3260	11/03/22	ROGER LOOMIS	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3261	11/03/22	SANDRA TELANDER	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3262	11/03/22	TAMMY NENADOVICH	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3263	11/03/22	VICKI PAINTER	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$70.00
001	3264	11/03/22	VIRGINIA WILLING	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3265	11/03/22	CENTURYLINK	78717-101922	ACCT# 311078717 10/19/22-11/18/22	Communication - Telephone	541003-57201	\$612.85
001	3266	11/03/22	FEDEX	7-932-49160	SERVICE FOR 10/20/22	Communication/Freight - Gen'l	541001-51301	\$12.72
001	3267	11/03/22	FPL	102422-53151 CHK	ACCT# 72189-53151 09/22/22-10/24/22	Utility - General	543001-53901	\$20.48
001	3268	11/03/22	GOOD NEWS PEST SOLUTIONS	609699	10/11/22 PEST CONTROL SERVICE	Contracts-Pest Control	534125-57201	\$798.00
001	3269	11/03/22	MAINSCAPE	1279434	STORM CLEAN UP WILL BE SUBMITTED TO FEMA FOR REIMB	Misc-Hurricane Expense	115125	\$5,570.00
001	3270	11/03/22	THOMPSON'S AIR CONDITIONING	1102793	AIR HANDLER WITH A BURNED UP SWITCH LEG	R&M-Clubhouse	546015-57201	\$200.00
001	3271	11/03/22	VANMALA MELVIN	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$35.00
001	3272	11/03/22	VINCE SCOTTO	FAIR-10252022	CRAFT FAIR REFUND	Refund for Craft Fair	347080	\$10.00
001	3272	11/03/22	VINCE SCOTTO	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$139.00
001	3273	11/07/22	SECURITY ALARM CORPORATION	264417	MONITORING FOR 11/08/22-02/07/23	R&M-Clubhouse	546015-57201	\$144.00
001	3274	11/08/22	MAINSCAPE	1279380	09/22 IRRIGATION SERVICE	R&M-Irrigation	546041-53901	\$5,447.37
001	3274	11/08/22	MAINSCAPE	1274953	07/22 IRRIGATION MAINT	Contracts-Irrigation	534073-53901	\$3,979.58
001	3274	11/08/22	MAINSCAPE	1275684	06/22 IRRIGATION SERVICE	R&M-Irrigation	546041-53901	\$6,991.12
001	3274	11/08/22	MAINSCAPE	1280395	11/22 IRRIGATION MAINT	Contracts-Irrigation	534073-53901	\$4,178.00
001	3275	11/08/22	PERSSON, COHEN & MOONEY, P.A.	2751	LEGAL SERVICE FOR 10/22	ProfServ-Legal Services	531023-51401	\$350.00
001	3276	11/08/22	PHYLLIS MALONEY	10252022	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$278.00
001	3277	11/08/22	SOLITUDE LAKE MANAGEMENT	PSI-25036	11/22 LAKE & POND MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	3278	11/09/22	ARTISTREE LANDSCAPE	167519	REMOVED STORM DEBRIS FROM PARKING LOT OF CLUBHOUSE	Misc-Hurricane Expense	549067-53901	\$5,400.00
001	3279	11/15/22	ARTISTREE LANDSCAPE	167594	REMOVED 4 LOADS OF DEBRIS FROM PARKING LOT	Misc-Hurricane Expense	549067-53901	\$2,400.00
001	3279	11/15/22	ARTISTREE LANDSCAPE	167611	REMOVED 5 LOADS OF DEBRIS ALONG ROADWAYS OUT	Misc-Hurricane Expense	549067-53901	\$3,000.00
001	3280	11/17/22	MAINSCAPE	1280492	STORM CLEAN UP-HURRICANE IAN	Misc-Hurricane Expense	549067-53901	\$46,987.50
001	3281	11/17/22	SECURITY ALARM CORPORATION	266104	BATTERY 12VOLT 7 AMP HOUR	R&M-Clubhouse	546015-57201	\$90.00
001	3282	11/23/22	ALLYCE WOLLLEBER	102522	REFUND FOR ST. JOHN'S RIVERBOAT TOUR	Refund for St. Johns Riverboat	347080	\$69.00
001	3283	11/23/22	GOOD NEWS PEST SOLUTIONS	11032022	SUBTERRANEAN RENEWAL FY2023	Contracts-Pest Control	534125-57201	\$260.00
001	3284	11/23/22	MAINSCAPE	1280931	STORM CLEAN-UP	Misc-Hurricane Expense	549067-53901	\$91,428.00
001	3285	11/23/22	TODD PROA	9522728	11/2022 MONTHLY POOL SERVICE	Pool Perfect	546074-57201	\$63.04
001	3285	11/23/22	TODD PROA	9522728	11/2022 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$927.84
001	3286	11/28/22	ARTISTREE LANDSCAPE	167778	11/22 MONTHLY GROUNDS MAINT	Contracts-Landscape	534050-53901	\$7,648.69
001	3287	11/28/22	D.S. FRANKS & ASSOCIATES.	220791	SWFWMD INSPECTION & REPORT-PH II	R&M-Drainage	546019-53901	\$185.00
001	3287	11/28/22	D.S. FRANKS & ASSOCIATES.	220792	SWFWMD INSPECTION & REPORT-PH III	R&M-Drainage	546019-53901	\$185.00

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Community Development District

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001	3288	11/28/22	FEDEX	7-953-83284	SERVICE FOR 11/15/22	Communication/Freight - Gen'l	541001-51301	\$12.72
001	3289	11/28/22	GRAINGER	9504794232	HEX BUSHING	SOPA	552001-57201	\$89.88
001	3289	11/28/22	GRAINGER	9504794224	GATE ARM NUTS	R&M-Gate	546034-52901	\$47.04
001	3290	11/28/22	MAINSCAPE	1281052	STORM CLEAN UP-HURRICANE IAN	Misc-Hurricane Expense	549067-53901	\$88,030.00
001	3291	11/30/22	FPL	112122-53151 CHK	ACCT# 72189-53151 10/24/22-11/21/22	Utility - General	543001-53901	\$20.61
001	DD00566	10/12/22	GREATAMERICA FINANCIAL SVCS	32458912 ACH	COPIER LEASE FOR 09/22	Office Supplies	551002-57201	\$104.86
001	DD00567	10/04/22	CHARLOTTE COUNTY UTILITIES	09132022-101597 ACH	26307-101597 08/09/22-09/09/22	Utility - Water & Sewer	543021-53901	\$768.54
001	DD00568	10/04/22	CHARLOTTE COUNTY UTILITIES	09132022-080703 ACH	26307-080703 08/09/22-09/09/22	Utility - Water & Sewer	543021-53901	\$67.59
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Creamer and Danish for Mtg	549001-57201	\$12.58
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Gate Remotes	546034-52901	\$176.81
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Food for Staff Mtg	549001-57201	\$33.13
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Movie Night	549001-57501	\$2.13
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	End of Summer Party	549022-57501	\$25.41
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	End of Summer Party	549022-57501	\$13.38
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Adobe Creative Cloud	551002-57501	\$599.88
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	General Party Supplies	549001-57501	\$5.35
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$17.00
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$19.55
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Margaritaville Party	549022-57501	\$24.08
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Halloween Party	549022-57501	\$10.36
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Margaritaville Party	549022-57501	\$5.35
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Coffee Social	549051-57501	\$28.36
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$46.08
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Margaritaville Party	549051-57501	\$486.85
001	DD00569	10/04/22	VALLEY NATIONAL BANK	09072022-7986 ACH	10/04/22 STATEMENT PURCHASES	Margaritaville Party	549051-57501	\$347.75
001	DD00570	10/07/22	FPL	09222022-03218 ACH	ACCT# 01784-03218 08/23/22-09/22/22	Utility - General	543001-53901	\$40.71
001	DD00571	10/07/22	FPL	09222022-28333 ACH	ACCT# 36126-28333 08/23/22-09/22/22	Utility - General	543001-53901	\$326.44
001	DD00572	10/07/22	FPL	09222022-29333 ACH	ACCT# 90419-29333 08/23/22-09/22/22	Utility - General	543001-53901	\$83.66
001	DD00573	10/07/22	FPL	09222022-32211 ACH	ACCT# 94620-32211 08/23/22-09/22/22	Utility - General	543001-53901	\$138.64
001	DD00574	10/07/22	FPL	09222022-59344 ACH	ACCT# 96809-59344 08/23/22-09/22/22	Utility - General	543001-53901	\$71.38
001	DD00575	10/08/22	FPL	09222022-74219 ACH	ACCT# 89079-74219 08/23/22-09/22/22	Utility - General	543001-53901	\$86.97
001	DD00576	10/07/22	FPL	09222022-85535 ACH	ACCT# 92945-85535 08/23/22-09/22/22	Utility - General	543001-53901	\$73.78
001	DD00577	10/07/22	FPL	09222022-88335 ACH	ACCT# 87070-88335 08/23/22-09/22/22	Utility - General	543001-53901	\$1,518.25
001	DD00578	10/07/22	FPL	09222022-90214 ACH	ACCT# 65998-90214 08/23/22-09/22/22	Utility - General	543001-53901	\$38.72
001	DD00579	10/07/22	FPL	09222022-93219 ACH	ACCT# 25921-93219 08/23/22-09/22/22	Utility - General	543001-53901	\$262.87
001	DD00582	10/17/22	COMCAST	09262022-4227 ACH	ACCT# 8535100601234227 09/30/22-10/29/22	Misc-Cable TV Expenses	549039-57201	\$430.99
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	New Soap & Paper Towel Dispensers	546015-57201	\$119.58
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	ACT Office 365	551002-57501	\$12.50
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$69.53
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Black 2Tone Adj Cap	549900-53901	\$34.64
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	New Pool Ring Rope	546074-57201	\$15.64
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$257.88
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	McAfee Anti Virus	551002-57201	\$129.99
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549022-57501	\$17.10
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$68.40
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$247.03
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Pepper Spray to Keep Out Raccoons	546066-57201	\$66.61
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Maintenance Shirts	549001-57201	\$58.69
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$379.34
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Hurricane Ian-Generator Gas	549067-53901	\$41.96
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Hurricane Ian-Hurricane Food	549067-53901	\$24.86
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Safety Glasses Strap	549900-53901	\$18.09
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Lunch for Volunteers Helping Before Storm	549001-57201	\$56.91
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Gate Access Program	546034-52901	\$92.28
001	DD00583	10/27/22	TRUIST BANK	10022022-8114 ACH	10/02/22 STATEMENT PURCHASES	Refund	551002-57201	(\$7.38)
001	DD00589	11/07/22	CHARLOTTE COUNTY UTILITIES	10172022-080703 ACH	26307-080703 09/09/22-10/10/22	Utility - Water & Sewer	543021-53901	\$67.59
001	DD00590	11/07/22	CHARLOTTE COUNTY UTILITIES	10172022-101597 ACH	26307-101597 09/09/22-10/10/22	Utility - Water & Sewer	543021-53901	\$653.74
001	DD00590	11/07/22	CHARLOTTE COUNTY UTILITIES	10172022-101597 ACH	26307-101597 09/09/22-10/10/22	Deposit Interest	361001	(\$29.38)
001	DD00591	11/09/22	FPL	10242022-74219 ACH	ACCT# 89079-74219 09/22/22-10/24/22	Utility - General	543001-53901	\$33.45

**HERITAGE OAK PARK**

Community Development District

**Payment Register by Fund  
For the Period from 10/01/22 to 11/30/22  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD00592	11/12/22	GREATAMERICA FINANCIAL SVCS	32656818 ACH	COPIER LEASE FOR 10/22	Office Supplies	551002-57201	\$104.86
001	DD00593	11/08/22	FPL	10242022-03218 ACH	ACCT# 01784-03218 09/22/22-10/24/22	Utility - General	543001-53901	\$45.84
001	DD00594	11/08/22	FPL	10242022-28333 ACH	ACCT# 36126-28333 09/22/22-10/24/22	Utility - General	543001-53901	\$270.03
001	DD00595	11/08/22	FPL	10242022-29333 ACH	ACCT# 90419-29333 09/22/22-10/24/22	Utility - General	543001-53901	\$46.20
001	DD00596	11/08/22	FPL	10242022-32211 ACH	ACCT# 94620-32211 09/22/22-10/24/22	Utility - General	543001-53901	\$37.14
001	DD00597	11/08/22	FPL	10242022-59344 ACH	ACCT# 96809-59344 09/22/22-10/24/22	Utility - General	543001-53901	\$64.14
001	DD00598	11/08/22	FPL	10242022-85535 ACH	ACCT# 92945-85535 09/22/22-10/24/22	Utility - General	543001-53901	\$73.78
001	DD00599	11/08/22	FPL	10242022-88335 ACH	ACCT# 87070-88335 09/22/22-10/24/22	Utility - General	543001-53901	\$1,552.59
001	DD00600	11/08/22	FPL	10242022-90214 ACH	ACCT# 65998-90214 09/22/22-10/24/22	Utility - General	543001-53901	\$27.48
001	DD00601	11/08/22	FPL	10242022-93219 ACH	ACCT# 25921-93219 09/22/22-10/24/22	Utility - General	543001-53901	\$49.91
001	DD00602	11/17/22	COMCAST	10262022-4227 ACH	ACCT# 8535100601234227 10/30/22-11/29/22	Misc-Cable TV Expenses	549039-57201	\$430.86
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	BOS Microsoft	551002-57201	\$99.99
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	ACT Office	551002-57501	\$12.50
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	OP Supplies	552001-57201	\$60.52
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	Lodge kitchen, Bathrooms and SB	546015-57201	\$52.52
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	Supplies	549900-53901	\$25.02
001	DD00606	11/21/22	TRUIST BANK	11022022-8114 ACH	11/02/22 STATEMENT PURCHASES	Spoke w/ Adobe 11.18.22 - Refunding	551002-57201	\$487.39
001	DD00607	11/06/22	FPL	11212022-59344 ACH	ACCT# 96809-59344 10/24/22-11/21/22	Utility - General	543001-53901	\$67.94
001	DD00608	11/06/22	FPL	11212022-32211 ACH	ACCT# 94620-32211 10/24/22-11/21/22	Utility - General	543001-53901	\$30.69
001	DD00609	11/06/22	FPL	11212022-85535 ACH	ACCT# 92945-85535 10/24/22-11/21/22	Utility - General	543001-53901	\$73.78
001	DD00610	11/06/22	FPL	11212022-29333 ACH	ACCT# 90419-29333 10/24/22-11/21/22	Utility - General	543001-53901	\$44.26
001	DD00611	11/06/22	FPL	11212022-88335 ACH	ACCT# 87070-88335 10/24/22-11/21/22	Utility - General	543001-53901	\$1,284.34
001	DD00612	11/06/22	FPL	11212022-90214 ACH	ACCT# 65998-90214 10/24/22-11/21/22	Utility - General	543001-53901	\$27.19
001	DD00613	11/06/22	FPL	11212022-03218 ACH	ACCT# 01784-03218 10/24/22-11/21/22	Utility - General	543001-53901	\$41.67
001	DD00614	11/06/22	FPL	11212022-93219 ACH	ACCT# 25921-93219 10/24/22-11/21/22	Utility - General	543001-53901	\$28.59
001	DD00584	11/01/22	PAUL J. FALDUTO , JR	PAYROLL	November 01, 2022 Payroll Posting			\$184.70
001	DD00585	11/01/22	BRIAN R. BITGOOD	PAYROLL	November 01, 2022 Payroll Posting			\$184.70
001	DD00586	11/01/22	EDWARD A. CAREY	PAYROLL	November 01, 2022 Payroll Posting			\$184.70
001	DD00587	11/01/22	KENT D. WEEKS	PAYROLL	November 01, 2022 Payroll Posting			\$184.70
001	DD00588	11/01/22	STEPHEN R. HORSMAN	PAYROLL	November 01, 2022 Payroll Posting			\$184.70
<b>Fund Total</b>								<b>\$385,734.50</b>

<b>Total Checks Paid</b>	<b>\$385,734.50</b>
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**5C**

**HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

**Motion: Assigning Fund Balance as of 09/30/2022**

The Board hereby assigns the FY 2022 Reserves as follows:

<b><u>General Fund</u></b>	
Operating Reserve	\$238,242
Reserve – Arbor	\$ 2,500
Reserve – Roads & Streetlights	\$195,496
Reserve – Roof	\$135,000
Reserve – Swimming Pool	\$ 26,239

**5D**





# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280  
 Boca Raton, Florida 33431  
 (561) 994-9299 • (800) 299-4728  
 Fax (561) 994-5823  
 www.graucpa.com

September 19, 2022

To Board of Supervisors  
 Heritage Oak Park Community Development District  
 210 N. University Drive, Suite 702  
 Coral Springs, FL 33071

We are pleased to confirm our understanding of the services we are to provide Heritage Oak Park Community Development District, Charlotte County, Florida ("the District") for the fiscal year ended September 30, 2022. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Heritage Oak Park Community Development District as of and for each of the fiscal years ended September 30, 2022. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2022 audit.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information:

- 1) Compliance with FL Statute 218.39 (3) (c)

#### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

**Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

**Other Services**

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Management Responsibilities**

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

**Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

**Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

**Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$4,700 for the September 30, 2022 audit.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

Grau & Associates and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. Grau agrees and acknowledges that the District is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the District has a good faith belief that the Grau has knowingly hired, recruited or referred an alien who is not

authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall terminate this Agreement. If the District has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the District shall promptly notify Grau and order Grau to immediately terminate the contract with the subcontractor. Grau shall be liable for any additional costs incurred by the District as a result of the termination of a contract based on Grau's failure to comply with E-Verify requirements evidenced herein.

We will complete the audit within prescribed statutory deadlines, with the understanding that your employees will provide information needed to perform the audit on a timely basis.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

The District has the option to terminate this agreement with or without cause by providing thirty (30) days written notice of termination to Grau & Associates. Upon any termination of this agreement, Grau & Associates shall be entitled to payment of all work and/or services rendered up until the effective termination of this agreement, subject to whatever claims or off-sets the District may have against Grau & Associates.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Heritage Oak Park Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,  
Grau & Associates

  
\_\_\_\_\_  
Racquel McIntosh

RESPONSE:

This letter correctly sets forth the understanding of Heritage Oak Park Community Development District.

By: Belle Bonita  
Title: District Manager  
Date: 11/9/22