

## East Cascades Workforce Investment Board Meeting

**Agenda**  
**Klamath Community College Large Board Room**

**September 29, 2015**  
**11am-2pm**

Conference Call 218-486-1362

ID #459227#

(Host 162197)

- I. Welcome & Introductions (10)
- II. Short Presentation by Host-Dr. Roberto Gutierrez (10)
- III. Consent Agenda
  - a. Approve Agenda (5)
  - b. Approve Minutes from previous meeting
- IV. Action Taken since last meeting: Expansion of the Executive Committee by the Chair - Amy Gibbs and Pat Davis added to Exec. Committee (5)
- V. Establish Schedule of Meetings for the coming year- (15)
  - Expectation of semi-monthly full board meetings through Sector Strategies, Local Planning, RFP and One Stop Certification, with monthly (if needed) executive committee meetings during that time frame
- VI. Liz to give short update on Local Leadership Teams-Purpose, Composition, Progress in each local sub-region (10)

### **\*\*Working Lunch\*\***

- VII. Strategic Planning Kick Off and Sectors 101 Presentation by John Melville (60)
  - Q & A and Brainstorming - Reminder of October 21 Sector Planning Meeting in Salem
- VIII. Discussion about "Work Groups/Advisory Teams" (60)
  - \*\*Understanding that committees acting on behalf of the Board will follow Board policies, by laws, codes of conduct/conflict policies; procedures to be developed
  - \*\*\*Purpose of these groups/teams?
  - \*\*\*How are these groups to be vetted?
  - \*\*\*Composition?- Business Majority, as with Board
  - \*\*\*What constitutes a Quorum?
  - a. Executive Committee- plus 2 members
  - b. WorkSource Oregon/OneStop/LLT
  - c. Youth/Emerging Workforce
  - d. Business Services/Marketing
  - e. Sectors Action Team
  - f. Performance and Accountability
  - g. North, Central and South Action Teams
- IX. Public Comment Period (5)
- X. Meeting Adjourned