

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
MAY 14, 2013**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor P. Yetter led the Flag Salute at 7:00 PM

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – April 30, 2013
- **Correspondence**
 1. Sussex County Solid Waste Advisory Council – March 12, 2013 Minutes
 2. Township Administrator E. Klose – Re: Mike Biron's Field of Dreams Lighting Project
 3. New Jersey Courts – Re: Hiring Process for Municipal Court Administrator and Deputy Court Administrator Position Titles
 4. Hampton Township Zoning Board of Adjustment – May 2, 2013 Agenda; April 4, 2013 Minutes
 5. Sussex County Solid Waste Advisory Council – May 14, 2013 Agenda; April 9, 2013 Minutes
 6. NJ State League of Municipalities – Re: Affordable Housing, COAH, Municipal Affordable Housing Trust Funds
 7. NJ State League of Municipalities – Re: Governor Veto's Early Voting Bill
 8. NJTPA – Invitation to Workshop on the Future of Sussex County
- **Reports**
 1. Green Joint Municipal Court – April 2013 Cashbook Report
 2. Hampton Township Construction Official – April 2013 Permit Activity Report

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to approve the Consent Agenda as listed above

REGULAR AGENDA

NEW BUSINESS

**DOLAN AND DOLAN – RE: HAMPTON TOWNSHIP PLANNING BOARD
CAGE INVESTORS MINOR SUBDIVISION APPLICATION – BLOCK 3501
LOT 44**

The Township Committee considered a Developer's Agreement between Hampton Township and Cage Investor's, LLC. The Township Planning Board forwarded the document to the Township Committee with a recommendation that they authorize the Agreement. The Developer's Agreement states that Cage Investor's, LLC will deed a right-of-way to the Township of Hampton upon the issuance of necessary permits from the NJDOT. The Agreement contains a stipulation that would allow Hampton Township to condemn the right-of-way if Cage Investor's, LLC does not honor the Agreement to deed the easement.

**RIDE AGAINST AIDS – REQUEST APPROVAL TO HOLD BICYCLE RIDE FROM
HIGH POINT TO CAPE MAY SEPTEMBER 27, 2013 – SEPTEMBER 29, 2013**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Ride Against Aids Bicycle Ride from High Point to Cape May between September 27 - 29, 2013.

SLIDE FOR HAMPTON TOWNSHIP MUNICIPAL PARK

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to authorize the purchase of a new slide for the Hampton Township Municipal Park from Game Time for a cost of \$1,779.40.

FUTURE WORK SESSIONS TO REVISE CERTAIN TOWNSHIP ORDINANCES

Township officials discussed reviewing and revising Township Ordinances relating to Animal Control, Board of Health, Garage Sales, and Road Signs. Mayor P. Yetter suggested holding work sessions prior to a regularly scheduled Township Committee meeting to review the Ordinances. The regular meeting would commence immediately following the workshop.

There was a brief discussion relating to unsightly advertising signs that litter the roadways in the township. The majority of these signs are located at intersections along county roadways. Township Attorney S. Roseman noted that the township does not have jurisdiction over signage on county roads.

Committeeman D. Hansen stated that some municipalities issue permits for roadside signs. A fee is collected at the time of issuance. The money is refunded to the applicant providing the signs are removed after the event in over in accordance with the Code. Township Attorney S. Roseman stated that a sign permit could be included in Hampton Township's Sign Ordinance. Mayor P. Yetter interjected that perhaps the township could limit the placement of signs to non-profit groups.

Township Administrator E. Klose noted that these types of signs present a safety issue because they limit the line of vision for motorists. In addition, if the signs are accidentally hit with township's mower, the metal parts can create dangerous projectiles, as well as cause damage to the equipment. Township Attorney S. Roseman stated that these issues need to be addressed.

DISCUSSION

Township Administrator E. Klose stated that Garden State Fireworks reduced the price of the fireworks display by \$500. The fireworks are scheduled for Hampton Day on June 8, 2013.

Committeeman D. Coranoto stated that Sussex County held a Public Workshop on May 13, 2013 to gather input for future plans/goals for the entire Northern New Jersey region. Topics of conversation included additional public transportation and creating of new jobs in the county. A few of the attendees expressed dissatisfaction about the cost of rising property taxes. The county will provide area municipalities a summary the workshop.

Township Committeeman D. Hansen stated that Hampton Township Fire & Rescue, Inc. had a very successful Mother's Day Flower Sale. The entire inventory was sold out. The next scheduled fundraiser is a Wine Tasting Event on June 1, 2013. The tickets are \$40.00 each, which includes five wine pairings and dinner. George's Wine Boutique is catering the event.

Township Attorney S. Roseman stated that the NJDOT should make improvements to the section of Route 206 located in Hampton Township. The roadway needs paving to rectify the dangerous uneven roadway that has been created by extensive patching over past several years.

Township Attorney S. Roseman stated that he reviewed specifications to purchase a new generator for the municipality. The specifications were prepared by Township Construction Official J. deJager and an independent electrician, Chuck Delade. Township Attorney S. Roseman suggested revising the schematic portion of the specifications. He stated that he recently contacted Township Engineer H. Pellow to discuss whether his firm could make the revisions, but was informed that Harold Pellow & Associates does not prepare schematics for this type of equipment. They offered to provide S. Roseman with the name of an Engineer in Pennsylvania who specializes in generator specifications.

Township Attorney S. Roseman stated that the project could be bid in two phases, procurement and contract. Committeeman D. Hansen stated that, in the course of his work, he has successfully used this method. He offered to assist Township Attorney S. Roseman with any necessary revisions to the specifications.

Committeeman K. Gourlay and Committeeman D. Coranoto both raised the possibility of having Sussex Rural Electric prepare specifications for a generator, as well as install the electric. Township Administrator E. Klose stated that Sussex Rural Electric would likely bid on the project when it goes out to bid.

Township Administrator E. Klose summarized a discussion from an earlier Township Committee Meeting where township officials considered purchasing a generator to service the Municipal Complex. Administrator E. Klose explained that when township officials first discussed the idea, she contacted the Engineer from Pennsylvania, who was recommended by Township Engineer H. Pellow and requested that he inspect the municipal complex and assess the township's electrical usage to help determine what type of generator would meet the municipality's needs. Upon his inspection, the engineer gave Township Administrator E. Klose an estimate of approximately \$156,000 to purchase an adequate generator and \$18,000 to prepare bid specifications. The estimate provided necessary information, which enabled Township Administrator E. Klose to apply for a grant from FEMA to cover a portion of the cost for the generator. The grant is pending.

In an effort to save money, township officials decided to ask a local contractor to prepare generator specifications for the Township Committee's review. Electrician C. Delade agreed to prepare the document. Committeeman D. Coranoto suggested moving forward using Mr. Delade's bid specifications and make whatever revisions are necessary to the schematics, if any.

Committeeman K. Gourlay made an inquiry as to whether generator specifications have to be certified by a licensed engineer. Committeeman D. Hansen responded that the specifications can be worded to indicate that the size of both the wire and the conduit are to be determined by the electrical contractor. In addition, sketches can be included in the appendix of conceptual document which outlines the township's preferences.

Township Attorney S. Roseman stated that the NJ Coalition on Affordable Housing (COAH) recently sent a letter to all of the municipalities instructing them to forward any of their uncommitted COAH funds to the State by May 17, 2013. Although a formal contract has not yet been executed, Attorney S. Roseman stated that Hampton Township and SCARC had discussed a joint venture for a group home to be constructed in the municipality within the next two years.

Township Attorney S. Roseman stated that the Supportive Housing Association of New Jersey successfully fought to get a temporary injunction from the Court to stop COAH from confiscating local housing funds from municipalities.

Committeeman K. Gouraly asked for an update regarding the *Welcome to Hampton Township* signs that are being constructed by students at the Sussex County Technical High School. Township Administrator E. Klose stated that, with the exception of some final trim detail, the signs are complete. SCTHS Instructor H. Drake informed Township Administrator E. Klose that he will deliver the signs to the municipality within the next few weeks.

Township Attorney S. Roseman stated that Nextel revised their site plan to construct a cell tower and an equipment shed in Stillwater Township. After being informed that a portion of the site for the equipment shed was located in Hampton Township, Nextel revised the site plan by moving the shed to a location entirely within the boundaries of Stillwater Township.

Township Committeeman T. Dooley stated that he recently contacted Kittatinny Little League about assisting with the purchase of some necessary building materials for the electrical equipment shed that will be constructed as part of the Mike Biron Field of Dreams Lighting Project in the municipal park. Committeeman T. Dooley anticipates that KLL will respond to his request within the next few days.

Township Committeeman T. Dooley stated that he recently attended a meeting at Kittatinny Regional High School with Township Administrator E. Klose regarding the school's 5-Year Master Plan. They suggested that school officials make an effort to reach out to residents in the community who do not have children in the district in order to provide them with information relating to school programs.

Township Attorney S. Roseman stated that that New Jersey State Board of Agriculture would be releasing the new rules and regulations relating to farm stands in June 2013. A 60-day comment period will ensue. Township Administrator E. Klose stated that the Sussex County Agriculture Committee plans to meet in the Freeholder's Office on May 20, 2013 to discuss this issue. Township Attorney S. Roseman suggested that he and Township Administrator E. Klose attend the meeting.


Township Recreation Chairwoman S. Rude requested authorization from the Township Committee for the Recreation Committee to organize a 1-day town-wide garage sale to raise funds for Recreation. Mayor P. Yetter suggested that Chairwoman S. Rude contact Township Administrator E. Klose do discuss the matter further once she has the event details in place.

Township Committeeman D. Coranoto stated that he recently received a estimate from JCP&L in the amount of \$42,790.00 to install electrical distribution to support the future expansion of the Recreation Park Facility. JCP&L will provide the township with a contract within the next few days. Township officials agreed by full consensus that JCP&L's quote seemed very reasonable.

ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and Committeeman K. Gourlay, with all members in favor, to adjourn at 7:53 P.M.

Respectfully submitted by,


Kathleen Armstrong, RMC

Township Clerk