

MURPHYS CEMETERY DISTRICT
Minutes of the Board of Directors meeting of July 20, 2016

CALL TO ORDER: The meeting was called to order by President Jo Brooksher at 7 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jo Brooksher, Guy Puccio, Jeff St. Louis, Pattie Cripes and Caretaker Robert Yeadon

QUORUM: A quorum of five board members were present.

PUBLIC COMMENTS: None

MINUTES: St. Louis moved to accept the Minutes of June 15, 2016. Puccio seconded the motion . The motion passed 5/0

CORRESPONDENCE:

1. SDRMA letter concerning insurance coverage. No action taken.
2. CAPC Annual Education Seminar in Oct. No action taken
3. The new Public Records Act requirements were read to the board. Elliott has completed the required information.
4. CSDA is presented a seminar in San Andreas on Sept. 30 for special districts on “Boards Role in Finance and Fiscal Accountability”. Anyone wishing to attend must pre-register.
5. SDRMA payroll reconciliation report is due by Aug. 15, 2016. Elliott will get information from Jenkins Bookkeeping and fill out the report and submit.

OLD BUSINESS:

1. Discussion was held on the lack of response from John Harding to the earlier letter. Puccio moved that a letter be sent to Mr Harding stating that Mr. Harding has until Friday July 29 to contact the board if he wants to address them to propose a solution to the issue of his items being on the plots of others. This letter to be hand delivered by Robert Yeadon. If no response is received by 5PM on that date, the items will be removed by the cemetery. The motion was seconded by St. Louis and passed 5/0.
3. Discussion was held on how to get the dead trees in the cemetery removed. Some of them are near the power lines so perhaps PG&E would remove those trees. Elliott told the board that Columbia Cemetery applied for a grant from the state for partial reimbursement of tree removal in their cemetery and they were reimbursed 75% of the cost. Elliott volunteered to call PG&E and to look into the grant program.

NEW BUSINESS:

1. The monthly safety brochure “Back Safety-Lift Well” was discussed.
2. Discussion was held on establishing the area for Memorial Markers. The board agreed that they want all markers to be the same. Brooksher will check on prices of small flat bronze markers and bring the information to the next board meeting.
3. Invoices for paying AT&T \$4.70 for the phone book listing; AT&T \$53.23 for wireless service; and to reimburse Elliott \$176 for the tile markers approved by the board last month were presented. Puccio moved all invoices be paid, the motion was seconded by St. Louis and passed 5/0.
4. Elliott moved that the board approve a Resolution, as requested by the County Auditor, allowing the Auditor to make year-end interclass budget transfers. The motion was seconded by Cripes and passed 5/0

FINANCIAL REPORTS:

1. County financials through May 31, 2016 were presented. Elliott noted that the county deposit of \$112.50 into the wrong account on March 22 was not changed until about a week ago.
2. District Budget vs Actual through March 31, 2016 was presented.

CARETAKERS REPORT: Yeadon told the board that there have been no community service workers for the last six months.

TRUSTEE REPORTS/ITEMS OF INTEREST: None

DATE OF NEXT MEETING: The next meeting will be held on Wednesday August 17, 2016, 7PM in the Murphys Schoolhouse.

ADJOURNMENT: Elliott moved that the meeting be adjourned. Puccio seconded the motion. The motion passed 5/0 and the meeting was adjourned at 8:46 PM