



I. PRELIMINARY

A. CALL TO ORDER

Chairman Dr. Kristen Benson called the August 22, 2018 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 7:04 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

Dr. Kristen Benson, Chairman, Fremont #6
Mr. Dain Medow, Vice Chairman, Fremont #24
Ms. Nichole Weyer, Clerk, Hot Springs #1
Mr. David Snyder Fremont #21 via conference
Ms. Lynette Jeffres, Fremont #25
Mr. Keith McIntosh, Big Horn #2 via conference
Ms. Jenni Rosencranse, Park #6 via conference
Mr. Terril Mills, Washakie #2 via conference

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES
Ms. Kristen Miller, Business Manager, NW BOCES

RECORDING SECRETARY PRESENT

Ms. Sally Hanson, Administrative Assistant, NW BOCES

C. APPROVAL OF MINUTES

MOTION #2744

A motion was made by Ms. Lynette Jeffres to approve the minutes of the July 25, 2018 meeting as presented. Mr. Dain Medow seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

Additions:

Add Action Item #2 – Student Contract
Add Action Item #3 – Student Billing Changes

MOTION #2745

A motion was made by Ms. Nichole Weyer to approve the agenda as amended. Ms. Lynette Jeffres seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

Ms. Carolyn Conner presented the following:

- July Student of the Month and his parents were present. The student was praised for being a good friend to students and staff; achieving Level III status; and having achieved 1 week of Level IV scores.

- Pictures of student activities were presented: a bike trip to McDonalds to reward the students that achieved their bike licenses through the NW BOCES Bike Safety program; a trip for all NW BOCES students to Dairyland for ice cream as a reward for no one on Safety Watch; and a picture of the garden produce the students have grown at the cottages this summer.
- School Employee of the Month, Ms. Chelsie Flinn, and Residential Employee of the Month, Ms. Sheryl Salinas, were unable to attend the meeting

B. AUDIENCE COMMENTS

There were no audience comments.

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Kristen Miller. A copy is attached to the permanent minutes. Ms. Miller also brought the following items to the Board's attention: recruitment bonus checks, parent visit reimbursement checks for motel and meal expenses, explanation of checks to Vicklund Pharmacy and Koerwitz, Michel, Wright & Associates, and the extra salary awarded to sub teachers who subbed the majority of ESY days. Check #21720 to Reese & Ray's IGA was pulled by Board member Lynette Jeffres. Check number, amount and vendor matched the Financial Report.

MOTION #2746

A motion was made by Mr. Dain Medow to approve the payment of bills and transfer of funds as presented. Ms. Lynette Jeffres seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes. Ms. Conner added further information to the Board re: student outings and an unfortunate incident during a community outing involving the inappropriate behavior of a community child towards a NW BOCES student. The parent of the community child apologized on Facebook for the incident. Ms. Conner also reported that due to the high need for substitute staff, a contest for staff geared toward writing an appealing ad for the local newspapers will be initiated.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Mr. Tony Larson. A copy is attached to the permanent minutes. Mr. Larson added to his report with following: update on corrective action being taken from the recent Fire Inspection; a new tub surround installed in the apartment in the Commons building; and wasp spraying.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes. Ms. Conner also reported on the early exit of a student from the program; amusing and interesting stories related to NW BOCES students; a report on recent Staff Development.

III. GENERAL BUSINESS

A. ACTION ITEMS

1. Policies 8014 thru 8024 Under Revision/Review 1st Reading

MOTION #2747

A motion was made by Ms. Nichole Weyer to approve Policies 8014 thru 8024 Under Revision/Review on first reading with changes as noted. Mr. Dain Medow seconded the motion. The motion carried.

2. Student Contract

MOTION #2748

A motion was made by Ms. Lynette Jeffres to approve the Student Contract for initial placement as presented. Mr. Dain Medow seconded the motion. The motion carried.

3. Student Billing Changes

Discussion was held regarding billing for a Day Placement student with a high absenteeism rate during ESY and the need for adjusted billing.

MOTION #2749

A motion was made by Ms. Lynette Jeffres to credit the District for any absences previously billed exceeding 10 absences during ESY. Ms. Nichole Weyer seconded the motion. The motion carried. Mr. Dain Medow abstained from voting.

B. DISCUSSION ITEMS

1. Explanation of Safety Watch

Ms. Conner explained how Safety Watch is determined and also the need for Safety Watch in critical situations.

2. Video of Student Progress

Ms. Conner had gone over this item in the Administrator's Report.

3. DFS Rates; WDE

Ms. Conner reported on the comparison of rates paid for District placed students vs. DFS placed students.

4. Therapy Breakthroughs Equal Increased Behaviors

Ms. Conner explained that increased behaviors are many times expected after a therapy breakthrough with a student dealing with past issues such as sexual, emotional or physical abuse.

IV. FUTURE AGENDA ITEMS

A. Policies 8014 thru 8024 Under Revision/Review 2nd Reading

B. EOY & ROY

C. Review of Meeting with Tracy Copenhaver

V. EXECUTIVE SESSION

MOTION #2750

A motion was made by Mr. Dain Medow to go into Executive Session at 8:07 p.m. for Administrative Director Evaluation; Employee Exit Reports. Ms. Lynette Jeffres seconded the motion. The motion carried. The session ended at 8:24 p.m.

VI. ADJOURNMENT

Chairman Kristen Benson declared the August 22, 2018 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 8:25 p.m.



Recording Secretary

Approved and entered according to proceedings.



Chairman



Clerk