

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
Monday February 5th, 2018 at 5:00 p.m.

Board Members Present:

Michael Marcotte/Chairman; Bradley Maxwell; Scott Morley

Town Officials Present:

Amanda Carlson/Town Administrator

David Gallup/Road Commissioner

Adam Messier/ Treasurer

Martha Sylvester/Recreation Committee Director

Moe Jacobs/Planning Commission

Skip Gosselin/Planning Commission

Jeanne Desrochers/Cemetery Association Director

Carol Simmons/Planning Commission Administrative Assistant

Guests:

Sheila Morley

Press:

Elizabeth Trail/Chronicle

1. Mike Marcotte called the meeting to order at 5:00 p.m.

2. Approve the minutes of the January 22nd, 2018 meeting

- Brad Maxwell made the motion to approve the minutes of the January 22, 2018 meeting. Seconded by Scott Morley.
- The Board unanimously approved and signed the minutes of the January 22, 2018 meeting as written.

3. Allow for public comment

- Skip Gosselin questioned the progress on the feasibility study for green energy projects. With no updates, Mike Marcotte stated he would contact the Department of Public Service for assistance.

4. Review Meeting with VTrans Regarding Village

- Mike Marcotte stated that earlier that day he met with Pat Ross from the Agency of Natural Resources; Dale Perron and Shane Morin from the Vermont Department of Transportation; Road Commissioner David Gallup and Town Administrator Amanda Carlson.
- Mike stated that due to the continued issues with the river flooding the village, the Agency of Natural Resources had new permits available for mitigation efforts. Pat Ross will be conducting a site visit in the spring to map out the river bed and make plans for dredging before and after the bridge where sediment has settled.
- Mike stated that the recommendation was to first proceed with this simple plan before requesting Federal Agencies to get involved which typically includes more restrictions and higher costs.
- The site visit is expected in the spring with work anticipated for mid-summer when there is minimal effect on wildlife.
- Mike Marcotte stated that the park and park & ride at the entrance to the village was also discussed. These are currently State owed; however, residents have expressed concern over how they are maintained.
- Mike stated that he would like to see the Town assume ownership and responsibility of these. With regular maintenance and possible State grant funding for improvements, the park could be upgraded to produce a more useable space for residents.
- The Board discussed possibilities for the park as well as how an enhanced park & ride could benefit the Town.
- The Board unanimously agreed to pursue assuming responsibility of the park as well as the park & ride at the corner of Main Street and Route 5.

5. Fred Webster Regarding Collection

- Resident Fred Webster asked the Board to consider appointing a Committee to research and assist the Webster family with options for preserving his large historic collection.
- Fred would like it to become an education opportunity for Vermont and would like assistance in available resources for preservation of rural history.
- Scott Morley stated that this would not be a Town Committee and that Fred should consider possible volunteers on his own.

6. Town Plan Review & Discussion

- Mike Marcotte stated that he felt the plan was out of order and did not flow as it should. There were sections with a lack of information and discrepancies.
- The Board discussed specific examples of errors, missing information and suggestions for improvements.
- Scott Morley stated that beyond the writing errors, he felt there were some major overall thinking errors. He felt it lacked direction and strategy.

- The Board unanimously agreed that they would like to see a consultant hired to assist with completing the Town Plan.
- Amanda Carlson was asked to contact the Regional Planning Commission, Northeastern Vermont Development Association, to inquire about available consulting services.

7. Town Clerk – Records Preservation Project

- Item tabled. Town Clerk not present.

8. RFP for Reappraisal

- The Board reviewed the Request for Proposals for Town wide Reappraisal.
- The RFP was unanimously approved by the Board for posting.

9. Investment Advisor

- The Board reviewed a proposal from Milne Financial Services to conduct an investment review for the Town.
- Amanda Carlson stated that she spoke with one other firm that was recommended by the Vermont Department of Financial Regulation but had not yet received a proposal.
- The Board agreed unanimously that they would like to see more options before discussing further or making and decisions.

10. Other Business

- The Board reviewed the Warning for the Annual Town and School Meeting on March 6, 2018.
- Upon unanimous approval; Article 6 (q) was removed. Two Planning Commission Members were listed for election and only one should be.
- The Board unanimously agreed to the change of Warning for posting.
- The Board received a resignation letter from Richard Lussier from the Solid Waste Implementation Plan Committee.
- The Board would like a report from the SWIP Committee on the scheduled meeting times and asked Amanda Carlson to review the open meeting law requirements with them.
- The Board unanimously agreed not to hold a meeting on Monday March 5th, 2018; the night before Town Meeting.
- The Board will hold their reorganizational meeting the same day as Town Meeting.
- *Brad Maxwell departed the meeting at 7:20 p.m.*
- Mike Marcotte and Amanda Caslon will be attending a meeting in Derby, VT on Monday February 12, 2018 at 9:00 a.m. regarding ambulance services.

- The Board received a letter from Delinquent Tax Collector Kate Fletcher offering to volunteer her time to work on the Community Center garden in the spring.
- The Board will discuss with Kate at the next meeting.

11. Sign Orders

General Fund Account:

Payroll	For week ending 01/27/2018	\$2,734.78
Payroll	For week ending 02/03/2018	\$4,005.85
AP	02/05/2018	\$9,232.59
AP	02/05/2018	\$1,130.06
Signed by the Board for the Treasurer to draw checks totaling		\$17,103.28

Buildings & Maintenance Restricted Fund Savings Account:

02/05/18	Building Renovations	\$615.40
Signed by the Board for the Treasurer to draw checks totaling		\$615.40

12. Meeting adjourned at 7:40 p.m.

The next Select Board meeting will be held on Monday February 19th, 2018 at 5:00 p.m.

Michael Marcotte / Chairman

Bradley Maxwell

Scott Morley

Amanda Carlson / Town Administrator