



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING FEBRUARY 9, 2021

The regular meeting of the Mokena Fire Protection District was held on Tuesday, February 9, 2021 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Trustee Craig Warning

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the January 12, 2021 Trustee meeting. Motion passed with all ayes.

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the January 12, 2021 Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$185,587.43 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

None

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The names of persons required to file an Economic Interest Statement has been filed with the County Clerk and those required to file will be receiving paperwork soon.

We have begun working on the FY22 budget.

ASSISTANT CHIEF CAMPBELL'S REPORT

Alexis Fire is nearing completion with our new ambulance. They are finishing up the interior upholstery and performing their final inspection, testing system, road test, clean up and detail. We will be scheduling our final inspection in the next few weeks.

Pierce has completed the initial assembly of the engine body. The cab is in the initial assembly stage. Pictures of the new engine were shared with the Board. We will conduct the final inspection on March 11 in Wisconsin and take delivery one week later.

HOH Water Technology is scheduled to start the installation of the new water filtration system at Station 3 on February 18; this will take approximately three days to complete.

ITR Systems has completed Phase 1 of the Honeywell Access Control system which includes:

- Station 1 – vestibule exterior and interior doors, all interior bay doors leading into the station and southwest exterior door.
- Station 2 – all interior bay doors leading into the station, southwest exterior door.
- Station 3 – all interior bay doors leading into the station, north central exterior door.

The February training calendar was reviewed by the Board.

The Board approved the following Class Requests:

- Thomas Murray Inspector 1
- Tim Wiencek Company Fire Officer

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with Laraway Communications Center (LCC) and Will County 9-1-1.

We have received 15 portable radios and 16 mobile radios. Training will be held on these once they are programmed and installed. This is a large project that will greatly enhance the communication among responders and dispatch.

We have begun purchasing iPads for the vehicles. These will be installed in conjunction with the radio project.

We intend to participate in a regional grant for the purchase of additional mobile and portable radios. If awarded, this grant would allow us to equip the radios for the stations and the UTV.

Engineer Shefcik is working on the Annual Compliance Report. The Standard of Cover is also being updated but is proving to be challenging due to extracting data from two different programs.

We are working through the coordination and scheduling of a full-time testing consortium between Mokena, Frankfort, New Lenox, Homer Township, Manhattan and Peotone Fire Districts.

The Trustees reviewed the January code enforcement reports.

In response to our region's increased COVID rates, we have suspended company and 7G inspections. Both Fire Marshals continue to perform inspections and our public education classes are scheduled to resume on February 22.

CHIEF'S REPORT

The FY2021 ambulance billing data was reviewed.

We have received our annual TIF District funds in the amount of \$273.34.

To date approximately 69.77% of the total staff, including elected officials, has received the COVID vaccination.

We have received a resignation letter from Demetrius Nolan, effective February 17, 2021.

We are processing three new firefighters with an anticipated start date of March 1, 2021. The Fire Commissioners are meeting on February 12 to sign Certificate of Appointments.

The District was informed that the 2021 Real Estate Tax Distribution will be split into four payments as it was in 2020. As in years past there will be ten distributions beginning May 20, 2021; however, the tax sale date has been moved to January, so the final distribution date is on January 27, 2022. Interim distribution dates include June 17, July 15, August 12, September 9, October 7, November 4, December 2 and December 30.

Letters and newspaper articles this month:

- A thank you note was received from the family of Dylan Thomas Cunningham for our support.
- A thank you note was received from the family of Marie O'Connor for the flowers received.

The Trustees reviewed the monthly alarm reports for January.

Eight Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVAL OF VISITOR POLICY

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the Visitor Policy as presented. Motion passed with all ayes.

APPROVAL TO GO-OUT-FOR-BID FOR NEW FIRE PREVENTION VEHICLE

Dennis Burkhardt made a motion, seconded by Ken Blank, to go out for bid for a 2021 Chevrolet Equinox for the new fire prevention vehicle. Motion passed with all ayes.

APPROVAL OF MOU FOR LCC FIRE AGENCIES REGIONAL GRANT

Will be an agenda item at a future meeting.

CLOSED SESSION

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to enter Closed Session at 7:25 PM to discuss personnel matters and Chief benefits. Motion passed with all ayes.

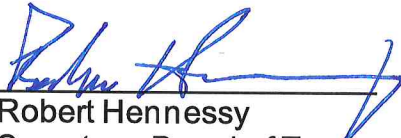
The Board returned to Open Session at 7:50 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

Robert Hennessy made a motion, seconded by Ken Blank, to have the Chief work out an agreement with Local 4270 and the District attorney to address COVID time off. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 7:51 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel